



# Port of San Francisco PIER 70 SHIPYARD GRADING AND ABATEMENT

**Contract No. 2843**

**April 14, 2022**

# Agenda

1. Welcome & Introductions - Andre Antonio
2. Project Overview - Erica Petersen
3. LBE Program - Melinda Kanios
4. General Information, Contractor Qualifications, Safety - Andre Antonio
5. OLSE- Anna Liu
6. OEWD- Joyce Wong
7. Bid Documents - Andre Antonio
8. Site Visit - Erica Petersen
9. Questions

# Project Overview



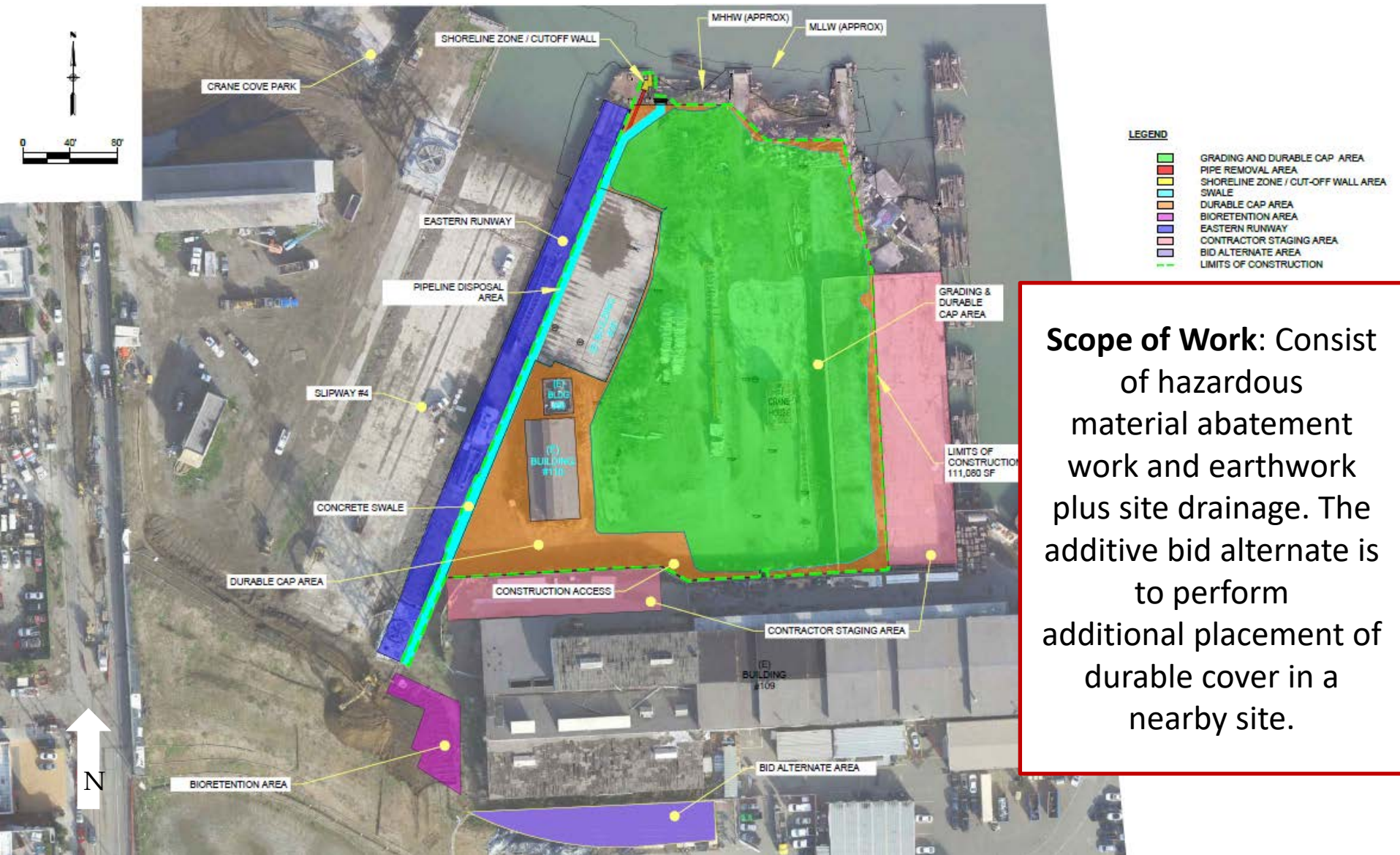
## AREA OF WORK LOCATION MAP

Eng. Est: \$1,290,000  
Bid Alternates Total: 1

# OVERVIEW CONTINUED



# OVERVIEW CONTINUED

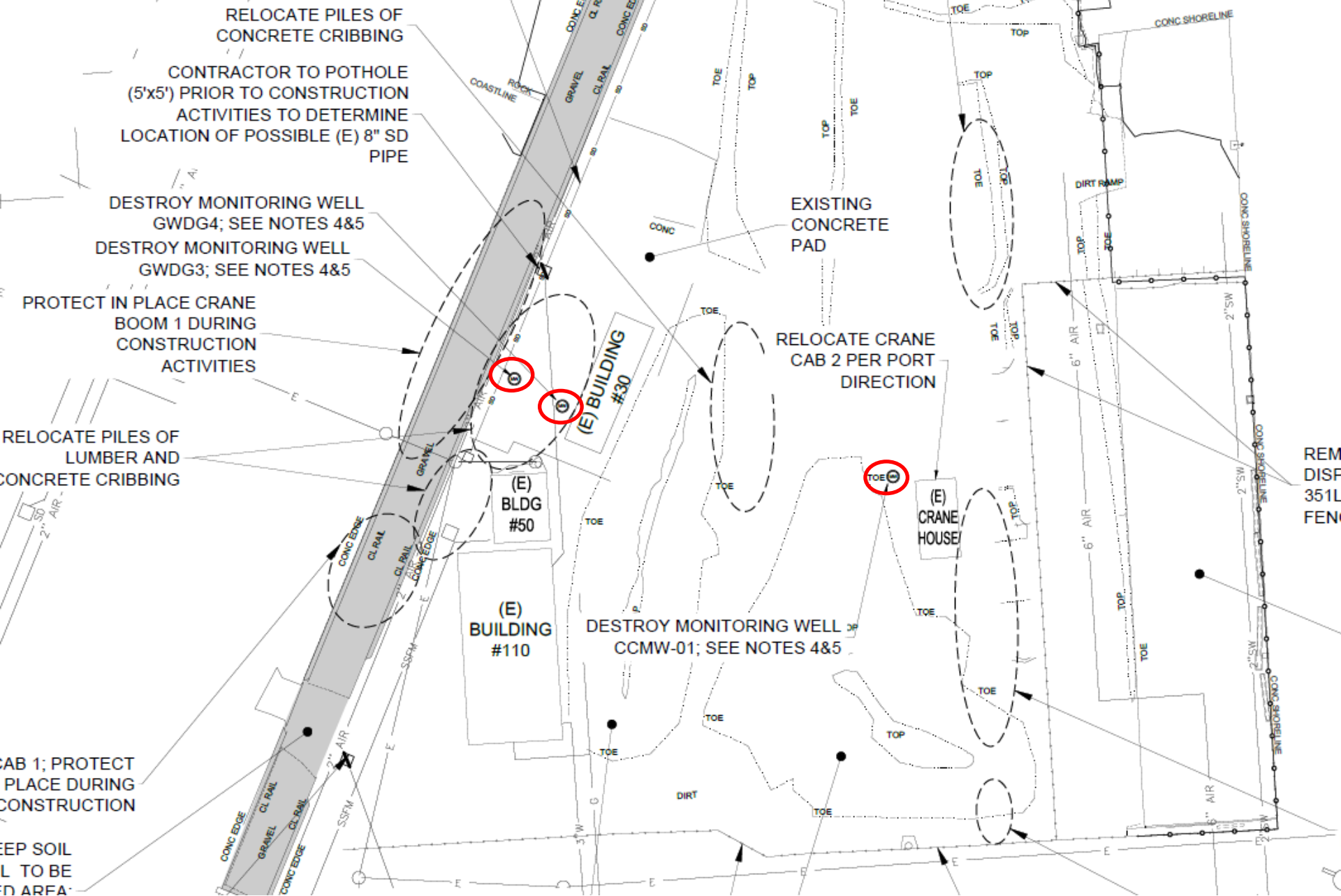


**Scope of Work:** Consist of hazardous material abatement work and earthwork plus site drainage. The additive bid alternate is to perform additional placement of durable cover in a nearby site.

# OVERVIEW CONTINUED



# MONITORING WELL ABANDONMENT



RELOCATE PILES OF CONCRETE CRIBBING

CONTRACTOR TO POT HOLE (5'x5') PRIOR TO CONSTRUCTION ACTIVITIES TO DETERMINE LOCATION OF POSSIBLE (E) 8" SD PIPE

DESTROY MONITORING WELL GWDG4; SEE NOTES 4&5

DESTROY MONITORING WELL GWDG3; SEE NOTES 4&5

PROTECT IN PLACE CRANE BOOM 1 DURING CONSTRUCTION ACTIVITIES

RELOCATE PILES OF LUMBER AND CONCRETE CRIBBING

CAB 1; PROTECT IN PLACE DURING CONSTRUCTION

KEEP SOIL LEVEL TO BE IN AREA

EXISTING CONCRETE PAD

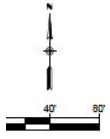
RELOCATE CRANE CAB 2 PER PORT DIRECTION

DESTROY MONITORING WELL CCMW-01; SEE NOTES 4&5

REMOVAL OF 351L FENCE

# BID ALTERNATE

Place 6" durable cover in ~5,200 sf area





**SCHEDULE OF BID PRICES**

Bid Item No.	Bid Item Description	Estimated Quantity	Unit	Unit Price	Extension
01	Mobilization/Demobilization (Maximum 5% of the sum of Bid Items 2 through 10)	1	LS		\$
02	Upland Area Pipe Removal & Disposal	1	LS		\$
03	Trench	1	LS		\$
04	Cutoff Wall	1	LS		\$
05	Shoreline Work	1	LS		\$
06	Grading and Durable Cover	1	LS		\$
07	Swale & Riprap Apron	1	LS		\$
08	Crane and Misc. Item Relocation	1	LS		\$
09	BMPs	1	LS		\$
10	Surveying	1	LS		\$
11	Allowance for Asbestos Dust Monitoring	1	AL	\$ 60,000	\$ 60,000
12	Allowance for Monitoring Well Abandonment	1	AL	\$ 15,000	\$ 15,000
13	Allowance for Partnering	1	AL	\$ 15,000	\$ 15,000
<b>TOTAL BASE BID PRICE</b>				<b>\$</b>	

\*Note: LS = Lump Sum; EA= Each; LF = Linear Feet; SF = Square Feet; CY = Cubic Yards;  
AL = Allowance

Alternate Bid Item No.	Alternate Bid Item Description	Estimated Quantity	Unit*	Unit Price	Extension
A1	ADDITIVE: Durable Cover Area North of 19 <sup>th</sup> Street	N/A	LS	N/A	\$ _____

# Project Schedule (Anticipated)

- Advertisement Date April 5, 2022
- Bid Opening April 28, 2022
- Award of Contract May/June 2022
- NTP, Construction Start July 2022
- Substantial Completion November 2022
- Final Completion January 2023



# Key Points

- Critical Submittals, Section 01 21 50
  - a. Site-Specific Health and Safety Plan required by Section 01 35 45.
  - b. Construction Schedule as specified in Section 01 32 16 – Progress Schedules.
  - c. Conducting the pre-construction property survey required by Section 01 71 33 – Protection of Property.
  - d. Construction Emissions Minimization Plan in accordance with Sec. 25.5 of the San Francisco Environment Code. See [http://www.gsweventcenter.com/GSW\\_RTC\\_References/2015\\_0801\\_SFE\\_SFDPH\\_SFPD.pdf](http://www.gsweventcenter.com/GSW_RTC_References/2015_0801_SFE_SFDPH_SFPD.pdf)
  - e. Submit for approval the project sign as specified in Section 01 50 00, paragraph 1.16. In accordance with §2.4.50 of the Public Works Code, the sign shall be in place before commencement of construction.
  - f. Erosion Sediment Control Plan (to be determined by PM) required by Section 01 57 13 – Temporary Erosion and Sediment Control (BMP).
  - g. Fifteen (15) working days before any excavation, submit a Dust Control Plan per in accordance with Section 01 57 19. Environmental Mitigation Measures.
- Risk Management Plan (RMP) Reference Doc and 01 19 00
  - Dust Control Plan needs to be approved by DPH ahead of time.
  - Asbestos Dust Mitigation Plan needs approval by BAAQMD ahead of time (example in Ref Docs)
- Pipe Removal Plan (Reference Doc) approved by EPA

# Key Points Continued

- Licenses Required:
  - C-57 for Well Abandonment
  - Hazmat Endorsement for Pipe Removal
- Liquidated Damages as follows:

Day 1 through 14: .....	\$1,500/day
Day 15 through 28: .....	\$3,000/day
Day 29 on: .....	\$3,500/day

# Contract Monitoring Division (CMD) Local Business Enterprise (LBE) Program Requirements

- ▣ Contract Compliance Officer: Melinda Kanios

# CMD Attachment 1 (version 8/1/16)

[www.sfgov.org/cmd](http://www.sfgov.org/cmd)

CITY & COUNTY OF SAN FRANCISCO  
CONTRACT MONITORING DIVISION



## CMD ATTACHMENT 1

### *Requirements for Construction Contracts*

For Contracts \$300,000 & over that are Advertised on or after August 1, 2016

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**PART I. GENERAL**

**L01 SAN FRANCISCO ADMINISTRATIVE CODE CHAPTERS 12B AND 14B**

- A. To be eligible for this contract award, bidders must agree to comply with the Local Business Enterprise ("LBE") requirements sanctioned by San Francisco Administrative Code Chapter 12B, Section 12B.4, and Chapter 14B (where applicable), and its implementing Rules and Regulations. Chapters 12B and 14B are administered and monitored by the San Francisco Contract Monitoring Division ("CMD").
- B. Chapters 12B and 14B and their implementing Rules and Regulations are incorporated by reference herein as though fully set forth and provide that the failure of any bidder or contractor to comply in good faith with these requirements shall be deemed a material breach of contract. Copies of both Chapters 12B and 14B and their implementing Rules and Regulations are available on the CMD website at <http://www.sfgov.org/cmd>.
- C. Chapter 14B allows for bid discounts for CMD certified firms, subject to certain limitations and exceptions. The Certification application is available on the CMD website at <http://www.sfgov.org/cmd>.

**IMPORTANT NOTICE:** In this CMD Attachment 1, the term "LBE" refers to only San Francisco ("SF") CMD Certified LBEs and NPEs and, therefore, does not include SFUC LBEs.

*For assistance with this CMD Attachment  
and/or assistance with the Equal Benefits Program,  
please contact the CMD Main Office at (415) 581-2310*

# LBE Subcontracting Requirements

- ▣ **20% LBE Subcontracting Requirement**
- ▣ **How can a proposer meet the LBE participation requirements?**
  - Utilize only San Francisco Micro- and/or Small-LBEs.
    - ▣ SBA- & SFPUC-LBEs will not receive participation credit towards the requirement.
  - LBE subconsultants and subcontractors must be CMD certified by the bid due date and must be certified in the scopes of work/trade(s) listed on the bid document.
  - CMD is available prior to the Bid Due date to ask questions, schedule permitting.

# Crediting Rules: Trucking & Equipment Rental

## ▣ **Trucking:**

- List all lower tier trucking subs on CMD Form 6A.
- 100% credit when an LBE-owned trailer is pulled by an LBE-owned cab and the driver of the cab is an employee/owner of the LBE firm.
- Only 60% participation credit when an LBE owned trailer is pulled by a non-LBE owned cab. And vice versa.
- Disposal and dump fees do not count towards meeting the LBE subcontracting requirement.

## ▣ **LBE Equipment Rental Firms:**

- 60% of the equipment rental fee (current market rate) will be given for equipment owned by the LBE and certified by CMD.
- Construction equipment such as storage tanks, grit separators, debris boxes etc. utilized in conjunction with trucking and hauling operation are not considered under the “Trucking and Hauling” category. Crediting rules for equipment rental will apply.



## Crediting Rules: LBE Manufacturers/Suppliers/Subcontractor (Non-Specially Manufactured Items)

- ▣ If a bidder obtains materials, supplies, articles or equipment from:
  - LBE Manufacturers: 100% of the cost of the item regardless of who installs the item.
  - LBE Suppliers:
    - ▣ 60% of the cost of the item if the supplier performs a Commercially Useful Function by taking possession of the items and assuming the risk of their delivery.
    - ▣ Only 5% if the supplier does not take possession and assume the risk of delivery (i.e. broker or agent).
  - LBE Construction Subcontractors:
    - ▣ 100% of the cost of the item and labor

# Forms to be submitted from CMD

## Attachment 1

### ▣ At time of Submittal:

- Form 00 43 36: Listing all LBE regardless of participation in order to receive credit
- Form 2B: “Good Faith Outreach” Requirements Form
  - ▣ 35% approach: 27% total LBE Subcontracting Participation
    - 35% of 20% = 7%
    - 7% + 20% = 27%
  - ▣ 80 Point Approach, you must achieve 80 of 100 points

### ▣ 5 Days after Submittal:

- Form 3
- Form 6: CMD LBE Subcontractor Participation Affidavit with bid quotes
- Form 6A: LBE Trucking Form

# Contractor's Assistance Center

(run by the SFPUC)

LBEs: For Technical Assistance such as assistance in estimating and building insurance rates into your bid documents.

150 Executive Park Blvd #1300, San Francisco, CA 94134

**Phone:** (415) 467-1040

Email: [acp@sfwater.org](mailto:acp@sfwater.org)

Hours of Operations: Monday - Friday, 8:30 AM-5:30 PM

ADVERTISEMENT FOR BIDS

This Document includes a facsimile of the legal notice informing all qualified Bidders of the City's intent to solicit and receive Bids for the construction of the Project covered by the Bid Documents as defined herein for Contract No. 2843.

INVITATION FOR BIDS  
For  
Contract No. 2843  
PIER 70 SHIPYARD GRADING AND ABATEMENT

Optional Pre-Bid Meeting: April 14, 2022, at 10:00 A.M.,

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YWY0YTViNWMtOWU2NS00YzBkLWE2OGUiNiQzNDUxZWQ5OGJj%40thread.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%22c186d55f-393c-4f92-967a-c491b25f76b6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWY0YTViNWMtOWU2NS00YzBkLWE2OGUiNiQzNDUxZWQ5OGJj%40thread.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%22c186d55f-393c-4f92-967a-c491b25f76b6%22%7d)

Teleconference Only with PDF Presentation  
1-888-363-4735  
Code: 2242348

The site is closed to the public and will require scheduling the mandatory walk-thru for Bidders with Erica Petersen ([erica.petersen@sfport.com](mailto:erica.petersen@sfport.com)) for access.

Bid Opening Date: April 28, 2022, at 10:00 A.M.,

Bids shall be submitted via email to [constructionbids@sfport.com](mailto:constructionbids@sfport.com) prior to the due date and time with the following in the Subject: "PIER 70 SHIPYARD GRADING AND ABATEMENT: BID CONTRACT 2843"

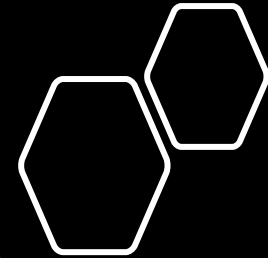
Hard copy bids shall be postmark stamped by due date or earlier. For more details see Section 00 21 13, Article 1.11.

Bids will be opened and read in public via Microsoft Teams meeting on Thursday, April 28, 2022 10:00 AM at:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MDAxOTRjODktZjg1Yy00ZDNIWWE4OTAtZjA2MmYzMWRkODJk%40thread.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%22c186d55f-393c-4f92-967a-c491b25f76b6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDAxOTRjODktZjg1Yy00ZDNIWWE4OTAtZjA2MmYzMWRkODJk%40thread.v2/0?context=%7b%22Tid%22%3a%2222d5c2cf-ce3e-443d-9a7f-dfcc0231f73f%22%2c%22Oid%22%3a%22c186d55f-393c-4f92-967a-c491b25f76b6%22%7d)

For audio, please call the teleconference line at:  
1-888-363-4735  
Code: 2242348

The Port of San Francisco (the "Port") announces an Invitation for Bids ("IFB") for construction on PIER 70 SHIPYARD GRADING AND ABATEMENT in San Francisco, CA. The work will consist of hazardous material abatement work and earthwork plus site drainage. The additive bid alternate is to perform additional placement of durable cover in a nearby site.



Contract Estimate:	\$1,290,000
Contract Additive Alternates Estimate	\$25,000
Time Allowed for Completion:	120 consecutive calendar days (Conditional, refer to Section 00 73 02)
Liquidated Damages:	Varies, refer to Section 00 73 02 for details
Contract Basis:	Lump Sum Bid Items With Unit Prices
License Required:	Class "A" California Contractors License
Contract Monitoring Division Local Business Enterprise (LBE) Subcontracting Goal:	LBE = 20%

Bid discounts may be applied as per San Francisco Administrative Code Chapter 14B.

If necessary, the Port will issue bid date changes by addendum and will post current date for receiving bids on the Bids and Contracts page at the Port's website address: <https://sfport.com/business/contract-opportunities>.

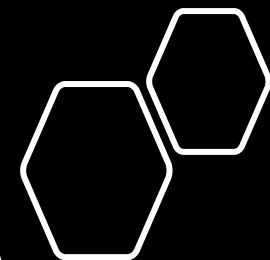
This notice is for information only. Please refer to the bid documents for specific requirements.

**Insurance Requirements:** Please refer to Section 00 73 16, and submit requisite insurance documentation within ten (10) working days after the date on which the contract is awarded.

**Prime Contractor Qualifications:**



1. Valid contractor's license for Class "A" issued by the California Contractor's State Licensing Board with at least ten (10) years of experience working on related projects,
2. Contractor shall have documented experience in performing a minimum of three (3) similar construction projects with similar work as shown in the Contract Documents over the last 5 years,
3. Contractor shall have documented experience with a minimum three (3) public works projects over the last 5 years, and
4. Safety History. The definition of the term Responsible (Responsibility) in Section 6.1 of the San Francisco Administrative Code provides that a bidder or proposer for a construction contract must "substantiate[s] its record of safe performance on construction projects, including but not limited to consideration of federal or state Occupational Safety and Health Administration ("OSHA") violations and work place fatalities, including OSHA citations under appeal, in accordance with regulations issued by the City Administrator," in order for the City to find the entity to be Responsible and eligible for contract award. Accordingly, Bidders are required to pass the Port's Safety Qualification procedures in order to be eligible for contract award. Refer to Section 00 49 00-APPA-1 for the Safety Qualification Form. Refer to Section 00 49 00 (SUPPLEMENTARY BIDDING FORMS CHECKLIST) for the submittal deadline.



SECTION 00 40 13

BIDDING FORMS CHECKLIST

*To be submitted with Bid for:*

**PIER 70 SHIPYARD GRADING AND ABATEMENT  
(Port of San Francisco Contract No. 2843)**

- A. Each Bidder shall submit with its Bid the following forms, properly completed and executed:
- Executed Bid Form (Section 00 41 00), with contractor's license number and expiration date.
  - Bid security equal to 10% of the Bid (Section 00 43 13).
  - Acknowledgment of Receipt of Addenda (Section 00 43 20).
  - Proposed Subcontractors Form (Section 00 43 36).
  - Bidder's Qualifications (Section 00 45 13).
  - Bidder's Safety Record (Section 00 45 14).
  - Release and Waiver Agreement (Section 00 45 16).
  - Highest Prevailing Wage Rate Certification (Section 00 45 60).
  - Certificate of Bidder Regarding Apprenticeship Training Program (Section 00 45 65).
  - Certificate of Bidder Regarding Nondiscrimination in Contracts and Benefits (Section 00 45 70).
  - Certificate of Bidder Regarding Contracting in States that Allow Discrimination Against LGBT Individuals (Section 00 45 78)
  - Non-collusion Affidavit (Section 00 45 80).
  - Certification of Bidder Regarding Debarment and Suspension (Section 00 45 82).
  - FORM 2B: "Good Faith Outreach" Requirement Form, and supporting documentation for Items 2 and 4 of the Form.
- B. Envelopes containing Bids shall be sealed, addressed to San Francisco Port Commission, and designated as "Bid for PIER 70 SHIPYARD GRADING AND ABATEMENT (Port of San Francisco Contract No. 2843)". Envelopes shall bear the name and address of the Bidder.
- C. The Executive Director of the Port of San Francisco reserves the right after opening Bids to reject any or all Bids, and to waive any minor irregularity in a Bid.
- D. Bids must be submitted at the Port of San Francisco offices, **Pier 1, The Embarcadero, San Francisco, California 94111**, no later than the date and time specified in the Advertisement for Bids, or as subsequently specified if changed by Addendum.

END OF SECTION

SECTION 00 49 00

SUPPLEMENTARY BIDDING FORMS CHECKLIST

*To be submitted after bid opening for:*

**PIER 70 SHIPYARD GRADING AND ABATEMENT  
(Port of San Francisco Contract No. 2843)**

- A. No later than **5 working days** after the date of Bid opening the apparent low Bidder, and any other Bidder so requested, shall submit to the Contract Compliance Officer the following CMD forms, completed and properly signed:

- Supporting documentation for Form 2B, Items 5 and 6.
- FORM 3: CMD Non-Discrimination Affidavit.
- FORM 6: CMD LBE Subcontractor Participation Affidavit.
- FORM 6A: CMD LBE Trucking Form.

Email above forms to: Melinda Kanios [Melinda.Kanios@sfgov.org](mailto:Melinda.Kanios@sfgov.org) Contract Monitoring Division, Pier 1, The Embarcadero, San Francisco, CA 94111 WITH A COPY TO: [constructionbids@sfport.com](mailto:constructionbids@sfport.com)

- B. Within **5 working days** after the date of the Bid opening the apparent low Bidder and any other Bidder so requested shall submit the following completed forms and additional sheets as necessary:

- Experience Statement (Section 00 49 12).
- Certification of Subcontractor, Lower-Tier Subcontractor or Supplier Regarding Debarment and Suspension (Section 00 49 14), completed by each subcontractor, lower-tier subcontractor and supplier for lower tier covered transactions of \$25,000 or more.
- Certificate of Subcontractor Regarding Apprenticeship Training Program form (Section 00 49 15).

- Appendix A: Safety Qualification Form** <https://sfport.com/port-construction-management-forms>

Email above forms to: [constructionbids@sfport.com](mailto:constructionbids@sfport.com)

- C. Email Local Hiring Requirements: Refer to Section 00 73 30 for Local Hiring forms required to be submitted after Award of Contract to: [constructionbids@sfport.com](mailto:constructionbids@sfport.com)

END OF SECTION

# Summary of Work-Related Injuries and Illnesses

Year 20\_\_



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
_____	_____	_____	_____
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
_____	_____
(K)	(L)

### Injury and Illness Types

Total number of . . . (M)	
(1) Injuries _____	(4) Poisonings _____
(2) Skin disorders _____	(5) Hearing loss _____
(3) Respiratory conditions _____	(6) All other illnesses _____

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Industry description (e.g., *Manufacture of motor truck trailers*) \_\_\_\_\_

Standard Industrial Classification (SIC), if known (e.g., 3715) \_\_\_\_\_

OR

North American Industrial Classification (NAICS), if known (e.g., 336212) \_\_\_\_\_

**Employment information** (If you don't have these figures, see the Worksheet on the back of this page to estimate.)

Annual average number of employees \_\_\_\_\_

Total hours worked by all employees last year \_\_\_\_\_

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

\_\_\_\_\_  
Company executive Title

( ) - / /  
Phone Date



# Office of Labor Standards Enforcement (OLSE)

For questions, contact: Anna Liu  
anna.liu@sfgov.org

CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED, MAYOR

OFFICE OF LABOR STANDARDS ENFORCEMENT

PATRICK MULLIGAN, DIRECTOR



## Labor Standards Fact Sheet

Information and requirements for contractors and subcontractors bidding on public works contracts in the City and County of San Francisco:

- Pay workers the correct prevailing wage rates for each craft, classification and type of work performed. *SF Administrative Code 6.22(e)(1); CA State Labor Code Section 1773 and 1774*
- Submit certified payroll reports and fringe benefit statements into the City's electronic payroll reporting system (LCPTracker). *SF Administrative Code 6.22(e)(6); CA State LC Section 1776*
- Maintain Office of Labor Standards Enforcement (OLSE) daily sign in sheets documenting all hours worked and the classifications of work performed. *SF Administrative Code 6.22(e)(7)(C)*
- Display OLSE provided posters at the jobsite, informing workers of Prevailing Wage requirements. *SF Administrative Code 6.22(e)(7)(D)*
- Furnish employees with itemized pay stubs and retain payroll records. *CA State Labor Code Section 226*
- Employ apprentices registered in a state-approved apprenticeship program and make apprenticeship training contributions. *CA State Labor Code Section 1777.5*
- Register with the California Department of Industrial Relations (DIR). *CA State Labor Code Section 1725.5*
- Comply with local labor laws including the *Minimum Compensation Ordinance, Health Care Accountability Ordinance, Health Care Security Ordinance, Fair Chance Ordinance and miscellaneous Prevailing Wage Ordinances* where applicable. *SF Administrative Code Ch. 14, 12F, 12G, 12I and 21C*

- All work is subject to compliance monitoring and enforcement by the San Francisco Office of Labor Standards Enforcement (OLSE). *SF Administrative Code 6.24 and 6.22(e)(7)(A)*
- OLSE Compliance Officers have the right to engage in random inspections of job sites and to have access to the employees of the contractor, employee time sheets, inspection logs, payroll records and employee paychecks. *SF Administrative Code 6.22(e)(7)(B)*
- Failure to comply with prevailing wage requirements shall result in a forfeiture of back wages due plus penalties of not less than \$50 per day per worker, and may result in disqualification as a contractor or subcontractor on any public work or improvement for the City and County of San Francisco for a period of up to five years. *SF Administrative Code 6.22.(e)(8)(A); CA State Labor Code Section 1775*

## Labor Standards Resources

The current prevailing wage rates are available on the Internet, from OLSE or the Awarding Department. For specific information about prevailing wage requirements you can visit the websites listed below:

OLSE Website	<a href="https://sfgov.org/olse/prevailing-wage">https://sfgov.org/olse/prevailing-wage</a> <ul style="list-style-type: none"> <li>• Prevailing Wage News</li> <li>• Public Works Requirements</li> <li>• Public Works Tools and Resources for Contractors</li> <li>• Links to Statutory Authority Regarding Prevailing Wage                             <ul style="list-style-type: none"> <li>➢ SF Administrative Code, Ch. 6.22</li> <li>➢ SF Administrative Code, Ch. 21C</li> <li>➢ CA Labor Code sections pertaining to Public Works</li> </ul> </li> <li>• Link to LCPTracker</li> </ul>
DIR Prevailing Wage Rates (including Scope of Work, Travel, and Holiday Provisions)	<a href="http://www.dir.ca.gov/OPRL/PWD/">http://www.dir.ca.gov/OPRL/PWD/</a>
DIR Public Works Contractor Registration	<a href="https://www.dir.ca.gov/Public-Works/Contractor-Registration.html">https://www.dir.ca.gov/Public-Works/Contractor-Registration.html</a>
DIR Public Works Manual	<a href="http://www.dir.ca.gov/dlse/PWManualCombined.pdf">http://www.dir.ca.gov/dlse/PWManualCombined.pdf</a>
Apprentice Wage Rates	<a href="https://www.dir.ca.gov/oprl/pwappwage/PWAppWageStart.asp">https://www.dir.ca.gov/oprl/pwappwage/PWAppWageStart.asp</a>
Apprenticeship Programs, Requirements & Forms	<a href="http://www.dir.ca.gov/DAS/PublicWorksForms.htm">http://www.dir.ca.gov/DAS/PublicWorksForms.htm</a>
Contractors State License Status	<a href="https://www.cslb.ca.gov/OnlineServices/CheckLicense/checklicense.aspx">https://www.cslb.ca.gov/OnlineServices/CheckLicense/checklicense.aspx</a>
Information on laws for non-trade employees performing work on City Contracts	<a href="http://www.sfgov.org/olse">www.sfgov.org/olse</a> <ul style="list-style-type: none"> <li>• Minimum Compensation Ordinance (MCO)</li> <li>• Health Care Accountability Ordinance (HCAO)</li> <li>• Health Care Security Ordinance (HCSO)</li> <li>• Paid Sick Leave Ordinance (PSLO)</li> <li>• Paid Parental Leave Ordinance (PPLLO)</li> <li>• Fair Chance Ordinance (FCO)</li> </ul>

For more information, call OLSE at (415) 554-6573 or email [prevailingwage@sfgov.org](mailto:prevailingwage@sfgov.org)

# Office of Labor Standards Enforcement (OLSE)

CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED, MAYOR

GENERAL SERVICES AGENCY  
OFFICE OF LABOR STANDARDS ENFORCEMENT  
PATRICK MULLIGAN, DIRECTOR



## 2022 OLSE/LCPtracker Training Schedule

No fees or registration required

### **Payroll Reporting Training**

*Includes an overview of prevailing wage and Citywide PLA*

**(2<sup>nd</sup> Tuesday of the Month)**

Tuesday, January 11, 2022*	Tuesday, July 12, 2022*
Tuesday, February 8, 2022*	Tuesday, August 9, 2022*
Tuesday, March 8, 2022*	Tuesday, September 13, 2022*
Tuesday, April 12, 2022*	Tuesday, October 11, 2022*
Tuesday, May 10, 2022*	Tuesday, November 8, 2022*
Tuesday, June 14, 2022*	No Training in December 2022

\*Live webinars will be conducted on Microsoft Teams. Please visit OLSE's website for up-to-date information.

<https://sfgov.org/olse/trainings>

#### **Time:**

For City Staff - upon request - please email [prevailingwage@sfgov.org](mailto:prevailingwage@sfgov.org)

10:30 am - 12:00 pm - City Contractor & Subcontractors

#### **Webinar:**

Available 24/7 & covers the basics of submitting certified payrolls.

<https://sfgov.org/olse/trainings>

For certified payroll reporting training questions, please contact Jimmy Hewitt:  
(415) 554-6211, [james.hewitt@sfgov.org](mailto:james.hewitt@sfgov.org)

# Office of Labor Standards Enforcement (OLSE)

## San Francisco Labor Laws for City Contractors

Effective July 1, 2021

### Minimum Compensation Ordinance (MCO) – 12P

#### Wages and Paid Time Off (PTO)

For a company that has 5 employees or greater, anywhere in the world. Includes subcontractors.

Any employee who works on a City contract for services:

- For-profit rate is \$18.55/hour as of 7/1/21
- Non-profit rate is \$17.34/hour as of 7/1/21
- Public Entities rate is \$18.00/hour as of 7/1/21
- 0.04615 hours of Paid Time Off (PTO) per hour worked (can be used as vacation or sick leave, and is vested and cashed out at termination)
- 0.03846 hours of Unpaid Time Off per hour worked – allowed without consequence
- Employee must sign a “Know Your Rights” form
- Posting Requirement

### Health Care Accountability Ordinance (HCAO) – 12Q

For a company that has > 20 workers (for profit)/ > 50 workers (nonprofit), anywhere in the world – Includes subcontractors

Any employee who works at least 20 hours a week on a City contract for services:

- Either:
  - A) Offer a compliant health plan with no premium charge to the employee. See Minimum Standards OR
  - B) Pay \$5.85 per hour to SF General Hospital (not Healthy San Francisco and not a benefit to employees) OR
  - C) Pay \$5.85 per hour to covered employee. N/A to SFO and San Bruno Jail locations. Employee must live outside of SF and work on a City contract outside of SF. See HCAO for more details.
- Employee must sign a “Know Your Rights” form
- Posting Requirement

Video

<https://youtu.be/Jgy5OpzQqM>

\*\* Rate changes every July 1

### Health Care Security Ordinance (HCSO)

Any employee who works an average of 8 hours a week in the City of San Francisco (whether or not on a City contract) and is not covered by the HCAO:

- Spend \$2.12 or \$3.18 (depending on your size) per hour on their health care (e.g. health insurance, or a contribution to Healthy San Francisco)
- Employee can only waive their rights:
  - o By signing an official HCSO voluntary waiver, and
  - o If they show they have insurance through another employer
- Posting Requirement

### Fair Chance Ordinance (FCO) – 12T

#### Hiring Process

- You may not ask about criminal background in a job application or at the start of the hiring process
- Job announcements must include language specified by the law
- You may inquire into criminal background after an interview or once a conditional offer has been made
- If you intend to consider criminal background in your hiring decision, you must give the applicant the opportunity to provide evidence of rehabilitation or mitigating circumstances
- Posting Requirement

Office of Labor Standards and Enforcement (OLSE)

City Hall Room, 430

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

(415) 554-7903

[mco@sfgov.org](mailto:mco@sfgov.org)

[hcao@sfgov.org](mailto:hcao@sfgov.org)

# QBD ⇒ Addendum

SECTION 00 21 14

## QUESTIONS ON BID DOCUMENTS (QBD)

Potential Bidders must complete this QBD Form and submit to the address below no later than 4:00 PM and three (3) business days before the bid opening date.

Project: PIER 70 SHIPYARD GRADING AND ABATEMENT

Contract No. 2843

To: Port of San Francisco  
Pier 1, The Embarcadero  
San Francisco, CA 94111  
Tel: 415-274-0559  
Email: [constructionbids@sfport.com](mailto:constructionbids@sfport.com)

City Use Only	
QBD No.	
Received by:	
Date Received:	
Addendum Issued?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date Sent	
Response:	

### CONTRACTOR'S QUESTIONS

Company Name: _____	Date: _____
Contact Name: _____	Tel: _____
Title: _____	Fax: _____
<i>Check One Only (Use separate form for each specifications and drawing question.)</i>	
<input type="checkbox"/> Spec. Section: _____	Paragraph(s): _____
<input type="checkbox"/> Drawing Sheet: _____	Detail(s): _____

Question:

### CITY'S REPLY

Mark this box if the QBD can be answered by Bidder's review of the documents. Reply with location(s) where the information can be obtained.

Reply:

By: \_\_\_\_\_ Bureau/Firm: \_\_\_\_\_ Date: \_\_\_\_\_

The reply is an answer to a Bidder's question. The reply does not change the Bid Documents unless the information contained therein is issued in an Addendum. At the sole discretion of the City, the question and reply may be returned to the questioner and distributed to all bidding general contractors for informational purposes.

SECTION 00 40 13

## BIDDING FORMS CHECKLIST

To be submitted with Bid for:

PIER 70 SHIPYARD GRADING AND ABATEMENT  
(Port of San Francisco Contract No. 2843)

Each Bidder shall submit with its Bid the following forms, properly completed and executed:

- Executed Bid Form (Section 00 41 00), with contractor's license number and expiration date.
- Bid security equal to 10% of the Bid (Section 00 43 13).
- Acknowledgment of Receipt of Addenda (Section 00 43 20).
- Proposed Subcontractors Form (Section 00 43 36).
- Bidder's Qualifications (Section 00 45 13).
- Bidder's Safety Record (Section 00 45 14).
- Release and Waiver Agreement (Section 00 45 16).
- Highest Prevailing Wage Rate Certification (Section 00 45 60).
- Certificate of Bidder Regarding Apprenticeship Training Program (Section 00 45 65).
- Certificate of Bidder Regarding Nondiscrimination in Contracts and Benefits (Section 00 45 70).
- Certificate of Bidder Regarding Contracting in States that Allow Discrimination Against LGBT Individuals (Section 00 45 78).
- Non-collusion Affidavit (Section 00 45 80).
- Certification of Bidder Regarding Debarment and Suspension (Section 00 45 82).
- FORM 2B: "Good Faith Outreach" Requirement Form, and supporting documentation for Items 2 and 4 of the Form.

Envelopes containing Bids shall be sealed, addressed to San Francisco Port Commission, and designated as "Bid for PIER 70 SHIPYARD GRADING AND ABATEMENT (Port of San Francisco Contract No. 2843)". Envelopes shall bear the name and address of the Bidder.

The Executive Director of the Port of San Francisco reserves the right after opening Bids to reject any or all Bids, and to waive any minor irregularity in a Bid.

Bids must be submitted at the Port of San Francisco offices, Pier 1, The Embarcadero, San Francisco, California 94111, no later than the date and time specified in the Advertisement for Bids, or as subsequently specified if changed by Addendum.

END OF SECTION

# Site Visit/Bid Walk

Port staff escorted site visit on:

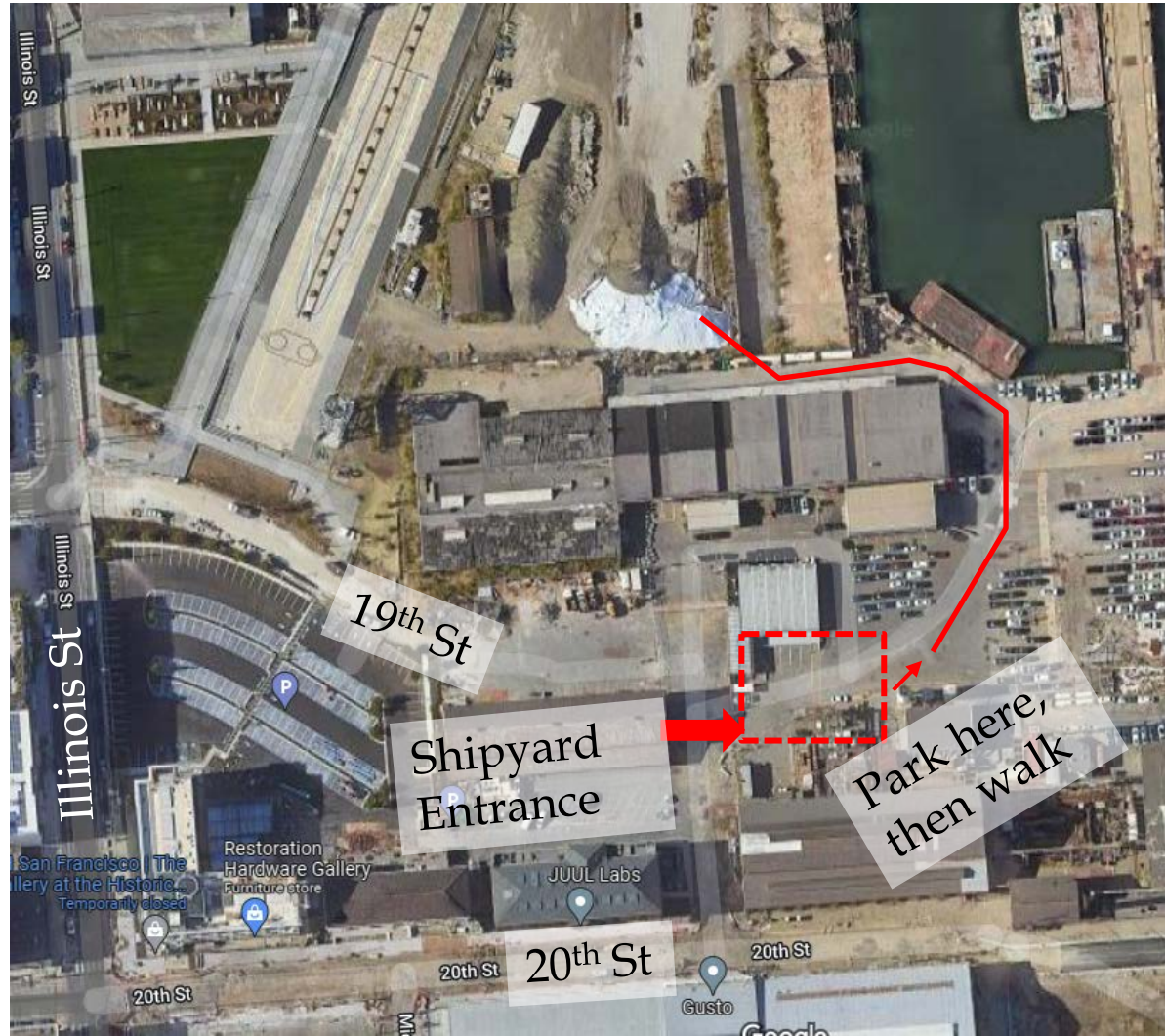
April 15, 10AM

Meet inside Shipyard Entrance

“36 20<sup>th</sup> St, San Francisco, CA 94107”

in a map app should get you to the building across the street from the entrance

Contact:  
Erica.Petersen@sfport.com  
415-819-1889





20<sup>th</sup> St

A large, multi-story industrial building with a weathered, rusted metal facade. The building features numerous windows, some of which are covered with metal grates. The ground in front of the building is paved, and there are some pipes and a fire hydrant visible. The sky is overcast.

Questions?  
Pre-bid Attendance  
Email Erica:

**Contact:**  
[Erica.Petersen@sport.com](mailto:Erica.Petersen@sport.com)