



OFFICE OF THE CITY ADMINISTRATOR CONTRACT MONITORING DIVISION




London N. Breed, Mayor
Naomi M. Kelly, City Administrator

Romulus Asenloo, Director

MEMORANDUM

Date: September 17, 2018

To: Erica Petersen, Port of San Francisco
Tim Leung, Port of San Francisco

From: Finbarr Jewell, CMD 

Subject: Goal Approval Memo
Crane Cove Park Building 49, Contract # 2814

The Contract Monitoring Division (CMD) has evaluated the Engineer's Estimate for the subcontracting opportunities for the project, as well as LBE availability data. Based upon this review, CMD has determined the LBE subcontractor requirement for the project is 23%. Only certified Small and Micro-LBEs can be used to meet the subcontracting requirement.

Also, the following availability information should be listed in the bid specifications.

The LBE subcontracting participation requirement for this contract is 23%. Small and Micro-LBEs certified by CMD can be used to meet this subcontracting goal.

Pursuant to Sec. 14B.9 of the San Francisco Administrative Code, bidders are hereby advised that the availability of Minority Business Enterprise ("MBE"), Women Business Enterprise ("WBE"), and Other Business Enterprises ("OBE") to perform subcontracting work on this project is as follows: 11.6% MBE, 2.6% WBE, and 8.8% OBE.

Bidders are further advised that they may not discriminate in the selection of subcontractors on the basis of race, gender, or other basis prohibited by law, and that they shall undertake all required good faith outreach steps in such a manner as to ensure that neither MBEs nor WBEs nor OBEs are unfairly or arbitrarily excluded from the necessary outreach.

In addition, the following availability information should be conveyed in the bid specifications.

The LBE subcontracting participation requirement for this contract is 23%. Small and Micro-LBEs certified by CMD can be used to meet this subcontracting goal.

Pursuant to Sec. 14B.9 of the San Francisco Administrative Code, bidders are hereby advised that the availability of Minority Business Enterprise ("MBE"), Women Business

Should you have any questions please do not hesitate to contact me at 415 274 0511.