

Port of San Francisco

MAINTENANCE DREDGING 2022-2024

Contract No. 2842

September 21, 2022

Agenda

1. Welcome, Introductions – Tim Leung (Port)
2. Project Overview, Schedule, and Bid Documents – Shannon Alford (Port)
3. LBE Program – Melinda Kanios (Contract Monitoring Division)
4. OLSE– Anna Liu (Office of Labor Standards Enforcement)
5. Diversity and Equity Tiffany Tatum (Port)
6. Questions

Project Overview

- Two-year maintenance dredging contract, 2022 -2024
- Various locations along waterfront depending on Port operational needs and fiscal year available funds
- Award to lowest, responsive and responsible bidder
 - Class A General Contractors License
 - 3 years of dredging experience of comparable magnitude
 - Safe performance on construction projects
- Sediment disposal or placement sites in-bay (20%), deep ocean (SFDODs) (40%), or beneficially reused (40%) as allocated by the Long-Term Management Strategy developed by the Dredge Material Management Office (DMMO)
- No LBE goal for this contract; waiver obtained

Project Schedule (Anticipated)

- Bid Opening September 28, 2022, 10:00 a.m.
- Approval to Award October 11, 2022 Port Commission Meeting
- Award of Contract ASAP following Port Commission Approval
- NTP, Construction Start ASAP following Contract Execution
- Construction Term 426 Consecutive Calendar Days or 12/31/24

SCHEDULE OF BID PRICES

Bid Item	Bid Item Description	Estimated Quantity	Units*	Unit Price	Extension
1	Mobilization (Refer to Section 01 21 50 for all the requirements for this item)	3	EA	\$25,000.00	\$75,000.00
2	Dredging of suitable for unconfined aquatic disposal (SUAD) materials, transportation and disposal at Alcatraz	125,000	CY	\$ _____	\$ _____
3	Dredging of suitable for unconfined aquatic disposal (SUAD) materials, transportation and disposal at Ocean Site, SFDODS	125,000	CY	\$ _____	\$ _____
4	Dredging of suitable for beneficial reuse, transportation and disposal at Montezuma	25,000	CY	\$ _____	\$ _____

Bid Item	Bid Item Description	Estimated Quantity	Units*	Unit Price	Extension
	Wetlands Restoration Project Site , as cover material				
5	Dredging of suitable for beneficial reuse, transportation and disposal at Montezuma Wetlands Project Site , as non-cover material	5,000	CY	\$ _____	\$ _____
6	Dredging of suitable for Beneficial Reuse materials, transportation and disposal at Montezuma Wetlands Project Site as cover material between January and May of any calendar year.	25,000	CY	\$ _____	\$ _____
7	Dredging of suitable for Beneficial Reuse materials, transportation and disposal at Montezuma Wetlands Project Site as non-cover material between January and May of any calendar year.	15,000	CY	\$ _____	\$ _____
8	Dredging, transportation and disposal of solid debris to an approved site	25	TN	\$ _____	\$ _____
9	Third-party dredge survey and volume calculation	---	AL	---	\$100,000.00

Bid Item	Bid Item Description	Estimated Quantity	Units*	Unit Price	Extension
10	Crane lifting services	---	AL	---	\$150,000.00
11	Knockdown event	3	EA	\$ _____	\$ _____
12	Partnering, Level 1 (Refer to Section 01 33 30)	---	AL	—	\$25,000.00
TOTAL BID PRICE (Sum of Bid Items 1 through 15 above):				\$ _____	

*Note: LS = Lump Sum; EA= Each; LF = Linear Feet; SF = Square Feet; CY = Cubic Yards;
AL = Allowance; TN = Tons

Contractor Qualifications



Contractor Qualifications:

1. Valid Class A contractor's license, issued by the California Contractor's State Licensing Board.
2. Contractor shall submit documented experience performing a minimum of three (3) projects with similar work as shown in the Contract Documents over the last 10 years,
3. Contractor shall submit documented experience with a minimum three (3) public works projects over the last 10 years. Contractor shall submit documentation showing ability to dredge, transport, and dispose at least 5,000 cubic yards sediment on a daily basis.
4. Contractor shall submit subcontractor qualifications of an independent certified hydrographer surveyor (national certification – American Congress of Surveying and Mapping (ACSM) –The Hydrographic Society of America (THSOA) Hydrographer Certification. Contractor shall submit surveyor documentation (whether on the Contractor's staff or a subcontractor) for a minimum of three (3) years experience in performing hydrographic survey for sites similar to the Contract Documents.
5. Safety History: Submit sufficient information on the Bidder's Safety Record form (Section 00 45 14), and additional sheets as necessary, to demonstrate to the satisfaction of the City that Prime Contractor substantiates its record of safe performance on construction projects.

BIDDING FORMS CHECKLIST

To be submitted with Bid for:

MAINTENANCE DREDGING 2022 - 2024
(Port of San Francisco Contract No. 2842)

- A. Each Bidder shall submit with its Bid the following forms, properly completed and executed:
- Executed Bid Form (Section 00 41 00), with contractor's license number and expiration date.
 - Bid security equal to 10% of the Bid (Section 00 43 13)
 - Acknowledgment of Receipt of Addenda (Section 00 43 20)
 - Proposed Subcontractors Form (Section 00 43 36)
 - Bidder's Qualifications (Section 00 45 13)
 - Bidder's Safety Record (Section 00 45 14).
 - Release and Waiver Agreement (Section 00 45 16)
 - Highest Prevailing Wage Rate Certification (Section 00 45 60)
 - Certificate of Bidder Regarding Apprenticeship Training Program (Section 00 45 65)
 - Certificate of Bidder Regarding Nondiscrimination in Contracts and Benefits (Section 00 45 70)
 - Certificate of Bidder Regarding Contracting in States that Have Enacted Discriminatory LGBT, Restrictive Abortion, or Voter Suppression Laws (Section 00 45 78)
 - Non-collusion Affidavit (Section 00 45 80)
 - Certification of Bidder Regarding Debarment and Suspension (Section 00 45 82).
 - Bidder's Diversity and Equity Program (Section 00 45 83)
 - FORM 2B: "Good Faith Outreach" Requirement Form, and supporting documentation for Items 2 and 4 of the Form.
- B. Envelopes containing Bids shall be sealed, addressed to San Francisco Port Commission, and designated as "Bid for MAINTENANCE DREDGING 2022 - 2024 (Port of San Francisco Contract No. 2842)". Envelopes shall bear the name and address of the Bidder.
- C. The Executive Director of the Port of San Francisco reserves the right after opening Bids to reject any or all Bids, and to waive any minor irregularity in a Bid.
- D. Bids must be submitted via email to constructionbids@sfpport.com prior to the due date and time with the following in the Subject: "Title: BID CONTRACT 2842". Hard copy bids shall be postmark stamped by due date or earlier at the Port of San Francisco offices, Pier 1, The Embarcadero, San Francisco, California 94111, no later than the date and time specified in the Advertisement for Bids, or as subsequently specified if changed by Addendum.

END OF SECTION

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete the Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've entered the entries from every page of the Log. If you have no cases, enter "0".

Employers, former employers, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 300 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(a)	(b)	(c)	(d)
_____	_____	_____	_____

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
(e)	(f)
_____	_____

Injury and Illness Types

Total number of . . .	
(g)	(h)
(1) Injuries	(4) Poisonings
(2) Skin disorders	(5) Hearing loss
(3) Respiratory conditions	(6) All other illnesses
_____	_____

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Please reporting facilities for this collection of information is estimated to average 14 minutes per response, including time to review the instructions, search existing data sources, gather the data needed, and complete and review the collection of information. Send comments and suggestions to the collection of information project manager, OSHA Office of Statistical Analysis, Room N-104, 201 Constitution Avenue, NW, Washington, DC 20535. Do not send confidential information to this office.



Year 20 _____

Establishment Information

Your establishment name _____

Street _____

City _____ State _____ ZIP _____

Industry description (e.g., Manufacturer of metal valves) _____

Standard Industrial Classification (SIC) (Use even if 4-digit) _____

OR _____

North American Industrial Classification (NAICS) (if known (e.g., 336212) _____

Employment Information (If you don't have this figure, enter "None" or "N/A" or "0") _____

Annual average number of employees _____

Total hours worked by all employees last year _____

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company name _____ Title _____

Signature _____ Date _____

LBE Program Requirements

Presented By: Melinda Kanios, CMD Compliance Officer

Melinda.Kanios@sfgov.org

- LBE Subcontracting Goal = **0%**
- Refer to Sections 00 22 13, 00 64 00 for forms
- CMD Forms to be submitted with bid: None
- CMD Forms for Fifth Day Submittal: Form 3, 6, 6A
- The CMD Bid Discount is applicable to this Contract



Office of Labor Standards Enforcement (OLSE)

CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED, MAYOR

OFFICE OF LABOR STANDARDS ENFORCEMENT
PATRICK MULLIGAN, DIRECTOR



Labor Standards Fact Sheet

Information and requirements for contractors and subcontractors bidding on public works contracts in the City and County of San Francisco:

- Pay workers the correct prevailing wage rates for each craft, classification and type of work performed. *SF Administrative Code 6.22(e)(1); CA State Labor Code Section 1773 and 1774*
- Submit certified payroll reports and fringe benefit statements into the City's electronic payroll reporting system (LCPTracker). *SF Administrative Code 6.22(e)(6); CA State LC Section 1776*
- Maintain Office of Labor Standards Enforcement (OLSE) daily sign in sheets documenting all hours worked and the classifications of work performed. *SF Administrative Code 6.22(e)(7)(C)*
- Display OLSE provided posters at the jobsite, informing workers of Prevailing Wage requirements. *SF Administrative Code 6.22(e)(7)(D)*
- Furnish employees with itemized pay stubs and retain payroll records. *CA State Labor Code Section 226*
- Employ apprentices registered in a state-approved apprenticeship program and make apprenticeship training contributions. *CA State Labor Code Section 1777.5*
- Register with the California Department of Industrial Relations (DIR). *CA State Labor Code Section 1725.5*
- Comply with local labor laws including the *Minimum Compensation Ordinance, Health Care Accountability Ordinance, Health Care Security Ordinance, Fair Chance Ordinance and miscellaneous Prevailing Wage Ordinances* where applicable. *SF Administrative Code Ch. 14, 12P, 12Q, 12T and 21C*

- All work is subject to compliance monitoring and enforcement by the San Francisco Office of Labor Standards Enforcement (OLSE). *SF Administrative Code 6.24 and 6.22(e)(7)(A)*
- OLSE Compliance Officers have the right to engage in random inspections of job sites and to have access to the employees of the contractor, employee time sheets, inspection logs, payroll records and employee paychecks. *SF Administrative Code 6.22(e)(7)(B)*
- Failure to comply with prevailing wage requirements shall result in a forfeiture of back wages due plus penalties of not less than \$50 per day per worker, and may result in disqualification as a contractor or subcontractor on any public work or improvement for the City and County of San Francisco for a period of up to five years. *SF Administrative Code 6.22(e)(8)(A); CA State Labor Code Section 1775*

Presented by: Anna Liu

anna.liu@sfgov.org

Labor Standards Resources

The current prevailing wage rates are available on the Internet, from OLSE or the Awarding Department. For specific information about prevailing wage requirements you can visit the websites listed below:

OLSE Website	https://sfgov.org/olse/prevailing-wage <ul style="list-style-type: none"> • Prevailing Wage News • Public Works Requirements • Public Works Tools and Resources for Contractors • Links to Statutory Authority Regarding Prevailing Wage <ul style="list-style-type: none"> ➢ SF Administrative Code, Ch. 6.22 ➢ SF Administrative Code, Ch. 21C ➢ CA Labor Code sections pertaining to Public Works • Link to LCPTracker
DIR Prevailing Wage Rates (including Scope of Work, Travel, and Holiday Provisions)	http://www.dir.ca.gov/OPRL/PWD/
DIR Public Works Contractor Registration	https://www.dir.ca.gov/Public-Works/Contractor-Registration.html
DIR Public Works Manual	http://www.dir.ca.gov/dlse/PWManualCombined.pdf
Apprentice Wage Rates	https://www.dir.ca.gov/oprl/pwappwage/PWAppWageStart.asp
Apprenticeship Programs, Requirements & Forms	http://www.dir.ca.gov/DAS/PublicWorksForms.htm
Contractors State License Status	https://www.cslb.ca.gov/OnlineServices/CheckLicense/checklicense.aspx
Information on laws for non-trade employees performing work on City Contracts	www.sfgov.org/olse <ul style="list-style-type: none"> • Minimum Compensation Ordinance (MCO) • Health Care Accountability Ordinance (HCAO) • Health Care Security Ordinance (HCSO) • Paid Sick Leave Ordinance (PSLO) • Paid Parental Leave Ordinance (PPLLO) • Fair Chance Ordinance (FCO)

For more information, call OLSE at (415) 554-6573 or email prevailingwage@sfgov.org

2022 OLSE/LCPtracker Training Schedule

No fees or registration required

Payroll Reporting Training

*Includes an overview of prevailing wage and Citywide PLA
(2nd Tuesday of the Month)*

Tuesday, January 11, 2022*	Tuesday, July 12, 2022*
Tuesday, February 8, 2022*	Tuesday, August 9, 2022*
Tuesday, March 8, 2022*	Tuesday, September 13, 2022*
Tuesday, April 12, 2022*	Tuesday, October 11, 2022*
Tuesday, May 10, 2022*	Tuesday, November 8, 2022*
Tuesday, June 14, 2022*	No Training in December 2022

*Live webinars will be conducted on Microsoft Teams. Please visit OLSE's website for up-to-date information.

<https://sfgov.org/olse/trainings>

Time:

For City Staff - upon request - please email prevailingwage@sfgov.org

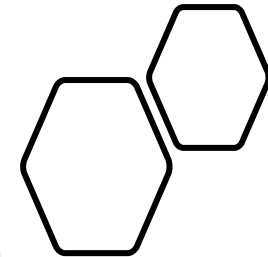
10:30 am - 12:00 pm - City Contractor & Subcontractors

Webinar:

Available 24/7 & covers the basics of submitting certified payrolls.

<https://sfgov.org/olse/trainings>

For certified payroll reporting training questions, please contact Jimmy Hewitt:
(415) 554-6211, james.hewitt@sfgov.org



LCPtracker System Training

City Labor Ordinances

San Francisco Labor Laws for City Contractors

Effective July 1, 2022

Minimum Compensation Ordinance (MCO) – 12P

Wages and Paid Time Off (PTO)

For a company that has 5 employees or greater, anywhere in the world. Includes subcontractors.

Any employee who works on a City contract for services:

- For-profit rate is \$19.15/hour as of 7/1/22
- Non-profit rate is \$17.34/hour as of 7/1/21
- Public Entities rate is \$18.00/hour as of 7/1/21
- 0.04615 hours of Paid Time Off (PTO) per hour worked (can be used as vacation or sick leave, and is vested and cashed out at termination)
- 0.03846 hours of Unpaid Time Off per hour worked – allowed without consequence
- Employee must sign a “Know Your Rights” form
- Posting Requirement

Health Care Accountability Ordinance (HCAO) – 12Q

For a company that has > 20 workers (for profit)/ > 50 workers (nonprofit), anywhere in the world – Includes subcontractors

Any employee who works at least 20 hours a week on a City contract for services:

- Either:
 - A) Offer a compliant health plan with no premium charge to the employee. See Minimum Standards
 - OR
 - B) Pay \$6.10 per hour to SF General Hospital (not Healthy San Francisco and not a benefit to employees)
 - OR
 - C) Pay \$6.10 per hour to covered employee. N/A to SFO and San Bruno Jail locations. Employee must live outside of SF and work on a City contract outside of SF. See HCAO for more details.
- Employee must sign a “Know Your Rights” form
- Posting Requirement

Video

<https://youtu.be/Jgy5OpPzQqM>

** Rate changes every July 1

Health Care Security Ordinance (HCSO)

Any employee who works an average of 8 hours a week in the City of San Francisco (whether or not on a City contract) and is not covered by the HCAO:

- Spend \$2.20 or \$3.30 (depending on your size) per hour on their health care (e.g. health insurance, or a contribution to Healthy San Francisco)
- Employee can only waive their rights:
 - o By signing an official HCSO voluntary waiver, and
 - o If they show they have insurance through another employer
- Posting Requirement

Fair Chance Ordinance (FCO) – 12T

Hiring Process

- You may not ask about criminal background in a job application or at the start of the hiring process
- Job announcements must include language specified by the law
- You may inquire into criminal background after an interview or once a conditional offer has been made
- If you intend to consider criminal background in your hiring decision, you must give the applicant the opportunity to provide evidence of rehabilitation or mitigating circumstances
- Posting Requirement

Office of Labor Standards and Enforcement (OLSE)

City Hall Room, 430

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

(415) 554-7903

mco@sfgov.org

hcao@sfgov.org

Diversity and Equity

- Port Commission desire for dredging contract to reflect the goals of the [Racial Equity Action Plan](#)
- Changed from a five-year to two-year contract term to allow the dredging contract community time to align with the Port's diversity and equity values
- It is expected that this is the last low-bid selection process that the Port undertakes for maintenance dredging
- Future iterations of the maintenance dredging contract are expected to be scored proposals including scored responses to community benefits, community participation and diversity and equity question(s)
- New Bid Form added to Contract:
 - Section 00 45 83, Bidders Diversity and Equity Programs
 - Optional
 - Non-scored

SECTION 00 45 83

BIDDER'S DIVERSITY AND EQUITY PROGRAMS

The Port of San Francisco is committed to eliminating racial disparity in all its policies, processes, decisions, and resource allocations. The City of San Francisco and its waterfront is a place that intentionally welcomes everyone, celebrates diversity, and measures its success by how its services and governance champion equity. The Port of San Francisco and the waterfront land it manages strives to be a place of opportunity and success.

The Port of San Francisco requests Bidder's provide optional, non-scored, supplemental information with their Bid regarding Bidder's community benefit programs, workforce development activities, and education and mentoring programs, if any.

CONTRACTOR'S DIVERSITY & EQUITY PROGRAMS	
Company Name: _____	Date _____
Contact Name: _____	Tel: _____
Title: _____	Fax _____
<i>List Contractor's community benefit programs, workforce development activities, and education and mentoring programs, if any.</i>	
Optional Supplementary Information: <i>Provide documentation that supports the above activities and programs.</i>	
Total Pages attached to this Diversity and Equity Form:	

Completion of this form by Bidder is optional.

Key Points

- Two-year contract term
- Various locations depending on Port operational needs
- Bid Opening: September 28, 2022 at 10:00 a.m.
- LBE Waiver
- Diversity and equity programs

Questions?

Send contact information to:

constructionbids@sport.com