



ENGINEERING DIVISION - BUILDING PERMIT GROUP
 Pier 1, The Embarcadero
 San Francisco, CA 94111

Building Permit Desk (415) 274-0554

SERVICE REQUEST APPLICATION

JOB ADDRESS _____

REQUESTED BY (Print Name) _____

MAILING ADDRESS _____

CONTACT PHONE NUMBER _____ EMAIL _____

PERMIT NUMBER _____

Service is hereby requested for items indicated below:

Building Mechanical Electrical Plumbing Fire

✓	#	SERVICE REQUESTED	MINIMUM CHARGE	HOURLY Rate	HOURS Charged	MIN. Fee	FEE TOTAL
	1	Value for Recommencement Permit \$ _____ by _____	1 hour	\$158.10		\$158.10	
	2	Temp.Cert. of Occupancy or Extension (may incur additional Inspection Fees)	2 hours	\$158.10		\$316.20	
	3	Standard Hourly Inspection Fee (1 hr ea.) BLDG MECH ELEC PLMB	1 hour	\$158.10		\$158.10	
	4	Off-Hours Inspection(s)	4 hours	\$158.10		\$632.40	
	5	Re-Inspection(s)	1 hour	\$158.10		\$158.10	
	6	Pre-App. Inspection / Review (Building) (CIRCLE ONE) PCP - 007 OP - 001	2 hours	\$158.10		\$316.20	
	7	Pre-App. Inspection / Review (Fire) (CIRCLE ONE) PCP - 007 OP - 001	3 hours	\$130.00		\$390.00	
	8	Subpoena Service	n/a	\$96.72		n/a	
	9	Site Survey	2 hours	\$158.10		\$316.20	

Receipt Number: _____

Date of Receipt: _____

RECEIVED BY: _____

REQUESTED BY (Signed): _____