

ATTACHMENT I
PORT OF SAN FRANCISCO
REVENUE AND EXPENSE SUMMARY
FISCAL YEAR 2018-19 & 2019-20 PROPOSED BUDGET

	Budget 2017-18	Proposed 2018-19	Change from FY 2017-18 Budget		Proposed 2019-20	Change from FY 2018-19 Budget	
			Amount	%		Amount	%
Sources							
Operating Revenues	\$ 104.5	\$ 102.3	\$ (2.2)	-2.1%	\$ 106.5	\$ 4.2	4.1%
Estimated Fund Balance	30.8	45.2	14.4	46.8%	25.2	(20.0)	-44.3%
South Beach Harbor & Marina	4.9	4.7	(0.2)	-4.1%	4.9	0.2	4.6%
Development Recoveries	1.6	7.0	5.5	351.6%	9.1	2.1	30.0%
Transbay Payment	0.6	0.6	-	0.0%	0.6	-	0.0%
Ongoing, Subtotal	\$ 142.3	\$ 159.8	\$ 17.5	12.3%	\$ 146.3	\$ (13.5)	-8.5%
Operating Revenue	-	15.0	15.0	0.0%	15.0	-	0.0%
General Fund	3.5	17.5	14.0	400.0%	-	(17.5)	-100.0%
General Fund, Revolving Capital Fund	-	-	-	0.0%	-	-	0.0%
Other Departmental Contributions	0.8	0.3	(0.5)	-62.5%	-	(0.3)	-100.0%
One-time, Subtotal	\$ 4.3	\$ 32.8	\$ 28.5	661.6%	\$ 15.0	\$ (17.8)	-54.2%
Total Sources	\$ 146.6	\$ 192.6	\$ 46.0	31.3%	\$ 161.3	\$ (31.3)	-16.2%
Uses							
Operating Expenses	\$ 81.7	\$ 85.8	\$ 4.1	5.0%	\$ 86.4	\$ 0.6	0.7%
Programmatic Projects	4.3	6.2	1.9	44.6%	4.6	(1.6)	-25.8%
Development Projects	2.6	7.5	4.9	188.5%	9.6	2.1	28.0%
South Beach Harbor & Marina	4.0	3.7	(0.3)	-7.5%	4.6	0.9	24.3%
Operating Expense, Subtotal	\$ 92.6	\$ 103.2	\$ 10.6	11.4%	\$ 105.2	\$ 2.0	2.0%
Port Capital Appropriations	\$ 17.8	\$ 35.3	\$ 17.5	98.4%	19.0	(16.3)	-46.1%
General Fund, Other City Investments	6.2	17.8	11.5	185.4%	-	(17.8)	-100.0%
South Beach Harbor & Marina	0.9	1.1	0.2	24.5%	0.3	(0.8)	-72.7%
Capital Budget, Subtotal	\$ 24.9	\$ 54.1	\$ 29.2	117.5%	\$ 19.3	\$ (34.8)	-64.3%
Designation to Future Capital	\$ 16.2	\$ 21.5	\$ 5.3	32.6%	\$ 23.1	\$ 1.6	7.5%
15% Operating Reserve	12.9	13.8	0.9	7.0%	13.7	(0.1)	-0.7%
Reserves, Subtotal	\$ 29.1	\$ 35.3	\$ 6.2	21.3%	\$ 36.8	\$ 1.5	4.3%
Total Uses	\$ 146.6	\$ 192.6	\$ 46.0	31.4%	\$ 161.3	\$ (31.3)	-16.2%
Capital Policy - 25% Oper. Revenues	\$ 26.1	\$ 25.6	\$ (0.6)	-2.1%	\$ 26.6	\$ 1.1	4.1%
Total Investment & Designation	\$ 34.0	\$ 56.8	\$ 22.8	67.1%	42.1	(14.7)	-25.8%
Port Capital Appropriations	17.8	35.3	17.5	98.4%	19.0	(16.3)	-46.1%
Designation Required	8.4	-	\$ (8.4)	-100.0%	7.6	7.6	0.0%
Designation - Additional	7.9	21.5	\$ 13.6	173.6%	15.5	(6.0)	-28.1%
Actual Percent Achieved	33%	55%	23%	71%	40%	(0.2)	-29%

Attachment II - Port of San Francisco, Proposed Fiscal Year 2018-19 and Fiscal Year 2019-20 Operating Revenue Budget

	Budget 2017-18	Projected 2017-18	Change from FY 2017-18 Budget		Change from FY 2017-18 Projected		Proposed 2018-19	Change from FY 2018-19 Budget		Proposed 2019-20
			Amount	Percent	Amount	Percent		Amount	Percent	
MARITIME										
Cargo										
Dockage	\$ 311,000	\$ 644,000	\$ 528,000	169.8%	\$ 195,000	30.3%	\$ 839,000	\$ 25,200	3.0%	\$ 864,200
Wharfage	3,837,000	1,278,000	(3,048,600)	-79.5%	(489,600)	-38.3%	788,400	23,600	3.0%	812,000
Crane Rental	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Rent	3,569,000	3,933,000	1,555,400	43.6%	1,191,400	30.3%	5,124,400	153,700	3.0%	5,278,100
Storage	-	-	37,300	0.0%	37,300	0.0%	37,300	1,200	3.2%	38,500
Miscellaneous	777,000	709,000	(777,000)	-100.0%	(709,000)	-100.0%	-	-	0.0%	-
Subtotal	\$ 8,494,000	\$ 6,564,000	\$ (1,704,900)	-20.1%	\$ 225,100	3.4%	\$ 6,789,100	\$ 203,700	3.0%	\$ 6,992,800
Ship Repair										
Dockage	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Pier 70 - Surcharge	417,000	-	(417,000)	-100.0%	-	0.0%	-	-	0.0%	-
Rent	1,273,000	-	(1,273,000)	-100.0%	-	0.0%	-	-	0.0%	-
Subtotal	\$ 1,690,000	\$ -	\$ (1,690,000)	-100.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Harbor Services										
Dockage	\$ 62,000	\$ 62,000	\$ 1,000	1.6%	\$ 1,000	1.6%	\$ 63,000	\$ 1,900	3.0%	\$ 64,900
Non-Cargo Wharfage	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Rent	1,937,000	1,937,000	(115,800)	-6.0%	(115,800)	-6.0%	1,821,200	54,600	3.0%	1,875,800
Subtotal	\$ 1,999,000	\$ 1,999,000	\$ (114,800)	-5.7%	\$ (114,800)	-5.7%	\$ 1,884,200	\$ 56,500	3.0%	\$ 1,940,700
Cruise										
Dockage (+ shore power)	\$ 1,172,000	900,000	(101,100)	-8.6%	\$ 170,900	19.0%	1,070,900	\$ 2,200	0.2%	1,073,100
Passenger Wharfage	5,270,000	4,860,000	(343,100)	-6.5%	\$ 66,900	1.4%	4,926,900	\$ 147,900	3.0%	5,074,800
Rent	197,000	220,283	\$ 5,600	2.8%	(17,683)	-8.0%	202,600	\$ 6,100	3.0%	208,700
Special Events	1,228,000	1,113,700	\$ 159,100	13.0%	\$ 273,400	24.5%	1,387,100	\$ 41,600	3.0%	1,428,700
Parking Rent	564,000	210,981	(318,900)	-56.5%	34,119	16.2%	245,100	7,400	3.0%	252,500
Subtotal	\$ 8,431,000	\$ 7,304,964	\$ (598,400)	-7.1%	\$ 527,636	7.2%	\$ 7,832,600	\$ 205,200	2.6%	\$ 8,037,800
Fishing										
Dockage	\$ 314,000	\$ 301,935	\$ (14,000)	-4.5%	\$ (1,935)	-0.6%	\$ 300,000	\$ 9,000	3.0%	\$ 309,000
Fish Wharfage	69,000	66,540	(9,000)	-13.0%	(6,540)	-9.8%	60,000	\$ 1,800	3.0%	61,800
Rent	1,915,000	1,885,489	95,000	5.0%	124,511	6.6%	2,010,000	60,300	3.0%	2,070,300
Subtotal	\$ 2,298,000	\$ 2,253,964	\$ 72,000	3.1%	\$ 116,036	5.1%	\$ 2,370,000	\$ 71,100	3.0%	\$ 2,441,100
Other Marine										
Dockage	\$ 660,000	\$ 601,043	\$ (64,000)	-9.7%	\$ (5,043)	-0.8%	\$ 596,000	\$ 17,900	3.0%	\$ 613,900
Non-Cargo Wharfage	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Rent	898,000	980,592	\$ 225,700	25.1%	\$ 143,108	14.6%	1,123,700	\$ 33,800	3.0%	1,157,500
Landing Fees	169,000	221,795	10,200	6.0%	(42,595)	-19.2%	179,200	5,400	3.0%	184,600
Subtotal	\$ 1,727,000	\$ 1,803,430	\$ 171,900	10.0%	\$ 95,470	5.3%	\$ 1,898,900	\$ 57,100	3.0%	\$ 1,956,000
Total Maritime	\$ 24,639,000	\$ 19,925,359	\$ (3,864,200)	-15.7%	\$ 849,441	4.3%	\$ 20,774,800	\$ 593,600	2.9%	\$ 21,368,400

Attachment II - Port of San Francisco, Proposed Fiscal Year 2018-19 and Fiscal Year 2019-20 Operating Revenue Budget

	Budget 2017-18	Projected 2017-18	Change from FY 2017-18 Budget		Change from FY 2017-18 Projected		Proposed 2018-19	Change from FY 2018-19 Budget		Proposed 2019-20
			Amount	Percent	Amount	Percent		Amount	Percent	
REAL ESTATE										
Commercial/Industrial										
Rent	\$ 31,713,000	\$ 31,997,000	\$ 1,324,000	4.2%	\$ 1,040,000	3.3%	\$ 33,037,000	\$ 1,656,000	5.0%	\$ 34,693,000
Rent - Projected New Leases	\$ -	\$ -	\$ 1,551,171	0.0%	\$ 1,551,171	0.0%	\$ 1,551,171	\$ 3,999,897	257.9%	\$ 5,551,068
Rent-One-time	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
<u>Rent from Percentage Leases</u>	<u>\$ 22,356,000</u>	<u>\$ 21,900,000</u>	<u>(1,427,000)</u>	<u>-6.4%</u>	<u>(971,000)</u>	<u>-4.4%</u>	<u>\$ 20,929,000</u>	<u>580,000</u>	<u>2.8%</u>	<u>\$ 21,509,000</u>
Subtotal	\$ 54,069,000	\$ 53,897,000	\$ 1,448,171	2.7%	\$ 1,620,171	3.0%	\$ 55,517,171	\$ 6,235,897	11.2%	\$ 61,753,068
Parking										
Meters	\$ 5,590,000	\$ 5,673,786	\$ 254,000	4.5%	\$ 170,214	3.0%	\$ 5,844,000	\$ (254,000)	-4.3%	\$ 5,590,000
Stalls	\$ 519,000	\$ 564,078	\$ 62,000	11.9%	\$ 16,922	3.0%	\$ 581,000	\$ 17,000	2.9%	\$ 598,000
Rent	\$ 13,772,000	\$ 13,739,806	\$ 380,000	2.8%	\$ 412,194	3.0%	\$ 14,152,000	\$ (2,451,000)	-17.3%	\$ 11,701,000
<u>Fines</u>	<u>\$ 3,797,000</u>	<u>\$ 3,179,612</u>	<u>(522,000)</u>	<u>-13.7%</u>	<u>95,388</u>	<u>3.0%</u>	<u>\$ 3,275,000</u>	<u>66,000</u>	<u>2.0%</u>	<u>\$ 3,341,000</u>
Subtotal	\$ 23,678,000	\$ 23,157,282	\$ 174,000	0.7%	\$ 694,718	3.0%	\$ 23,852,000	\$ (2,622,000)	-11.0%	\$ 21,230,000
Total Real Estate	\$ 77,747,000	\$ 77,054,282	\$ 1,622,171	2.1%	\$ 2,314,889	3.0%	\$ 79,369,171	\$ 3,613,897	4.6%	\$ 82,983,068
ALL OTHER										
Asset Management										
Filing	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Special Events (RE)	\$ 136,000	\$ 248,722	\$ 75,000	55.1%	\$ (37,722)	-15.2%	\$ 211,000	\$ 2,000	0.9%	\$ 213,000
Encroachment Permits	\$ 8,000	\$ 7,791	\$ -	0.0%	\$ 209	2.7%	\$ 8,000	\$ -	0.0%	\$ 8,000
Miscellaneous Services (RE)	\$ 166,000	\$ -	\$ 34,000	20.5%	\$ 200,000	0.0%	\$ 200,000	\$ -	0.0%	\$ 200,000
Facilities Maintenance										
Facility Damage	\$ 6,000	\$ -	\$ -	0.0%	\$ 6,000	0.0%	\$ 6,000	\$ -	0.0%	\$ 6,000
Tenant Services	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Miscellaneous Repairs (Maint)	\$ 30,000	\$ 464	\$ -	0.0%	\$ 29,537	6372.5%	\$ 30,000	\$ -	0.0%	\$ 30,000
Engineering										
Permits	\$ 797,000	\$ 797,000	\$ 16,000	2.0%	\$ 16,000	2.0%	\$ 813,000	\$ 813,000	0.0%	\$ 813,000
Technology Surcharges	\$ -	\$ 16,000	\$ 16,260	0.0%	\$ 260	1.6%	\$ 16,260	\$ 16,260	0.0%	\$ 16,260
Miscellaneous	\$ -	\$ 37,595	\$ -	0.0%	\$ (37,595)	-100.0%	\$ -	\$ -	0.0%	\$ -
Finance & Administration										
Interest on Investments	\$ 600,000	\$ 1,000,000	\$ -	0.0%	\$ (400,000)	-40.0%	\$ 600,000	\$ -	0.0%	\$ 600,000
Penalties & Svc. Charges	\$ 20,000	\$ 28,063	\$ -	0.0%	\$ (8,063)	-28.7%	\$ 20,000	\$ -	0.0%	\$ 20,000
Miscellaneous Receipts (F&A)	\$ 300,000	\$ 75,000	\$ (250,000)	-83.3%	\$ (25,000)	-33.3%	\$ 50,000	\$ -	0.0%	\$ 50,000
Planning										
Miscellaneous	\$ -	\$ 31,316	\$ 201,740	0.0%	\$ 170,424	544.2%	\$ 201,740	\$ -	0.0%	\$ 201,740
Developer Fees/ Recoveries	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Executive										
Miscellaneous	\$ 30,000	\$ 68,000	\$ -	0.0%	\$ (38,000)	-55.9%	\$ 30,000	\$ -	0.0%	\$ 30,000
Other Adjustments	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Total All Other	\$ 2,093,000	\$ 2,309,951	\$ 93,000	4.4%	\$ (123,951)	-5.4%	\$ 2,186,000	\$ 2,000	0.1%	\$ 2,188,000
OPERATING REVENUES, TOTAL	\$ 104,479,000	\$ 99,289,591	\$ (2,149,029)	-2.1%	\$ 3,040,380	3.1%	\$ 102,329,971	\$ 4,209,497	4.1%	\$ 106,539,468

Attachment III - Port of San Francisco, Proposed FY 2018-19 2019-20 Operating Expenses by Division

Div	Category	FY 2017-18 Budget	FY 2018-19 Proposed	FY 2019-20 Proposed	Change	Change +1	% Change	% Change +1
Executive	Personnel	\$ 1,552,614	\$ 1,597,930	\$ 1,647,154	\$ 45,316	\$ 49,224	2.9%	3.1%
	Non-Personnel Services	458,950	559,700	560,700	\$ 100,750	\$ 1,000	22.0%	0.2%
	Materials & Supplies	750	750	750	\$ -	\$ -	0.0%	0.0%
	Work Orders	3,629,750	3,725,383	3,725,383	\$ 95,633	\$ -	2.6%	0.0%
Executive Total		\$ 5,642,064	\$ 5,883,763	\$ 5,933,987	\$ 241,699	\$ 50,224	4.3%	0.9%
Real Estate & Development	Personnel	\$ 3,590,451	\$ 3,725,491	\$ 3,799,361	\$ 135,040	\$ 73,870	3.8%	2.0%
	Non-Personnel Services	4,998,000	4,979,050	4,939,650	\$ (18,950)	\$ (39,400)	-0.4%	-0.8%
	Materials & Supplies	24,000	12,000	12,000	\$ (12,000)	\$ -	-50.0%	0.0%
	Work Orders	3,708,296	3,898,704	3,898,704	\$ 190,408	\$ -	5.1%	0.0%
Real Estate & Development Total		\$ 12,320,747	\$ 12,615,245	\$ 12,649,715	\$ 294,498	\$ 34,470	2.4%	0.3%
Planning & Environment	Personnel	\$ 2,896,318	\$ 3,008,423	\$ 3,132,446	\$ 112,105	\$ 124,023	3.9%	4.1%
	Non-Personnel Services	628,200	1,590,000	640,400	\$ 961,800	\$ (949,600)	153.1%	-59.7%
	Materials & Supplies	1,500	2,000	2,000	\$ 500	\$ -	33.3%	0.0%
	Work Orders	125,000	100,000	100,000	\$ (25,000)	\$ -	-20.0%	0.0%
Planning & Environment Total		\$ 3,651,018	\$ 4,700,423	\$ 3,874,846	\$ 1,049,405	\$ (825,577)	28.7%	-17.6%
Maritime	Personnel	\$ 2,897,423	\$ 3,011,250	\$ 3,137,095	\$ 113,827	\$ 125,845	3.9%	4.2%
	Non-Personnel Services	3,950,947	2,592,135	2,624,870	\$ (1,358,812)	\$ 32,735	-34.4%	1.3%
	Materials & Supplies	7,400	7,400	7,400	\$ -	\$ -	0.0%	0.0%
	Work Orders	4,855,836	5,604,481	5,729,497	\$ 748,645	\$ 125,016	15.4%	2.2%
Maritime Total		\$ 11,711,606	\$ 11,215,266	\$ 11,498,862	\$ (496,340)	\$ 283,596	-4.2%	2.5%
Finance & Administration	Personnel	\$ 9,373,436	\$ 10,330,703	\$ 10,823,292	\$ 957,267	\$ 492,589	10.2%	4.8%
	COWCAP	209,476	209,476	209,476	\$ -	\$ -	0.0%	0.0%
	Non-Personnel Services	2,130,074	2,562,440	2,341,490	\$ 432,366	\$ (220,950)	20.3%	-8.6%
	Materials & Supplies	344,330	318,000	333,105	\$ (26,330)	\$ 15,105	-7.6%	4.8%
	Equipment	266,000	279,000	305,000	\$ 13,000	\$ 26,000	4.9%	9.3%
	Debt Service	7,182,407	7,184,811	7,178,231	\$ 2,404	\$ (6,580)	0.0%	-0.1%
	Work Orders	5,384,982	5,782,645	6,063,048	\$ 397,663	\$ 280,403	7.4%	4.8%
Finance & Administration Total		\$ 24,890,705	\$ 26,667,075	\$ 27,253,642	\$ 1,776,370	\$ 586,567	7.1%	2.2%
Maintenance	Personnel	\$ 13,593,828	\$ 14,142,731	\$ 14,756,793	\$ 548,903	\$ 614,062	4.0%	4.3%
	Non-Personnel Services	657,200	707,400	660,900	\$ 50,200	\$ (46,500)	7.6%	-6.6%
	Materials & Supplies	1,178,504	1,270,000	1,270,000	\$ 91,496	\$ -	7.8%	0.0%
	Equipment	365,600	439,000	316,000	\$ 73,400	\$ (123,000)	20.1%	-28.0%
	Work Orders	2,192,767	2,352,373	2,352,373	\$ 159,606	\$ -	7.3%	0.0%
	Recovery	(150,000)	(150,000)	(150,000)	\$ -	\$ -	0.0%	0.0%
Maintenance Total		\$ 17,837,899	\$ 18,761,504	\$ 19,206,066	\$ 923,605	\$ 444,562	5.2%	2.4%
Engineering	Personnel	\$ 5,288,883	\$ 5,480,226	\$ 5,609,109	\$ 191,343	\$ 128,883	3.6%	2.4%
	Non-Personnel Services	250,300	337,235	326,075	\$ 86,935	\$ (11,160)	34.7%	-3.3%
	Materials & Supplies	21,000	21,000	21,000	\$ -	\$ -	0.0%	0.0%
	Equipment	-	-	-	\$ -	\$ -	0.0%	0.0%
	Work Orders	79,500	79,500	79,500	\$ -	\$ -	0.0%	0.0%
Engineering Total		\$ 5,639,683	\$ 5,917,961	\$ 6,035,684	\$ 278,278	\$ 117,723	4.9%	2.0%
Grand Total		\$ 81,693,722	\$ 85,761,237	\$ 86,452,802	\$ 4,067,515	\$ 691,565	5.0%	0.8%

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19		FY 2019-20	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
1	Maritime	Operations	Operating	New	New full-time clerk at the Hyde Street Harbor office to improve revenue billing, collections, and customer service.	1406	Senior Clerk	\$ 85,758	1.00	\$ 88,331	1.00
2	Maintenance	Streets	Operating	New	Increase Overtime for laborer crews to improve maintenance of the waterfront due to growing tourism. Partially offset cost increase by adjusting Attrition.	7215	Overtime	\$ 230,000	0.00	\$ 230,000	0.00
3	Maintenance	Streets	Operating	New	New apprentice positions to allow for a two-year apprenticeship in which the Apprentice Machinist promotes in the second year. Offset by Attrition.	7327	Apprentice Maint Machinist 1	\$ 45,500	0.50	\$ 46,865	0.50
						7331	Apprentice Machinist II	\$ 116,200	1.00	\$ 119,686	1.00
4	Finance & Admin	HR	Operating	New	New Senior Personnel Analyst will support recruitment efforts, including by helping reduce the Port's hiring backlog and recruit new strategic positions that will support capital	1244	Senior Personnel Analyst	\$ 123,200	1.00	\$ 126,896	1.00
Subtotal								\$ 600,658	3.50	\$ 611,778	3.50
5	Executive	Executive	Operating	New - Offset	Attrition offset for new position.	9993	ATTRITION	\$ (175,000)	(1.37)	\$ (175,000)	(1.37)
6	Maintenance	Administration	Operating	New - Offset	Attrition offset for new position.	9993	ATTRITION	\$ (334,148)	(2.13)	\$ (334,148)	(2.13)
Subtotal								\$ (509,148)	(3.50)	\$ (382,252)	(3.50)
Subtotal, New Positions								\$ 91,510	-	\$ 229,526	-
7	Maritime	Operations	Operating	Substitute	In accordance with labor agreements, substitute the existing Wharfinger I/II classifications into a new "deep class".	9355	Wharfinger I	\$ (117,650)	(1.00)	\$ (121,180)	(1.00)
						9356	Wharfinger II	\$ (405,812)	(3.00)	\$ (417,987)	(3.00)
						9357	Wharfinger - Deep Class	\$ 642,824	4.00	\$ 658,895	4.00
						Subtotal		\$ 119,361	0.00	\$ 119,728	0.00
8	Maritime	Marketing	Operating	Substitute	Substitute position to reflect expansion of function over Fisherman's Wharf, Hyde Street Harbor, and South Beach Harbor and Marina clerical staff. This will centralize invoicing and other finance functions.	1824	Principal Administrative Analyst	\$ (184,399)	(1.00)	\$ (189,931)	(1.00)
						1825	Principal Administrative Analyst II	\$ 203,000	1.00	\$ 209,090	1.00
						Subtotal		\$ 18,601	0.00	\$ 19,159	0.00
9	Finance & Admin	Administration	Operating	Substitute	Substitute Executive Secretary to an analyst classification to support the Deputy Director/CFO in day to day administrative and analytical duties.	1450	Executive Secretary	\$ (121,857)	(1.00)	\$ (125,513)	(1.00)
						1823	Sr. Admin. Analyst	\$ 155,792	1.00	\$ 160,466	1.00
						Subtotal		\$ 33,935	0.00	\$ 34,953	0.00
10	Finance & Admin	Finance	Operating	Substitute	Substitute Principal Administrative Analyst to the next level to allow project-funded financial systems position to become permanent.	1824	Principal Administrative Analyst	\$ (158,865)	(1.00)	\$ (163,631)	(1.00)
						1825	Principal Administrative Analyst II	\$ 192,723	1.00	\$ 198,505	1.00
						Subtotal		\$ 33,858	0.00	\$ 34,874	0.00
11	Finance & Admin	IT	Operating	Substitute	Substitute Senior IS Engineer to a Principal classification to reflect higher degree of responsibility and expertise required for the position.	1043	IS Engineer - Senior	\$ (204,918)	(1.00)	\$ (211,066)	(1.00)
						1044	IS Engineer - Principal	\$ 218,764	1.00	\$ 225,327	1.00
						Subtotal		\$ 13,846	0.00	\$ 14,261	0.00

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19		FY 2019-20	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
12	Finance & Admin	Finance	Operating	Substitute	Substitute existing Administrative Analyst to a Senior classification to allow for greater autonomy in managing the Port's operating budget and managing grants.	1822	Administrative Analyst	\$ (141,320)	(1.00)	\$ (141,839)	(1.00)
						1823	Sr. Admin. Analyst	\$ 162,732	1.00	\$ 164,477	1.00
						Subtotal		\$ 21,412	0.00	\$ 22,637	0.00
13	Finance & Admin	Business Services	Operating	Substitute	Substitute Storekeeper position to a Senior Clerk to align with duties within Business Services.	1934	Storekeeper	\$ (91,000)	(1.00)	\$ (93,730)	(1.00)
						1406	Sr. Clerk	\$ 85,400	1.00	\$ 87,962	1.00
						Subtotal		\$ (5,600)	0.00	\$ (5,768)	0.00
14	Engineering	Engineering	Operating	Substitute	Substitute Associate Engineer to an Engineer to reflect increased level of expertise and reduced supervision.	5203	Assistant Engineer	\$ (159,769)	(1.00)	\$ (164,562)	(1.00)
						5241	Engineer	\$ 208,095	1.00	\$ 214,338	1.00
						Subtotal		\$ 48,326	0.00	\$ 49,776	0.00
13	Engineering	Engineering	Operating	Substitute	Substitute Survey Assistant II to a Chief Surveyor to ensure that the Port has professional land surveying expertise.	5216	Chief Surveyor	\$ 155,675	1.00	\$ 160,345	1.00
						5312	Survey Assistant II	\$ (137,146)	(1.00)	\$ (141,260)	(1.00)
						Subtotal		\$ 18,529	0.00	\$ 19,085	0.00
14	Engineering	Permits	Operating	Substitute	[New] Substitute Permits Technician to a Senior Clerk to allow the Port to complete a permanent hire. The Permits Technician is a Department of Building Inspection-only	6322	Permit Technician II	\$ (121,857)	(1.00)	\$ (125,513)	(1.00)
						1408	Sr. Clerk	\$ 121,857	1.00	\$ 125,513	1.00
						Subtotal		\$ -	0.00	\$ -	0.00
15	Engineering	Permits	Operating	Substitute	[New] Substitute Executive Secretary to a Senior Management Assistant to better align classification to job duties.	1450	Executive Secretary	\$ (121,857)	(1.00)	\$ (125,513)	(1.00)
						1844	Sr. Management Asst.	\$ 148,222	1.00	\$ 152,669	1.00
						Subtotal		\$ 26,365	0.00	\$ 27,156	0.00
16	Engineering	Permits	Operating	Substitute	Substitute a Building Inspector with a senior-level position to provide a higher level of expertise and supervisory experience.	6333	Senior Building Inspector	\$ -	0.00	\$ 197,159	1.00
						6331	Building Inspector	\$ -	0.00	\$ (183,690)	(1.00)
						Subtotal		\$ -	0.00	\$ 13,469	0.00
17	Planning & Development	Planning	Operating	Substitute	Substitute Planner I for a Planner II to reflect higher level skillset requirement, including for graphic design.	5277	Planner I	\$ (121,579)	(1.00)	\$ (119,210)	(1.00)
						5278	Planner II	\$ 136,573	1.00	\$ 139,987	1.00
						Subtotal		\$ 14,994	0.00	\$ 20,777	0.00
18	Real Estate & Development	RE	Operating	Substitute	Substitute Administrative Analyst for senior level to provide a higher level analytical skillset and expanded responsibilities.	1822	Administrative Analyst	\$ (141,320)	(1.00)	\$ (141,839)	(1.00)
						1823	Sr. Admin. Analyst	\$ 162,732	1.00	\$ 164,477	1.00
						Subtotal		\$ 21,412	0.00	\$ 22,637	0.00
19	Real Estate & Development	RE	Operating	Substitute	Substitute vacant Feasibility Analyst with a Manager II to provide managerial support to the Deputy Director.	9377	Feasibility Analyst	\$ (160,442)	(1.00)	\$ (165,965)	(1.00)
						0922	Manager II	\$ 190,710	1.00	\$ 190,839	1.00
						Subtotal		\$ 30,268	0.00	\$ 24,874	0.00
20	Maintenance	Administration	Operating	Substitute	Substitute Senior Storekeeper to a Principal classification to reflect the necessary level responsibility and skillset.	1936	Sr. Storekeeper	\$ (99,522)	(1.00)	\$ (95,925)	(1.00)
						1938	Stores & Equipment Assistant	\$ 105,913	1.00	\$ 102,257	1.00
						Subtotal		\$ 6,391	0.00	\$ 6,332	0.00
Subtotal, Substitutions								\$ 361,757	-	\$ 382,228	-

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19		FY 2019-20	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
21	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0740	Harbor Master	\$ (127,140)	(1.00)	\$ (127,847)	(1.00)
						0922	Manager II	\$ 127,140	1.00	\$ 127,226	1.00
						Subtotal		\$ -	0.00	\$ (621)	0.00
22	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0840	Harbor Attendant (OCII)	\$ (109,200)	(1.00)	\$ (112,476)	(1.00)
						3233	Marina Associate Manager	\$ 109,200	1.00	\$ 111,930	1.00
						Subtotal		\$ -	0.00	\$ (546)	0.00
23	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0840	Harbor Attendant (OCII)	\$ (392,000)	(4.00)	\$ (403,760)	(4.00)
						3232	Marina Assistant	\$ 392,000	4.00	\$ 401,800	4.00
						Subtotal		\$ -	0.00	\$ (1,960)	0.00
24	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0890	Harbor Security Officer (OCII)	\$ (294,000)	(3.00)	\$ (302,820)	(3.00)
						3232	Marina Assistant	\$ 294,000	3.00	\$ 301,350	3.00
						Subtotal		\$ -	0.00	\$ (1,470)	0.00
25	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0865	Harbor Office Assistant	\$ (89,600)	(0.60)	\$ (92,288)	(0.60)
						1406	Sr. Clerk	\$ 89,600	0.60	\$ 91,840	0.60
						Subtotal		\$ -	0.00	\$ (448)	0.00
26	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0865	Harbor Office Assistant	\$ (91,000)	(1.00)	\$ (93,730)	(1.00)
						1840	Jr. Management Asst.	\$ 107,800	1.00	\$ 110,495	1.00
						Subtotal		\$ 16,800	0.00	\$ 16,765	0.00
27	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0030	Management Assist. II (OCII)	\$ (144,200)	(1.00)	\$ (148,526)	(1.00)
						1844	Sr. Management Asst.	\$ 145,600	1.00	\$ 149,240	1.00
						Subtotal		\$ 1,400	0.00	\$ 714	0.00
								\$ 18,200	-	\$ 12,434	-
28-30	Finance & Admin	Annual Projects	Project-Funded	Delete	Delete vacant project-funded positions in exchange for new Project Management and Development teams.	1053	IS Business Analyst-Senior	\$ -	(1.00)	\$ -	(1.00)
						1054	IS Business Analyst-Principal		(3.50)		(3.50)
						1825	Principal Administrative Analyst II		(1.00)		(1.00)
31-32	Finance & Admin/ Maintenance	Maintenance	Project-Funded	Delete	Delete vacant project-funded positions in exchange for new Project Management and Development teams.	1053	IS Business Analyst-Senior		(1.00)		(1.00)
						7347/ 7376	Plumber/Sheet Metal Worker		(2.00)		(2.00)
						Subtotal		\$ -	(8.50)	\$ -	(8.50)
33	Planning & Environment	Planning	Project-Funded	New	New Planner IV to support Seawall Resiliency Project.	5299	Planner IV – Environmental	\$ -	1.00	\$ -	1.00
						Subtotal			1.00		1.00

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19		FY 2019-20	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
34	Engineering	Engineering	Project-Funded	New	New PM III to lead the new Project Management Office under Engineering	5506	Project Manager III	\$ -	1.00	\$ -	1.00
35	Engineering	Engineering	Project-Funded	New	New PM I positions to support the new Project Management Office under Engineering	5502	Project Manager I	\$ -	4.00	\$ -	4.00
36	Engineering	Engineering	Project-Funded	New	New Senior Principal Analyst to support PMO and Finance. Required for project oversight and reporting.	1823	Senior Administrative Analyst	\$ -	1.00	\$ -	1.00
Subtotal									6.00		6.00
37	Engineering	Engineering	Project-Funded	New	New PM I position to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	5502	Project Manager I	\$ -	1.00	\$ -	1.00
38	Real Estate & Development	Development	Project-Funded	New	New Manager I to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	0922	Manager I	\$ -	1.00	\$ -	1.00
39	Planning & Environment	Planning	Project-Funded	New	New Planner III to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	5291	Planner III	\$ -	1.00	\$ -	1.00
40	Planning & Environment	Planning	Project-Funded	New	New Planner IV position to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	5293	Planner IV	\$ -	1.00	\$ -	1.00
41	Finance & Administration	Finance	Project-Funded	New	New Principal Analyst to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	1824	Principial Administrative Analyst	\$ -	1.00	\$ -	1.00
Subtotal									5.00		5.00
PROJECT-FUNDED POSITIONS								\$ -	3.50	\$ -	3.50
	Current Div	New Division	Operating/ Capital	New/ Subs	Request	Job Class	Title	Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
42	Engineering	Executive	Operating	Reassign	Shift position to Executive Division to serve as Chief Operations Officer.	0954	Deputy Director		1.00		1.00
43	Real Estate & Development	Planning & Environment	Operating	Reassign	Shift environmental staff to Planning & Environment to improve cross-training, collaboration and coordination.	0931	Manager III		1.00		1.00
44	Real Estate & Development	Planning & Environment	Operating	Reassign		5620	Regulatory Specialist		1.00		1.00
45	Engineering	Planning & Environment	Operating	Reassign		5299	Planner IV		1.00		1.00
Subtotal									3.00		3.00
46	Planning & Development	Real Estate & Development	Operating	Reassign	Shift Development staff to newly aligned Real Estate & Development Division	0932	Manager IV		1.00		1.00
47			Operating	Reassign		0931	Manager III		1.00		1.00
48			Operating	Reassign		0923	Manager II		3.00		3.00
49			Operating	Reassign		9377	Feasibility Analyst		1.00		1.00
Subtotal									6.00		6.00

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19		FY 2019-20	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
50	Finance & Admin	Maintenance	Operating	Reassign	Transfer Storekeepers to Maintenance Division to reflect appropriate organizational alignment.	1934	Storekeeper		1.00		1.00
51			Operating	Reassign		1936	Sr. Storekeeper		1.00		1.00
								Subtotal	2.00		2.00
52	Operations	Executive	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Homeland Security positions to various divisions for direct support.	0933	Manager V		1.00		1.00
53	Operations	Maritime	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Homeland Security positions to various divisions for direct support.	5504	Project Manager II		1.00		1.00
54	Operations	Maritime	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Homeland Security positions to various divisions for direct support.	TEMP - 5502	Temporary Salaries/ Project Manager I		1.00		1.00
55	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Homeland Security positions to various divisions for direct support.	8603	Emergency Officer		1.00		1.00
55	Operations	Engineering	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Deputy Director to Engineering.	0953	Deputy Director				
56	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Business Services staff back to Finance & Administration.	1844	Sr. Management Asst.		1.00		1.00
57	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Business Services staff back to Finance & Administration.	1406	Sr. Clerk		1.00		1.00
58	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Business Services staff back to Finance & Administration.	1934	Storekeeper		1.00		1.00
59	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Business Services staff back to Finance & Administration.	1426	Executive Secretary		1.00		1.00
60	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1844	Sr. Management Asst.		1.00		1.00
61	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1842	Management Assistant		1.00		1.00
62	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1446	Secretary		2.00		2.00
63	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1824	Principal Administrative Analyst		1.00		1.00
64	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1822	Administrative Analyst		1.00		1.00
65	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	4308	Collections Officer		1.00		1.00
66	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Special Events staff to Real Estate & Development.	9395	Property Manager		1.00		1.00

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19		FY 2019-20	
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count
67	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Special Events staff to Real Estate & Development.	1822	Administrative Analyst		1.00		1.00
							Subtotal		17.00		17.00
REASSIGNMENTS (FTE & COST NEUTRAL)								\$ -	29.00	\$ -	29.00