

# **Port of San Francisco**

## **Pier 94-96 Storm Drain & Outfall Repairs**

**Contract No. 2766R**

**May 9, 2017**



City and County of San Francisco  
PORT OF SAN FRANCISCO

## PIER 94-96 STORM DRAIN AND OUTFALL REPAIRS

CONTRACT NO. 2766R

ADVERTISE: April 28, 2017  
PRE-BID MEETING: May 09, 2017  
BIDS OPEN: May 25, 2017



### PROJECT MANUAL

(Division 00)

APRIL, 2017

Each Bid shall be enclosed in an envelope bearing the description:  
"BID FOR PIER 94-96 STORM DRAIN AND OUTFALL REPAIRS (Port of San Francisco Contract No. 2766R)".

*Vision: To Make San Francisco a beautiful, livable, vibrant and sustainable City.*



Printed on 30% post-consumer recycled stock

# Contract No. 2766R

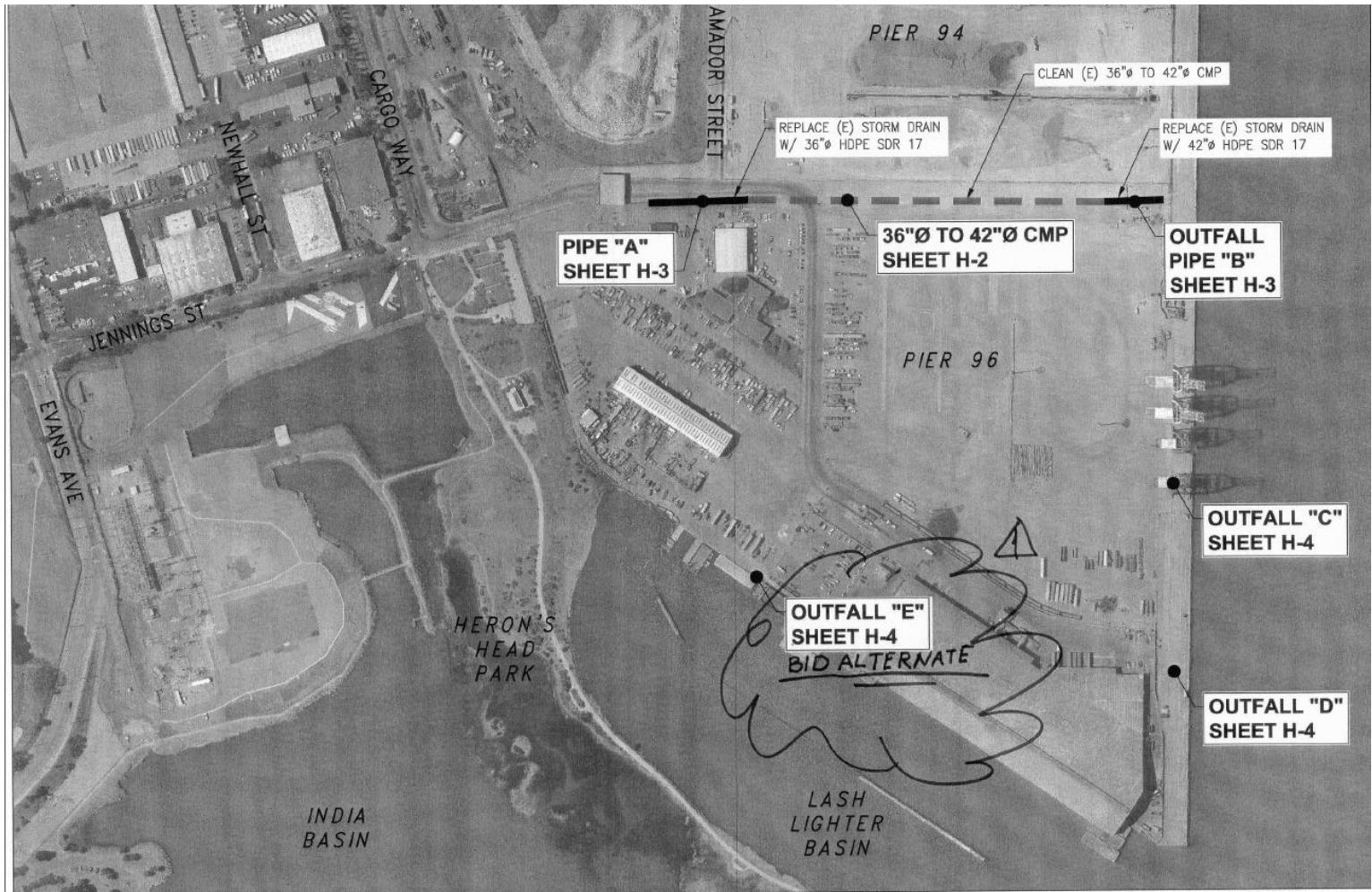
## Piers 94-96 Storm Drain & Outfall Repairs

**PRE - BID Presentation**

**May 9, 2017**

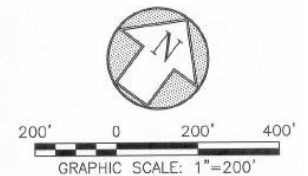
1. Welcome & Introductions
2. Project Overview – Ken Chu / Jose Flores
3. CMD – Finbarr Jewell
4. Highest Prevailing Wage – Joyce Wong
5. Local Hire
6. Partnering
7. Bid Documents
8. Questions

# PROJECT OVERVIEW



VICINITY MAP AND DRAWING LAYOUT

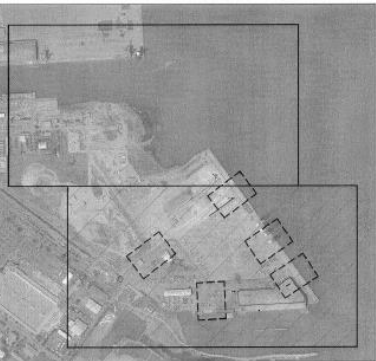
SCALE: 1"=200'



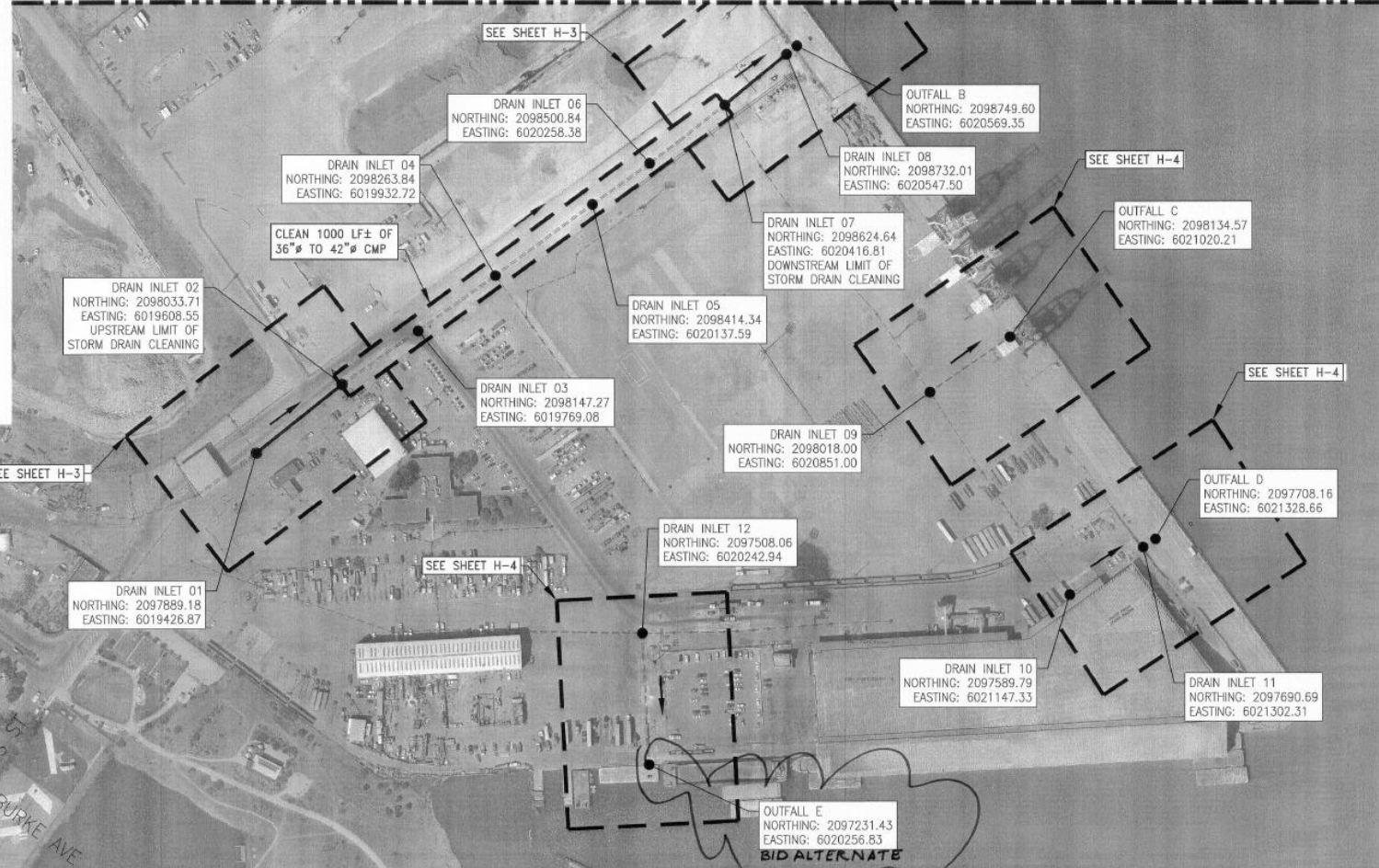




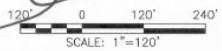
MATCHLINE SEE SHEET H-1



**KEY PLAN**  
SCALE: NONE



**PLAN**  
SCALE: 1"=120'



**INVITATION FOR BIDS**  
**For**  
**Contract No. 2766R**  
**PIER 94-96 STORM DRAIN AND OUTFALL REPAIRS**

**Pre-Bid Meeting (and ensuing Jobsite visit): Tuesday, May 9, 2017 at 10:30 A.M.,**  
**Port of San Francisco Offices**  
**Pier 1**  
**San Francisco, CA 94111**

**Bid Opening Date: Thursday, May 25, 2017 at 1:30 P.M.,**  
**Port of San Francisco Offices**  
**Pier 1**  
**San Francisco, CA 94111**

The Port of San Francisco (the "Port"), [a department of the City and County of San Francisco \("City"\)](#), announces an Invitation for Bids ("IFB") for construction work on PIER 94-96 STORM DRAIN AND OUTFALL REPAIRS in San Francisco, CA. The [work will](#) consist of the following: repairs to damaged stormwater piping, repairs to a number of asphalt sink holes located at the northeast corner of Pier 96, and installation of new tidal influence backflow prevention valves at 4 storm drain outfalls along the east and south seawalls, [all as indicated in the Contract Documents](#).

For more information, contact the Project Engineer, Ken Chu at 415-274-0593.

Contract Estimate:	\$998,500
Time Allowed for Completion:	210 consecutive calendar days (Conditional, refer to Section 00 73 02)
Liquidated Damages:	Varies, refer to Section 00 73 02 for details
Contract Basis:	Lump Sum Bid Items
License Required:	Class "A" California Contractors License
CMD Subcontracting Goal:	LBE = 25%



### Contractor Qualifications:

1. Valid contractor's license for **Class A** issued by the California Contractor's State Licensing Board,
2. Bidder or Bidder's sub-contractor shall have **experience** for successfully completing a minimum of three (3) pipeline projects of similar scope and complexity within eight (8) years from the bid date of this contract. Each project shall include satisfactory installation of at least one thousand (1,000) linear feet of 21-inch (minimum) pipeline at a depth of at least 10 feet (includes excavation and shoring support),
3. **Project Superintendent** shall have a minimum of five (5) years experience, and have served as the construction superintendent on a minimum of three (3) pipeline projects of similar scope and complexity within eight (8) years from the bid date of this contract. Within each project, he/she shall have superintendent experience of pipeline installation for at least one thousand (1,000) feet of 21-inch (minimum) diameter pipe at a depth of at least 10 feet (includes excavation and shoring support), and
4. Contractor **safety history** will be a consideration in the selection process. Along with the Bidder's Qualifications (Section 00 45 13), which is to be submitted with the Bid, attach a copy of your firm's summary for accident prevention (IIPP) and how you manage subcontractor safety.

## SECTION 00 45 13

## BIDDER'S QUALIFICATIONS

*Refer to Section 00 21 13 (Instructions to Bidders – Contractor Bidder Qualifications) for instructions. Add additional sheets as necessary to demonstrate compliance with the requirements specified in Section 00 21 13.*

1. BIDDER'S NAME:					
2. IS THIS A JOINT VENTURE? <input type="checkbox"/> Yes, <input type="checkbox"/> No; If "Yes," list name of each joint venture partner:					
3. FEDERAL ID NO.:			4. SF BUSINESS TAX REG. NO.:		
5. NAME OF RESPONSIBLE MANAGEMENT OFFICER:					
6. DID BIDDER INSPECT THE PROJECT SITE? <input type="checkbox"/> Yes, <input type="checkbox"/> No; If "Yes," list name and phone of person who did the inspection:					
7. NAME:			8. PHONE NO.:		
9. NUMBER OF YEARS BIDDER'S ORGANIZATION HAS HAD EXPERIENCE IN WORK COMPARABLE WITH THAT REQUIRED UNDER THE PROPOSED CONTRACT: _____ Years as a General Contractor _____ Years as a Subcontractor					
10. SAFETY: HAS THE CALIFORNIA DIVISION OF OCCUPATIONAL SAFETY AND HEALTH (DOSH), BETTER KNOWN AS CAL/OSHA, FEDERAL OSHA, OR ANY OTHER STATE'S OCCUPATIONAL SAFETY AND HEALTH AGENCY CITED YOUR (LOCAL) FIRM FOR ANY "SERIOUS," OR "REPEAT," VIOLATIONS OF ITS SAFETY OR HEALTH REGULATIONS IN THE PAST THREE (3) YEARS? <input type="checkbox"/> Yes, <input type="checkbox"/> No					
11. DOSH EXPERIENCE FACTOR: LIST THE EXPERIENCE RATING (ER) (WORKER'S COMPENSATION RATING BUREAU OF CALIFORNIA (WCIRB)) OF YOUR FIRM FOR EACH OF THE PAST THREE YEARS. NOTE: AN <a href="#">EXPERIENCE MODIFICATION</a> , WHICH IS EXPRESSED AS A PERCENTAGE, COMPARES THE LOSS OR CLAIMS HISTORY OF ONE COMPANY TO ALL OTHER COMPANIES IN THE SAME INDUSTRY THAT ARE SIMILAR IN SIZE. GENERALLY, AN EXPERIENCE MODIFICATION OF LESS THAN 100% REFLECTS BETTER-THAN-AVERAGE EXPERIENCE, WHILE AN EXPERIENCE MODIFICATION OF MORE THAN 100% REFLECTS WORSE-THAN-AVERAGE EXPERIENCE. ACCORDINGLY, AN EXPERIENCE MODIFICATION THAT IS GREATER THAN 100% USUALLY INCREASES THE COST OF AN EMPLOYER'S WORKERS' COMPENSATION INSURANCE PREMIUMS, WHILE AN EXPERIENCE MODIFICATION THAT IS LESS THAN 100% USUALLY DECREASES THE COST OF AN EMPLOYER'S WORKERS' COMPENSATION INSURANCE PREMIUMS.					
Current year:			Previous year:		
			Year to previous year:		
12. DEMONSTRATION OF SAFETY: ATTACH WITH THIS DOCUMENT A COPY OF YOUR FIRM'S SUMMARY FOR ACCIDENT PREVENTION (IIPP) AND HOW YOU MANAGE SUBCONTRACTOR SAFETY.					





## Learning Center



### California's Experience Rating System

- > [Experience Rating](#)
- > [Unit Statistical Reports](#)
- > [Experience Period](#)
- > [Determining Eligibility](#)
- > [Experience Modification](#)
- > [Experience Rating Form](#)
  - > [Heading](#)
  - > [Payroll & Expected Losses](#)
  - > [Claims & Actual Losses](#)
  - > [Rating Procedure](#)

[Home](#) » [Learning Center](#) » [Online Guide to Workers' Comp](#)

## California's Experience Rating System

California's workers' compensation experience rating system is a merit rating system intended to provide employers a direct financial incentive to reduce work-related accidents. The experience rating system objectively distributes the cost of workers' compensation insurance more equitably among employers assigned to particular industry classifications.

The regulations governing the Experience Rating System are contained in the [California Workers' Compensation Experience Rating Plan - 1995](#) (Experience Rating Plan). This plan is part of the [California Code of Regulations](#) (Title 10; Chapter 5, Section 2353.1) and is approved by the Insurance Commissioner. Not all employers are eligible for experience rating. See [Determining Eligibility](#).

An [experience modification](#), which is expressed as a percentage, compares the loss or claims history of one company to all other companies in the same industry that are similar in size. Generally, an experience modification of less than 100% reflects better-than-average experience, while an experience modification of more than 100% reflects worse-than-average experience. Accordingly, an experience modification that is greater than 100% usually increases the cost of an employer's workers' compensation insurance premiums, while an experience modification that is less than 100% usually decreases the cost of an employer's workers' compensation insurance premiums.

For those businesses that qualify, experience rating is mandatory. Today, more than 110,000 California businesses are experience rated, representing approximately 80% of all the workers' compensation insurance premiums paid. Using information submitted by insurers, the WCIRB calculates and publishes experience modifications for each qualified business. Regardless of which insurer provides you with your workers' compensation insurance policy, if you are experience rated, your experience modification must be applied to your policy.

We welcome your feedback on this guide. Please send comments and suggestions to [marketing@wcirb.com](mailto:marketing@wcirb.com).

### SCHEDULE OF BID PRICES

Bid Item No	Bid Item Description	Estimated Quantity	Unit*	Unit Price	Extension
1	Trench And Excavation Support Work	--	LS	--	\$ _____
2	42-inch Diameter Nominal Size SDR-17 HDPE With Crushed Rock Encasement And Wrapped In Geotextile Fabric	165	LF	\$ _____	\$ _____
3	36-inch Diameter Nominal Size SDR-17 HDPE With Crushed Rock Encasement and Wrapped In Geotextile Fabric	230	LF	\$ _____	\$ _____
4	Full Depth Asphalt Concrete Pavement Restoration Within Sinkhole Extent And Outside Of Pipe Trench (Type A, 10-Inch Thick Minimum with Medium Grading And With 8-Inch Thick Aggregate Base) (Conditional Bid Item)	915	SF	\$ _____	\$ _____
5	Post-Construction Television Inspection Of Newly Constructed And Cleaned Storm Drain	--	LS	--	\$ _____

### ADDITIVE ALTERNATE BID ITEM

Alternate No.	Alternate Description	Amount
A1	Furnish and Install Flap Gate Valve	\$ _____

Bid Item No	Bid Item Description	Estimated Quantity	Unit*	Unit Price	Extension
6	Imported Backfill Material For Pipe Trench Restoration And For Pavement Restoration Within Sinkhole Extent (Conditional Bid Item)	500	CY	\$ _____	\$ _____
7	Furnish And Install Duckbill Check Valve	3	EA	\$ _____	\$ _____
8	High Pressure Cleaning And Removal of Debris from 36-Inch to 42-Inch Diameter Storm Drain Pipes	1000	LF	\$ _____	\$ _____
9	Handling, Testing, Transportation and Disposal of California Class II Non-Hazardous Materials to a Class II Disposal Facility from Cleaning Work of 36-Inch to 42-inch Diameter Storm Drain Pipes And CMP Outfall Pipes (Conditional Bid Item)	144	CY	\$ _____	\$ _____
10	Allowance For Additional High Pressure Cleaning And Removal Of Debris From 36-Inch To 42-Inch Diameter Storm Drain Pipes	--	AL	--	\$10,000
11	Allowance For Transportation, Handling And Disposal Of Surplus Excavated Material And Unforeseen Environmental Work	--	AL	--	\$55,000
12	Allowance To Perform Necessary Work Due To Unforeseen Conditions	--	AL	--	\$6,000
13	Partnering Allowance	--	AL	--	\$10,000
14	Mobilization Allowance (Maximum 5% Of The Sum Of Bid Items 1 Through 9 Above)	--	LS	--	\$ _____
TOTAL BASE BID PRICE (Summation of Bid Items 1 Through 14 Above)					\$ _____

\*Note: LS = Lump Sum; EA= Each; LF = Linear Feet; SF = Square Feet; CY = Cubic Yards; AL = Allowance

# PRE - BID Presentation

## Finbarr Jewell – CMD

Local Business Enterprise Goal = 25%

## Local Business Enterprise Utilization Tracking System (LBEUTS)

### 1.3 LBE SUBCONTRACTOR PARTICIPATION

- A. The LBE subcontractor participation goal for this Contract is 25 percent.
1. Pursuant to Section. 14B.9 of the Administrative Code, bidders are hereby advised that the availability of Minority Business Enterprises (MBE), Woman Business Enterprises (WBE) and Other Business Enterprises (OBE) to perform subcontract work on this project is as follows:
- 8.0 % MBE; 3.6% WBE; 13.4% OBE.

### 1.5 GOOD FAITH EFFORTS REQUIREMENTS

- A. In accordance with Sections 14B.8(D) and (E), all bidders, unless they meet the exception noted below, shall submit documented good faith efforts with their bids and must achieve 80 out of 100 points to be deemed responsive. Refer to CMD Form 2B for more details.
- B. Exception: Bidders who demonstrate that their total LBE subcontractor participation exceeds by **35%** the subcontracting goal for this contract (as specified in paragraph 1.3A above) will not be required to conduct good faith efforts or to file evidence of good faith efforts. For this Contract, the total LBE subcontractor participation for which the exception applies (LBE goal plus 35% of LBE goal) is equal to **33.75%**.



## CITY & COUNTY OF SAN FRANCISCO CONTRACT MONITORING DIVISION



### CMD ATTACHMENT 1

#### *Requirements for Construction Contracts*

For Contracts \$300,000 & over that are Advertised on or after August 1, 2016

The screenshot displays the Contract Monitoring Division website. The header includes the City and County of San Francisco logo and the text "Contract Monitoring Division". Below the header is a navigation bar with links: "12B Equal Benefits Program", "14B Local Business Enterprise Ordinance", "Programs Under the 14B LBE Ordinance", "Public Notices, Announcements & Reports", and "Contact". The main content area is titled "LBE Compliance" and includes a breadcrumb trail: "Home > 14B Local Business Enterprise Ordinance > LBE Compliance". The text explains the purpose of the LBE Ordinance and lists the forms of assistance provided: Prime & Subcontracting Opportunities, Joint Venture Opportunities, Set Asides for participation by LBE certified firms, and Bonding and Financial Assistance. A list of the Local Business Enterprise Contract Compliance Team is also provided. On the right side, there is a sidebar with links to "14B LOCAL BUSINESS ENTERPRISE ORDINANCE", "LBE Certification", "LBE Compliance", "Local Business Enterprise Advisory Committee (LBEAC)", and "Weekly Workshop Series". At the bottom, there are buttons for "14B Administrative Code", "14B Rules and Regulations", "Important Forms", and "LBE Tracking System (LBEUTS)".

## Labor Standards Resources

The current prevailing wage rates are available on the Internet, or from OLSE or the Contracting Department. For specific information about prevailing wage requirements you can visit the websites listed below:

CITY AND COUNTY OF SAN FRANCISCO

EDWIN M. LEE, MAYOR

**OFFICE OF LABOR STANDARDS ENFORCEMENT**  
DONNA LEVITT, MANAGER



### Pre-Bid and Pre-Construction Information Labor Standards Requirements

**Requirements for contractors and subcontractors bidding public works contracts in the City and County of San Francisco:**

- o Proper Contractors' Licenses at the Time of Bid
- o Current Public Works Contractor (PWC) Registration with the Department of Industrial Relations
- o List Subcontractors at the Time of Bid
- o Pay Employees the Correct Prevailing Wage Rates for Each Craft, Classification and Type of Work Performed
- o If Employees Perform Multiple Crafts, Keep Accurate Records & Pay Prevailing Wage for Each Craft
- o Workers Compensation Coverage
- o Submit Certified Payroll Records in the Elation Electronic System
- o Submit Fringe Benefits Statement in the Elation Electronic System
- o Furnish Employees with Itemized Pay Stubs and Retain Payroll Records
- o Employ Electricians Certified by Division of Labor Standards Enforcement
- o Employ Apprentices Registered in a State-Approved Apprenticeship program
- o Make Apprenticeship Training Contributions
- o Cooperate with OLSE Jobsite Visits and Employee Interviews
- o Use OLSE Daily Sign In Sheet with each Worker Signing In and Out
- o Display OLSE Posters at the Jobsite, Informing Workers of the Prevailing Wage Requirements.
- o Penalties of \$50-\$200 per Worker per Day Apply for Non-payment of Prevailing Wage
- o Comply with Local Labor Laws including the *San Francisco Paid Sick Leave Ordinance* and the *Health Care Security Ordinance* for Work Performed Within the Geographic Boundaries of the City & County of San Francisco

OLSE Website	<a href="http://www.sfgov.org/olse">www.sfgov.org/olse</a> (select Prevailing Wage option) <ul style="list-style-type: none"> <li>• Sign in Sheets</li> <li>• CPR Form</li> <li>• Paid Sick Leave Ordinance</li> <li>• Health Care Security Ordinance</li> <li>• OLSE Video</li> <li>• SF Administrative Code, Chapter 6</li> <li>• Link to Elation Systems</li> </ul>
DIR Prevailing Wage Rates	<a href="http://www.dir.ca.gov/OPRL/PWD/">http://www.dir.ca.gov/OPRL/PWD/</a>
DIR Public Works Manual	<a href="https://www.dir.ca.gov/dlse/PW_Manual_FINAL%20REVIEW.pdf">https://www.dir.ca.gov/dlse/PW_Manual_FINAL%20REVIEW.pdf</a>
Apprentice Wage Rates	<a href="http://www.dir.ca.gov/DAS/PWAppWage/PWAppWageStart.asp">http://www.dir.ca.gov/DAS/PWAppWage/PWAppWageStart.asp</a>
Apprenticeship Programs, Requirements & Forms	<b>Public Works Projects/Public Works Information</b> <ul style="list-style-type: none"> <li>• Interactive Databases</li> <li>• Forms</li> </ul> <a href="http://www.dir.ca.gov/DAS/PublicWorksForms.htm">http://www.dir.ca.gov/DAS/PublicWorksForms.htm</a>
Contractors State License Status	<a href="https://www2.cslb.ca.gov/OnlineServices/CheckLicenseII/CheckLicense.aspx">https://www2.cslb.ca.gov/OnlineServices/CheckLicenseII/CheckLicense.aspx</a>

Contractors are encouraged to call OLSE for information or to answer any questions about labor standards requirements. Our telephone number is:  
(415) 554-6235.



City and County of San Francisco  
Edwin M. Lee  
Mayor

Office of Labor Standards Enforcement  
Donna Levitt, Manager

### DAILY SIGN-IN SHEET

INSTRUCTIONS: EACH WORKER MUST SIGN THEMSELVES IN AND OUT/ CADA TRABAJADOR DEBE DE MARCAR SU PROPIO TIEMPO A LA ENTRADA Y LA SALIDA/每個工人必須自己親自上下班簽到。

PROJECT NAME / SPEC #

[illegible]

Rev. 1/13/11

City Hall, Room 430 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

Tel. (415) 554-6235

Fax (415) 554-629



OFFICE OF LABOR STANDARDS ENFORCEMENT  
415-554-OLSE (6573)

**California law requires that workers employed on City funded projects be paid not less than the prevailing wage rate.**

## KEY ELEMENTS OF PREVAILING WAGE MONITORING

- Monitor jobsites and interview employees regarding rates of pay and the craft jurisdiction of work performed.
- Review certified payroll records, inspector's logs, sign-in sheets, and employee paychecks to verify proper payment of prevailing wages, appropriate classification of workers, correct payroll deductions, adherence to apprenticeship regulations, and other labor standards.
- Investigate discrepancies and complaints and take corrective action.
- Seek penalties and debarment of contractors, if necessary.

If you have any questions or require additional information, please call 415-554-OLSE (6573).

Si usted tiene preguntas o requiere más información, favor de llamar al número 415-554-OLSE (8573).

Kung meron kayong katanungan o kailangang informacion, tumawag sa 415-554-OLSE (6573).

如你有任何問題，或需要其他資料，請打電話 - 415.554.0155 (5573)

Если у Вас есть какие-либо вопросы, или Вам нужна дополнительная информация, пожалуйста, позвоните по телефону 415-554-OLSE (6573).

Office of Contract Administration, OLSE • City Hall, Room 430 • 1 Dr. Carlton B. Goodlett Place • San Francisco, CA 94102

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[Home](#) > [Educational Presentations & Materials](#)

## Educational Presentations & Materials

### Elation System Trainings for Electronic Certified Payroll

Even if someone has already attended our payroll training, it is necessary for them to attend the Local Business Utilization and Local Hire Reporting Training if they work in these areas. We anticipate that eventually all contractor and consultants will need to attend this training. If someone is new to Elation Systems and has not attended the payroll reporting training, please plan to attend both classes.

TRAINING is offered on the following dates:

Payroll Reporting Training (construction contracts only) (2 <sup>nd</sup> Tuesday of the Month)	Local Business Utilization, Section 3 and Local Hire Training (construction and professional service contracts) (4 <sup>th</sup> Tuesday of the Month)
Tuesday, January 10, 2017	Tuesday, January 24, 2017
Tuesday, February 14, 2017	Tuesday, February 28, 2017
Tuesday, March 14, 2017	Tuesday, March 28, 2017
Tuesday, April 11, 2017	Tuesday, April 25, 2017
Tuesday, May 09, 2017	Tuesday, May 23, 2017
Tuesday, June 13, 2017	Tuesday, June 27, 2017
Tuesday, July 11, 2017	Tuesday, July 25, 2017
Tuesday, August 08, 2017	Tuesday, August 22, 2017
Tuesday, September 12, 2017	Tuesday, September 26, 2017
Tuesday, October 10, 2017	Tuesday, October 24, 2017
Tuesday, November 14, 2017	Tuesday, November 28, 2017

#### Time:

9:30 am - 10:30 am - City Staff  
10:30 am - 12:00 pm - City Contractors & Subcontractors


#### Location:

City Hall, Room 421  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4685

For questions, please contact Jimmy Hewitt at (415) 554-9847, [james.hewitt@sf.gov](mailto:james.hewitt@sf.gov)

Alternate contact: Cynthia Torres (415-554-9844), [cynthia.torres@sf.gov](mailto:cynthia.torres@sf.gov)

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#### STAY CONNECTED



# LOCAL HIRE



**SAN FRANCISCO**  
Office of Economic and Workforce Development



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Workforce

Employer Services

## Local Hire

In December of 2010, the San Francisco Board of Supervisors approved amendments to Chapter 6.22(g) of the San Francisco Administrative Code and adopted the San Francisco Local Hiring Policy for Construction ("Policy"). The Policy became one of the strongest pieces of legislation in the country to promote the utilization of local residents on locally sponsored projects.

The Office of Economic and Workforce Development (OEWD) administers the Local Hiring Policy for Construction.



## Projects Covered by the Local Hiring Policy

Public Works or improvement projects with an engineer's estimate of \$600,000 or more and advertised for bid on or after March 25, 2011 are covered by the Local Hiring Policy for Construction.

City-funded construction projects covered by the Policy can be found on the [Office of Contracts Administration](#) website.

## Trade Exemptions

The [Trade Exemptions List](#) designates trades for which the Policy shall not be applicable. Work hours for designated trades are exempt from the requirements. Please review the [Criteria for Trade Exemption Summary](#) for additional information.

## CityBuild Employer Services

If you are an employer in the City of San Francisco and would like more information about CityBuild services for employers please visit the [CityBuild Employer Services](#) page. To download forms related to the Local Hiring Policy and other workforce hiring policies, please visit the [CityBuild Workforce Forms](#) page.

## Local Hiring Forms Submission "How-To" Video

In an effort to assist contractors in submitting the required Local Hiring forms online via Elation Systems, OEWD has created a "How-To" video.

### Workforce

Overview

About Workforce

Job Seeker Services

### Employer Services

First Source Hiring Program

Recruitment Assistance

On the Job Training

Rapid Response

CityBuild Employment  
Networking Services

CityBuild Forms

### Local Hire

Frequently Asked Questions -  
Business Assistance

Provider & Grantee Resources

Workforce Investment Board

Success Stories

[SHARE THIS](#)

## San Francisco Local Hiring Policy for Construction Fact Sheet

### Overview

- Applies to contracts for public work or improvement projects in excess of \$600,000.
- The mandatory participation level is 30% of all project hours within each trade to be performed by local residents.
- At least 50% of the project work hours performed by apprentices within each trade shall be performed by local residents.
- A local resident is defined as an individual who is domiciled within the City and County of San Francisco at least 7 days prior to commencing work on the project. An individual may have only one domicile, which is their principal residence and where they intend to return when they are absent.

### Guidelines

- Form 1: Local Hiring Workforce Projection. Must be submitted to CityBuild through the Elation Systems. Contractors are required to identify trades, contractors and estimated total and local work hours to be utilized on the project.
- Form 2: Local Hiring Plan. Must be submitted to and approved by CityBuild through the Elation Systems for project with engineer estimates in excess of \$1,000,000. Contractors are required to identify trades, contractors, total and local journey and apprentice work hours to be utilized on the project.
- **Elation Systems:** All contractors will be required to submit certified payroll for all workers through the Elation Systems. An Elation account is required to access the system.

### Penalties

- The ordinance establishes various consequences of non-compliance with the policy, including the authority of assessment of penalties against contractors that do not meet the local hiring requirements.
- The penalty for failing to meet the local hiring requirement shall be the amount equal to the journeyman or apprentice prevailing wage rate for the primary trade used by the contractor for each hour the contractor fell short.
- Contractors may request a conditional waiver from local hiring requirements on a project-specific basis for "specialized trades," by receiving credit for local hiring on non-covered projects, or sponsoring new apprentices.

QBD ⇒ ADDENDUM

DOCUMENT 00 21 14

SECTION 00 43 20

QUESTIONS ON BID DOCUMENTS (QBD)

Potential Bidders must complete this QBD Form and submit to the address below no later than three (3) business days before the bid opening date.

Project: PIER 94-96 STORM DRAIN AND OUTFALL REPAIRS

Contract No. 2766R

To: Port of San Francisco  
Pier 1, The Embarcadero  
San Francisco, CA 94111  
Tel: 415-274-0593 Fax: 415-274-0551  
Attention: Ken Chu  
Email: [Kenneth.Chu@sfport.com](mailto:Kenneth.Chu@sfport.com)

City Use Only	
QBD No.	
Received by:	
Date Received:	
Addendum Issued?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date Sent Response:	

CONTRACTOR'S QUESTIONS

Company Name:		Date	
Contact Name:		Tel:	
Title:		Fax:	

Check One Only (Use separate form for each specifications and drawing question.)

<input type="checkbox"/> Spec. Section:		Paragraph(s):	
<input type="checkbox"/> Drawing Sheet:		Detail(s):	

Question:

CITY'S REPLY

☐ Mark this box if the QBD can be answered by Bidder's review of the documents. Reply with location(s) where the information can be obtained.

Reply:

By:	Bureau/Firm:	Date:
-----	--------------	-------

The reply is an answer to a Bidder's question. The reply does not change the Bid Documents unless the information contained therein is issued in an Addendum. At the sole discretion of the City, the question and reply may be returned to the questioner and distributed to all bidding general contractors for informational purposes.

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

If Addenda to the Bid Documents have been issued for this Contract, please indicate receipt thereof by filling in the appropriate Addendum number and filling in date received below. If there are any questions on any Addenda that may have been issued, please contact Ken Chu, City and County of San Francisco, Port of San Francisco, Pier 1, The Embarcadero, San Francisco, CA 94111, telephone 415-274-0593.

Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____

A BID MAY BE RENDERED NONRESPONSIVE IF THE BIDDER DOES NOT ACKNOWLEDGE THE RECEIPT OF ALL ADDENDA WHICH MAY HAVE BEEN ISSUED FOR THIS CONTRACT.

Note: The above form is part of the Bid. Signing the Bid Form (Section 00 41 00) shall also constitute signature of this form and Bidder acknowledges that information provided above is true and correct.

END OF SECTION



# SITE VISIT





Questions?



Pre-Bid Conference

May 9, 2017, 10:30 A.M.



Contract 2766R Pier 94-96 Storm Drain and Outfall Repairs

**SIGN-IN SHEET**

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