



CONTRACT MONITORING DIVISION CITY ADMINISTRATOR'S OFFICE



London N. Breed, Mayor
Naomi M. Kelly, City Administrator

Romulus Asenloo, Director

MEMORANDUM

Date: June 17, 2020
To: Erica Peterson, Port of San Francisco
From: Alysabeth Alexander-Tut, CMD
Subject: 2795-Heron's Head Park

The Contract Monitoring Division ("CMD") has completed its review of the Engineer's Estimate for subcontracting opportunities on the above referenced project amendment. Based on this review and the Local Business Enterprise ("LBE") availability data, the LBE subcontracting participation requirement on the total dollar amount is **20.00%** for this project.

The LBE subcontracting participation requirement for this Contract is 20.00%.

Pursuant to Sec. 14B.9 of the Administrative Code, bidders are hereby advised that the availability of Minority Business Enterprises (MBE), Women Business Enterprises (WBE) and Other Business Enterprises (OBE) to perform subcontract work on this project is as follows:

7.8% MBE; 3.6 % WBE; 8.6% OBE;

Bidders are further advised that they may not discriminate in the selection of subcontractors on the basis of race, gender, or any other basis prohibited by law, and that they shall undertake all required good faith outreach steps in such a manner as to ensure that neither MBEs nor WBEs nor OBEs are unfairly or arbitrarily excluded from the required outreach.

Should you have any questions, please feel free to contact Alysabeth Alexander-Tut at 415-484-5196.