

ATTACHMENT I
PORT OF SAN FRANCISCO
REVENUE AND EXPENSE SUMMARY
FISCAL YEAR 2020-21 & 2021-22 PROPOSED BUDGET

	Budget 2019-20	Proposed 2020-21	Change from FY 2019-20 Budget		Proposed 2021-22	Change from FY 2021-22 Budget		
			Amount	%		Amount	%	
Sources								
Operating Revenues	\$ 106.5	\$ 117.8	\$ 11.3	10.6%	\$ 120.9	\$ 3.1	2.6%	
Estimated Fund Balance	23.3	42.6	19.3	82.8%	37.1	(5.5)	-12.9%	
South Beach Harbor	4.9	5.2	0.3	6.1%	5.4	0.2	3.0%	
Development Recoveries	9.1	7.9	(1.2)	-13.2%	7.9	-	0.0%	
Orton Services CFD	-	0.3	0.3	0.0%	0.3	0.0	3.0%	
Transbay Payment	0.6	-	(0.6)	-100.0%	-	-	0.0%	
Ongoing, Subtotal	\$ 144.4	\$ 173.8	\$ 29.4	20.4%	\$ 171.6	\$ (2.2)	-1.3%	
Operating Revenue	15.0	4.1	(10.9)	0.0%	0.1	(4.0)	-97.1%	
Federal Grants	-	0.4	0.4	0.0%	-	(0.4)	-100.0%	
Capital Project Defunding	-	17.0	17.0	0.0%	-	(17.0)	-100.0%	
One-time, Subtotal	\$ 15.0	\$ 21.5	\$ 6.5	43.6%	\$ 0.1	\$ (21.4)	-99.4%	
Total Sources	\$ 159.4	\$ 195.4	\$ 36.0	22.6%	\$ 171.7	\$ (23.6)	-12.1%	
Uses								
Operating Expenses	\$ 86.7	\$ 94.0	\$ 7.4	8.5%	\$ 95.7	\$ 1.7	1.8%	
Programmatic Projects	4.6	6.7	2.1	46.4%	6.5	(0.2)	-2.9%	
Development Projects	9.9	8.0	(1.9)	-19.2%	8.0	-	0.0%	
South Beach Harbor	3.8	3.7	(0.0)	-0.8%	3.8	0.1	2.5%	
Operating Expenses, Subtotal	\$ 104.9	\$ 112.4	\$ 7.5	7.2%	\$ 114.0	\$ 1.6	1.4%	
Port Capital Appropriations	\$ 19.0	\$ 53.2	\$ 34.2	179.7%	28.0	(25.2)	-47.3%	
Grant-Funded Projects	-	0.4	0.4	0.0%	-	(0.4)	-100.0%	
South Beach Harbor	1.1	1.5	0.3	28.8%	1.5	0.1	4.2%	
Capital Budget, Subtotal	\$ 20.2	\$ 55.1	\$ 34.9	173.2%	\$ 29.5	\$ (25.5)	-46.3%	
Designation to Future Capital	\$ 21.6	\$ 13.8	\$ (7.9)	-36.4%	\$ 13.8	\$ 0.1	0.5%	
15% Operating Reserve	12.7	14.1	1.4	10.8%	14.4	0.2	1.8%	
Reserves, Subtotal	\$ 34.4	\$ 27.9	\$ (6.5)	-18.9%	\$ 28.2	\$ 0.3	1.2%	
Total Uses	\$ 159.4	\$ 195.4	\$ 36.0	22.6%	\$ 171.7	\$ (23.6)	-12.1%	
Capital Policy - 25% Oper. Revenues	\$ 26.6	\$ 29.5	\$ 2.8	10.6%	\$ 30.2	\$ 0.8	2.6%	
Total Investment & Designation	\$ 40.6	\$ 66.9	\$ 26.3	64.7%	41.8	(25.1)	-37.5%	
Port Capital Appropriations	19.0	53.2	\$ 34.2	179.7%	28.0	(25.2)	-47.3%	
Designation Required	7.6	-	\$ (7.6)	-100.0%	2.2	2.2	0.0%	
Designation - Additional	14.0	13.8	\$ (0.2)	-1.7%	11.6	(2.2)	-15.6%	
Actual Percent Achieved	38%	57%	19%	49%	35%	(0.2)	-39%	

Attachment II Operating Revenues

	Budget 2019-20	Projected 2019-20	Change from FY 2019-20 Budget		Change from FY 2019-20 Projected		Proposed 2020-21	Change from FY 2020-21 Budget		Proposed 2021-22
			Amount	Percent	Amount	Percent		Amount	Percent	
MARITIME										
Cargo										
Dockage	\$ 864,200	\$ 548,866	\$ (433,816)	-50.2%	\$ (118,482)	-21.6%	\$ 430,384	\$ 9,890	2.3%	\$ 440,274
Wharfage	812,000	2,278,954	\$ 1,776,263	218.8%	\$ 309,309	13.6%	2,588,263	\$ 97,451	3.8%	2,685,714
Crane Rental	-	-	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%	-
Rent	5,278,100	5,359,200	\$ (526,464)	-10.0%	\$ (607,564)	-11.3%	4,751,636	\$ 97,588	2.1%	4,849,224
Storage	38,500	127,935	\$ 91,500	237.7%	\$ 2,065	1.6%	130,000	\$ 6,500	5.0%	136,500
Miscellaneous	-	9,829	-	0.0%	(9,829)	-100.0%	-	-	0.0%	-
Cargo	\$ 6,992,800	\$ 8,324,784	\$ 907,483	13.0%	\$ (424,501)	-5.1%	\$ 7,900,283	\$ 211,429	2.7%	\$ 8,111,712
Harbor Services										
Dockage	\$ 64,900	\$ 65,864	\$ 2,661	4.1%	\$ 1,697	2.6%	\$ 67,561	\$ 2,027	3.0%	\$ 69,588
Non-Cargo Wharfage	-	-	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%	-
Rent	1,875,800	1,991,786	\$ 282,374	15.1%	\$ 166,388	8.4%	2,158,174	\$ 64,758	3.0%	2,222,932
Harbor Services	\$ 1,940,700	\$ 2,057,651	\$ 285,035	14.7%	\$ 168,084	8.2%	\$ 2,225,735	\$ 66,785	3.0%	\$ 2,292,520
Cruise										
Dockage (+ shore power)	\$ 1,073,100	\$ 1,075,117	\$ 116,900	10.9%	\$ 114,883	10.7%	\$ 1,190,000	\$ (30,000)	-2.5%	\$ 1,160,000
Passenger Wharfage	5,074,800	6,654,405	\$ 1,957,700	38.6%	\$ 378,095	5.7%	7,032,500	\$ 1,500	0.0%	7,034,000
Rent	208,700	208,700	\$ 6,232	3.0%	\$ 6,232	3.0%	214,932	\$ 6,444	3.0%	221,376
Special Events	1,428,700	1,359,673	\$ 171,300	12.0%	\$ 240,327	17.7%	1,600,000	\$ 48,000	3.0%	1,648,000
Parking Rent	252,500	125,839	\$ (92,500)	-36.6%	\$ 34,161	27.1%	160,000	\$ -	0.0%	160,000
Miscellaneous	-	59,572	\$ 90,000	0.0%	\$ 30,428	51.1%	90,000	\$ -	0.0%	90,000
Cruise	\$ 8,037,800	\$ 9,483,306	\$ 2,249,632	28.0%	\$ 804,126	8.5%	\$ 10,287,432	\$ 25,944	0.3%	\$ 10,313,376
Fishing										
Dockage	\$ 309,000	\$ 347,957	\$ 16,000	5.2%	\$ (22,957)	-6.6%	\$ 325,000	\$ 9,750	3.0%	\$ 334,750
Fish Wharfage	61,800	66,857	\$ (3,664)	-5.9%	\$ (8,721)	-13.0%	58,136	\$ -	0.0%	58,136
Rent	2,070,300	2,304,052	\$ 308,395	14.9%	\$ 74,643	3.2%	2,378,695	\$ 71,361	3.0%	2,450,056
Fishing	\$ 2,441,100	\$ 2,718,866	\$ 320,731	13.1%	\$ 42,965	1.6%	\$ 2,761,831	\$ 81,111	2.9%	\$ 2,842,942
Other Marine										
Dockage	\$ 613,900	\$ 432,146	\$ (579,087)	-94.3%	\$ (397,333)	-91.9%	\$ 34,813	\$ 1,044	3.0%	\$ 35,857
Non-Cargo Wharfage	-	26,624	\$ -	0.0%	\$ (26,624)	-100.0%	-	\$ -	0.0%	-
Layberthing	-	763,293	\$ 1,783,477	0.0%	\$ 1,020,184	133.7%	1,783,477	\$ 4,275	0.2%	1,787,752
Rent	1,157,500	1,852,274	\$ 708,023	61.2%	\$ 13,249	0.7%	1,865,523	\$ 55,965	3.0%	1,921,488
Landing Fees	184,600	63,678	\$ (104,517)	-56.6%	\$ 16,405	25.8%	80,083	\$ 1,912	2.4%	81,995
Other Marine	\$ 1,956,000	\$ 3,138,015	\$ 1,807,896	92.4%	\$ 625,881	19.9%	\$ 3,763,896	\$ 63,196	1.7%	\$ 3,827,092
Total Maritime	\$ 21,368,400	\$ 25,722,622	\$ 5,570,777	26.1%	\$ 1,216,555	4.7%	\$ 26,939,177	\$ 448,465	1.7%	\$ 27,387,642

	<u>Budget 2019-20</u>	<u>Projected 2019-20</u>	<u>Change from FY 2019-20 Budget</u>		<u>Change from FY 2019-20 Projected</u>		<u>Proposed 2020-21</u>	<u>Change from FY 2020-21 Budget</u>		<u>Proposed 2021-22</u>
			<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>		<u>Amount</u>	<u>Percent</u>	
REAL ESTATE										
Commercial/Industrial										
Rent	\$ 32,732,243	\$ 30,668,412	\$ (5,367)	0.0%	\$ 2,058,464	6.7%	\$ 32,726,876	\$ 818,172	2.5%	\$ 33,545,048
Rent - Projected New Leases	5,551,068	2,585,200	\$ 1,559,970	28.1%	\$ 4,525,838	175.1%	7,111,038	\$ 872,897	12.3%	7,983,935
Rent from Percentage Leases	17,580,984	20,178,809	\$ 2,929,845	16.7%	\$ 332,020	1.6%	20,510,829	\$ 512,771	2.5%	21,023,600
Excursion - Rent	1,932,735	1,932,735	\$ 28,022	1.4%	\$ 28,022	1.4%	1,960,757	\$ 49,019	2.5%	2,009,776
Excursion - Percentage	<u>3,924,038</u>	<u>3,924,038</u>	<u>\$ 92,473</u>	<u>2.4%</u>	<u>\$ 92,473</u>	<u>2.4%</u>	<u>4,016,511</u>	<u>\$ 100,413</u>	<u>2.5%</u>	<u>4,116,924</u>
Commercial/Industrial	\$ 61,721,068	\$ 64,772,051	\$ 4,604,944	7.5%	\$ 1,553,961	2.4%	\$ 66,326,012	\$ 2,353,271	3.5%	\$ 68,679,282
Parking										
Meters	\$ 5,590,000	\$ 5,175,803	\$ (875,787)	-15.7%	\$ (461,590)	-8.9%	\$ 4,714,213	\$ 129,641	2.8%	\$ 4,843,854
Stalls	\$ 598,000	\$ 623,411	\$ 133,522	22.3%	\$ 108,111	17.3%	\$ 731,522	\$ 20,117	2.8%	\$ 751,639
Rent	\$ 11,701,000	\$ 12,582,946	\$ 103,746	0.9%	\$ (778,200)	-6.2%	\$ 11,804,746	\$ 324,631	2.8%	\$ 12,129,377
Fines	\$ <u>3,341,000</u>	\$ <u>3,657,104</u>	\$ <u>(498,622)</u>	<u>-14.9%</u>	\$ <u>(814,726)</u>	<u>-22.3%</u>	\$ <u>2,842,378</u>	\$ <u>78,165</u>	<u>2.8%</u>	\$ <u>2,920,543</u>
Parking	\$ 21,230,000	\$ 22,039,264	\$ (1,137,141)	-5.4%	\$ (1,946,404)	-8.8%	\$ 20,092,859	\$ 552,554	2.8%	\$ 20,645,413
Total Real Estate	\$ <u>82,951,068</u>	\$ <u>86,811,315</u>	\$ <u>3,467,803</u>	<u>4.2%</u>	\$ <u>(392,444)</u>	<u>-0.5%</u>	\$ <u>86,418,871</u>	\$ <u>2,905,825</u>	<u>3.4%</u>	\$ <u>89,324,695</u>
Asset Management										
Special Events (RE)	\$ 213,000	\$ 243,960	\$ -	0.0%	\$ (30,960)	-12.7%	\$ 213,000	\$ 5,325	2.5%	\$ 218,325
Encroachment Permits	\$ 8,000	\$ 11,438	\$ 200	2.5%	\$ (3,238)	-28.3%	\$ 8,200	\$ 205	2.5%	\$ 8,405
Miscellaneous Services (RE)	\$ 200,000	\$ 139,873	\$ 5,000	2.5%	\$ 65,127	46.6%	\$ 205,000	\$ 5,125	2.5%	\$ 210,125
Facilities Maintenance										
Facility Damage	\$ 6,000	\$ -	\$ 150	2.5%	\$ 6,150	0.0%	\$ 6,150	\$ 154	2.5%	\$ 6,304
Tenant Services	\$ 30,000	\$ -	\$ 750	2.5%	\$ 30,750	0.0%	\$ 30,750	\$ 769	2.5%	\$ 31,519
Miscellaneous Repairs (Maint)	\$ 170,100	\$ -	\$ 4,253	2.5%	\$ 174,353	0.0%	\$ 174,353	\$ 4,358	2.5%	\$ 178,711
Engineering										
Permits	\$ 797,000	\$ 1,440,704	\$ 203,825	25.6%	\$ (439,879)	-30.5%	\$ 1,000,825	\$ -	0.0%	\$ 1,000,825
Technology Surcharges	\$ 16,000	\$ 13,545	\$ 667	4.2%	\$ 3,122	23.0%	\$ 16,667	\$ 416	2.5%	\$ 17,083
Miscellaneous	\$ -	\$ 23,603	\$ -	0.0%	\$ (23,603)	-100.0%	\$ -	\$ -	0.0%	\$ -
Finance & Administration										
Interest on Investments	\$ 600,000	\$ 1,000,000	\$ 1,750,000	291.7%	\$ 1,350,000	135.0%	\$ 2,350,000	\$ (262,800)	-11.2%	\$ 2,087,200
Penalties & Svc. Charges	\$ 20,000	\$ 16,141	\$ 500	2.5%	\$ 4,359	27.0%	\$ 20,500	\$ 513	2.5%	\$ 21,013
Miscellaneous Receipts (F&A)	\$ 300,000	\$ 15,939	\$ 7,500	2.5%	\$ 291,561	1829.2%	\$ 307,500	\$ 7,688	2.5%	\$ 315,188
Planning										
Miscellaneous	\$ -	\$ -	\$ 145,000	0.0%	\$ 145,000	0.0%	\$ 145,000	\$ (25,000)	-17.2%	\$ 120,000
Executive										
Miscellaneous	\$ 30,000	\$ 406	\$ (30,000)	-100.0%	\$ (406)	-100.0%	\$ -	\$ -	0.0%	\$ -
Total All Other	\$ <u>2,390,100</u>	\$ <u>2,905,609</u>	\$ <u>2,087,845</u>	<u>87.4%</u>	\$ <u>1,572,336</u>	<u>54.1%</u>	\$ <u>4,477,945</u>	\$ <u>(263,247)</u>	<u>-5.9%</u>	\$ <u>4,214,698</u>
SUBTOTAL	\$ <u>106,709,568</u>	\$ <u>115,439,545</u>	\$ <u>11,126,425</u>	<u>10.4%</u>	\$ <u>2,396,448</u>	<u>2.1%</u>	\$ <u>117,835,993</u>	\$ <u>3,091,043</u>	<u>2.6%</u>	\$ <u>120,927,035</u>

ATTACHMENT III - OPERATING EXPENSES BY DIVISION
FISCAL YEARS 2020-21 & 2021-22

Division Description	Category	FY 2019-20 Budget	Change	% Change	FY 2020-21 Proposed	Change	% Change	FY 2021-22 Proposed
PRT Engineering	Salaries	\$ 4,095,590	\$ 173,643	4.2%	\$ 4,269,233	\$ 174,511	4.1%	\$ 4,443,744
	Mandatory Fringe Benefits	\$ 1,528,676	\$ 152,436	10.0%	\$ 1,681,112	\$ 5,297	0.3%	\$ 1,686,409
	Non-Personnel Services	\$ 346,075	\$ (46,929)	-13.6%	\$ 299,146	\$ 18,281	6.1%	\$ 317,427
	Materials & Supplies	\$ 21,000	\$ -	0.0%	\$ 21,000	\$ -	0.0%	\$ 21,000
	Work Orders	\$ 519,472	\$ 84,633	16.3%	\$ 604,105	\$ 15,120	2.5%	\$ 619,225
PRT Engineering Total		\$ 6,510,813	\$ 363,783	5.6%	\$ 6,874,596	\$ 213,209	3.1%	\$ 7,087,805
PRT Executive	Salaries	\$ 1,731,505	\$ 303,775	17.5%	\$ 2,035,280	\$ 63,359	3.1%	\$ 2,098,639
	Mandatory Fringe Benefits	\$ 590,691	\$ 151,623	25.7%	\$ 742,314	\$ 5,079	0.7%	\$ 747,393
	Non-Personnel Services	\$ 560,700	\$ 1,198,921	213.8%	\$ 1,759,621	\$ 30,253	1.7%	\$ 1,789,874
	Materials & Supplies	\$ 2,750	\$ 1,000	36.4%	\$ 3,750	\$ -	0.0%	\$ 3,750
	Work Orders	\$ 3,725,383	\$ 1,103,569	29.6%	\$ 4,828,952	\$ 15,429	0.3%	\$ 4,844,381
PRT Executive Total		\$ 6,611,029	\$ 2,758,888	41.7%	\$ 9,369,917	\$ 114,120	1.2%	\$ 9,484,037
PRT Finance And Administration	Salaries	\$ 5,563,809	\$ 95,195	1.7%	\$ 5,659,004	\$ 228,641	4.0%	\$ 5,887,645
	Mandatory Fringe Benefits	\$ 4,578,719	\$ 494,280	10.8%	\$ 5,072,999	\$ 139,737	2.8%	\$ 5,212,737
	COWCAP	\$ 70,287	\$ 430,000	611.8%	\$ 500,287	\$ 0	0.0%	\$ 500,287
	Non-Personnel Services	\$ 2,311,990	\$ 5,050	0.2%	\$ 2,317,040	\$ (196,925)	-8.5%	\$ 2,120,115
	Materials & Supplies	\$ 333,105	\$ 7,645	2.3%	\$ 340,750	\$ 32,000	9.4%	\$ 372,750
	Equipment	\$ 153,363	\$ 55,192	36.0%	\$ 208,555	\$ (208,555)	-100.0%	\$ -
	Debt Service	\$ 7,178,231	\$ (834,628)	-11.6%	\$ 6,343,603	\$ -	0.0%	\$ 6,343,603
	Work Orders	\$ 6,427,881	\$ 337,876	5.3%	\$ 6,765,757	\$ 417,153	6.2%	\$ 7,182,910
	PRT Finance And Administration Total		\$ 26,617,385	\$ 590,610	2.2%	\$ 27,207,995	\$ 412,052	1.5%
PRT Maintenance	Salaries	\$ 10,497,628	\$ 944,938	9.0%	\$ 11,442,566	\$ 563,310	4.9%	\$ 12,005,875
	Mandatory Fringe Benefits	\$ 4,441,728	\$ 632,319	14.2%	\$ 5,074,047	\$ 165,682	3.3%	\$ 5,239,728
	Non-Personnel Services	\$ 661,125	\$ 128,646	19.5%	\$ 789,771	\$ 45	0.0%	\$ 789,816
	Materials & Supplies	\$ 1,203,898	\$ -	0.0%	\$ 1,203,898	\$ -	0.0%	\$ 1,203,898
	Equipment	\$ 217,558	\$ 872,842	401.2%	\$ 1,090,400	\$ (180,162)	-16.5%	\$ 910,238
	Work Orders	\$ 2,260,349	\$ 147,744	6.5%	\$ 2,408,093	\$ (49,847)	-2.1%	\$ 2,358,246
PRT Maintenance Total		\$ 19,282,286	\$ 2,726,488	14.1%	\$ 22,008,774	\$ 499,027	2.3%	\$ 22,507,801
PRT Maritime	Salaries	\$ 1,865,156	\$ 96,026	5.1%	\$ 1,961,182	\$ 95,696	4.9%	\$ 2,056,878
	Mandatory Fringe Benefits	\$ 728,763	\$ 87,091	12.0%	\$ 815,854	\$ 5,046	0.6%	\$ 820,900
	Non-Personnel Services	\$ 2,599,870	\$ (949,809)	-36.5%	\$ 1,650,061	\$ 5,893	0.4%	\$ 1,655,955
	Materials & Supplies	\$ 7,400	\$ 2,500	33.8%	\$ 9,900	\$ -	0.0%	\$ 9,900
	Work Orders	\$ 5,414,897	\$ 132,922	2.5%	\$ 5,547,819	\$ 73,518	1.3%	\$ 5,621,337
PRT Maritime Total		\$ 10,616,086	\$ (631,270)	-5.9%	\$ 9,984,816	\$ 180,153	1.8%	\$ 10,164,969
PRT Planning & Development	Salaries	\$ 1,833,557	\$ 54,895	3.0%	\$ 1,888,452	\$ 88,390	4.7%	\$ 1,976,842
	Mandatory Fringe Benefits	\$ 657,120	\$ 54,867	8.3%	\$ 711,987	\$ 14,972	2.1%	\$ 726,959
	Non-Personnel Services	\$ 640,400	\$ 280,000	43.7%	\$ 920,400	\$ (200,000)	-21.7%	\$ 720,400
	Materials & Supplies	\$ 2,000	\$ -	0.0%	\$ 2,000	\$ -	0.0%	\$ 2,000
	Work Orders	\$ 258,600	\$ 80,000	30.9%	\$ 338,600	\$ -	0.0%	\$ 338,600
PRT Planning & Development Total		\$ 3,391,677	\$ 469,762	13.9%	\$ 3,861,439	\$ (96,639)	-2.5%	\$ 3,764,800
PRT Real Estate & Development	Salaries	\$ 3,469,306	\$ 163,987	4.7%	\$ 3,633,293	\$ 153,250	4.2%	\$ 3,786,543
	Mandatory Fringe Benefits	\$ 1,389,165	\$ 136,561	9.8%	\$ 1,525,726	\$ 82,922	5.4%	\$ 1,608,648
	Non-Personnel Services	\$ 5,134,650	\$ 420,500	8.2%	\$ 5,555,150	\$ (44,000)	-0.8%	\$ 5,511,150
	Materials & Supplies	\$ 12,000	\$ (2,000)	-16.7%	\$ 10,000	\$ -	0.0%	\$ 10,000
	Work Orders	\$ 2,709,685	\$ 88,702	3.3%	\$ 2,798,387	\$ 30,477	1.1%	\$ 2,828,864
PRT Real Estate & Development Total		\$ 12,714,806	\$ 807,750	6.4%	\$ 13,522,556	\$ 222,649	1.6%	\$ 13,745,205
Grand Total		\$ 85,744,082	\$ 7,086,012	8.3%	\$ 92,830,094	\$ 1,544,570	1.7%	\$ 94,374,664

ATTACHMENT IV - PROPOSED POSITION CHANGES
FISCAL YEARS 2020-21 & 2021-22

#	Division	Section	Operating/ Capital	New/ Substitute/ Eliminate	Justification	Job Class	Title	FY 2020-21		FY 2021-22	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
NEW OPERATING BUDGET POSITION REQUESTS											
PRT-1	Maintenance	Laborers Shop	Operating	New	Nine new positions to increase staffing level of the Maintenance street services operation to create a seven-day-a-week operation with multiple shifts. This will create a more efficient operation resulting in cleaner streets with less impact on residents, tourists and Port tenants. Budgeted at 0.75 per FTE for first fiscal year.	7514	General Laborer	\$ 322,919	4.00	\$ 433,787	4.00
PRT-2	Maintenance	Truck Drivers Shop	Operating	New		7355	Truck Driver	\$ 310,771	3.00	\$ 431,060	3.00
PRT-3	Maintenance	Laborers Shop	Operating	New		7215	General Laborer Supervisor I	\$ 182,324	2.00	\$ 254,147	2.00
PRT-4	Maintenance	Laborers Shop	Operating	New - Offset		If swing shifts are added; Maintenance will have overtime savings.			\$ (225,000)	-	\$ (309,000)
Swing Shift Subtotal								\$ 591,013	9.00	\$ 809,995	9.00
PRT-5	Maintenance	Gardeners Shop	Operating	New	New Parks Section Supervisor. The Port currently has four gardeners and the '20-'21 budget adds one more gardener to support maintenance of Crane Cove Park, creating a five-person unit. The gardeners are not currently supervised by a supervisor skilled in horticulture and landscape management. Budgeted at 0.75 per FTE for first fiscal year.	3422	Parks Section Supervisor	\$ 101,566	1.00	\$ 139,484	1.00
PRT-6	Maintenance	Plumbers	Operating	New	Added funding to premium pay in order to offer on-call standby pay. Currently staff is called in for emergencies and come in if available; but there is no formal on-call system and it can be challenging to find employees to work on an emergency basis. Increasing the premium pay budget allows the Port to pay staff a premium for being on call and requires that they come in if called.	PREMM_E	Premium Pay - Miscellaneous	\$ 112,349	-	\$ 115,719	-
PRT-7	Maintenance	Electricians				PREMM_E	Premium Pay - Miscellaneous	\$ 54,241	-	\$ 55,868	-
PRT-8	Executive	External Affairs	Operating	New	New Administrative Analyst. The Port is increasing its social responsibility and race equity efforts in the next two fiscal years, requiring an analyst to set metrics, collect and evaluate data and support plan development and implementation. Funded at 0.75 per FTE for first fiscal year.	1822	Administrative Analyst	\$ 149,284	1.00	\$ 153,762	1.00
NEW POSITION REQUESTS TOTAL								\$ 1,008,453	11.00	\$ 1,274,828	11.00
NEW PROJECT-FUNDED REQUESTS											
PRT-9	F&A	Accounting	Project-Funded	New	New Accountant to track Development Project spending and reporting; a necessary function to support the administration and tracking of complex funding structures, including community facilities and infrastructure financing districts and the debt that the districts will issue.	1657	Accountant IV	\$ -	1.00	\$ -	1.00
PRT-10	F&A	Finance	Project-Funded	New	New Sr Administrative Analyst to support Development project budgeting, billing, and consultant contract/spending.	1823	Senior Administrative Analyst	\$ -	1.00	\$ -	1.00
Development Projects Subtotal								\$ -	2.00	\$ -	2.00

ATTACHMENT IV - PROPOSED POSITION CHANGES
 FISCAL YEARS 2020-21 & 2021-22

#	Division	Section	Operating/ Capital	New/ Substitute/ Eliminate	Justification	Job Class	Title	FY 2020-21		FY 2021-22	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
NEW PROJECT-FUNDED REQUESTS, CONT.											
PRT-11	F&A	IT	Project-Funded	New	New Project Manager I to manage development of an asset management framework for the Port and the selection, design, and implementation of a new enterprise asset management software system.	5502	Project Manager I	\$ -	1.00	\$ -	1.00
PRT-12	F&A	IT	Project-Funded	New	New Senior Data Governance Analyst to create a framework for data collection, analytics and governance at the Port. Position will identify and implement a digital document solution and protocols to improve data access and analytical capacity for all Port divisions.	1053	Senior Business Analyst	\$ -	1.00	\$ -	1.00
IS Strategic Plan Subtotal								\$ -	2.00	\$ -	2.00
PRT-13	Resilience	Resilience	Project-Funded	New	New Project Manager II. Phase 1 is targeted to deliver \$500M in design and construction of multiple projects which have yet to be defined. The Project Manager II will manage up to \$250M of design and construction work on 1 or more distinct projects.	5504	Project Manager II	\$ -	1.00	\$ -	1.00
PRT-14	Resilience	Resilience	Project-Funded	New	New Project Engineer to support Project Manager in reviewing engineering designs. Funded at 0.5 FTE in first fiscal year.	5218	Structural Engineer	\$ -	1.00	\$ -	1.00
PRT-15	Resilience	Resilience	Project-Funded	New	New Project Engineer to support Project Manager in reviewing engineering designs. Funded at 1.00 FTE with position starting in second fiscal year.	5211	Senior Engineer	\$ -	-	\$ -	1.00
PRT-16	Resilience	Resilience	Project-Funded	New	New Planner 3 to support Adapt, Plan, Envision Element and USACE Flood Study alternatives development for the entire Port jurisdiction. Reports to Planner V.	5291	Planner III	\$ -	1.00	\$ -	1.00
PRT-17	Resilience	Resilience	Project-Funded	New	New Project Manager IV position. This position is the director of the Waterfront Resilience Program.	5508	Project Manager IV		1.00		1.00
PRT-18	Resilience	Resilience	Project-Funded	New	New management assistant to support Waterfront Resilience Director and Resilience Program; coordinate presentations, key deliverables and milestones for Program team; assistant in managing diverse team of professionals with broad technical expertise (planning, design, construction, communications, finance).	1844	Senior Management Assistant	\$ -	1.00	\$ -	1.00

ATTACHMENT IV - PROPOSED POSITION CHANGES
FISCAL YEARS 2020-21 & 2021-22

#	Division	Section	Operating/ Capital	New/ Substitute/ Eliminate	Justification	Job Class	Title	FY 2020-21		FY 2021-22	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
NEW PROJECT-FUNDED REQUESTS, CONT.											
PRT-19	Resilience	Resilience	Project-Funded	Substitute	Increased responsibility in leading and managing the strategic communications strategy for the Waterfront Resilience Program, including research, marketing, outreach, and managing consultant contract.	9251	Public Relations Manager	\$ -	1.00	\$ -	1.00
						1314	Public Relations Officer	\$ -	(1.00)	\$ -	(1.00)
PRT-20	Resilience	Resilience	Project-Funded	Substitute	This position functions in a leadership role within the project team, and will establish and lead an inter-agency working group of representatives from key regulatory and resource agencies to ensure agency priorities and needs are identified and addressed.	5283	Planner V	\$ -	1.00	\$ -	1.00
						5299	Planner IV-Environmental Review	\$ -	(1.00)	\$ -	(1.00)
Resilience Program Subtotal								\$ -	5.00	\$ -	6.00
PRT-21	Maintenance	Crane Cove Park	Project-Funded	New	New General Laborer. Port Maintenance responsibility for Crane Cove Park requires additional staffing; offset by CFD funds.	7514	General Laborer	\$ -	1.00	\$ -	1.00
PRT-22	Maintenance	Crane Cove Park	Project-Funded	New	New Gardener. Port Maintenance responsibility for Crane Cove Park requires additional staffing; offset by CFD funds.	3417	Gardener	\$ -	1.00	\$ -	1.00
Crane Cove Park Subtotal								\$ -	2.00	\$ -	2.00
PRT-23	Maintenance	Maintenance	Project-Funded	Delete	Delete vacant project-funded positions in exchange for new programmatic project needs	9330	Pile Worker	\$ -	(9.00)	\$ -	(9.00)
PRT-24						9332	Piledriver Supervisor I	\$ -	(1.00)	\$ -	(1.00)
PRT-25						7311	Cement Mason	\$ -	(1.00)	\$ -	(1.00)
PRT-26						7376	Sheet Metal Worker	\$ -	(2.00)	\$ -	(2.00)
						9343	Roofer	\$ -	(1.00)	\$ -	(1.00)
Position Deletions Subtotal								\$ -	(14.00)	\$ -	(14.00)
NEW PROJECT POSITION REQUESTS TOTAL								\$ -	(3.00)	\$ -	(2.00)
POSITION SUBSTITUTION REQUESTS											
PRT-27	RE&D	RE-Admin	Operating	Substitute	New Manager I for RE&D to lead policy, programming, management, and operations planning for Port open space and parks, offset by deletion of events administrative analyst.	0922	Manager I	\$ 199,495	1.00	\$ 205,480	1.00
						1822	Administrative Analyst	\$ (147,531)	(1.00)	\$ (151,957)	(1.00)
Position Subtotal								\$ 51,964	-	\$ 53,523	-
PRT-28	RE&D	RE-Admin	Operating	Substitute	Increase staff supervision responsibilities. Substituted position will oversee both Admin (4.5 FTE) and Finance unit staff (2.5 FTE) in Real Estate and Development.	0922	Manager I	\$ 199,495	1.00	\$ 205,480	1.00
						1824	Principal Administrative Analyst	\$ (199,045)	(1.00)	\$ (205,016)	(1.00)
Position Subtotal								\$ 450	-	\$ 463	-
PRT-29	RE&D	RE-Admin	Operating	Substitute	Expanded reporting role in position as well as supervise staff in conducting collection activities. Responsible for staff cross trained in collections and other risk management reporting and services for delinquent accounts. Position replaced for additional collection activities and cross train in collections and other risk management services.	4366	Collection Supervisor	\$ 136,133	1.00	\$ 140,217	1.00
						4308	Senior Collections Officer	\$ (118,025)	(1.00)	\$ (121,566)	(1.00)
Position Subtotal								\$ 18,109	-	\$ 18,652	-

ATTACHMENT IV - PROPOSED POSITION CHANGES
FISCAL YEARS 2020-21 & 2021-22

#	Division	Section	Operating/ Capital	New/ Substitute/ Eliminate	Justification	Job Class	Title	FY 2020-21		FY 2021-22	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
POSITION SUBSTITUTION REQUESTS, CONT.											
PRT-30	Maritime	Operations	Operating	Substitute	Manager III needed to manage wharfingers to ensure optimal levels of dock operations, customer service with various clients and supervise everyday activities to ensure compliance to Port tariff.	0931	Manager III	\$ 230,913	1.00	\$ 237,841	1.00
						9393	Maritime Marketing Representative	\$ (198,145)	(1.00)	\$ (204,090)	(1.00)
Position Subtotal								\$ 32,768	-	\$ 33,751	-
PRT-31	Maritime	Operations	Operating	Substitute	Assumed additional responsibilities including supervising 2 FTE, new South Beach Harbor (new entity to Port) financials, including operating revenues and expenses, capital improvements and procurement, and supporting Planning & Environment budget, contracts, and analysis. Additionally, implements reporting tools to provide Port management information to better understand current maritime industry alignment and investment decisions based on best maritime use and return on investment.	1825	Principal Administrative Analyst II	\$ 215,879	1.00	\$ 222,355	1.00
						1824	Principal Administrative Analyst	\$ (199,045)	(1.00)	\$ (205,016)	(1.00)
Position Subtotal								\$ 16,834	-	\$ 17,339	-
PRT-32	F&A	Accounting	Operating	Substitute	Position scope expanded to complete complex calculations, financial reporting, and new accounting that this position will do from the perspective of the Port Enterprise funds, all of which will impact upcoming bond or debt financings. Enhanced leadership, Financial skills, and technology skills are needed from this position.	1825	Principal Administrative Analyst II	\$ 215,879	1.00	\$ 222,355	1.00
						1824	Principal Administrative Analyst	\$ (199,045)	(1.00)	\$ (205,016)	(1.00)
Position Subtotal								\$ 16,834	-	\$ 17,339	-
PRT-33	F&A	HR	Operating	Substitute	Reflecting growth in job scope related to expansion of the Port in the last 15 years as well as increased span of control with additional supervision of 4 FTEs in the HR Division.	0933	Manager V	\$ 267,393	1.00	\$ 275,415	1.00
						0932	Manager IV	\$ (247,897)	(1.00)	\$ (255,334)	(1.00)
Position Subtotal								\$ 19,496	-	\$ 20,081	-
PRT-34	F&A	HR	Operating	Substitute	Position has the increased responsibility of overseeing the EBS custom payroll processes interface with PeopleSoft, including validating time entry data within the Oracle Payroll module, initiating the EBS/Peoplesoft interface, and ensuring that data is accurately transferred for payroll processing in PeopleSoft.	1224	Principal Payroll and Personnel Clerk	\$ 141,082	1.00	\$ 145,315	1.00
						1222	Senior Payroll and Personnel Clerk	\$ (127,998)	(1.00)	\$ (131,838)	(1.00)
Position Subtotal								\$ 13,085	-	\$ 13,477	-
PRT-35	F&A	FA-Admin	Operating	Substitute & Reassign	This position is a critical national security position, required by law under the Maritime Transportation Security Act, and increased responsibility of a key liaison with the Coast Guard on Homeland Security preparedness and planning.	0922	Manager I	\$ 199,495	1.00	\$ 205,480	1.00
	Executive	EX-Homeland Security				8603	Emergency Services Coordinator III	\$ (178,912)	(1.00)	\$ (184,279)	(1.00)
Position Subtotal								20,583	-	21,201	-

ATTACHMENT IV - PROPOSED POSITION CHANGES
 FISCAL YEARS 2020-21 & 2021-22

#	Division	Section	Operating/ Capital	New/ Substitute/ Eliminate	Justification	Job Class	Title	FY 2020-21		FY 2021-22	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
POSITION SUBSTITUTION REQUESTS, CONT.											
PRT-36	Maintenance	MN-Admin	Operating	Substitute	This position has increased responsibility to manage the Deputy Director's calendar, meetings, and communications, as well as the management of a variety of complex programs, including work order and 311 requests.	1452	Executive Secretary II	\$ 137,408	1.00	\$ 141,530	1.00
						1450	Executive Secretary I	\$ (124,886)	(1.00)	\$ (128,632)	(1.00)
Position Subtotal								\$ 12,522	-	\$ 12,898	-
PRT-37	Real Estate & Development	Development	Operating	Reassign	Reflects the move of the Planner V from Planning & Environment to Real Estate & Development; this position supports the development process for the Port's Historic Piers to unlock potential and leverage private investment for capital improvements.	5283	Planner V	\$ -	1.00	\$ -	1.00
	Planning & Environment	Planning				5283	Planner V	\$ -	(1.00)	\$ -	(1.00)
PRT-38	Real Estate & Development	Development	Operating	Reassign	Reflects the move of the Manager IV from Executive to the Development section of Real Estate & Development; this dedicates a full-time position to support development and leasing in the Southern Waterfront.	0932	Manager IV	\$ -	1.00	\$ -	1.00
	Executive	Executive				0932	Manager IV	\$ -	(1.00)	\$ -	(1.00)
Position Subtotal								\$ -	-	\$ -	-
POSITION SUBSTITUTION REQUESTS TOTAL								\$ 202,644	-	\$ 208,724	-
ALL POSITION REQUESTS TOTAL								\$ 1,211,097	11.00	\$ 1,483,552	11.00

ATTACHMENT V - WORK ORDER DETAIL (IN \$ MILLIONS)
FISCAL YEARS 2020-21 & 2021-22

	Budget FY 2019-20	Change from FY 2019-20		Proposed FY 2020-21	Change from FY 2020-21		Proposed FY 2021-22
		Amount	Percent		Amount	Percent	
Risk Management (AAO)	\$ 3.9	\$ 0.4	9.4%	\$ 4.2	\$ 0.4	8.5%	\$ 4.6
City Attorney	3.4	0.3	9.0%	3.7	0.0	0.2%	3.7
SFMTA Parking & Traffic	2.2	0.6	25.3%	2.7	0.2	7.3%	2.9
PUC – Light, Heat & Power	2.4	0.4	18.6%	2.8	(0.0)	-1.1%	2.8
SFPD Police Security	0.7	0.6	83.7%	1.3	0.0	0.6%	1.3
SFPW – Street Cleaning	0.3	-	0.0%	0.3	-	0.0%	0.3
SFFD Fire Boat	3.8	(0.0)	-1.2%	3.7	0.1	2.7%	3.8
SFFD Fire Inspection	0.7	0.1	15.4%	0.8	(0.0)	-0.8%	0.8
Department of Real Estate	0.1	0.0	28.3%	0.2	-	0.0%	0.2
OEWD – Special Events	-	0.1	0.0%	0.1	-	0.0%	0.1
Workers' Compensation	0.9	0.0	2.8%	0.9	-	0.0%	0.9
Environment	0.1	0.0	0.0%	0.1	-	0.0%	0.1
All Other	4.1	0.1	2.4%	4.2	-	0.1%	4.2
Total	\$ 22.4	\$ 2.6	10.6%	\$ 25.0	\$ 0.5	2.0%	\$ 25.5

All Other Work Orders: <i>Amounts in millions</i>	Budget FY 2019-20	Change from FY 2019-20		Proposed FY 2020-21	Change from FY 2020-21		Proposed FY 2021-22
		Amount	Percent		Amount	Percent	
Adm-Real Estate Special Svcs	\$ 0.10	\$ 0.01	5.4%	\$ 0.11	\$ -	0.0%	\$ 0.11
GF-Adm-General(AAO)	0.15	-	0.0%	0.15	-	0.0%	0.15
Is-Purch-Centr Shop-AutoMaint	0.57	0.04	6.4%	0.60	-	0.0%	0.60
Is-Purch-Centr Shop-FuelStock	0.16	0.03	19.7%	0.20	-	0.0%	0.20
GF-Purch-General Office	0.10	-	0.0%	0.10	-	0.0%	0.10
Is-Purch-Reproduction	0.02	(0.00)	-21.1%	0.02	-	0.0%	0.02
GF-Board Of Supervisors	0.00	-	0.0%	0.00	-	0.0%	0.00
GF-Con-Internal Audits	0.23	0.02	10.4%	0.25	-	0.0%	0.25
GF-CON-Information System Ops	0.28	0.01	5.4%	0.29	-	0.0%	0.29
GF-City Planning	0.15	-	0.0%	0.15	-	0.0%	0.15
Sr-Building Inspection	0.02	-	0.0%	0.02	-	0.0%	0.02
GF-HR-Equal Emplmnt Opportuni	0.01	-	0.0%	0.01	-	0.0%	0.01
GF-HR-Mgmt Training	0.01	0.00	3.0%	0.01	-	0.0%	0.01
GF-HR-Client Svc-Recrut-Assess	0.02	-	0.0%	0.02	0.00	3.0%	0.02
GF-HR-Employee Relations	0.03	-	0.0%	0.03	0.00	3.0%	0.03
GF-HR-Drug Testing	0.01	-	0.0%	0.01	0.00	3.0%	0.01
GF-HR-Tuition Reimbursemnt W-O	0.01	-	0.0%	0.01	0.00	3.0%	0.01
Ef-SFGH-Medical Service	0.04	-	0.0%	0.04	-	0.0%	0.04
Sr-DPW-Architecture	0.06	-	0.0%	0.06	-	0.0%	0.06
Sr-DPW-Building Repair	0.04	-	0.0%	0.04	-	0.0%	0.04
Sr-DPW-Engineering	0.02	0.02	103.0%	0.04	-	0.0%	0.04
Sr-DPW-Street Repair	0.05	-	0.0%	0.05	-	0.0%	0.05
Sr-DPW-Urban Forestry	0.02	-	0.0%	0.02	-	0.0%	0.02
OTO To 2S/GSF-General Svcs Fd	0.03	-	0.0%	0.03	-	0.0%	0.03
DT Technology Projects	0.25	-	0.0%	0.25	-	0.0%	0.25
DT Technology Infrastructure	0.69	0.02	2.5%	0.70	-	0.0%	0.70
DT SFGov TV Services	0.06	-	0.0%	0.06	-	0.0%	0.06
DT Enterprise Tech Contracts	0.10	-	0.0%	0.10	-	0.0%	0.10
DT Telecommunications Services	0.28	0.01	2.0%	0.29	-	0.0%	0.29
GF-Human Rights Commission	0.21	0.01	4.8%	0.21	-	0.0%	0.21
GF-HRc Surety Bond	0.08	-	0.0%	0.08	0.00	3.0%	0.08
GF-Chf-Youth Works	0.03	-	0.0%	0.03	-	0.0%	0.03
GF-Mayor'S Office Services	0.02	-	0.0%	0.02	-	0.0%	0.02
OCA-Labor Standard Enforcement	0.02	-	0.0%	0.02	0.00	3.0%	0.02
Sr-CWP-Clean Water Department	-	0.04	0.0%	0.04	-	0.0%	0.04
GF-Rec & Park-Gardener	0.08	(0.03)	-36.6%	0.05	0.00	0.6%	0.05
EF-Airport	0.08	(0.03)	-37.5%	0.05	0.00	2.0%	0.05
Total All Other	\$ 4.10	\$ 0.15	3.6%	\$ 4.15	\$ 0.01	0.1%	\$ 4.16