



OFFICE OF THE CITY ADMINISTRATOR CONTRACT MONITORING DIVISION



Edwin M. Lee, Mayor
Naomi M. Kelly, City Administrator

Romulus Asenloo, Acting Director

MEMORANDUM

Date: July 6, 2016

To: Joe Roger
Boris Delepine

From: Finbarr Jewell, CMD

Subject: Goal Approval Memo
Mission Bay Ferry Terminal RFP

The Contract Monitoring Division (CMD) has evaluated the Engineer's Estimate and LBE availability data for sub-consulting opportunities. Based upon this review, the LBE sub-consulting requirement for the project is 20%. Small and Micro-LBEs certified by CMD can be used to meet the sub-consulting requirement.

In addition, the following availability information should be conveyed in the RFP.

The LBE sub-consulting participation requirement for this contract is 20%. Small and Micro-LBEs certified by CMD can be used to meet this sub-consulting goal.

Pursuant to Sec.14B.9 of the San Francisco Administrative Code, bidders are hereby advised that the availability of Minority Business Enterprise ("MBE"), Women Business Enterprise ("WBE"), and Other Business Enterprises ("OBE") to perform subcontracting work on this project is as follows: 10% MBE, 3% WBE, and 7% OBE.

Bidders are further advised that they may not discriminate in the selection of sub-consultants on the basis of race, gender, or other basis prohibited by law, and that they shall undertake all required good faith outreach steps in such a manner as to ensure that neither MBEs nor WBEs nor OBEs are unfairly or arbitrarily excluded from the required outreach.

Should you have any questions please do not hesitate to contact me at 415 274- 0511