

MEMORANDUM

April 4, 2019

TO: MEMBERS, PORT COMMISSION
Hon. Kimberly Brandon, President
Hon. Willie Adams, Vice President
Hon. Gail Gilman
Hon. Victor G. Makras
Hon. Doreen Woo Ho

FROM: Elaine Forbes
Executive Director

SUBJECT: Request authorization, subject to Board of Supervisors' approval, to accept and expend \$105,000 in 2018 Port Security Grant Program (PSGP) funds from the U.S. Department of Homeland Security for security improvements at the Port of San Francisco

DIRECTOR'S RECOMMENDATION: Approve Attached Resolution to Accept and Expend \$105,000 in 2018 Federal funding in support of a National Preparedness Goal of achieving a secure and resilient nation.

Executive Summary

On May 21, 2018, the Federal Emergency Management Agency (FEMA), an agency within the Department of Homeland Security (DHS), announced grant allocations for the 2018 Port Security Grant Program, effectively beginning the application process for 2018 Preparedness Grants. On June 18, 2018, the Port submitted a grant application to FEMA for consideration.

On September 14, 2018, FEMA notified the Port of its \$105,000 award to fund the buildout of an alternative Disaster Operations Center (DOC) at Pier 50 as a backup to the Port's primary DOC at Pier 1. Funding includes \$105,000 in federal funds and \$35,000 in Port capital matching funds as required which represents the required twenty-five percent (25%) cash or 'in kind' match for approved projects as measured by total project cost.

The grant period of performance is set to expire on August 31, 2021; however, approved requests for extensions could extend the period of performance until August 31, 2023. At this time, the Pier 50 alternate DOC project must be completed by August 31, 2021.

THIS PRINT COVERS CALENDAR ITEM NO. 7A

In order for the Port to accept grant funds of \$100,000 or more, the San Francisco Port Commission must authorize Port staff to seek Board of Supervisors' approval to accept and expend the funds.

Strategic Objectives

The project funded by this grant will provide a backup facility that will increase the Port's ability to successfully recover from natural and human-caused disasters. This aligns with the Port Strategic Plan's "Resilient" objective #2.a.iii: "Identify potential FEMA grants to reduce risk and provide safe and timely service during and after a significant hazard event, by 2019."

Background and Purpose

The Port Security Grant Program provides Federal funding to port areas for the protection of critical port infrastructure from terrorism. These funds are primarily intended to assist ports in enhancing risk management capabilities, increasing domain awareness, improving capabilities for prevention, detection and response and recovery from attacks involving improvised explosive devices and other nonconventional weapons.

In the event that the Port's primary DOC located at Pier 1 does not survive a catastrophic event, the completion of this project will enable the Port to direct recovery operations, and coordinate Citywide disaster recovery activities from Pier 50.

Grant Approval Process

On May 21, 2018, FEMA, an agency within DHS, announced grant allocations for the 2018 Port Security Grant Program, effectively beginning the application process for the 2018 Preparedness Grants. FEMA requires a 25 percent (25%) cash or 'in-kind' match for approved projects.

On June 18, 2018, the Port submitted its grant application to FEMA for consideration. A committee made up of representatives from the region's major ports and maritime stakeholder community evaluated the applications and provided input to the local U.S. Coast Guard Captain of the Port, who then forwarded the applications, with funding recommendations, to FEMA.

On September 14, 2018, FEMA notified the Port of its \$105,000 award to fund the buildout of an alternative DOC at Pier 50 to back up the Port's primary DOC at Pier 1. Funding includes \$105,000 in federal funds and \$35,000 in Port capital matching funds as required which represents the required twenty-five percent (25%) cash or 'in kind' match for approved projects.

- **\$140,000 for the buildout of an alternative DOC at Pier 50 to back up the Port's primary DOC at Pier 1 (\$105,000 Grant; \$35,000 Port):**

This proposed investment will provide funding to purchase office furniture, emergency radios, video equipment, and fiber cable connectivity to the City's FiberWAN.

Regulatory Approvals

Environmental and Historic Prevention

FEMA has not yet completed its Environmental and Historic Preservation (EHP) review, which is required prior to Port staff initiating any Port Security Grant Program funded project. FEMA's EHP review ensures compliance with federal environmental and historic preservation laws. FEMA is in the final stage of EHP review of this project. Staff is confident that approval will be reached in sufficient time to complete work prior to the grant expiration date of August 31, 2021.

Climate Action

The potential for sea level rise is a concern for all Port projects along the waterfront. However, the design life of these projects is limited to less than 30 years, so Port staff does not anticipate that the funded project will be impacted by sea level rise within that time period.

Funding

As detailed in Table 1, the Port will use capital funding from Fiscal Year (FY) 2019-20 to meet the 25% match requirement for the PSGP funding.

Table 1: Summary of Grant Program Funding

Project Description	PSGP Funds	Port Matching Funds			PSGP Project Total
		FY18-19 Budget	FY19-20 Budget	Total Port Match	
Alternate DOC Buildout	\$105,000	\$0.00	\$35,000	\$35,000	\$140,000
Total Funding	\$105,000	\$0.00	\$35,000	\$35,000	
Percent of Total	75%			25%	

Schedule

The anticipated schedule is as follows:

Port Commission Approval	April 2019
Board of Supervisors Approval	July 2019
Complete Requirements Document	August 2019
EHP Clearance	October 2019
Advertise for Bids	January 2020
Award	March 2020
Project Implementation and Closeout	June 2020

Requested Port Commission Action

Port staff seek Port Commission authorization for its Executive Director to seek Board of Supervisors approval to accept and expend \$105,000 in 2018 PSGP funds from the Department of Homeland Security for security and recovery enhancements on the Port of San Francisco. Upon the Port Commission's approval, Port staff will seek Board of Supervisors approval to accept and expend the 2018 PSGP grant funds.

Prepared by: Ken Tashian
Program Manager

For: Byron Rhett
Chief Operating Officer

**PORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO 19-10

- WHEREAS, the U.S. Department of Homeland Security Port Security Grant Program (PSGP) provides grant funding to port areas for the protection of critical port infrastructure from terrorism; and
- WHEREAS PSGP funds are primarily intended to assist ports in enhancing risk management capabilities, increasing domain awareness and improving capabilities for prevention, detection, response and recovery from attacks involving improvised explosive devices and other nonconventional weapons; and
- WHEREAS, on June 20, 2018, the Port of San Francisco submitted an application for grant funds under the PSGP; and
- WHEREAS, on September 14, 2018, the Port of San Francisco was awarded \$105,000 in PSGP grant funds for security improvements on Port of San Francisco property (the "grant") which will fund the buildout of an alternative Disaster Operations Center (DOC) at Pier 50; and
- WHEREAS, under the City Administrative Code Section 10.107-1, the Port of San Francisco must obtain Board of Supervisors' approval to accept and expend grant funds of \$100,000 or more; and
- WHEREAS, the Fiscal Year 2019-20 Capital Budget includes \$250,000 in funding, a portion of which may be used as the Port's grant match for the PSGP; and
- WHEREAS, the package of equipment and improvements to be funded is not a project under the California Environmental Quality Act; now, therefore, be it
- RESOLVED, that the Port Commission hereby authorizes its Executive Director to seek the Board of Supervisors' approval to accept and expend the PSGP grant funds of \$105,000; and be it further
- RESOLVED, that the Port Commission hereby urges the Board of Supervisors to approve the request for approval to accept and expend the grant; and be it further

RESOLVED, that the Port Commission, subject to the Board of Supervisors' approval, hereby authorizes the Executive Director or her designee to accept and expend the grant, and to execute for and on behalf of the City and County of San Francisco, any documents necessary to enter into the grant agreement with the Federal Emergency Management Agency or the Department of Homeland Security, including any extensions, augmentations or amendments thereof.

I hereby certify that the foregoing resolution was adopted by the Port Commission at its meeting of April 9, 2019.

Secretary