



**ENGINEERING DIVISION - BUILDING PERMIT GROUP**  
**Pier 1, The Embarcadero**  
**San Francisco, CA 94111**

**Building Permit Desk (415) 274-0554**

## SERVICE REQUEST APPLICATION

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CONTACT PHONE NUMBER

CELL #

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Service is hereby requested for items indicated below:

☐ Building

☐ Mechanical

☐ Electrical

☐ Plumbing

☐ Fire

| ✓ | # | SERVICE REQUESTED  | MINIMUM CHARGE | HOURLY Rate | HOURS Charged | MIN. Fee | FEE TOTAL |
|---|---|--|----------------|-------------|---------------|----------|-----------|
|   | 1 | Value for Recommencement Permit<br>\$ by                                       | 1 hour         | \$80.00     |               | \$80.00  |           |
|   | 2 | Temp.Cert. of Occupancy or Extension<br>(may incur additional Inspection Fees) | 2 hours        | \$80.00     |               | \$160.00 |           |
|   | 3 | Standard Hourly Inspection Fee (1 hr ea.)<br>BLDG MECH ELEC PLMB               | 1 hour         | \$80.00     |               | \$80.00  |           |
|   | 4 | Off-Hours Inspection(s)  | 4 hours        | \$120.00    |               | \$480.00 |           |
|   | 5 | Re-Inspection(s)   | 1 hour         | \$80.00     |               | \$80.00  |           |
|   | 6 | Pre-App. Inspection / Review (Building)<br>( CIRCLE ONE ) PCP - 007 OP - 001   | 2 hours        | \$80.00     |               | \$160.00 |           |
|   | 7 | Pre-App. Inspection / Review (Fire)<br>( CIRCLE ONE ) PCP - 007 OP - 001       | 2 hours        | \$110.00    |               | \$220.00 |           |
|   | 8 | Subpoena Service   | n/a            | n/a         | n/a           | \$150.00 |           |
|   | 9 | Site Survey  | 2 hours        | \$80.00     |               | \$160.00 |           |

Receipt Number: \_\_\_\_\_

Date of Receipt: \_\_\_\_\_

RECEIVED BY:

REQUESTED BY (Signed): \_\_\_\_\_