

PORT OF SAN FRANCISCO

Biennial Operating & Capital Budget

**FY 2018-2019
&
FY 2019-2020**



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MEMORANDUM

February 22, 2018

TO: MEMBERS, PORT COMMISSION
Hon. Kimberly Brandon, President
Hon. Willie Adams, Vice President
Hon. Leslie Katz
Hon. Doreen Woo Ho

FROM: Elaine Forbes
Executive Director

SUBJECT: Request Approval of the Port's Fiscal Year (FY) 2018-19 and FY 2019-20 Biennial Operating Budget

DIRECTOR'S RECOMMENDATION: Approve the Resolution

EXECUTIVE SUMMARY

This item provides an overview of the Port's proposed Fiscal Year (FY) 2018-19 and FY 2019-20 Biennial Operating Budget to allow for Port Commission and public feedback. Please note that the Charter requires departments to submit their budgets to the Mayor and the Controller's Office on February 21st. Should the Port Commission request adjustments, Port staff will work with the Mayor's Office to reflect those changes in its budget submission. *This report was first issued for the February 13, 2018 Port Commission meeting. Updated information to address commissioner questions is underlined and in italics.*

The Port's proposed FY 2018-19 budget is \$192.6 million, a \$46.0 million (31.3%) increase from FY 2017-18. This includes \$103.2 million for Operating Expenses, \$54.1 million for Capital and \$35.3 million for Reserves. The proposed FY 2019-20 budget is \$161.3 million, a \$31.3 million (-16.2%) decrease from the proposed FY 2018-19 budget. This includes \$105.2 million for Operating Expenses, \$19.3 million for Capital and \$36.8 million for Reserves. While this budget is primarily supported by ongoing sources, staff recommend a total of \$47.8 million in one-time sources to fund the Capital Budget, including \$17.5 million in General Fund support to implement the San Francisco Seawall Program and Mission Bay Ferry Landing projects.

This Print Covers Calendar Item No. 11A

The proposed Biennial Budget reflects the Port's commitment to prudent fiscal management and economic stability while laying a foundation for future growth and major infrastructure investments along the Waterfront. This spending plan closely manages growth in operating expenses and continues a marked increase in capital investments through both direct spending and by designating net operating revenues for future investment. The biennial budget also acknowledges recommendations from the City's Controller's Office and Mayor's Office of Public Policy and Finance to control expense growth and grow revenues because citywide personnel costs continue to grow disproportionately to revenue projections. This trend can only be addressed through managing personnel growth and/or expanding revenues significantly.

STRATEGIC OBJECTIVES

The proposed FY 2018-19 and FY 2019-20 biennial operating and capital budgets are integral to implementing the Port's FY 2017-22 Strategic Plan. Funding over the next two years directly aligns with delivery of the Strategic Plan objectives including:

- *Sustainability*: Consolidation of environmental staff under the Planning and Environment Division will support cross training and collaboration and enable the division to plan for and implement sustainability programs.
- *Resiliency*: Continued funding for the San Francisco Seawall Program will support the Port's work to address the dual threats of earthquake and flooding risk along The Embarcadero for a safer City.
- *Renewal*: Resources for the Waterfront Land Use Plan update and major development projects will help identify and address major renewal needs.
- *Engagement*: Additional resources for the Public Information Office, including plans to fully update the Port's website, will foster proactive Port marketing and media relations.
- *Livability*: Continued partnership with WETA to expand our ferry system network at the Ferry Building and Mission Bay will expand public transit and ease traffic congestion.
- *Economic Vitality*: Funding for numerous capital projects supporting Maritime and Real Estate will encourage economic activity along the entire waterfront;

Consolidation of the Development and Real Estate staff will strengthen asset management and strategic development and leasing initiatives; and

Introduction of the Chief Operating Officer position will align the business objectives of the Maritime and Real Estate & Development divisions.

Lastly, the proposed budget is central to meeting crucial *Stability* objectives of the Strategic Plan:

- *Targets capital reinvestment in Port assets to maintain and improve current and projected financial performance* – The recommended capital projects will support revenue stabilization and result in a net revenue benefit of \$26.3 million over the next 10 years (figure is discounted to adjust for inflation). These additional funds meet the Port’s goal to increase revenue, will help support growing operating costs and may be reinvested in additional State of Good Repair (SOGR) projects identified in the Port’s five-year Capital Improvement Program (CIP) and ten-year Capital Plan.
- *Meets the Port’s Capital Policy to invest 25% of operating revenue in capital* – Both fiscal years of the budget far exceed the policy goal, by directly investing and designating net operation revenues equal to 55% and 35% of operating revenues in each respective year. Notably, an average of 26% of operating revenues is directly invested in capital over the two fiscal years, exceeding the policy requirement prior to designating revenues for future investments.
- *Adheres to critical Port fiscal policies for maintaining prudent operating reserves* – As in prior years, the budget includes a 15% Operating Reserve for Port Operating Expenses.

While the proposed budget does not meet the Port’s long-range revenue objective of \$125 million, Port staff will continue to seek and prioritize capital investments that will preserve and/or grow the Port’s revenue base and will be prudent in managing the operating budget.

CITY BUDGET OUTLOOK

The City and County of San Francisco (“City”) has enjoyed an extended period of economic expansion. Lasting approximately nine years, from 2009 to today, this period of growth is the third longest in U.S. history since 1945. Given that it would be an historic anomaly to avoid a recession in the next five years, the City is projecting lower revenue growth rates through FY 2021-22. As it predicts slower revenue growth, the City’s increasing personnel costs are placing a higher demand on available resources. Considering these trends, the Mayor’s Office of Public Policy and Finance currently projects General Fund shortfalls of \$88.2 million for FY 2018-19 and \$173.4 million in FY 2019-20, for a cumulative shortfall of \$261.6 million in the two-year period.

To address the budget deficit, the Mayor’s Office of Public Policy and Finance directed General Fund departments to submit ongoing budget savings equal to 2.5% of their General Fund Support for each fiscal year for a cumulative 5% savings. Enterprise departments were directed to absorb all known cost increases by increasing revenues or reducing expenditures. Additionally, to control citywide growth in personnel costs the Mayor’s Office has instructed all City departments that they may not add any full-time equivalents (FTEs) to the budget.

As an enterprise department, the Port must be self-sustaining. The proposed budget reflects prudent management of Port resources, seeking to balance a diverse set of priorities including future growth in areas such as Pier 70 and Seawall Lot 337, state of

good repair investments in our facilities, and the San Francisco Seawall Program, with the need to control personnel expenses. The budget meets that goal by absorbing operating expense growth through revenue increases, while meeting the Port's operating reserve and capital policies. The budget includes recommendations for new positions, but these FTEs are offset by salary savings (e.g. other budgeted positions will be held vacant) or are contingent upon the availability of project funding and do not count towards the citywide position count. Also, while Port staff recommends requesting \$17.5 million from the City's General Fund to support the San Francisco Seawall Program and the Mission Bay Ferry Landing Project, the request is consistent with the Mayor's budget instructions, given that the projected deficit assumes an allocation of General Fund monies to support the City's capital program. The Port's projects will be reviewed along with other capital requests to determine the best use of General Fund support.

POR T BUDGET OUTLOOK

The Port's fiscal outlook for the coming two fiscal years is steady but faces challenges from growing personnel costs paired with reduced revenue projections resulting from the Piers 68-70 shipyard closure, softening cruise revenues, and a general market slowdown in sales that is slowing growth in Percentage Rents from real estate tenants.

The proposed budget addresses these challenges by applying a reasonably optimistic outlook for new lease revenues and only allowing discretionary expenditure growth in strategic areas, including interim operational support for the Shipyard, investment in critical information technology systems that will improve the Port's financial and asset management, and funding to achieve California Environmental Quality Act (CEQA) approval of the updated Waterfront Land Use Plan. The budget addresses staffing needs through position substitutions and project-funded positions that are contingent upon the availability of funds.

This approach alleviates strains on an operating budget stretched under the weight of many demanding priorities. Examples of the major challenges and opportunities before the Port include:

- The Port's 24+ million annual visitor volume requires more security, environmental stewardship, and maintenance resources;
- Development of the park network and revitalization of sections of the waterfront require planning, programming, and maintenance;
- Activation of Port properties is driving higher permit volumes, requiring additional staffing resources and coordination with other City departments;
- Over \$100 million in capital investments over the past five years is requiring the Engineering Division to reexamine project management staffing;
- New development projects at Pier 70 and Seawall Lot 337 require additional staff, consultant, and interdepartmental support resources; and

- Implementation of the San Francisco Seawall Program requires top notch technical expertise, coordination with other City departments, a strong public outreach campaign, and significant public investments that are well beyond the Port's means.

Through strategic investments this budget proposal meets these challenges, provides stability in the face of an evolving economic climate and positions the Port to implement critical projects over the next two years and beyond.

BUDGET OVERVIEW

The Port's proposed FY 2018-19 budget is \$192.6 million, including \$103.2 million for Operating Expenses, \$54.1 million for Capital and \$35.3 million for Reserves. The \$46.0 million (31.4%) increase from FY 2017-18 budget is driven by growth in all areas, including Operating Expenses (\$10.6 million, 11.4%), Capital Investments (\$29.2 million, 117.5%) and Reserves (\$6.2 million, 21.3%).

The proposed FY 2019-20 budget is \$161.3 million, including \$105.2 million for Operating Expenses, \$19.3 million for Capital, and \$36.8 million for Reserves. The \$31.3 (-16.2%) decrease from the proposed FY 2018-19 budget is driven by \$2.0 million (2.0%) growth in Operating Expenses and \$1.5 million (4.3%) growth in Reserves, offset by \$34.8 million (-64.3%) decline in Capital Investments.

Table 1: Summary of Total Port Sources and Uses (\$ Millions)

	Budget	Proposed	Change from		Proposed	Change from	
	2017-18	2018-19	Amount	%	2019-20	Amount	%
Sources							
Operating Revenues	\$ 104.5	\$ 102.3	\$ (2.2)	-2.1%	\$ 106.5	\$ 4.2	4.1%
Estimated Fund Balance	30.8	45.2	14.4	46.8%	25.2	(20.0)	-44.3%
South Beach Harbor & Marina	4.9	4.7	(0.2)	-4.1%	4.9	0.2	4.6%
Development Recoveries	1.6	7.0	5.5	351.6%	9.1	2.1	30.0%
Transbay Payment	0.6	0.6	-	0.0%	0.6	-	0.0%
Ongoing, Subtotal	\$ 142.3	\$ 159.8	\$ 17.5	12.3%	\$ 146.3	\$ (13.5)	-8.5%
Operating Revenue	-	15.0	15.0	0.0%	15.0	-	0.0%
General Fund	3.5	17.5	14.0	400.0%	-	(17.5)	-100.0%
General Fund, Revolving Capital Fund	-	-	-	0.0%	-	-	0.0%
Other Departmental Contributions	0.8	0.3	(0.5)	-62.5%	-	(0.3)	-100.0%
One-time, Subtotal	\$ 4.3	\$ 32.8	\$ 28.5	661.6%	\$ 15.0	\$ (17.8)	-54.2%
Total Sources	\$ 146.6	\$ 192.6	\$ 46.0	31.3%	\$ 161.3	\$ (31.3)	-16.2%
Uses							
Operating Expenses	\$ 81.7	\$ 85.8	\$ 4.1	5.0%	\$ 86.4	\$ 0.6	0.7%
Programmatic Projects	4.3	6.2	1.9	44.6%	4.6	(1.6)	-25.8%
Development Projects	2.6	7.5	4.9	188.5%	9.6	2.1	28.0%
South Beach Harbor & Marina	4.0	3.7	(0.3)	-7.5%	4.6	0.9	24.3%
Operating Expense, Subtotal	\$ 92.6	\$ 103.2	\$ 10.6	11.4%	\$ 105.2	\$ 2.0	2.0%
Port Capital Appropriations	\$ 17.8	\$ 35.3	\$ 17.5	98.4%	19.0	(16.3)	-46.1%
General Fund, Other City Investments	6.2	17.8	11.5	185.4%	-	(17.8)	-100.0%
South Beach Harbor & Marina	0.9	1.1	0.2	24.5%	0.3	(0.8)	-72.7%
Capital Budget, Subtotal	\$ 24.9	\$ 54.1	\$ 29.2	117.5%	\$ 19.3	\$ (34.8)	-64.3%
Designation to Future Capital	\$ 16.2	\$ 21.5	\$ 5.3	32.6%	\$ 23.1	\$ 1.6	7.5%
15% Operating Reserve	\$ 12.9	\$ 13.8	0.9	7.0%	13.7	(0.1)	-0.7%
Reserves, Subtotal	\$ 29.1	\$ 35.3	\$ 6.2	21.3%	\$ 36.8	\$ 1.5	4.3%
Total Uses	\$ 146.6	\$ 192.6	\$ 46.0	31.4%	\$ 161.3	\$ (31.3)	-16.2%
Capital Policy - 25% Oper. Revenues	\$ 26.1	\$ 25.6	\$ (0.6)	-2.1%	\$ 26.6	\$ 1.1	4.1%
Total Investment & Designation	\$ 34.0	\$ 56.8	\$ 22.8	67.1%	42.1	(14.7)	-25.8%
<i>Port Capital Appropriations</i>	17.8	35.3	\$ 17.5	98.4%	19.0	(16.3)	-46.1%
<i>Designation Required</i>	8.4	-	\$ (8.4)	-100.0%	7.6	7.6	0.0%
<i>Designation - Additional</i>	7.9	21.5	\$ 13.6	173.6%	15.5	(6.0)	-28.1%
<i>Actual Percent Achieved</i>	33%	55%	23%	71%	40%	(0.2)	-29%

FUNDING SOURCES

The Port's proposed FY 2018-19 and FY 2019-20 budget is supported by a variety of ongoing funding sources, including Operating Revenues, Fund Balance, South Beach Harbor and Marina fees, Development Recoveries, and an annual payment from the Transbay Cable Company that directly supports capital.

The budget is also supported by one-time sources dedicated to the Capital Budget, either through direct investment or by designated funds to future capital investments. In addition to \$17.5 million in General Fund support recommended for the Seawall Project and Mission Bay Ferry Landing, the budget reflects \$15 million in one-time revenues in each year (\$30 million total) from expected property sales. The one-time sources would support the Capital Budget through direct investments and by designating any unused balances to future capital investments.

The FY 2018-19 and FY 2019-20 revenue budget reflects changes in Maritime and Real Estate sources as the Port addresses the closure of the Piers 68-70 shipyard, softening cruise revenues, and a general market slowdown in sales that is slowing growth in Percentage Rents. These challenges urge the Port to continue to identify new revenue sources by investing in facilities to facilitate interim leasing opportunities and to continue to pursue opportunities such as increased cargo at Pier 80 through Pier 96.

Total sources identified in the FY 2018-19 budget are \$192.6 million, a \$46.0 million (31.3%) increase over the FY 2017-18 budget. The year over year change in the budget is due to a \$17.5 million (12.3%) increase in Ongoing Sources and a \$28.5 million (661.6%) increase in One-time Sources.

Total sources identified in the FY 2019-20 budget are \$161.3 million, a \$31.3 million (-16.2%) decrease from the proposed FY 2018-19 budget. This change is driven by a \$13.5 million (-8.5%) decrease in Ongoing Sources and a \$17.8 million (-54.2%) decrease in One-time Sources.

Operating Revenues

The Port's Operating Revenues include rents, fees and fines related to Maritime, Real Estate and Development and other smaller revenue-generating operations of the department. As detailed in **Table 2**, Operating Revenues in FY 2018-19 are \$102.3 million, which represents a \$2.1 million (-2.1%) decrease from the FY 2017-18 approved budget. Operating Revenues in FY 2019-20 are \$106.5 million, a \$4.2 million (4.1%) increase over the proposed budget for FY 2018-19.

Table 2: Summary of Port Operating Revenues (\$ Millions)

	Budget 2017-18	Projected 2017-18	Change from FY 2017-18 Budget		Change from FY 2017-18 Projected		Proposed 2018-19	Change from FY 2018-19 Budget		Proposed 2019-20
	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent
MARITIME										
Cargo	\$ 8.5	\$ 6.6	\$ (1.7)	-20.1%	\$ 0.2	3.4%	\$ 6.8	\$ 0.2	3.1%	\$ 7.0
Ship Repair	1.7	-	(1.7)	-100.0%	-	0.0%	-	-	0.0%	-
Harbor Services	2.0	2.0	(0.1)	-5.7%	(0.1)	-5.7%	1.9	0.0	0.8%	1.9
Cruise	8.4	7.3	(0.6)	-7.1%	0.5	7.2%	7.8	0.2	2.6%	8.0
Fishing	2.3	2.3	0.1	3.1%	0.1	5.1%	2.4	0.0	1.3%	2.4
Other Marine	1.7	1.8	0.2	10.0%	0.1	5.3%	1.9	0.1	5.3%	2.0
Total Maritime	\$ 24.6	\$ 19.9	\$ (3.9)	-15.7%	\$ 0.8	4.3%	\$ 20.8	\$ 0.6	2.7%	\$ 21.3
REAL ESTATE										
Commercial/Industrial	\$ 54.1	\$ 53.9	\$ 1.4	2.7%	\$ 1.6	3.0%	\$ 55.5	\$ 6.2	11.2%	\$ 61.8
Parking	23.7	23.2	0.2	0.7%	0.7	3.0%	23.9	(2.6)	-11.0%	21.2
Total Real Estate	\$ 77.7	\$ 77.1	\$ 1.6	2.1%	\$ 2.3	3.0%	\$ 79.4	\$ 3.6	4.6%	\$ 83.0
ALL OTHER										
Asset Management	\$ 0.3	\$ 0.3	\$ 0.1	24.2%	\$ 0.1	50.1%	\$ 0.4	\$ 0.0	9.4%	\$ 0.4
Facilities Maintenance	0.0	-	-	0.0%	0.0	0.0%	0.0	-	0.0%	0.0
Engineering	0.8	0.9	0.0	2.0%	(0.0)	-4.4%	0.8	-	0.0%	0.8
Finance & Admin.	0.9	1.1	(0.0)	-2.2%	(0.2)	-18.4%	0.9	-	0.0%	0.9
Planning	-	0.0	-	0.0%	(0.0)	-100.0%	-	-	0.0%	-
Executive	0.0	0.1	-	0.0%	(0.0)	-55.9%	0.0	-	0.0%	0.0
Total All Other	\$ 2.1	\$ 2.3	\$ 0.1	3.4%	\$ (0.1)	-6.3%	\$ 2.2	\$ 0.0	1.7%	\$ 2.2
SUBTOTAL	\$ 104.5	\$ 99.3	\$ (2.2)	-2.1%	\$ 3.0	3.0%	\$ 102.3	\$ 4.2	4.1%	\$ 106.5
South Beach Harbor	\$ 4.9	\$ 4.7	\$ (0.1)	-2.8%	\$ 0.1	1.3%	\$ 4.8	\$ 0.1	3.0%	\$ 4.9
GRAND TOTAL	\$ 109.4	\$ 104.0	\$ (2.5)	-2.3%	\$ 2.8	2.7%	\$ 106.9	\$ 4.4	4.1%	\$ 111.2

As shown in **Figures 1 and 2**, below, over the two-year period, the major driver of revenue growth is commercial/industrial rents, whereas the major drivers of revenue loss are the loss of parking lot revenues, the closure of the shipyard, and restructuring of cargo revenues from Pasha Automotive.

Figures 1 and 2: Major Drivers of Revenue Growth and Revenue Loss/Adjustment from FY 2018-19 and 2019-20 Budgets (\$ Millions)

Figure 1: Revenue Growth

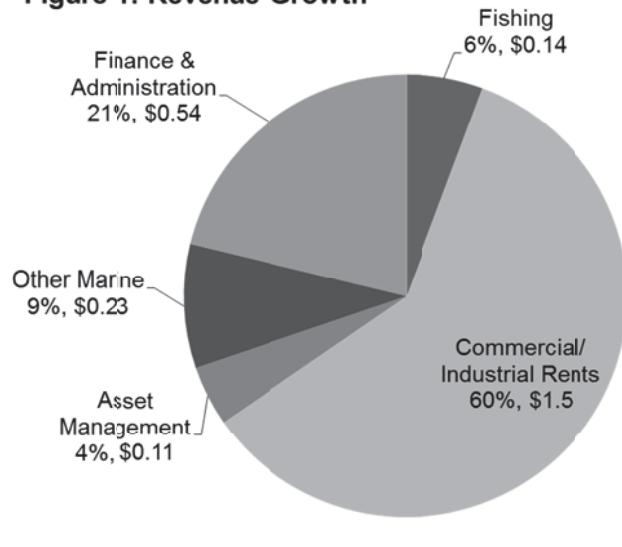
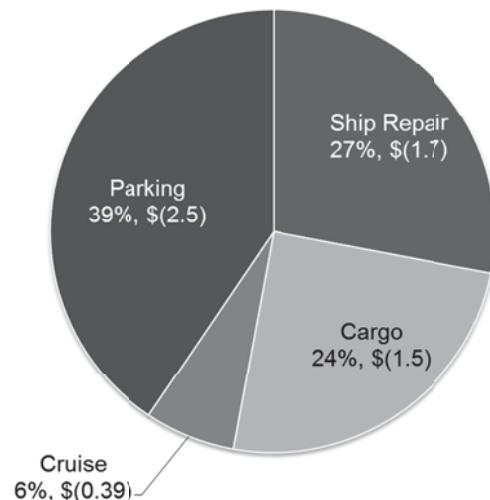


Figure 2: Revenue Losses/ Adjustments



Revenue Growth:

Commercial/Industrial Rents – Port Commercial/Industrial Rents derive from established lease rates and percentage rent from leasing office, retail, warehouse and industrial property to non-maritime tenants.

In FY 2018-19, Commercial/Industrial Rent is expected to increase \$1.6 million (2.1%), for a total of \$55.5 million, and by an additional \$6.2 million (11.2%) in FY 2019-20 for a projected total of \$61.8 million. While much of the increase over the two-year period (\$2.4 million, 29%) is associated with steady growth in commercial and industrial base rents, this growth is offset by a projected decline in percentage rents (-\$0.8 million) compared to the prior budget. This cooling in percentage rents is consistent with the citywide projection for economic slowdown and should be closely monitored as a potential weakness in the budget.

Notably, the largest factor in projected Commercial/Industrial Rents is anticipated leasing at facilities currently being improved or planned for development. Tenants are slated to move in at Piers 19, 23, and 29 (former America's Cup venues), Pier 31, and Pier 38 in the coming fiscal years, generating an estimated \$1.5 million and \$5.5 million in FY 2018-19 and FY 2019-20, respectively. This revenue is contingent, however, upon Port staff's ability to complete funded capital improvements, identify prospective tenants, and complete new lease or development agreements for these facilities.

Other Marine – This revenue category consists of ferries, water taxis, ceremonial and idle ship berthing, and miscellaneous marine-related tenants. Estimates include the dockage of three US Department of Transportation Maritime Administration vessels (or

“MARAD vessels”) at fixed annual rent of \$0.5 million through 2019 and assume a new agreement with similar terms after that. This category estimates a revenue increase of \$0.2 million (10%) for FY 2018-19, and an additional \$0.1 million (3%) for FY 2019-2020.

Fishing – Fishing revenue derives from fishing vessels and fish processing operations and includes dockage, wharfage, and rent. Dockage is estimated based on actual occupancy rates, projections for fishing tours in the next year, and annual inflation. Wharfage is estimated based on a percentage of passengers on sport fishing boats. Lastly, Rent is derived from fishing equipment storage lockers. Revenues from these business areas are projected to increase by \$0.1 million in FY 2018-19 and \$0.1 million in FY 2019-20, accounting for 6% of projected revenue growth over the two-year period.

Revenue Losses/Adjustments:

Parking – Port parking revenue is generated from street parking meters, monthly parking stalls, rent from Port parking lots managed by parking operators, and parking ticket fines.

In FY 2018-19, parking revenue is expected to increase by \$0.2 million (0.7%) for a total of \$23.9 million and then decrease sharply by \$2.6 million (11%) to \$21.2 million. This represents 39% of the Port’s total revenue losses over FYs 2018-19 and 2019-20. The major drivers of this loss are declines in parking rent, which is falling due to the closure of lots for development, and in parking citation revenues, which are declining due to greater enforcement, higher fines that incentivize proper payments at meters, and improved technological amenities (i.e. pay-by-phone and meters that accept credit cards). The reduction in citation revenues is consistent with trends observed by the SFMTA citywide.

Ship Repair — Ship repair revenue is generated from ship repair operations at Piers 68-70. The Port is currently seeking a new ship repair operator; however, the budget assumes no revenue for FY 2018-19 or FY 2019-20. This represents a loss of approximately \$1.7 million in annual revenue, accounting for \$3.4 million and 27% of revenue losses over the two-year period.

Cargo – Cargo revenue derives from cargo shipping operations and related rents, including dockage fees charged to vessels berthed along Port property, wharfage fees from the loading and unloading of cargo from vessels, crane rental fees for the use of Port cranes for loading and unloading operations, rent from leasing of Port property to tenants with cargo operations, and demurrage charged to store autos or other cargo activities at Port facilities.

Overall, Cargo is performing well under the Port’s relatively new operator partnership with Pasha Automotive. However, when staff developed the FY 2016-17 and FY 2017-18 biennial budget, the draft agreement with Pasha stipulated that the Port would receive gross revenue and then distribute Pasha’s share. Subsequently, the executed

agreement stipulated the opposite, resulting in much lower gross revenues to the Port. While this change also resulted in significantly lower expenditures in the form of operator payments, the impact to revenues accounts for most of the “loss” seen in the budget. Additionally, auto volume through the facility has been lower than originally projected. Taking these factors into account, the budget reduces Cargo revenues by \$1.7 million (20.1%) from FY 2017-18 to FY 2018-19, with increases of \$0.2 million (3%) between FY 2018-19 and 2019-20 as auto volumes grow.

While the year over year budget shows a loss, overall cargo volume and revenue at Pier 80 has increased substantially. Whereas this facility used to lose revenue on an annual basis, Port staff expects it will begin to net a positive revenue stream in the current fiscal year and for continued growth in the upcoming fiscal years.

Cruise – Cruise revenue is generated from passenger cruise vessel operations, including dockage and wharfage fees that are charged to cruise ships for berthing at Port facilities as well as the loading and unloading of passengers. Additionally, the Port recovers fees from cruise lines to offset utility charges for use of the shoreside power system at the James R. Herman Cruise Terminal.

The budget projects that cruise revenues will decrease by \$0.6 million (7.1%), for a total budget of \$7.8 million in FY 2018-19, which is driven by a reduction in the assumption of parking revenue. This budget reflects actual bookings of 77 cruise calls and 275,000 passengers, and the actual performance of the parking revenue at the cruise terminal. Revenues are budgeted to bounce back after this temporary decline, adding \$0.2 million (2.6%) in FY 2019-20 due to increases in passenger volume and special events. Overall, this adjustment accounts for 6% of revenue losses. As demonstrated in **Table 3**, special events at the cruise terminal are performing well, expecting to gain \$0.4 million in FY 2018-19 and remain constant in FY 2019-20. Wharfage and dockage revenues also assume 77 calls and approximately 275,000 passengers in FY 2018-19, with growth in passenger volume in FY 2019-20 as larger ships call on San Francisco.

Table 3: Summary of Cruise Traffic and Revenues

	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>
Cruise Calls	77	77	77
Passenger Volume	274,763	275,000	283,250
Wharfage and Dockage	\$ 5,270,000	\$ 4,997,800	\$ 5,147,900
Shoreside Power	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Special Events	\$ 1,228,000	\$ 1,387,100	\$ 1,428,700
Rent	\$ 197,000	\$ 202,600	\$ 208,700
<u>Parking Revenue</u>	<u>\$ 564,000</u>	<u>\$ 245,100</u>	<u>\$ 252,500</u>
Total Cruise	\$ 8,259,000	\$ 7,832,600	\$ 8,037,800

Fund Balance

The Port uses its Fund Balance to fund the Capital Budget and maintain the 15% Operating Reserve. Fund Balance accumulates as a result of year-end surplus and designating projected net operating revenue to future capital projects.¹

While Operating Revenues contribute to steady year-over-year growth in funding sources, Fund Balance creates significant swings in funding due to variances in one-time sources. Fund Balance is unusually high, at \$45.2 million, in FY 2018-19 due to high capital designations included in the FY 2016-17 and FY 2017-18 operating budgets (\$13.4 and \$16.2 million respectively) and the accumulation of net revenues in FY 2016-17 that were not appropriated to the capital budget. While still high, the second year of the budget reflects a significant decline in Fund Balance, to \$25.2 million, due to the spend down of prior year balances.

South Beach Harbor and Marina

South Beach Harbor generates revenue as a full-service marina consisting of 700 slips with concrete docks, a 640-foot recreational and commercial Guest Dock, and the Pier 40 Maritime Center.

The proposed budget includes \$4.7 million in FY 2018-19, a \$0.2 million (-4.1%) decrease from FY 2017-18, and \$4.9 million in FY 2019-20, a \$0.2 million (4.6%) increase from the proposed FY 2018-19 budget. These changes reflect annual inflation of berthing rates to fully support the harbor's operating expenses, including staffing, non-personnel expenses and debt service on the facility's Cal Boating loans.

The Port is striving to build in sound fiscal policies and practices to South Beach Harbor's budget. The proposed budget allocates net operating revenues to capital improvements, including \$1.1 million in direct capital investments in FY 2018-19 and \$0.3 million in FY 2019-20. Any unallocated net operating revenues are designated to future capital in FY 2019-20. The Port will continue to maximize net revenues from the South Beach Harbor budget to support infrastructure repairs and enhancements necessary to sustain a safe and enjoyable facility.

Development Recoveries

In recent years the Port has made a tremendous effort to complete negotiations on Development and Disposition Agreements (DDAs) with developers including Forest City and the Giants for projects at Pier 70 and Seawall Lot 337. During this effort, the Port funded project transaction costs including professional services, legal costs from the

¹ Rather than fund capital projects directly from Operating Revenues, this practice ensures that funds are fully realized before they are committed to capital projects. At the end of the fiscal year, designated revenues are converted to Fund Balance for appropriation in the following year's Capital budget. This methodology adheres to a citywide practice.

City Attorney and outside counsel, Office of Economic and Workforce Development (OEWD) staff time and Planning Department permitting fees through its operating budget. Exclusive Negotiating Agreements (ENAs) between the Port and developers for projects including the Forest City and Orton Development projects at Pier 70, Mission Rock at Sea Wall Lot 337 and Seawall Lot 351, allowed the Port to recover its transaction costs from developers.

Completion of the DDAs signals the start of development for both the Forest City Pier 70 and the Giants Seawall Lot 337 projects. As development begins, the Port must provide a variety of services, support and oversight to facilitate planning, permitting and, ultimately, construction of the projects. This effort will require the Port to increase its staff, professional services and work order budgets. As with the ENAs, these Port expenses will be eligible for reimbursement by the developers, keeping the impact on the Port's operating budget neutral. This arrangement facilitates the Port's goals for growth and infrastructure investment along the Waterfront while allowing the Port to maintain prudent levels of operating staff and expenditures.

The proposed FY 2018-19 budget includes assumed recoveries of \$7.0 million from developers, a \$5.5 million (351.6%) increase from the FY 2017-18 budget. The FY 2019-20 budget includes assumed recoveries of \$9.1 million, a \$2.1 million (30%) increase to reflect the expenditure of a project balance in the subsequent fiscal year. These levels of spending and associated recoveries directly reflect the expansion of resources, including Port staff, consultants, interdepartmental coordination agreements, and interdepartmental work order agreements, necessary to support the major development projects. The Port will only recover sufficient funds from the developers as is needed to cover actual expenses.

One-Time Sources

The proposed budget includes \$32.8 million in FY 2018-19 and \$15.0 million in FY 2019-20 in one-time sources. These amounts represent a \$28.5 million (661.6%) increase from FY 2017-18 and \$17.8 million (-54.2%) reduction in the next fiscal year. Rather than rely on uncertain funding to support the Port's operating budget, these one-time sources support the proposed FY 2018-19 and FY 2019-20 Capital Budget through direct investments in each fiscal year or by designating un-programmed balances to future capital investments.

Operating Revenues – Land Sales

The proposed sources for this budget include one-time Commercial/Industrial rents from planned sale of the Ferry Building (\$15.0 million in FY 2018-19) and an affordable housing credit from the Mayor's Office of Housing from the sale of Seawall Lot 322-1 (\$15.0 million expected in FY 2019-20).

General Fund Support

The other significant one-time source of funds is a \$17.5 million General Fund request recommended by Port staff to support the San Francisco Seawall Project (\$6.5 million) and the Mission Bay Ferry Landing Project (\$11.0 million). The Port will submit a request for these funds to the Capital Planning Committee (CPC), which will evaluate these projects alongside other City department requests. Once the CPC determines how to invest the General Fund capital allocation for FY 2018-19, approved funding levels will be included in the Mayor's Budget and will undergo consideration by the Board of Supervisors.

OPERATING EXPENSES

The proposed \$103.2 million FY 2018-19 Operating Budget reflects a \$10.6 million (11.4%) increase over the FY 2017-18 budget. The proposed \$105.2 million FY 2019-20 budget reflects a \$2.0 million (2.0%) increase from the proposed budget for FY 2018-19. This budget includes general Operating Expenses, which support the core day to day operations of the Port, Programmatic Projects, Development Projects, and South Beach Harbor and Marina operations.

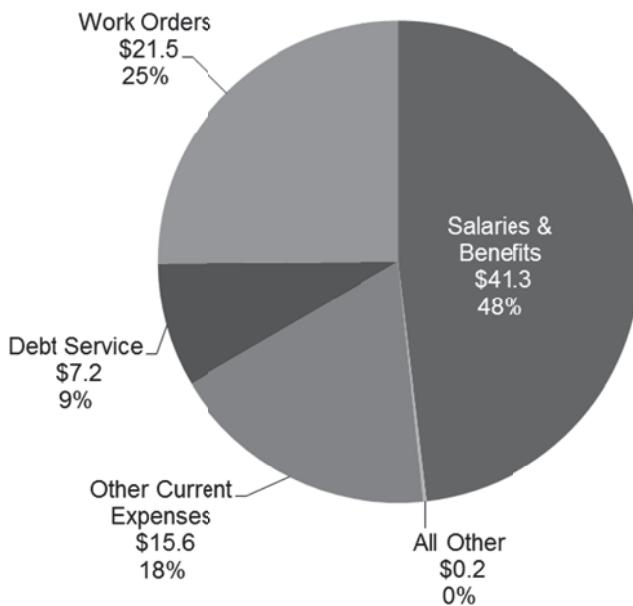
Table 4: Summary of Port Operating Expenditures & Projects (\$ Millions)

	Budget 2017-18	Change from 2017-18 Budget		Budget 2018-19	Change from FY 2018-19 Budget		Budget 2019-20
		Amount	Percent		Amount	Percent	
Salaries & Benefits	\$ 39.2	\$ 2.1	5.4%	\$ 41.3	\$ 1.6	3.9%	\$ 42.9
City-wide Overhead	\$ 0.2	\$ -	0.0%	\$ 0.2	\$ -	0.0%	\$ 0.2
Other Current Expenses	\$ 13.1	\$ 0.2	1.7%	\$ 13.3	\$ (1.3)	-9.8%	\$ 12.0
Materials & Supplies	\$ 1.6	\$ 0.0	1.2%	\$ 1.6	\$ -	0.0%	\$ 1.6
Equipment	\$ 0.6	\$ 0.1	10.8%	\$ 0.7	\$ (0.1)	-14.3%	\$ 0.6
Debt Service	\$ 7.2	\$ 0.0	0.0%	\$ 7.2	\$ 0.0	0.2%	\$ 7.2
Interdept.Work Orders	\$ 19.8	\$ 1.7	8.8%	\$ 21.5	\$ 0.4	1.7%	\$ 21.9
Operating Expense, Subtotal	\$ 81.7	\$ 4.2	5.1%	\$ 85.8	\$ 0.6	0.7%	\$ 86.4
Programmatic Projects	\$ 4.3	\$ 1.9	44.6%	\$ 6.2	\$ (1.6)	-26.5%	\$ 4.6
Development Projects	\$ 2.6	\$ 4.9	188.5%	\$ 7.5	\$ 2.1	28.0%	\$ 9.6
South Beach Harbor	\$ 4.0	\$ (0.3)	-8.4%	\$ 3.7	\$ 0.9	24.6%	\$ 4.6
Operating, Total	\$ 92.6	\$ 10.6	11.4%	\$ 103.2	\$ 2.0	2.0%	\$ 105.2

Operating Expenses – General

As shown in **Figure 3**, Salaries and Fringe Benefits related to Port personnel and Work Orders are the largest components of the Operating Expenses, comprising 48% and 25.3% of total expenditures in FY 2018-19, and 49.6% and 25.4% in FY 2019-20, respectively. Over the two-year period, personnel costs are the primary driver for growth, followed by growth in work orders.

Figure 3: FY 2018-19 Major Expenditure Categories (\$ Millions)



The specific trends behind the expenditure changes in the FY 2018-19 and FY 2018-19 budgets are described below.

Salaries and Fringe Benefits

One of the Port's greatest assets is its staff, which comprises approximately 48% of all Operating Expenses. Salary and fringe expenditures increase by a total of \$2.1 million (5.4%) in the FY 2018-19 proposed budget and by an additional \$1.6 million (3.9%) in the FY 2019-20 proposed budget. As detailed below, much of the growth is related to the cost of existing staff, but proposed new and substituted positions also contribute to the additional cost.

Existing Employees – The cost of existing personnel increases by \$1.6 million (4.3%) in the FY 2018-19 proposed budget. This change includes \$0.7 million for salaries due to the wage increases guaranteed by current labor Memoranda of Understanding. Additionally, a \$0.9 million increase in fringe benefits reflects the cost of maintaining the City's retirement system at the required levels. In FY 2019-20, the cost of existing employees increases by an additional \$1.6 million (3.8%), including \$0.9 million for salaries and \$0.7 million for fringe benefits.

Proposed Position Changes – The budget proposal does not add to the department's total count of operating positions. The proposal includes 31 position substitutions, 29 reassignments and 3.5 new FTE, offset by -3.5 FTEs from increased salary savings. These position changes meet the Mayor's budget instructions for no FTE growth, while allowing the Port to adapt to evolving needs. The budget also includes 3.5 FTEs net new project funded positions, the result of 12.0 FTEs new and 8.5 FTEs deleted. These

changes result in \$0.5 million additional in new personnel expenses each fiscal year, as detailed in *Attachment II – Proposed Position Changes, FY 2018-19 and FY 2019-20*.

The proposed changes seek to maximize Port staff resources without significantly increasing total staffing. Also, reassignments of staff reflect restructuring that has occurred under the leadership of a new Executive Director. Major aspects of these changes include:

- Dissolution of the Operations Division – The concept of a separate Operations Division did not work well organizationally and, as a result, the budget redistributes staff to their original locations as follows: Business Services moves back to the Finance and Administration Division; Real Estate-Finance, Lease Administration, and Special Events move back to the Real Estate and Development Division; and the Homeland Security program now sits in the Maritime and Finance and Administration divisions.
- Realignment of Functional Areas – Additional reorganization includes the shift of development staff from the Planning and Development Division to the Real Estate and Development Division, and the shift of environmental staff from various divisions to a newly centralized Planning and Environment division. This shift better reflects the close ties between the Port's development projects and its real estate work while recognizing the clear link between the Port's environmental efforts and stewardship and land use planning. Notably, the latter shift reflects a reversal of prior efforts to embed environmental staff in the Engineering, Real Estate, Planning, Maritime, and Maintenance divisions.

As a result of these changes, 6.0 FTEs will be transferred from Planning and Development to Real Estate and Development, 3.0 FTEs environmental staff will be transferred to Planning and Environment Division, and 17.0 FTEs will be transferred from Operations to the various divisions.

Other Operating Expenses

Other Current Expenses – The budget for Other Current Expenses increases by \$0.2 million (5.2%) in FY 2018-19 and then declines by \$1.3 million (-9.8%) in FY 2019-20. The fluctuation is largely due to the professional services needs in Planning and Development, Communications, and Engineering, some of which are one-time investments in FY 2018-19.

Equipment – Funding for Equipment increases by \$0.1 million (10.6%) in FY 2018-19. Specific requests for FY 2018-19 include replacement vehicles in the Finance and Administration Division (two vans) and the Maintenance Division (two trucks), in accordance with the Port's Fleet Management Plan filed with the City. Additionally, the Maintenance Division requests one new drivable sidewalk pressure washer, a replacement sewer line jetter and a replacement boat trailer and three replacement pressure washers; and the Information Systems Division requests a Xerox multifunction print center, a NetApp storage unit, and Palo Alto firewalls.

Funding for Equipment decreases by \$0.1 million (-14.3%) for FY 2019-20. Proposed equipment includes replacement vehicles in the Finance and Administration Division (two sedans) and Maintenance Division (four trucks), in accordance with the Port's Fleet Management Plan filed with the City. Additionally, the Information Systems Division requests two more NetApp store units and Cisco server and networking equipment; and the Maintenance Division requests replacements for a bandsaw and a precision surface grinder, and a new conduit/pipe threading machine, new high-pressure air refilling compressor, and new pipe line camera.

Debt Service – Debt Service remains relatively flat in FYs 2018-19 and 2019-20, staying around \$7.2 million, as part of the payment schedule for the Port's debt portfolio, including the 2014 Port Revenue Bonds and the 2013 Certificates of Participation.

Work Order Payments – Funding for Work Order Payments increase by \$1.7 million (8.8%) in FY 2018-19, and an additional \$0.4 million (1.7%) in FY 2019-20, as detailed in **Table 5** below.

Table 5: Summary of Interdepartmental Work Orders (\$ Millions)

	Budget FY 2017-18	Change from FY 2017-18		Proposed FY 2018-19	Change from FY 2018-19		Proposed FY 2019-20
		Amount	Percent		Amount	Percent	
Risk Management (AAO)	\$ 3.1	\$ 0.5	16.1%	\$ 3.6	\$ 0.3	7.9%	\$ 3.9
City Attorney	3.4	-	0.0%	3.4	-	0.0%	3.4
SFMTA Parking & Traffic	1.1	-	0.0%	1.1	(0.0)	-0.5%	1.1
PUC – Light, Heat & Power	2.0	0.6	30.0%	2.6	0.0	1.5%	2.6
SFPD Police Security	0.6	0.1	16.7%	0.7	-	0.0%	0.7
SFPW – Street Cleaning	0.3	-	0.0%	0.3	(0.0)	-8.3%	0.3
SFFD Fire Boat	3.7	0.1	2.7%	3.8	0.1	2.6%	4.0
SFFD Fire Inspection	-	0.2	0.0%	0.2	(0.0)	-10.0%	0.2
Department of Real Estate	0.1	0.1	100.0%	0.2	0.0	18.4%	0.2
OEWD – Special Events	-	0.1	0.0%	0.1	(0.0)	-5.0%	0.1
Workers' Compensation	0.9	-	0.0%	0.9	0.0	1.3%	0.9
Environment – Urban Trees	-	0.0	0.0%	0.0	-	0.0%	0.0
All Other	4.6	-	0.0%	4.6	(0.1)	-2.2%	4.5
Total	\$ 19.8	\$ 1.7	8.8%	\$ 21.5	\$ 0.4	1.7%	\$ 21.9

The notable changes include:

- Public Utilities – The PUC provides power to the James R. Herman Cruise Terminal's shoreside power system. As more ships become equipped to access our system, demands for power will increase. This \$0.6 million (28.1%) adjustment in FY 2018-19 accounts for projected increases in utilization, which will be fully offset through Cruise revenues.
- Risk Management – The work order to the Risk Management Office, under the Department of Administrative Services, is projected to increase by \$0.5 million for FY 2018-19 and of \$0.3 million for FY 2019-20 (16.4% and 7.7%, respectively) to reflect the growing cost of the Port's existing insurance portfolio. Notably, the

Executive Director has asked staff to work with the Risk Management Office in FY 2018-19 to reevaluate the Port's insurance needs in an effort to rein in this ever-growing expense.

- Fire Boat & Inspection – The cost of operating the Fire Boat and fire inspection staffing is growing by \$0.2 million and \$0.1 million in each respective fiscal year due to citywide personnel expense trends.
- Fire Inspection (Special Events) – Port staff requested a new work order to SFFD Fire Inspection for special events permitting, accounting for a \$0.2 million increase per year for FYs 2018-19 and 2019-20. With an additional inspector on hand to focus on special event, the preexisting Fire Inspection team may focus on fire-safety permitting issues.

Programmatic Projects

Formally known as “Annual Projects”, Programmatic Projects reflect operating activities that cannot be defined by a specific spending category (e.g. professional services, or materials and supplies). By placing funds in a project, staff has the flexibility to spend funds in whatever manner necessary to successfully deliver their programs. While most of these projects are budgeted for specific fiscal years, some projects span multiple years and do not close out until the program is completed.

The proposed FY 2018-19 budget for Programmatic Projects is \$6.2 million, a \$1.9 million (44.6%) increase from the FY 2017-18 budget, with a reduction of \$1.6 million (-26.5%) in FY 2019-20. The spike in funding for the first budget year is primarily due to two strategic investments including funding to deliver the Port’s Maintenance Management System Replacement Project – a critical next-phase of the Port’s transition to a new financial system. A new Maintenance Management system, and the concurrent retirement of the Port’s Oracle-based financial software, will support stability in the Accounting and Finance Divisions. Additionally, the budget includes a one-time \$1.0 million investment to support shipyard operations at Piers 68-70 while the Port seeks a new operator.

South Beach Harbor

Operating expenses for South Beach Harbor are \$3.7 million in FY 2018-19, a \$0.3 million (-7.5%) decrease, and \$4.6 million in FY 2019-20, a \$0.9 million (24.3%) increase. Net operating revenues of \$1.1 million and \$0.3 million are allocated to capital projects in FY 2018-19 and FY 2019-20 respectively, as detailed below.

Waterfront Development Project

Based upon projected spending, the budget includes \$7.5 million in FY 2018-19 to implement the Port’s obligations under the Development and Disposition Agreements (DDAs) and Exclusive Negotiating Agreements (ENAs) related to the Forest City development at Pier 70, Mission Rock at Sea Wall Lot 337, Teatro Zinzanni at Seawall

Lot 324, and other upcoming projects. This funding level is a \$4.9 million (188.5%) increase from the FY 2017-18 budget due to an expanding workload required to deliver these major projects.

The budget for FY 2019-20 is \$9.6 million, a \$2.1 million (28%) increase over the proposed FY 2018-19 budget, to replenish the project after spending down an existing project balance.

CAPITAL EXPENDITURES

With several years of sustained strong revenues and the Port's policy to set aside 20-25% of operating revenues for capital, this Capital Budget continues a trend of substantial capital investment by the Port. The proposal sustains the Port's commitment to spending the majority of the Capital Budget on projects that keep Port facilities in a state of good repair and safe for tenants and visitors and also includes funding to improve capital project delivery and deepen the Port's revenue base through facility improvements.

As described in full detail within Item 11B, "Informational Presentation on the Fiscal Year 2018-19 and FY 2019-20 Biennial Capital Budget" report, the proposed Capital Budget is \$54.1 million in FY 2018-19 and \$19.3 million in FY 2019-20. These funding levels represent a \$29.2 million (117.5%) increase from FY 2017-18 and a \$34.8 million (-64.3%) decrease from FY 2018-19. This fluctuation in programming is in part due to large one-time source assumptions for the Mission Bay Ferry Landing and Seawall Program (\$17.5 million) and a considerable volume of projects that are currently underway and are in immediate need of additional funds for completion (\$19.0 million).

RESERVES

The proposed budget includes three key areas for reserves, including a Designation to Future Capital and the 15% Operating Reserve. These investments total \$35.3 million, a \$6.2 million (21.3%) increase from FY 2017-18. Funding then increases by an additional \$1.5 million (4.3%) for a total of \$36.8 million in FY 2019-20. Notably, the Designation to Future Capital may be reduced in the spring of 2019, in the event that collective bargaining by the City and its labor unions result in higher personnel expense costs.

NEXT STEPS

Comments, input and feedback from the Port Commission and the public are welcomed and appreciated. In accordance with the City Charter, staff submitted the budget to the Mayor and Controller's Office on February 21, 2018. If the Commission requests any changes to the budget, Port staff will work with the Mayor's Office to reflect those changes in the budget submission. Subsequently, the Port's budget will be included in the Mayor's Proposed Budget to the Board of Supervisors in May 2018. The Board of Supervisors will then review and finalize the FY 2018-19 and FY 2019-20 budgets by

August 1, 2018. Staff will update the Port Commission on any major changes made to the biennial budget during Mayoral and Board of Supervisors review.

Pursuant to City Policy, the Port is preparing its two-year budget for FY 2018-19 and FY 2019-20. Although the second year of the budget will be fixed upon adoption this summer, Port staff may bring a supplemental appropriation to the Port Commission, Mayor and Board of Supervisors in 2019 if there are new sources and a need arises to increase operating or capital spending in FY 2019-20. Otherwise, staff will work within the approved funding resources and will dedicate their time to updating the Port's Five Year Financial Plan and 10 Year Capital Plan.

CONCLUSION

The Port's proposed FY 2018-19 and 2019-20 Biennial Operating Budget is \$192.6 million and \$161.3 million respectively, reflecting a \$46.0 million (31.4%) overall increase from FY 2017-18 and a \$31.3 million (-16.2%) reduction from the proposed FY 2018-19 budget. The primary fluctuations in the budget are due to additional capital spending in the first year of the budget allocating available fund balance to capital infrastructure. Additionally, the budget includes large one-time sources, including a \$17.5 million total General Fund request and two \$15.0 million one-time land sales in each fiscal year.

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Finance and Administration

Attachments:

- I. Fiscal Year 2018-19 and Fiscal Year 2019-20 Budget Overview
- II. Operating Revenues
- III. Operating Expenses by Division
- IV. Proposed Position Changes
- V. Proposed Expenditure Detail

ATTACHMENT I
PORT OF SAN FRANCISCO
REVENUE AND EXPENSE SUMMARY
FISCAL YEAR 2018-19 & 2019-20 PROPOSED BUDGET

	Budget	Proposed	Change from		Proposed	Change from			
	2017-18	2018-19	FY 2017-18 Budget	Amount	%	2019-20	FY 2018-19 Budget	Amount	%
Sources									
Operating Revenues	\$ 104.5	\$ 102.3	\$ (2.2)	-2.1%	\$ 106.5	\$ 4.2	4.1%		
Estimated Fund Balance	30.8	45.2	14.4	46.8%	25.2	(20.0)	-44.3%		
South Beach Harbor & Marina	4.9	4.7	(0.2)	-4.1%	4.9	0.2	4.6%		
Development Recoveries	1.6	7.0	5.5	351.6%	9.1	2.1	30.0%		
Transbay Payment	0.6	0.6	-	0.0%	0.6	-	0.0%		
Ongoing, Subtotal	\$ 142.3	\$ 159.8	\$ 17.5	12.3%	\$ 146.3	\$ (13.5)	-8.5%		
Operating Revenue	-	15.0	15.0	0.0%	15.0	-	0.0%		
General Fund	3.5	17.5	14.0	400.0%	-	(17.5)	-100.0%		
General Fund, Revolving Capital Fund	-	-	-	0.0%	-	-	0.0%		
Other Departmental Contributions	0.8	0.3	(0.5)	-62.5%	-	(0.3)	-100.0%		
One-time, Subtotal	\$ 4.3	\$ 32.8	\$ 28.5	661.6%	\$ 15.0	\$ (17.8)	-54.2%		
Total Sources	\$ 146.6	\$ 192.6	\$ 46.0	31.3%	\$ 161.3	\$ (31.3)	-16.2%		
Uses									
Operating Expenses	\$ 81.7	\$ 85.8	\$ 4.1	5.0%	\$ 86.4	\$ 0.6	0.7%		
Programmatic Projects	4.3	6.2	1.9	44.6%	4.6	(1.6)	-25.8%		
Development Projects	2.6	7.5	4.9	188.5%	9.6	2.1	28.0%		
South Beach Harbor & Marina	4.0	3.7	(0.3)	-7.5%	4.6	0.9	24.3%		
Operating Expense, Subtotal	\$ 92.6	\$ 103.2	\$ 10.6	11.4%	\$ 105.2	\$ 2.0	2.0%		
Port Capital Appropriations	\$ 17.8	\$ 35.3	\$ 17.5	98.4%	19.0	(16.3)	-46.1%		
General Fund, Other City Investments	6.2	17.8	11.5	185.4%	-	(17.8)	-100.0%		
South Beach Harbor & Marina	0.9	1.1	0.2	24.5%	0.3	(0.8)	-72.7%		
Capital Budget, Subtotal	\$ 24.9	\$ 54.1	\$ 29.2	117.5%	\$ 19.3	\$ (34.8)	-64.3%		
Designation to Future Capital	\$ 16.2	\$ 21.5	\$ 5.3	32.6%	\$ 23.1	\$ 1.6	7.5%		
15% Operating Reserve	12.9	13.8	0.9	7.0%	13.7	(0.1)	-0.7%		
Reserves, Subtotal	\$ 29.1	\$ 35.3	\$ 6.2	21.3%	\$ 36.8	\$ 1.5	4.3%		
Total Uses	\$ 146.6	\$ 192.6	\$ 46.0	31.4%	\$ 161.3	\$ (31.3)	-16.2%		
Capital Policy - 25% Oper. Revenues	\$ 26.1	\$ 25.6	\$ (0.6)	-2.1%	\$ 26.6	\$ 1.1	4.1%		
Total Investment & Designation	\$ 34.0	\$ 56.8	\$ 22.8	67.1%	42.1	(14.7)	-25.8%		
Port Capital Appropriations	17.8	35.3	\$ 17.5	98.4%	19.0	(16.3)	-46.1%		
Designation Required	8.4	-	\$ (8.4)	-100.0%	7.6	7.6	0.0%		
Designation - Additional	7.9	21.5	\$ 13.6	173.6%	15.5	(6.0)	-28.1%		
Actual Percent Achieved	33%	55%	23%	71%	40%	(0.2)	-29%		

Attachment II - Port of San Francisco, Proposed Fiscal Year 2018-19 and Fiscal Year 2019-20 Operating Revenue Budget

	Budget 2017-18	Projected 2017-18	Change from FY 2017-18 Budget			Proposed 2018-19	Change from FY 2018-19 Budget Amount	Proposed 2019-20
			Amount	Percent	FY 2017-18 Projected Percent			
MARITIME								
Cargo								
Dockage	\$ 311,000	\$ 644,000	\$ 528,000	169.8%	\$ 195,000	30.3%	\$ 839,000	\$ 25,200
Wharfage	\$ 3,837,000	\$ 1,278,000	\$ (3,048,600)	-79.5%	\$ (489,600)	-38.3%	\$ 788,400	\$ 23,600
Crane Rental	-	-	-	0.0%	-	0.0%	-	-
Rent	\$ 3,569,000	\$ 3,933,000	\$ 1,555,400	43.6%	\$ 1,191,400	30.3%	\$ 5,124,400	\$ 153,700
Storage	-	-	\$ 37,300	0.0%	\$ 37,300	0.0%	\$ 37,300	\$ 1,200
Miscellaneous	\$ 777,000	\$ 709,000	\$ (777,000)	-100.0%	\$ (709,000)	-100.0%	\$ 6,789,100	\$ 6,789,100
Subtotal	\$ 8,494,000	\$ 6,564,000	\$ (1,704,900)	-20.1%	\$ 225,100	3.4%	\$ 6,789,100	\$ 203,700
Ship Repair								
Dockage	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	\$ -
Pier 70 - Surcharge	\$ 417,000	\$ -	\$ (417,000)	-100.0%	\$ -	0.0%	\$ -	\$ -
Rent	\$ 1,273,000	\$ -	\$ (1,273,000)	-100.0%	\$ -	0.0%	\$ -	\$ -
Subtotal	\$ 1,690,000	\$ -	\$ (1,690,000)	-100.0%	\$ -	0.0%	\$ -	\$ -
Harbor Services								
Dockage	\$ 62,000	\$ 62,000	\$ 1,000	1.6%	\$ 1,000	1.6%	\$ 63,000	\$ 1,900
Non-Cargo Wharfage	\$ 1,937,000	\$ 1,937,000	\$ (115,800)	-6.0%	\$ (115,800)	-6.0%	\$ 1,821,200	\$ 54,600
Rent	\$ 1,999,000	\$ 1,999,000	\$ (114,800)	-5.7%	\$ (114,800)	-5.7%	\$ 1,884,200	\$ 56,500
Subtotal	\$ 1,999,000	\$ 1,999,000	\$ (114,800)	-5.7%	\$ (114,800)	-5.7%	\$ 1,884,200	\$ 56,500
Cruise								
Dockage (+ shore power)	\$ 1,172,000	\$ 900,000	\$ (101,100)	-8.6%	\$ 170,900	19.0%	\$ 1,070,900	\$ 2,200
Passenger Wharfage	\$ 5,270,000	\$ 4,860,000	\$ (343,100)	-6.5%	\$ 66,900	1.4%	\$ 4,926,900	\$ 147,900
Rent	\$ 197,000	\$ 220,283	\$ 5,600	2.8%	\$ (17,683)	-8.0%	\$ 202,600	\$ 6,100
Special Events	\$ 1,228,000	\$ 1,113,700	\$ 159,100	13.0%	\$ 273,400	24.5%	\$ 1,387,100	\$ 41,600
Parking Rent	\$ 564,000	\$ 210,981	\$ (318,900)	-56.5%	\$ 34,119	16.2%	\$ 245,100	\$ 7,400
Subtotal	\$ 8,431,000	\$ 7,304,964	\$ (598,400)	-7.1%	\$ 527,636	7.2%	\$ 7,832,600	\$ 205,200
Fishing								
Dockage	\$ 314,000	\$ 301,935	\$ (14,000)	-4.5%	\$ (1,935)	-0.6%	\$ 300,000	\$ 9,000
Fish Wharfage	\$ 69,000	\$ 66,540	\$ (9,000)	-13.0%	\$ (6,540)	-9.8%	\$ 60,000	\$ 1,800
Rent	\$ 1,915,000	\$ 1,885,489	\$ 95,000	5.0%	\$ 124,511	6.6%	\$ 2,010,000	\$ 60,300
Subtotal	\$ 2,298,000	\$ 2,253,964	\$ 72,000	3.1%	\$ 116,036	5.1%	\$ 2,370,000	\$ 71,100
Other Marine								
Dockage	\$ 660,000	\$ 601,043	\$ (64,000)	-9.7%	\$ (5,043)	-0.8%	\$ 596,000	\$ 17,900
Non-Cargo Wharfage	-	\$ -	\$ 0.0%	0.0%	\$ -	0.0%	\$ -	\$ -
Rent	\$ 898,000	\$ 980,592	\$ 225,700	25.1%	\$ 143,108	14.6%	\$ 1,123,700	\$ 33,800
Landing Fees	\$ 169,000	\$ 221,795	\$ 10,200	6.0%	\$ (42,595)	-19.2%	\$ 179,200	\$ 5,400
Subtotal	\$ 1,727,000	\$ 1,803,430	\$ 171,900	10.0%	\$ 95,470	5.3%	\$ 1,898,900	\$ 57,100
Total Maritime	\$ 24,639,000	\$ 19,925,359	\$ (3,864,200)	-15.7%	\$ 849,441	4.3%	\$ 20,774,800	\$ 593,600
								2.9%

Attachment II - Port of San Francisco, Proposed Fiscal Year 2018-19 and Fiscal Year 2019-20 Operating Revenue Budget

	Budget 2017-18	Projected 2017-18	Change from FY 2017-18 Budget Amount	Change from FY 2017-18 Projected Percent	Proposed 2018-19	Change from FY 2018-19 Budget Amount	Change from FY 2018-19 Projected Percent	Proposed 2019-20
REAL ESTATE								
Commercial/Industrial								
Rent	\$ 31,713,000	\$ 31,997,000	\$ 1,324,000	4.2%	\$ 1,040,000	\$ 33,037,000	5.0%	\$ 34,693,000
Rent - Projected New Leases	\$ -	\$ -	\$ 1,551,171	0.0%	\$ 1,551,171	\$ 3,999,897	25.9%	\$ 5,551,068
Rent-One-time	\$ -	\$ -	\$ 0.0%	-	\$ 0.0%	\$ -	0.0%	\$ -
Rent from Percentage Leases	\$ 22,356,000	\$ 21,900,000	\$ (1,427,000)	-6.4%	\$ 20,929,000	\$ 580,000	2.8%	\$ 21,509,000
Subtotal	\$ 54,069,000	\$ 53,897,000	\$ 1,448,171	2.7%	\$ 1,620,171	\$ 55,517,171	11.2%	\$ 61,753,068
Parking								
Meters	\$ 5,590,000	\$ 5,673,786	\$ 254,000	4.5%	\$ 170,214	\$ 5,844,000	4.3%	\$ 5,590,000
Stalls	\$ 519,000	\$ 564,978	\$ 62,000	11.9%	\$ 16,922	\$ 581,000	2.9%	\$ 598,000
Rent	\$ 13,772,000	\$ 13,739,806	\$ 380,000	2.8%	\$ 412,194	\$ 14,152,000	-17.3%	\$ 11,701,000
Fines	\$ 3,797,000	\$ 3,179,612	\$ (522,000)	-13.7%	\$ 95,388	\$ 3,275,000	2.0%	\$ 3,341,000
Subtotal	\$ 23,678,000	\$ 23,157,282	\$ 174,000	0.7%	\$ 694,718	\$ 23,852,000	-11.0%	\$ 21,230,000
Total Real Estate	\$ 77,747,000	\$ 77,054,282	\$ 1,622,171	2.1%	\$ 2,314,889	\$ 79,369,171	4.6%	\$ 82,983,068
ALL OTHER								
Asset Management								
Filming	\$ -	\$ -	\$ 0.0%	-	\$ (37,722)	\$ 211,000	0.0%	\$ -
Special Events (RE)	\$ 136,000	\$ 248,722	\$ 75,000	55.1%	\$ 209	\$ 8,000	0.9%	\$ 213,000
Encroachment Permits	\$ 8,000	\$ 7,791	\$ -	0.0%	\$ 200,000	\$ 200,000	0.0%	\$ 8,000
Miscellaneous Services (RE)	\$ 166,000	\$ -	\$ 34,000	20.5%	\$ -	\$ -	0.0%	\$ 200,000
Facilities Maintenance								
Facilities Maintenance	\$ 6,000	\$ -	\$ -	0.0%	\$ -	\$ 0.0%	-	\$ -
Facility Damage	\$ -	\$ -	\$ -	0.0%	\$ 6,000	\$ 6,000	0.0%	\$ 6,000
Tenant Services	\$ 30,000	\$ 464	\$ -	0.0%	\$ 29,537	\$ 6372.5%	0.0%	\$ -
Miscellaneous Repairs (Maint)	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 30,000	0.0%	\$ 30,000
Engineering								
Permits	\$ 797,000	\$ 797,000	\$ 16,000	2.0%	\$ 16,000	\$ 813,000	0.0%	\$ 813,000
Technology Surcharges	\$ -	\$ 16,000	\$ 16,260	0.0%	\$ 260	\$ 16,260	0.0%	\$ 16,260
Miscellaneous	\$ -	\$ 37,595	\$ -	0.0%	\$ (37,595)	\$ -	0.0%	\$ -
Finance & Administration								
Interest on Investments	\$ 600,000	\$ 1,000,000	\$ -	0.0%	\$ (400,000)	\$ 600,000	0.0%	\$ 600,000
Penalties & Svc. Charges	\$ 20,000	\$ 28,063	\$ -	0.0%	\$ (8,063)	\$ 20,000	0.0%	\$ 20,000
Miscellaneous Receipts (F&A)	\$ 300,000	\$ 75,000	\$ (250,000)	-83.3%	\$ (25,000)	\$ 50,000	0.0%	\$ 50,000
Planning								
Miscellaneous	\$ -	\$ 31,316	\$ 201,740	0.0%	\$ 170,424	\$ 201,740	0.0%	\$ 201,740
Developer Fees/ Recoveries	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Executive								
Miscellaneous	\$ 30,000	\$ 68,000	\$ -	0.0%	\$ (38,000)	\$ 30,000	0.0%	\$ 30,000
Other Adjustments	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	\$ -
Total All Other	\$ 2,093,000	\$ 2,309,951	\$ 93,000	4.4%	\$ (123,951)	\$ 2,186,000	0.1%	\$ 2,188,000
OPERATING REVENUES, TOTAL	\$ 104,479,000	\$ 99,289,591	\$ (2,149,029)	2.1%	\$ 3,040,380	\$ 102,329,971	3.1%	\$ 106,539,497
								4.1%

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital Operating	New/ Subs	Justification	Job Class	Title	FY 2018-19			FY 2019-20		
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count	FTE Count	
1	Maritime	Operations	New	New	New full-time clerk at the Hyde Street Harbor office to improve revenue billing, collections, and customer service.	1406	Senior Clerk	\$ 85,758	1.00	\$ 88,331	1.00		
2	Maintenance	Streets	Operating	New	Increase Overtime for laborer crews to improve maintenance of the waterfront due to growing tourism. Partially offset cost increase by adjusting Attrition.	7215	Overtime	\$ 230,000	0.00	\$ 230,000	0.00		
3	Maintenance	Streets	Operating	New	New apprentice positions to allow for a two-year apprenticeship in which the Apprentice Machinist promotes in the second year. Offset by Attrition.	7327	Apprentice Maint Machinist I	\$ 45,500	0.50	\$ 46,865	0.50		
4	Finance & Admin	HR	Operating	New	New Senior Personnel Analyst will support recruitment efforts, including by helping reduce the Port's hiring backlog and recruit new strategic positions that will support capital	7331	Apprentice Machinist II	\$ 116,200	1.00	\$ 119,686	1.00		
						1244	Senior Personnel Analyst	\$ 123,200	1.00	\$ 126,896	1.00		
							Subtotal	\$ 600,658	3.50	\$ 611,778	3.50		
5	Executive	Executive	Operating	New - Offset	Attrition offset for new position.	9993	ATTRITION	\$ (175,000)	(1.37)	\$ (175,000)	(1.37)		
6	Maintenance	Administration	Operating	New - Offset	Attrition offset for new position.	9993	ATTRITION	\$ (334,148)	(2.13)	\$ (334,148)	(2.13)		
							Subtotal	\$ 91,510	-	\$ 229,526	(3.50)		
7	Maritime	Operations	Operating	Substitute	In accordance with labor agreements, substitute the existing Wharfinger I/II classifications into a new "deep class".	9355	Wharfinger I	\$ (117,650)	(1.00)	\$ (121,180)	(1.00)		
						9356	Wharfinger II	\$ (405,812)	(3.00)	\$ (417,987)	(3.00)		
						9357	Wharfinger - Deep Class	\$ 642,824	4.00	\$ 658,895	4.00		
							Subtotal	\$ 119,361	0.00	\$ 119,728	0.00		
8	Maritime	Marketing	Operating	Substitute	Substitute position to reflect expansion of function over Fisherman's Wharf, Hyde Street Harbor, and South Beach Harbor and Marina clerical staff. This will centralize invoicing and other finance functions.	1824	Principal Administrative Analyst	\$ (184,399)	(1.00)	\$ (189,931)	(1.00)		
						1825	Principal Administrative Analyst II	\$ 203,000	1.00	\$ 209,090	1.00		
							Subtotal	\$ 18,601	0.00	\$ 19,159	0.00		
9	Finance & Admin	Administration	Operating	Substitute	Substitute Executive Secretary to an analyst classification to support the Deputy Director/CFO in day to day administrative and analytical duties.	1450	Executive Secretary	\$ (121,857)	(1.00)	\$ (125,513)	(1.00)		
						1823	Sr. Admin. Analyst	\$ 155,792	1.00	\$ 160,466	1.00		
							Subtotal	\$ 33,935	0.00	\$ 34,953	0.00		
10	Finance & Admin	Finance	Operating	Substitute	Substitute Principal Administrative Analyst to the next level to allow project-funded financial systems position to become permanent.	1824	Principal Administrative Analyst	\$ (158,865)	(1.00)	\$ (163,631)	(1.00)		
						1825	Principal Administrative Analyst II	\$ 192,723	1.00	\$ 198,505	1.00		
							Subtotal	\$ 33,858	0.00	\$ 34,874	0.00		
11	Finance & Admin	IT	Operating	Substitute	Substitute Senior IS Engineer to a Principal classification to reflect higher degree of responsibility and expertise required for the position.	1043	IS Engineer - Senior	\$ (204,918)	(1.00)	\$ (211,066)	(1.00)		
						1044	IS Engineer - Principal	\$ 218,764	1.00	\$ 225,327	1.00		
							Subtotal	\$ 13,846	0.00	\$ 14,261	0.00		

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19			FY 2019-20		
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count	FTE Count	
12	Finance & Admin	Finance	Operating	Substitute	Substitute existing Administrative Analyst to a Senior classification to allow for greater autonomy in managing the Port's operating budget and managing grants.	1822	Administrative Analyst	\$ (141,320)	(1.00)	\$ (141,839)	(1.00)		
						1823	Sr. Admin. Analyst	\$ 162,732	1.00	\$ 164,477	1.00		
							Subtotal	\$ 21,412	0.00	\$ 22,637	0.00		
13	Finance & Admin	Business Services	Operating	Substitute	Substitute Storekeeper position to a Senior Clerk to align with duties within Business Services.	1924	Storekeeper	\$ (91,000)	(1.00)	\$ (93,730)	(1.00)		
						1406	Sr. Clerk	\$ 85,400	1.00	\$ 87,962	1.00		
							Subtotal	\$ (5,600)	0.00	\$ (5,768)	0.00		
14	Engineering	Engineering	Operating	Substitute	Substitute Associate Engineer to an Engineer to reflect increased level of expertise and reduced supervision.	5203	Assistant Engineer	\$ (159,769)	(1.00)	\$ (164,562)	(1.00)		
						5241	Engineer	\$ 208,095	1.00	\$ 214,338	1.00		
							Subtotal	\$ 48,326	0.00	\$ 49,776	0.00		
13	Engineering	Engineering	Operating	Substitute	Substitute Survey Assistant II to a Chief Surveyor to ensure that the Port has professional land surveying expertise.	5216	Chief Surveyor	\$ 155,675	1.00	\$ 160,345	1.00		
						5312	Survey Assistant II	\$ (137,146)	(1.00)	\$ (141,260)	(1.00)		
							Subtotal	\$ 18,529	0.00	\$ 19,085	0.00		
14	Engineering	Permits	Operating	Substitute	[New] Substitute Permits Technician to a Senior Clerk to allow the Port to complete a permanent hire. The Permits Technician is a Department of Building Inspection-only	6322	Permit Technician II	\$ (121,857)	(1.00)	\$ (125,513)	(1.00)		
						1408	Sr. Clerk	\$ 121,857	1.00	\$ 125,513	1.00		
							Subtotal	\$ -	0.00	\$ -	0.00		
15	Engineering	Permits	Operating	Substitute	[New] Substitute Executive Secretary to a Senior Management Assistant to better align classification to job duties.	1450	Executive Secretary	\$ (121,857)	(1.00)	\$ (125,513)	(1.00)		
						1844	Sr. Management Asslt.	\$ 148,222	1.00	\$ 152,669	1.00		
							Subtotal	\$ 26,365	0.00	\$ 27,156	0.00		
16	Engineering	Permits	Operating	Substitute	Substitute a Building Inspector with a senior-level position to provide a higher level of expertise and supervisory experience.	6333	Senior Building Inspector	\$ -	0.00	\$ 197,159	1.00		
						6331	Building Inspector	\$ -	0.00	\$ (183,690)	(1.00)		
							Subtotal	\$ -	0.00	\$ 13,469	0.00		
17	Planning & Development	Planning	Operating	Substitute	Substitute Planner I for a Planner II to reflect higher level skillset requirement, including for graphic design.	5277	Planner I	\$ (121,579)	(1.00)	\$ (119,210)	(1.00)		
						5278	Planner II	\$ 136,573	1.00	\$ 139,987	1.00		
							Subtotal	\$ 14,994	0.00	\$ 20,777	0.00		
18	Real Estate & Development	RE	Operating	Substitute	Substitute Administrative Analyst for senior level to provide a higher level analytical skillset and expanded responsibilities.	1822	Administrative Analyst	\$ (141,320)	(1.00)	\$ (141,839)	(1.00)		
						1823	Sr. Admin. Analyst	\$ 162,732	1.00	\$ 164,477	1.00		
							Subtotal	\$ 21,412	0.00	\$ 22,637	0.00		
19	Real Estate & Development	RE	Operating	Substitute	Substitute vacant Feasibility Analyst with a Manager II to provide managerial support to the Deputy Director.	9377	Feasibility Analyst	\$ (160,442)	(1.00)	\$ (165,965)	(1.00)		
						0922	Manager II	\$ 190,710	1.00	\$ 190,839	1.00		
							Subtotal	\$ 30,268	0.00	\$ 24,874	0.00		
20	Maintenance	Administration	Operating	Substitute	Substitute Senior Storekeeper to a Principal classification to reflect the necessary level responsibility and skillset.	1936	Sr. Storekeeper	\$ (99,522)	(1.00)	\$ (95,925)	(1.00)		
						1938	Stores & Equipment Assistant	\$ 105,913	1.00	\$ 102,257	1.00		
							Subtotal	\$ 6,391	0.00	\$ 6,332	0.00		
							Subtotal, Substitutions	\$ 361,757	-	\$ 382,228	-		

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19			FY 2019-20		
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count	FTE Count	
21	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0740	Harbor Master	\$ (127,140)	(1.00)	\$ (127,847)	(1.00)		
22	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0922	Manager II	\$ 127,140	1.00	\$ 127,226	1.00		
							Subtotal	\$ -	0.00	\$ (621)	0.00		
						0840	Harbor Attendant (OCII)	\$ (109,200)	(1.00)	\$ (112,476)	(1.00)		
						3233	Marina Associate	\$ 109,200	1.00	\$ 111,930	1.00		
							Subtotal	\$ -	0.00	\$ (546)	0.00		
23	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0840	Harbor Attendant	\$ (392,000)	(4.00)	\$ (403,760)	(4.00)		
						3232	Marina Assistant	\$ 392,000	4.00	\$ 401,800	4.00		
							Subtotal	\$ -	0.00	\$ (1,960)	0.00		
24	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0890	Harbor Security Officer (OCII)	\$ (294,000)	(3.00)	\$ (302,820)	(3.00)		
						3232	Marina Assistant	\$ 294,000	3.00	\$ 301,350	3.00		
							Subtotal	\$ -	0.00	\$ (1,470)	0.00		
25	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0865	Harbor Office Assistant	\$ (89,600)	(0.60)	\$ (92,288)	(0.60)		
						1406	Sr. Clerk	\$ 89,600	0.60	\$ 91,840	0.60		
							Subtotal	\$ -	0.00	\$ (448)	0.00		
26	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0865	Harbor Office	\$ (91,000)	(1.00)	\$ (93,730)	(1.00)		
						1840	Jr. Management Asst.	\$ 107,800	1.00	\$ 110,495	1.00		
							Subtotal	\$ 16,800	0.00	\$ 16,765	0.00		
27	Maritime	SBH	Operating	Substitute	Substitution aligns with labor agreements associated with the dissolution of the State Redevelopment Agency.	0030	Management Assist. II (OCII)	\$ (144,200)	(1.00)	\$ (148,526)	(1.00)		
						1844	Sr. Management Asst.	\$ 145,600	1.00	\$ 149,240	1.00		
							Subtotal	\$ 1,400	0.00	\$ 714	0.00		
								\$ 18,200	-	\$ 12,434	-		
28-30	Finance & Admin	Annual Projects	Project-Funded	Delete	Delete vacant project-funded positions in exchange for new Project Management and Development teams.	1053	IS Business Analyst-Senior	\$ -	(1.00)	\$ -	(1.00)		
						1054	IS Business Analyst-Principal		(3.50)		(3.50)		
						1825	Principal Administrative Analyst III		(1.00)		(1.00)		
31-32	Finance & Admin/Maintenance	Maintenance	Project-Funded	Delete	Delete vacant project-funded positions in exchange for new Project Management and Development teams.	1053	IS Business Analyst-Senior		(1.00)		(1.00)		
						7347//	Plumber/Sheet Metal Worker		(2.00)		(2.00)		
						7376							
							Subtotal	\$ -	(8.50)	\$ -	(8.50)		
33	Planning & Environment	Planning	Project-Funded	New	New Planner IV – Environmental Project.	5299	Planner IV – Environmental	\$ -	1.00	\$ -	1.00		
							Subtotal		1.00		1.00		

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19			FY 2019-20		
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count	FTE Count	
34	Engineering	Engineering	Project-Funded	New	New PM III to lead the new Project Management Office under Engineering	5506	Project Manager III	\$ -	1.00	\$ -	-	1.00	
35	Engineering	Engineering	Project-Funded	New	New PM I positions to support the new Project Management Office under Engineering	5502	Project Manager I	\$ -	4.00	\$ -	-	4.00	
36	Engineering	Engineering	Project-Funded	New	New Senior Principal Analyst to support PMO and Finance. Required for project oversight and reporting.	1823	Senior Administrative Analyst	\$ -	1.00	\$ -	-	1.00	
							Subtotal		6.00			6.00	
37	Engineering	Engineering	Project-Funded	New	New PM I position to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	5502	Project Manager I	\$ -	1.00	\$ -	-	1.00	
38	Real Estate & Development	Development	Project-Funded	New	New Manager I to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	0922	Manager I	\$ -	1.00	\$ -	-	1.00	
39	Planning & Environment	Planning	Project-Funded	New	New Planner III to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	5291	Planner III	\$ -	1.00	\$ -	-	1.00	
40	Planning & Environment	Planning	Project-Funded	New	New Planner IV position to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	5293	Planner IV	\$ -	1.00	\$ -	-	1.00	
41	Finance & Administration	Finance	Project-Funded	New	New Principal Analyst to support Development Project implementation, as obligated under the Port/developer Disposition and Development Agreements (DDAs).	1824	Principal Administrative Analyst	\$ -	1.00	\$ -	-	1.00	
							PROJECT-FUNDED POSITIONS		5.00			5.00	
							Subtotal		3.50			3.50	
												3.50	
Current Div	New Division	Operating/ Capital	New/ Subs	Request		Job Class	Title	Total Est. Cost	FTE Count	Total Est. Cost	FTE Count	FTE Count	
42	Engineering	Executive	Operating	Reassign	Shift position to Executive Division to serve as Chief Operations Officer.	0954	Deputy Director			1.00		1.00	
43	Real Estate & Development	Planning & Environment	Operating	Reassign	Shift environmental staff to Planning & Environment to improve cross-training, collaboration and coordination.	0931	Manager II			1.00		1.00	
44	Real Estate & Development	Planning & Environment	Operating	Reassign		5620	Regulatory Specialist			1.00		1.00	
45	Engineering	Planning & Environment	Operating	Reassign		5299	Planner IV			1.00		1.00	
							Subtotal		3.00			3.00	
46	Planning & Development	Real Estate & Development	Operating	Reassign	Shift Development staff to newly aligned Real Estate & Development Division	0932	Manager V			1.00		1.00	
47			Operating	Reassign		0931	Manager II			1.00		1.00	
48			Operating	Reassign		0923	Manager I			3.00		3.00	
49			Operating	Reassign		9377	Feasibility Analyst			1.00		1.00	
							Subtotal		6.00			6.00	

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19			FY 2019-20		
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count	FTE Count	
50	Finance & Admin	Maintenance	Operating	Reassign	Transfer Storekeepers to Maintenance Division to reflect appropriate organizational alignment.	1934	Storekeeper	1.00		1.00		1.00	
51			Operating	Reassign		1936	Sr. Storekeeper	1.00		1.00		1.00	
52	Operations	Executive	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Homeland Security positions to various divisions for direct support.	0933	Manager V	1.00		1.00		1.00	
53	Operations	Maritime	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Homeland Security positions to various divisions for direct support.	5504	Project Manager II	1.00		1.00		1.00	
54	Operations	Maritime	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Homeland Security positions to various divisions for direct support.	TEMP - 5502	Temporary Salaries/ Project Manager I	1.00		1.00		1.00	
55	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Homeland Security positions to various divisions for direct support.	8603	Emergency Officer	1.00		1.00		1.00	
55	Operations	Engineering	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Deputy Director to Engineering.	0953	Deputy Director	1.00		1.00		1.00	
56	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Business Services staff back to Finance & Administration.	1844	Sr. Management Asst.	1.00		1.00		1.00	
57	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Business Services staff back to Finance & Administration.	1406	Sr. Clerk	1.00		1.00		1.00	
58	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Business Services staff back to Finance & Administration.	1934	Storekeeper	1.00		1.00		1.00	
59	Operations	Finance & Admin	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Business Services staff back to Finance & Administration.	1426	Executive Secretary	1.00		1.00		1.00	
60	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1844	Sr. Management Asst.	1.00		1.00		1.00	
61	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1842	Management Assistant	1.00		1.00		1.00	
62	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1446	Secretary	2.00		2.00		2.00	
63	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1824	Principal Administrative Analyst	1.00		1.00		1.00	
64	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	1822	Administrative Analyst	1.00		1.00		1.00	
65	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Lease Administration staff to Real Estate & Development.	4308	Collections Officer	1.00		1.00		1.00	
66	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Special Events staff to Real Estate & Development.	9395	Property Manager	1.00		1.00		1.00	

Attachment IV - Proposed Position Changes

#	Division	Section	Operating/ Capital	New/ Subs	Justification	Job Class	Title	FY 2018-19			FY 2019-20		
								Total Est. Cost	FTE Count	Total Est. Cost	FTE Count		
67	Operations	Real Estate & Development	Operating	Reassign	Reflect dissolution of the Operations Division by shifting Special Events staff to Real Estate & Development.	1822	Administrative Analyst	\$ 1.00	-	\$ 1.00	-		
							Subtotal			17.00			
					REASSIGNMENTS (FTE & COST NEUTRAL)			\$ -		\$ 29.00	\$ -		

MEMORANDUM

February 22, 2018

TO: MEMBERS, PORT COMMISSION
Hon. Kimberly Brandon, President
Hon. Willie Adams, Vice President
Hon. Leslie Katz
Hon. Doreen Woo Ho

FROM: Elaine Forbes
Executive Director

SUBJECT: Request for Approval of the Port's Fiscal Year (FY) 2018-19 and FY 2019-20 Biennial Capital Budget

DIRECTOR'S RECOMMENDATION: Approve Attached Resolution

EXECUTIVE SUMMARY

On February 13, 2018, Port staff presented an informational report to the Port Commission on the proposed Fiscal Year (FY) 2018-19 and FY 2019-20 Biennial Capital Budget. During the meeting, the Port Commissioners asked numerous important questions, the answers to which are provided in a new Attachment 1 – *Capital Improvement Program Through Fiscal Year 2022-23*. No additional changes have been made to the report or the budget since the Port Commission's review.

The proposed two-year Capital Budget totals \$73.4 million, a 13% increase over the prior biennial budget. While available funds continue to leave the Port shy of the total needed to fully address its \$1.5 billion state of good repair need identified in the ten-year Capital Plan for FY 2017-18 to FY 2026-27, the proposed capital investments in the budget are significant relative to historical spending.

RECOMMENDATION

Based on the Port's capital needs and the availability of funding, Port staff submits the proposed FY 2018-19 and FY 2019-20 Biennial Capital Budget and recommends the Port Commission approve the proposed budget for submission to Mayor Mark Farrell and the Board of Supervisors. Port staff will return to the Port Commission later this summer to report on the adopted budget and detail for Port Commission approval of significant changes made by staff, the Mayor or the Board of Supervisors.

THIS PRINT COVERS CALENDAR ITEM NO. 11B

STRATEGIC OBJECTIVES

The proposed FY 2018-19 and FY 2019-20 Capital Budget is integral to meeting the Port's, *Stability, Renewal, Economic Vitality, and Resiliency* objectives of the Port's 2017-2022 Strategic Plan. Examples of how the budget forwards these objectives include:

- *Stability:* The majority of the recommended investments will either maintain or increase the revenue potential of Port facilities. In accordance with this objective, the proposed investments focus on projects that are not likely to be fundable with non-Port revenue sources, such as seawall repairs at Wharf J9 and maintenance of Port pier repair equipment.
- *Renewal:* This Capital Budget makes investments that support the Port's maritime and economic purpose, including renewal of the Pier 70 Shipyard to pave the way for a new operator and demolition of Pier 90 grain silos, which will open up new real estate that can be used to advance the Pier 80 to Pier 96 Maritime Eco-Industrial Strategy.
- *Economic Vitality:* The maintenance dredging proposed for funding is a key capital investment for maintaining the Port's deep-water berths and sustaining commercial operations, including Cruise and Cargo. In addition, staff project that several Capital Budget investments will increase the revenue from Port facilities, such as the installation of an exhaust system at Pier 19, which will enable parking in the shed.
- *Resiliency:* Many capital investments improve resiliency of Port assets to earthquake or natural hazards, including the Seawall Earthquake Safety Program, and repairs to Pier 19 North Apron and Wharf J9.

BACKGROUND

Since 2006, the Port has produced a ten-year capital plan that lays out the investment needed to bring all Port capital assets into a state of good repair and maintain them in good repair. The Port's Capital Plan for FY 2017-18 to FY 2026-27 identifies \$1.5 billion in necessary state of good repair (SOGR) investments, which is a combination of a backlog stemming from decades of deferred maintenance and annual renewal needs. The Capital Plan identifies \$592 million in funding sources for SOGR, leaving a \$900 million funding gap over the next ten years. Simply to keep up with upcoming renewal needs, the Port would need to invest \$108 million in state of good repair over the next two years; even that level of investment would not enable any funding to address the existing backlog of repairs.

The Capital Budget is the Port's tool to improve the health of its Capital assets. Through careful stewardship, Port staff has gradually increased the amount of biennial funding available for capital, however the great demand for SOGR funds requires highly strategic investment decisions.

To facilitate strategic analysis and bridge the gap between the distant ten-year time span of the Capital Plan and the immediacy of the two-year Capital Budget, the Port has developed its first five-year Capital Improvement Plan (CIP). The CIP allows staff to consider the time span necessary to conceive, design and deliver capital projects and will guide the Port's capital work through the current budget cycle and beyond. The CIP lays out staff's vision for addressing as many of the needs identified in the Capital Plan as possible, given limited resources.

During preparation of the CIP, Port staff evaluated and prioritized five years' worth of projects. Projects considered for investment included state of good repair work consistent with the Capital Plan, safety and enhancement projects, and investment opportunities. All of these projects competed for the same limited revenue, forcing challenging trade-off decisions. To address this challenge, the Port used a deliberate, criteria-based approach to weigh competing projects to ensure that the budget funds those projects that have the greatest impact on the state of good repair of the Port's facilities, address health and safety needs, and best support the organization's leasing efforts.

Staff will present the complete CIP to the Commission in April. However, in order to comply with the timing of the City's budget process, the first two years of the CIP are presented here as the proposed FY 2018-19 and FY 2019-20 Capital Budget. Going forward, the Port will continue this cycle of updating the ten-year Capital Plan every other year and using that high-level vision to inform biennial updates to the five-year CIP and two-year budget.

PROJECT SELECTION PROCESS

Over the past several months the Capital Project Technical Review Committee ("Committee")—comprised of key Port staff from all Port divisions—reviewed and scored more than \$300 million in capital project funding requests submitted by Port staff. The Committee used a slightly updated version of the scoring criteria applied during the development of the prior Biennial Capital Budget. The Committee reviewed approximately 360% more projects than during the prior cycle. This was due in part to the fact that staff submitted projects for five years of programming, rather than for two years of programming as in past budget cycles.

The Committee used the following criteria to determine which projects to recommend to the Port Commission for funding:

- (i) Addresses a safety, health, code, or regulatory issue or threat to the environment;
- (ii) Significantly reduces potential liability to the Port;
- (iii) Promotes commerce, navigation or fisheries;
- (iv) Attracts people to the waterfront;
- (v) Promotes natural and cultural resources;

- (vi) *Location was identified as a priority based on the nexus of Port's 10-year Capital Plan and the Strategic Plan;*
- (vii) *Improves state of good repair of an existing Port asset;*
- (viii) Preserves existing Port revenues; and
- (ix) Generates additional revenues for the Port.

The italicized criteria were added to this year's process to strengthen the nexus between the state of good repair needs identified in the ten-year Capital Plan and the work proposed for funding.

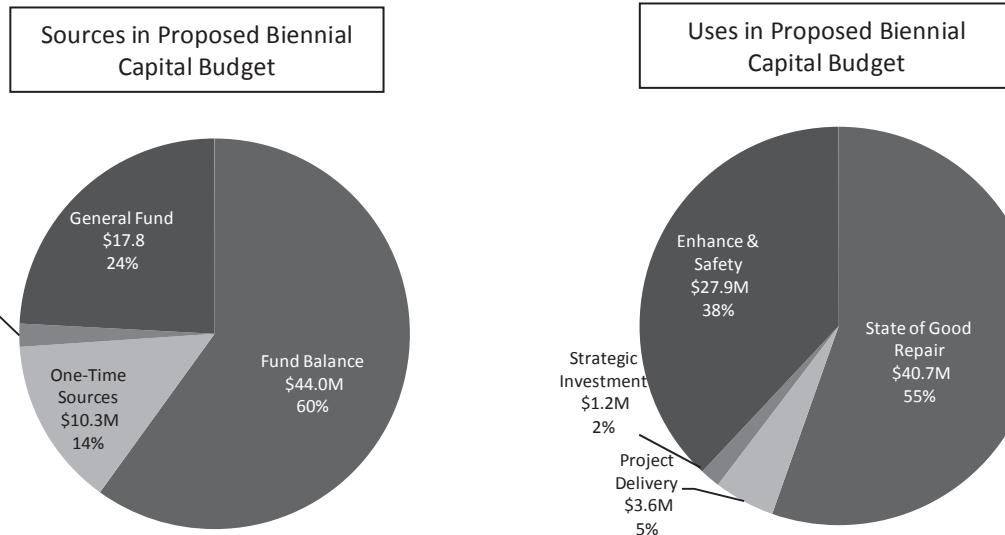
In addition to the scoring process, staff reviewed all projects to determine if they fell into one or more of the prioritization categories listed below. Staff determined that a project belonging to one of these groups was worthy of prioritization:

- 1) Honor Prior Commitments**—The project was funded in a previous Capital Budget and additional funds are needed to complete the project due to expanded scope, a new cost estimate, or bids that came in over the approved budget.
- 2) Address Priority Health and Safety Needs**—The project is legally mandated or failure to complete the scope puts the Port in imminent jeopardy of being legally mandated to do the work.
- 3) Meet Imminent Leasing Needs**—The project is required to ready a Port facility for a tenant, per an existing or pending lease agreement.
- 4) Improve Delivery Rate**—The investment will improve capital project delivery capacity.
- 5) Strategic Investment**—The investment will generate sufficient revenue in the future to justify postponing other capital improvements.
- 6) Leverage Port Funds**—The project will be funded by non-Port funding sources.

Finance staff utilized the priorities above and the Committee's scores to develop a draft Biennial Capital Budget. Finance staff submitted the proposed capital projects and recommended funding levels to the Port's Executive Director for adjustment and final approval before submission to the Port Commission for its review and comment.

CAPITAL BUDGET EXPENDITURES

The proposed two-year Capital Budget of \$73.4 million is an \$8.7 million (13%) increase from the FY 2016-17 and FY 2017-18 budget. The proposed budget invests \$40.7 million in state of good repair work, representing 55% of the proposed budget.



Summary of Investments

The proposed project list sustains the Port's commitment to spending the majority of the Capital Budget on projects that keep Port facilities in a state of good repair and safe for tenants and visitors. The budget also includes funding to improve Port staff's ability to deliver capital projects and deepen its revenue base, as detailed in **Table 1**.

State of Good Repair (advancing Stability and Renewal)

- Maintenance dredging program to cover routine dredging to maintain depths for vessels in support of maritime commerce, as well as the needed complementary testing of dredge sediments for contaminants. Dredging locations targeted for this budget period include Pier 27, Pier 94/96, and Fisherman's Wharf;
- Pier structure repairs that renew pier substructures and superstructures, including bulkhead buildings and sheds. Funds are anticipated to support:
 - Two pile repair crews—one to repair the substructure of piers with wooden piles (9 FTE) and one to repair those with concrete piles (14 FTE), such as Pier 35;
 - Additional funding for substructure repair and replacement of the Pier 19 North Apron and Wharf J9 Seawall due to higher costs associated with using more durable, advanced materials and methods for these repairs;
 - Additional funding for substructure repairs on Piers 31 and 29, readying space for planned and potential new tenants;
 - Substructure improvements to the Pier 50 Shed B Apron to provide emergency egress for the existing Distillery 209 lease; and
 - Pier 80 cargo terminal improvements to be completed by Pasha Automotive. Per the lease agreement with Pasha, the Port is obligated to reimburse the tenant up to \$2.0 million for the cost of specified

improvements to the terminal. Of these funds, \$0.65 million must be paid to the tenant in cash, with the balance provided via rent credits;

- Utility projects to keep utilities such as sewer and power systems in good repair. Funds in this category are anticipated to go toward re-routing the sewer at Pier 7½ for code compliance;
- Pier 19½ roofing repairs, as the roof is past its useful life and leaks;
- Additional funding for planned capital repairs and facility improvements at the Pier 70 Shipyard to ready the space for a new operator. Work is likely to include electrical upgrades and dredging;
- Additional funding for improvements along Amador Street to meet the increased cost of constructing a new forced sewer main and refurbishing the pump station, as well as added scope to complete sewer repairs under the roadway and repave the street;
- Additional funding for repair of the floating docks and pier structure at Hyde Street Harbor—including mechanical and electrical systems—due to scope increases and escalating construction costs;
- Additional funding for the dry-docking and overhaul of the Port’s pile drivers and pile barges and China Basin floats due to escalating costs; and
- Additional funding for replacement of the Pier 40 North Guest Dock at South Beach Harbor needed due to an increased cost estimate for work.

Enhancements and Safety Improvements (advancing *Economic Vitality, Resiliency, and Stability*)

- Utility projects to enhance the safety and operations of systems such as sewer and power systems. Funds in this category are anticipated to support:
 - Improving electrical safety at locations Port wide;
 - Continued support of a Fire Protection Engineer to assist the Port’s Fire Marshall and the Port in the assessment, fire alarm system review, and contracting of repairs and enhancement to the Port’s life safety, and water-based fire protection systems; and
 - Fire safety projects such as removing the non-working deluge system at Pier 26 and installing a fire standpipe system and installing a new fire standpipe system at Pier 31;
- Planning and design to demolish all existing landside structures and 80,000 square feet of dilapidated timber wharf at the Pier 90 grain silo facility, which has become a life safety hazard and ongoing maintenance and security expense;
- Lease preparation projects that facilitate new interim lease opportunities through facility upgrades and enhancements. In anticipation of pursuing a new tenant, or as part of lease negotiations with an existing or potential tenant, the Port must occasionally make improvements to a facility. Improvements may include, but

are not limited to, electrical and plumbing upgrades, roof repairs, HVAC, structural improvements, ADA upgrades, paving, and fencing. Locations currently identified for improvements include:

- Beltline building improvements, including state of good repair work and safety and ADA access improvements;
- Roundhouse 2, where HVAC system improvements are needed for tenant health and safety and other work, like roof and window repairs, is required to revitalize the building and improve its market value;
- Pier 29.5, where utilities need to be brought above deck to reduce the chance of waste leaking into the Bay, and enable separating the utility service of Pier 31, the location of the new Alcatraz embarkation site; and
- Piers 19, 19 ½ and 23, where anticipated work includes installation of: a fire protection standpipe system, a backflow preventer, and a new exhaust system to enable the use of the shed for parking;
- Continued planning and preliminary design of the Seawall Earthquake Safety Program and construction of the Mission Bay Ferry Landing (detailed in the subsequent General Fund Requests section);
- Investment of Southern Waterfront Open Space funds in Crane Cove Park, as planned for in the project's approved budget; and
- Investment in a public kayak launch at the Pier 40 North Guest Dock, a new public amenity at South Beach Harbor.

Project Delivery (advancing Renewal)

- Increasing the Port's capacity to deliver capital projects by funding a new Project Management Office (5 FTE, detailed in the Project Management Staffing section below); and
- Project reserve to address project budget increases that arise for reasons such as: unforeseen site conditions that exceed project contingencies or San Francisco's bidding environment, in which the Port and other agencies now often receive bids 25-50% over the engineer's estimate.

Strategic Investment (advancing Stability)

- An upfront investment in the Pier 70 Forest City Project (detailed in the subsequent Pier 70 Investment section).

Table 1: Proposed FY 2018-19 and 2019-20 Capital Budget

FUNDING SOURCES	Proposed FY 2018-19	Proposed FY 2019-20	Proposed Two Year Funding Total
Port Capital Funding	\$ 26,000,000	\$ 11,536,000	\$ 37,536,000
Port Transbay Payment	\$ 550,000	\$ 550,000	\$ 1,100,000
Puglia Standby Letter of Credit	\$ 769,000		\$ 769,000
De-Appropriations	\$ 4,619,748		\$ 4,619,748
One-Time Revenue	\$ 3,337,198	\$ 6,922,094	\$ 10,259,292
South Beach Harbor Operating Revenues	\$ 1,082,000	\$ 310,000	\$ 1,392,000
Total Port Funding Sources	\$ 36,357,946	\$ 19,318,094	\$ 55,676,040
<i>City General Fund - Pending Approval¹</i>	\$ 17,750,000		\$ 17,750,000
Total Non-Port Funding Sources	\$ 17,750,000		\$ 17,750,000
Total Requested Sources	\$ 54,107,946	\$ 19,318,094	\$ 73,426,040
PROPOSED CAPITAL BUDGET			
Fisherman's Wharf:			
Hyde Street Harbor Repair and Improvements	\$ 1,335,000		\$ 1,335,000
Wharf J9 Seawall and Deck Repair Project ²	\$ 2,200,000		\$ 2,200,000
Northeast Waterfront:			
Pier 31 New Fire Standpipe System ³		\$ 676,522	\$ 676,522
Roundhouse 2 HVAC System Improvements ⁴		\$ 105,000	\$ 105,000
Roundhouse Envelope, Security & Common Area Enhancement Project ⁴		\$ 420,000	\$ 420,000
Pier 29 and 31 Substructure Repair ²	\$ 2,852,174		\$ 2,852,174
Pier 29.5 Pump Station & Force Main Upgrade ⁴	\$ 800,000		\$ 800,000
Beltline Building Repairs ⁴	\$ 680,000		\$ 680,000
Pier 19.5 Roofing Project	\$ 668,000		\$ 668,000
Pier 19 North Apron Repair ²	\$ 2,000,000		\$ 2,000,000
Pier 19 & 23 Leasing Improvements ⁴	\$ 2,650,000		\$ 2,650,000
Pier 7.5 Sewer Re-routing to Street ³		\$ 262,500	\$ 262,500
Ferry Plaza & South Beach Area:			
Pier 26 Deluge System Modification & New Fire Standpipe System ³	\$ 952,116		\$ 952,116
Mission Bay Ferry Landing - City Contribution — 11,000,000 (requested)	\$ 11,000,000		\$ 11,000,000
Southern Waterfront:			
China Basin Floats & Dry Dock Repair	\$ 670,000		\$ 670,000
Pier 50 Shed B Apron Partial Repair ²		\$ 341,250	\$ 341,250
Pier 70 Shipyard Port — 2,000,000; Puglia Standby Letter of Credit— 769,000			
Pier 70 Shipyard Total Funding	\$ 1,769,000	\$ 1,000,000	\$ 2,769,000
Pier 70 Capital Investment	\$ 1,200,000		\$ 1,200,000
Pier 80 Repair Project ²	\$ 650,000		\$ 650,000
Pier 90 Silo Demolition Project	\$ 100,000	\$ 1,050,000	\$ 1,150,000
Amador Street Sewer & Pavement Repair	\$ 3,800,000		\$ 3,800,000
Southern Waterfront Open Space Enhancements	\$ 550,000	\$ 550,000	\$ 1,100,000
Portwide Projects:			
Maintenance Dredging & Sediment Sampling	\$ 2,480,000	\$ 8,180,400	\$ 10,660,400
Seawall Earthquake Safety Program - City Contribution — 6,750,000 (requested)	\$ 6,750,000		\$ 6,750,000
Fire Protection Engineer ³	\$ 232,992	\$ 242,311	\$ 475,303
Wood Pile Repair Crew ²	\$ 1,418,985	\$ 1,475,744	\$ 2,894,729
Concrete Pile Repair Crew ²	\$ 2,206,563	\$ 2,294,825	\$ 4,501,388
Dry Docking of Pile Drivers and Barges	\$ 3,700,000		\$ 3,700,000
Port wide Electrical Safety Upgrade ³		\$ 1,155,000	\$ 1,155,000
Project Delivery Team	\$ 1,206,290	\$ 1,254,542	\$ 2,460,832
Contingency Fund	\$ 1,154,826		\$ 1,154,826
Subtotal Proposed Investments	\$ 53,025,946	\$ 19,008,094	\$ 72,034,040
South Beach Harbor Capital Projects			
Pier 40 North Guest Dock Replacement	\$ 1,082,000		\$ 1,082,000
Pier 40 North Guest Dock Kayak Launch		\$ 310,000	\$ 310,000
South Beach Harbor, Subtotal	\$ 1,082,000	\$ 310,000	\$ 1,392,000
Total Proposed Capital Budget	\$ 54,107,946	\$ 19,318,094	\$ 73,426,040

¹ Includes \$250,000 from the Planning Department.

² Funding for this capital project will be provided in the Pier Structures Repair Project.

³ Funding for this capital project will be provided in the Utilities Project.

⁴ Funding for this capital project will be provided in the Leasing Capital Improvements.

Project Management Staffing

With several years of sustained strong revenues and the Port's policy to set aside 20-25% of operating revenues for capital, this Capital Budget continues a trend of substantial capital investment by the Port. As this new, higher level of funding has become normalized, Port staff has recognized the need to evaluate the organization's capital delivery methods and pursue improvements to project completion rates. To that end, the Port contracted with its on-call engineering consultants, Parsons/Lotus Water, to develop a set of recommendations to enhance the Port's capital staffing, systems, reporting and analysis. After conducting its assessment, Parsons/Lotus Water, who have helped several other City departments improve their project delivery methods, recommended that the Port add project management staff to increase the Port's delivery rate and grow its capacity and efficiency in implementing the Capital Budget.

To achieve that recommendation, the proposed budget includes additional staffing resources in the form of a new Project Management Office (PMO). The proposed PMO consists of a senior project manager, three junior project managers, and an administrative analyst. The new team will provide overall capital program management and each project manager will have a portfolio of projects that they are responsible for driving from inception to close out. With the support of the analyst, this new team will also provide the capacity and skills to enhance the Port's project delivery procedures and practices of collecting, analyzing, learning from, and reporting on project data. Staff believes that the PMO will allow the Port to increase significantly the number and dollar amount of projects that it completes annually.

Pier 70 Investment

Under the Disposition and Development Agreement between FC Pier 70 LLC ("Forest City") and the Port for the 28-Acre Site, the Port Commission has the right to invest capital in lieu of or in conjunction with developer capital invested by Forest City. In exchange for our capital investments, the Port will earn a 10% annual return. When invested at the same time, Port and developer capital is repaid concurrently by project sources (e.g. Land Proceeds, IFD tax increment, and CFD special taxes), whereas later investments are repaid in the order that they are made. It behooves the Port to participate early to secure prioritization for repayment.

After evaluating several possible investment levels in the 28-Acre Site, Port staff recommends a \$6.5 million capital election for Phase 1. As detailed in **Table 2**, below, Port staff recommends funding this investment through a variety of sources, including \$1.2 million in the proposed capital budget and \$5.3 million from existing project funds. The Waterfront Development Project has a \$2.0 million project balance remaining from prior fiscal years to support the entitlements phase of the 28-Acre Site and the Mission Rock development projects. Additionally, in FY 2016-17, the Port budgeted \$3.9 million to complete improvements to the 20th Street public realm (e.g. sidewalks); a balance of \$3.3 million remains in that project. Port staff recommends repurposing these funds to support construction of the 28-Acre Site, now that the project has completed its entitlements.

Table 2: Pier 70 Investment – Sources and Returns (*Nominal - Compared to Base*)

Port Investment	\$	6,500,000
Current Available Funding	\$	5,300,000
<i>Waterfront Development Project</i>	\$	2,030,000
<i>20th Street Improvements</i>	\$	3,270,000
New Funding, FY 2018-19	\$	1,200,000
Port Returns	\$	16,413,522
Capital Distribution (est. 2025)	\$	6,500,000
Return on Investment (10 years)	\$	8,514,731
IFD & CFD Proceeds (10 years)	\$	1,398,790
Net Return to the Port	\$	9,913,522

This investment is projected to generate a positive return by the seventh year of the project (2025) and, will generate an additional \$9.9 million return compared to the Project “Base Case”, which assumes no Port contribution. These funds are comprised of approximately \$8.5 million in land proceeds that will come directly to the Port’s Harbor Fund for reinvestment and \$1.3 million in Infrastructure Finance District (IFD) and Community Facilities District (CFD) proceeds that may be used to support historic infrastructure and shoreline improvements.

While a larger capital contribution would generate even greater return to the Port, this level of investment is balanced with other renewal and life-safety needs that are funded through the proposed capital budget. A greater investment would have forced us to forego time sensitive, mission-critical work or miss other opportunities for enhancements that improve SOGR and increase Port revenue.

General Fund Requests

As noted above, staff recommends requesting \$17.75 million from the City’s General Fund, including \$6.75 million to support the Port’s Seawall Program and \$11.0 million to support the Mission Bay Ferry Landing Project.

Funding for the Seawall Program includes \$0.25 million anticipated from the Planning Department, per prior City agreement. The remaining \$6.5 million of the requested funds would supplement \$4.0 million in previously budgeted General Fund support and cover the project’s costs in FY 2018-19 prior to Bond funds becoming available. The Port and City plan to pursue a General Obligation Bond for the Seawall in November 2018, which will reimburse these costs, should voters approve it.

For the Mission Bay Ferry Landing Project, the requested \$11 million would provide a one-for-one match to a pending grant request. In January, the Port submitted a grant application for State funds from the Local Partnership Program Competitive Program. Developer Impact Fees collected from Port development projects will eventually be

available to reimburse \$6 million of this request from the City. The City has agreed to commit those fees to the project, but they will be collected over the next five years; City support is needed to meet the project's cash flow needs. To complete the funding plan for construction of the Ferry Landing, the Port is also looking toward the proposed bridge toll increase (known as Regional Measure 3), which is set to go before voters in June 2018, for the final \$8 million for construction.

RETURNS ON INVESTMENT

The Port's investment in state of good repair is critical for preserving existing Port revenue. Several proposed capital expenditures go a step farther by generating new income that will fully offset the Port's investments within ten years, as detailed below. Together, these investments will generate a total \$26.3 million Net Present Value over the next ten years to support growing operating needs as well as future capital investments.

Project	Total Capital Investment	10-Year Net Present Value	20-Year Net Present Value	Internal Rate of Return		Years to Break Even
				Rate of Return	Years to Break Even	
Beltline Building	\$0.9M	\$0.1M	\$1.1M	16%	7	
Roundhouse	\$5.1M	\$2.0M	\$7.4M	19%	6	
Pier 19 and 23 Leasing Improvements (supporting new tenants and parking operations)	\$4.4M	\$17.9M	\$21.9M	42%	4	
Pier 29.5 Pump Station and formerly-funded work for NPS, Alcatraz						
Embarkation	\$8.5M	\$0.6M	\$8.4M	14%	9	
Pier 70 Investment Compared to Base	\$6.5M	\$5.7M	\$5.7M	17%	6	

NEXT STEPS

We welcome comments, input, and feedback from the Port Commission and the public. To accommodate City deadlines, staff will submit the draft Capital Budget to the City's Capital Planning Committee for review on February 26, 2018 and return to the Port Commission for approval of the budget on February 27, 2018. Approval of the Port's Capital Budget by the Capital Planning Committee will be contingent upon final approval by the Port Commission. The Capital Planning Committee will then forward the Capital Budget to the Mayor's Office of Public Policy and Finance for inclusion in the Mayor's Proposed Budget to the Board of Supervisors in May 2018. The Board of Supervisors will review and finalize the FY 2018-19 and FY 2019-20 budgets by August 1, 2018. Staff will update the Port Commission on any major changes that are made to the Capital Budget subsequent to Port Commission approval.

Additionally, Port staff will return to the Port Commission in April 2018 to present an informational item on the five-year Capital Improvement Program. The first two years of that five-year plan will be the FY 2018-19 and FY 2019-20 Capital Budget.

Prepared by: Ananda Hirsch, Capital Manager, Finance and Administration Division

and

Meghan Wallace, Finance and Procurement Manager, Finance and Administration Division

For: Katharine Petruccione, Deputy Director
Finance and Administration Division

Attachment 1: Capital Improvement Program through Fiscal Year 2022-23

ATTACHMENT 1

CAPITAL IMPROVEMENT PROGRAM THROUGH FISCAL YEAR 2022-23

CAPITAL PROGRAM OVERVIEW

The table below is a summary of the Port's capital program through FY 2022-23.

Five-Year Capital Program Snapshot			
	Prior Appropriations	Proposed for Funding	Unfunded
Capital work completed by the Port in FY 17	\$19 million*		
Currently funded projects	\$105 million**	\$40 million	
New projects in years one & two of CIP (Capital Budget)		\$33 million	
New & continuing projects in yrs. three and five of CIP (beyond this Capital Budget)		\$65 million	
Unfunded projects proposed for five-year CIP			\$93 million

* Per Port's FY 2016-17 financial statement

****Unexpended balance on current projects as of January 2018, per PeopleSoft.**

The Port, in coordination with the Controller's office, continues to cleanup data after the conversion from FAMIS; figure is subject to change.

HIGHLIGHTS: CAPITAL PROJECTS COMPLETED SINCE CAPITAL PLAN UPDATE

The following are highlights of capital improvements completed by the Port since the last update to the Port's Ten-Year Capital Plan, presented to the Port Commission in December 2016. When staff presents the next update to the Capital Plan in late 2018 all work completed since the last Plan, including the highlights below will reduce the Port's capital need. The figures represent project expenditures as of January 31, 2018, excluding expenditures on Port pier repair crew. For projects delivered by Port crews, costs will be reconciled to projects at year end.

Pier 31 and 29.5 Roof Repair and Apron Infill Projects \$7,200,000

Port Engineering designed and implemented a major structural repair and roofing project for the dilapidated timber shed and bulkhead buildings. The depressed rail track along the Pier 31 North Apron was also infilled with timber framing by Port

Maintenance to create a safe, pedestrian accessible apron for the public and future building tenants.

Pier 28 Fire Standpipe System **\$440,000**

In order to reduce the risk of loss in case of a fire, the Port installed a fire standpipe system at Pier 28. This system provides hose racks with fire hoses inside the shed. Additionally, the standpipe system provides hose valves inside the shed and on the exterior of the apron. The exterior hose valves address the Fire Marshal's concerns regarding egress and are for the exclusive use of the Fire Department.

Quint Street Lead Improvements **\$3,900,000**

Project reconstructed approximately 0.6 miles of rail track known as Quint Street Lead, from just north of Jerrold Avenue to 3rd Street, repaved two blocks of Quint Street between Davidson and Arthur Avenues, and improved the sidewalk crossing at Evans Street. Quint Street Lead is the sole freight rail link between the national rail network and the Port's cargo and intermodal businesses at Piers 80, 94, 96, and the Backlands.

Pier 9 South Apron Repair **\$390,000**

Port Maintenance repaired a 300 feet long section of timber apron at Pier 9. About 1/3 of the apron nearest to shore had severely deteriorated piles. The apron serves as critical emergency egress for Pier 9 tenants and provides public access.

Pier 19 Utility Upgrades **\$350,000**

This project included improvements to the overall lighting efficiency through new interior LED fixtures in the shed and on the apron. Existing water pipe within the shed and to the apron was extended to allow for ship water service. The existing gravity sewer pipe was extended above deck. Lastly, the Port voluntarily installed a fire standpipe system.

HIGHLIGHTS OF PREVIOUSLY-FUNDED CAPITAL PROJECTS UNDERWAY

The following projects are highlights of previously-funded capital work currently underway at the Port. Dollar values represent each project's current budget.

Crane Cove Park, Phase 1 **\$31,500,000**

Crane Cove Park will be a 7 acre, major new open space along currently inaccessible former industrial shoreline. The park will be a part of the Blue Greenway, a necklace of waterfront public access connecting the City to the shore via pathways, parks, and open spaces. This project is currently in the bid and award phase.

Pier 94 Backlands Improvements **\$8,500,000**

This project will grade the site, construct an access road, add a storm water management system, complete perimeter landscaping and lighting, and cap the regulated landfill area. These improvements will turn vacant land into approximately 16 acres of property for future leasing opportunities such as construction laydown, vehicle parking, or storage. This project is preparing to go out to bid.

Pier 35 Repairs and Improvements **\$3,000,000**

Scope includes underdeck repairs to the Pier 35. This work will help keep the Port's alternate cruise terminal in good repair. It is the Port's intent to complete this work with the Port's forthcoming concrete pile repair crew. The budget above is for project materials. The crew is budgeted under the crew line-item in the capital budget.

Pier 92 Apron Repair **\$2,300,000**

This project is currently underway and will restore the structural integrity of the pier and wharf. At the completion of construction the project will renew and restore the maritime berthing capabilities for the City's only concrete batch plants located at Pier 92. The scope includes installing more than 300 new load-bearing piles and new fender piles.

Pier 23 Utility Upgrade and Restrooms **\$1,400,000**

Project includes renovation of the restrooms in the Pier 23 shed and capacity related improvements to the utility infrastructure servicing Pier 23. The prior restroom in the shed was obsolete, and had not been operational for over ten years.

Pile Removal

The Port's pile repair crews are slated to perform the removal of piles at Pier 84-88 and the Pier 96 Mooring Pier. The schedule below assumes that the Port is able to fill all budgeted pile repair crew positions starting in FY 2018-19.

Location	Projected Year of Completion	Estimated Cost	Funded	FY 18/19 & 19/20 Proposed Budget	Future Request
Pier 96 Mooring Pier	2020	\$150,000	\$150,000		
Pier 84-88	2020	\$180,000	\$180,000		
Pier 70 Wharves 6, 7, 8	Dependent on USACE	\$2,800,000	\$2,800,000		
Pier 90 Grain Silos (pile removal portion of scope)	2023	\$4,730,000		\$340,000	\$4,390,000*
Total		\$7,860,000	\$3,130,000	\$340,000	\$4,390,000

* Proposed in five-year Capital Improvement Program

PROJECTS PROPOSED FOR FUNDING IN THE FY 2018-19 AND FY 2019-20 CAPITAL BUDGET (YEARS ONE AND TWO OF THE CIP)

The following projects are those proposed in the Biennial Capital Budget. Descriptions of these projects can be found in the body of the attached staff report.

Proposed Funding for Existing Projects

Below are the projects in the proposed Biennial budget for which funds will supplement prior appropriations. These projects need additional funds because: 1) the project is entering a new phase; 2) recent cost estimation or a bid on the work indicates a higher total project cost; or 3) the project's scope has increased.

Project	Prior Appropriation	Proposed FY 18-19	Proposed FY 19-20	Total
Amador Street Sewer And Pavement Repair	\$4,414,000	\$3,800,000		\$8,214,000
Beltline Building	\$668,000	\$680,000		\$1,348,000
China Basin Floats & Dry Dock Repair	\$1,500,000	\$670,000		\$2,170,000
Crane Cove Park	\$31,541,766	\$550,000	\$550,000	\$32,641,766
Dry Docking of Pile Drivers & Barges	\$2,968,187	\$3,700,000		\$6,668,187
Hyde Street Harbor Repair & Improvements	\$965,000	\$1,335,000		\$2,300,000
Mission Bay Ferry Landing	\$6,970,000	\$11,000,000		\$17,970,000
Pier 19 North Apron	\$1,567,997	\$2,000,000		\$3,567,997
Pier 29 & 31 Substructure	\$10,128,200	\$2,852,174		\$12,980,374
Pier 40 North Guest Dock Replacement	\$1,538,310	\$1,082,000		\$2,620,310
Pier 70 Shipyard	\$3,000,000	\$1,769,000	\$1,000,000	\$5,769,000
Seawall Resiliency Project	\$9,500,000	\$6,750,000		\$16,250,000
Wharf J9 Seawall Repair	\$2,200,000	\$2,200,000		\$4,400,000
Total	\$76,961,460	\$38,388,174	\$1,550,000	\$116,899,634

Proposed Funding for New Projects (no prior appropriation of funds)

Below are the new projects in the proposed Biennial budget. Staff has not previously appropriated funds for these projects.

Project	Proposed FY 18-19	Proposed FY 19-20	Total
Contingency Fund	\$1,154,826		\$1,154,826
Dredging 19-20 Maintenance Dredging and Sediment Sampling	\$2,480,000	\$8,180,400	\$10,660,400
Fire Protection Engineer	\$232,992	\$242,311	\$475,303
Pier 19 & 23 leasing Improvements	\$2,650,000		\$2,650,000
Pier 19.5 Roofing	\$668,000		\$668,000
Pier 26 Deluge System Modification & New Fire Standpipe System	\$952,116		\$952,116
Pier 29.5 Pump Station & Force Main Upgrade	\$800,000		\$800,000
Pier 31 New Fire Standpipe System		\$676,522	\$676,522
Pier 40 North Guest Dock Kayak Launch		\$310,000	\$310,000
Pier 50 Shed B Apron Partial Repair		\$341,250	\$341,250
Pier 7.5 Sewer Re-routing to Street		\$262,500	\$262,500
Pier 70 Investment	\$1,200,000		\$1,200,000
Pier 80 Repair Project	\$650,000		\$650,000
Pier 90 Silo Demolition Project	\$100,000	\$1,050,000	\$1,150,000
Pier Repair Fund: Concrete Pile Repair Crew	\$2,206,563	\$2,294,825	\$4,501,388
Pier Repair Fund: Wood Pile Repair Crew	\$1,418,985	\$1,475,744	\$2,894,730
Port wide Electrical Safety Upgrade		\$1,155,000	\$1,155,000
Project Delivery Team	\$1,206,290	\$1,254,542	\$2,460,832
Roundhouse 2 HVAC System Improvements		\$105,000	\$105,000
Roundhouse Envelope, Security & Common Area Enhancement Project		\$420,000	\$420,000
Total	\$15,719,772	\$17,768,096	\$33,487,868

PROJECTS PROPOSED FOR FUNDING OUTSIDE THE CAPITAL BUDGET PERIOD (YEARS THREE THROUGH FIVE OF THE CIP, FY 2020-21 THROUGH FY 2022-23)

The subsequent table summarizes all projects staff plan to propose for the final three years of the Capital Improvement Program, FY 2020-21 through FY 2022-23. Some funding is to complete projects receiving funding for early phases of work in the Capital Budget period, while others are new projects that staff will initiate in this period.

Project	Proposed FY 20/21	Proposed FY 21/22	Proposed FY 22/23	Total
Fire Protection Engineer	\$252,004			\$252,004
Maintenance Dredging	\$5,868,920	\$8,008,826	\$7,956,269	\$21,834,015
Pier 35 Exterior Wall Repairs	\$220,500	\$926,100		\$1,146,600
Pier 35 Roof Repair	\$486,721	\$4,676,805		\$5,163,526
Pier 38 Improvements for leasing	\$661,500	\$2,083,725		\$2,745,225
Pier 40 End Ties A, C & E		\$1,146,821		\$1,146,821
Pier 80 & 96 Crane Demolition			\$1,823,259	\$1,823,259
Pier 90 Silo Demolition Project			\$15,020,562	\$15,020,562
Concrete Pile Repair Crew	\$2,386,618			\$2,386,618
Wood Pile Repair Crew	\$1,534,774	\$1,596,165	\$1,660,012	\$4,790,951
Port wide Electrical Safety Upgrade	\$2,249,100	\$393,593		\$2,642,693
Project Delivery Team	\$1,304,724			\$1,304,724
Roundhouse 2 HVAC Improvements	\$253,575	\$3,669,671		\$3,923,246
Roundhouse Enhancement Project	\$1,315,283			\$1,315,283
Total	\$16,533,718	\$22,501,706	\$26,460,102	\$65,495,527

The following narratives summarize the new projects staff anticipate proposing for commencement in the last three years of the CIP. Staff will present further detail on these projects to the Port Commission as part of the FY 2018-19 through FY 2022-23 Capital Improvement Program item calendared for April 2018. Dollar values represent the total, proposed amount of funding for each project in the five-year CIP period.

Pier 35 Exterior Walls **\$1,146,600**

Project will patch, repair, and paint wood siding, windows, and other damage on Pier's exterior. The south (east) side has cracks and holes due to extended sun, weather, and cruise ship cargo traffic. Repairs will preserve the building and extend the life of the structure.

Pier 35 Roof **\$5,163,526**

Project will re-roof 131,000 square feet of Pier 35 shed and repair windows, gutters, and drains. The current roof is beyond its useful life and allows water to enter and damage this structure and disrupt tenants. Water damage is a major cause of loss for Pier facilities, and the longer the exposure, the greater the costs for restoration.

Pier 38 Improvements for Leasing **\$2,745,225**

Pier 38 needs repairs to: mitigate continued damage to the facility; remove non-compliant improvements by prior tenant; activate the facility to quell ongoing vandalism; and prepare the site for leasing to generate ongoing revenue for the Port.

Work will include repairs to the apron and windows, patching the roof, and removing non-compliant prior tenant build outs on the first floor.

Pier 40 End Ties A, C, and E	\$1,146,821
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The end ties, which allow larger boat moorage at the end of the Pier 40 docks, are in need of repair; some are unusable due to their current condition. Repairs include replacement of floats and missing pieces, as needed.

Pier 96 Crane Demolition	\$1,823,259
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Project will demolish four cranes at Pier 96, as the cranes are no longer needed for Port operations. Future business opportunities will not utilize cranes and there is no secondary market for cranes. Without removal, the cranes represent an ongoing maintenance expense to the Port and present a potential health and safety hazard.

PROJECTS NOT PRIORITIZED FOR FUNDING

Due to funding constraints, the following projects are not proposed for inclusion in the five-year capital improvement program. Should any additional funds become available in this period, these projects would be the first to be considered for possible funding. Staff will continue to seek ways to implement this work by 1) pursuing any opportunities for non-Port funds that arise; and 2) working with tenants and developers, as possible.

Project Name	Funding Request
401 Terry Francois New Fire Sprinkler System	\$1,000,000
501 Cesar Chavez New Fire Sprinkler System	\$1,000,000
501 Chavez HVAC & Roof	\$2,232,660
Alber Building Renovation	\$1,125,300
Cargo Way Street Reconstruction	\$405,000
China Basin Terminal Gangway Power Lifts	\$500,000
Downtown Ferry Terminal Gate B Float	\$3,000,000
Leasing Capital Improvements	\$1,500,000
Pier 26 Roof & Building Repairs	\$10,000,000
Pier 27 Public Access and Placemaking	\$500,000
Pier 28 New Fire Sprinkler System	\$2,000,000
Pier 28 Roof & Building Repairs	\$10,000,000
Pier 29 – Electrical service Upgrade	\$800,000
Pier 29 Roof Replacement	\$4,958,800
Pier 29 Substructure Repair East of Jamestown	\$12,000,000
Pier 29 Superstructure Seismic Strengthening	\$12,000,000
Pier 33 Bulkhead Roof and Structural Repairs	\$600,000
Pier 40 New Fire Sprinkler System and Stand Pipe	\$2,329,446
Pier 45 Shed C New Fire Sprinkler System and Stand Pipe	\$2,500,000
Pier 50 Shed B New Fire Sprinkler System and Stand Pipe	\$2,000,000
Pier 50 Shed C New Fire Sprinkler System and Stand Pipe	\$2,500,000
Pier 54 New Fire Sprinkler System and Stand Pipe	\$2,000,000
Pier 54 Timber Substructure Demolition	\$370,000
Pier 80 Fendering	\$607,500
Pier 94/96 Storm Drain improvement	\$5,500,000
Pier 96 South Sea Wall Sheet Pile	\$4,760,000
Pier Repair Fund: Cement Mason	\$897,957
Portwide Physical Security Enhancements	\$996,135
South Beach Harbor Dock Conduit Replacement	\$3,500,000
USA Utility Mapping Project	\$1,500,000
Total	\$93,082,798

YEAR ONE: FY 2018-19**Budget Changes**

The Department's proposed \$174,354,417 budget for FY 2018-19 is \$41,152,390 or 30.9% more than the original FY 2017-18 budget of \$133,202,027.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 246.51 FTEs, which are 0.87 FTEs more than the 245.64 FTEs in the original FY 2017-18 budget. This represents a 0.4% increase in FTEs from the original FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$174,354,417 in FY 2018-19, are \$41,152,390 or 30.9% more than FY 2017-18 revenues of \$133,202,027.

YEAR TWO: FY 2019-20**Budget Changes**

The Department's proposed \$147,698,264 budget for FY 2019-20 is \$26,656,153 or 15.3% less than the Mayor's proposed FY 2018-19 budget of \$174,354,417.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2019-20 are 246.95 FTEs, which are 0.44 FTEs more than the 246.51 FTEs in the Mayor's proposed FY 2018-19 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2018-19 budget.

Revenue Changes

The Department's revenues of \$147,698,264 in FY 2019-20, are \$26,656,153 or 15.3% less than FY 2018-19 estimated revenues of \$174,354,417.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20**

DEPARTMENT: **PRT – PORT**

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	FY 2016-17 Budget	FY 2017-18 Budget	FY 2018-19 Proposed
Port	91,674,259	109,885,192	109,731,648	141,159,032	133,202,027	174,354,417
FTE Count	236.79	241.34	241.29	244.19	245.64	246.51

The Department's budget increased by \$82,680,158 or 90.2% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19. The Department's FTE count increased by 9.72 or 4.1% from the adopted budget in FY 2013-14 to the proposed budget in FY 2018-19.

FY 2018-19

The Department's proposed FY 2018-19 budget has increased by \$41,152,390 largely due to increases of \$15,016,678 in Buildings, Structures, and Improvement Projects, \$13,688,448 in Programmatic Projects, \$5,256,847 in work orders to other departments, and \$5,063,020 in anticipated reserve balance to fund future capital projects. The largest project budget increases are \$11,000,000 for the Mission Bay Ferry Terminal, \$8,000,000 for waterfront developments and \$5,000,000 for the Seawall Resiliency Project.

FY 2019-20

The Department's proposed FY 2019-20 budget has decreased by \$26,656,153 largely due to a decrease of \$30,305,184 in Buildings, Structures, and Improvement Projects. This decrease in FY 2019-20 is largely due to the anticipated completion of projects budgeted in FY 2018-19.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2018-19 AND FY 2019-20**

DEPARTMENT: **PRT – PORT**

RECOMMENDATIONS

YEAR ONE: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$581,336 in FY 2018-19. Of the \$581,336 in recommended reductions, \$270,228 are ongoing savings and \$311,108 are one-time savings. These reductions would still allow an increase of \$40,571,055 or 30.5% in the Department's FY 2018-19 budget.

YEAR TWO: FY 2019-20

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$576,483 in FY 2019-20. Of the \$576,483 in recommended reductions, \$392,853 are ongoing savings and \$183,360 are one-time savings.

For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

Recommendations of the Budget and Legislative Analyst

GF = General Fund
1T = One Time

For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

Recommendations of the Budget and Legislative Analyst

Account Title	FY 2018-19						FY 2019-20						
	FTE		Amount			FTE		Amount					
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF
Maint Svcs-Bldgs & Impvts-Bdg			\$865,000		\$860,000		\$5,000			\$870,000		\$865,000	\$5,000
Adjust attrition savings to account for delay in finalizing position substitution from 1043 IS Senior Engineer to 1044 IS Engineer Principal position												N/A	
Real Estate and Development												Ongoing savings	
Reduce the Buildings Maintenance budget by \$5,000 to correct for overbudgeting Pest Control.													
9993 Attrition			\$0		(\$47,588)		\$47,588	X					
Mandatory Fringe Benefits			\$0		(\$19,249)		\$19,249	X					
			Total Savings		\$66,837					Total Savings		\$0	
Adjust attrition savings to account for delay in hiring Manager II position.												N/A	
Maritime													
5216 Chief Surveyor	1.00	0.00	\$142,095		\$0		\$142,095		1.00	0.00		\$142,095	\$0
Mandatory Fringe Benefits			\$52,688		\$0		\$52,688					\$54,044	
5314 Survey Associate	1.00	2.00	\$109,718		\$219,436		(\$109,718)		1.00	2.00		\$109,718	\$219,436
Mandatory Fringe Benefits			\$45,125		\$90,250		(\$45,125)					\$46,164	(\$46,164)
			Total Savings		\$39,940					Total Savings		\$40,257	
Deny substitution of 1.00 FTE 5312 Survey Assistant II position to 5216 Chief Surveyor. This recommendation would allow two Survey Associates under the Engineer.												Ongoing savings	
9993 Attrition			(\$70,571)		(83,667)		\$13,096	X					
Mandatory Fringe Benefits			(\$25,737)		(28,662)		\$2,925	X					
			Total Savings		\$16,021					Total Savings		\$0	
Adjust attrition savings to account for delay in hiring 5241 Engineer position												N/A	
1825 Principal Administrative Analyst II	1.00	0.00	\$145,335		\$0		\$145,335		1.00	0.00		\$145,335	\$145,335
Mandatory Fringe Benefits			\$53,358		\$0		\$53,358					\$54,711	\$54,711

GF = General Fund
1T = One Time

For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget

Recommendations of the Budget and Legislative Analyst

Account Title	FY 2018-19						FY 2019-20					
	FTE	From	To	Amount	From	To	FTE	From	To	Amount	From	To
1824 Principal Administrative Analyst	0.00	1.00	\$0	\$132,668	(\$132,668)	0.00	1.00	\$0	\$0	132,668	(\$132,668)	
Mandatory Fringe Benefits			\$0	\$50,737	(\$50,737)			\$0	\$0	51,782	(\$51,782)	
Total Savings				\$15,288						\$15,596		
Deny substitution of 1.00 FTE 1824 Principal Administrative Analyst to 1825 Principal Administrative Analyst II. This position oversees two clerk positions and is appropriate at the 1824 level.					Ongoing savings							
Entertainment & Promotion Bdgt			\$95,400	\$70,400	\$25,000				\$97,400	\$72,400	\$25,000	
Reduce the Maritime Promotional budget by \$25,000 to reflect the Port's needs.					Ongoing savings							
Other Current Expenses - Bdgt				\$0					\$76,775	\$63,775	\$13,000	
Reduce Other Current Expenses by \$13,000 to account for a 3-year cyclical expense incorrectly applied to FY 2019-20.												
Capital Investment												
9993 Attrition			(\$1,265,298)	(\$1,303,504)	\$38,206	X						
Mandatory Fringe Benefits			(\$504,935)	(\$520,424)	\$15,489	X						
Total Savings				\$53,695								
Adjust attrition savings to account for delay in hiring Senior Administrative Analyst position					N/A							
9993 Attrition			\$0	(\$24,406)	\$24,406	X						
Mandatory Fringe Benefits			\$0	(\$11,493)	\$11,493	X						
Total Savings				\$35,898								
Adjust attrition savings to account for delay in hiring Asphalt Worker					N/A							
Overtime	0.00	0.00	\$500,385	\$470,385	\$30,000				\$500,385	\$470,385	\$30,000	

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2019-20 Two-Year Budget**

PRT - Port

Account Title	FY 2018-19					FY 2019-20				
	FTE	From	To	Amount	Savings	FTE	From	To	Amount	Savings
										GF
Other Current Expenses - Bdgt		\$118,000	\$113,000	\$5,000			\$75,782		\$71,782	\$4,000
										1T
Materials & Supplies		\$90,000	\$40,000	\$50,000			\$90,000		\$40,000	\$50,000
Programmatic Projects-Budget		\$1,740,000	\$1,640,000	\$100,000	X					
Waterfront Development Projects		\$8,000,000	\$7,900,000	\$100,000			\$10,100,000		\$9,900,000	\$200,000

FY 2018-19

	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$311,108	\$270,228	\$581,336
Total	\$311,108	\$270,228	\$581,336

FY 2019-20

	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$183,630	\$392,853	\$576,483
Total	\$183,630	\$392,853	\$576,483

GF = General Fund
1T = One Time

PORT OF SAN FRANCISCO
REVENUE AND EXPENSE SUMMARY
FY 2018-19 & 2019-20 BUDGET

	Budget 2016-17	Actual 2016-17	Budget 2017-18	Budget 2018-19	Change from FY 2017-18 Budget		Budget 2019-20	Change from FY 2018-19 Budget
					Amount	%		
Sources								
Operating Revenues	\$ 100,291,000	\$ 100,291,000	\$ 104,479,000	\$ 102,500,071	\$ (1,978,929)	-1.9%	\$ 106,709,568	\$ 4,209,497 4.1%
Estimated Fund Balance	45,406,701	45,406,701	30,858,441	38,685,817	\$ 7,827,376	25.4%	23,302,840	(15,382,977) -39.8%
South Beach Harbor & Marina	4,771,977	4,771,977	4,913,525	4,774,800	(138,725)	-2.8%	4,918,000	143,200 3.0%
Development Recoveries	1,550,000	1,550,000	1,550,000	7,000,000	5,450,000	351.6%	9,100,000	2,100,000 30.0%
Transbay Payment	550,000	550,000	550,000	550,000	-	0.0%	550,000	- 0.0%
Ongoing, Subtotal	152,569,678	\$ 142,350,966	\$ 153,510,688	\$ 11,159,722	7.8%	\$ 144,580,408	\$ (8,930,280) -5.8%	
Operating Revenue								
General Fund	-	-	\$ 15,000,000	\$ 15,000,000	0.0%	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000 0.0%
General Fund, Revolving Capital Fund	1,000,000	1,000,000	16,000,000	12,500,000	357.1%	-	-	(16,000,000) -100.0%
Other Departmental Contributions	1,000,000	1,000,000	-	(3,000,000)	-100.0%	-	-	- 0.0%
State & Federal Grants	2,143,355	2,143,355	750,000	500,000	(250,000)	-33.3%	-	(500,000) -100.0%
Capital Project Defunding	-	-	-	650,000	0.0%	-	-	(650,000) -100.0%
G.O. Bond Interest Earnings	-	-	-	2,523,229	0.0%	-	-	(2,523,229) -100.0%
One-time, Subtotal	4,143,355	4,143,355	7,250,000	35,403,307	735,078	0.0%	735,078	(735,078) -100.0%
Total Sources	\$ 156,713,033	\$ 149,600,966	\$ 188,918,995	\$ 39,318,029	26.3%	\$ 159,580,408	\$ (29,338,587) -15.5%	
Uses								
Operating Expenses								
Programmatic Projects	\$ 81,932,512	\$ 81,932,512	\$ 81,848,022	\$ 85,092,971	\$ 3,244,949	4.0%	\$ 84,883,914	\$ (209,057) -0.2%
Development Projects	4,333,097	4,333,097	4,288,291	6,100,000	1,811,709	42.2%	4,560,000	(1,540,000) -25.2%
South Beach Harbor & Marina	2,150,000	2,150,000	2,600,000	7,900,000	5,300,000	203.8%	9,900,000	2,000,000 25.3%
Operating Expense, Subtotal	92,232,557	\$ 92,232,557	\$ 92,766,557	\$ 102,785,771	\$ 10,019,214	10.8%	\$ 103,117,714	\$ 331,543 0.3%
Port Capital Appropriations	\$ 31,523,645	\$ 31,523,645	\$ 19,744,000	\$ 30,906,200	\$ 11,162,200	56.5%	\$ 19,008,094	\$ (11,898,106) -38.5%
General Fund, Other City Investments	4,143,355	4,143,355	7,250,000	16,500,000	9,250,000	127.6%	-	(16,500,000) -100.0%
Grant-Funded Projects	2,143,355	2,143,355	-	650,000	650,000	0.0%	-	(650,000) -100.0%
G.O. Bond Project	-	-	-	3,258,307	3,258,307	0.0%	-	(3,258,307) -100.0%
South Beach Harbor & Marina	955,029	955,029	883,281	1,082,000	198,719	22.5%	1,144,600	62,600 5.8%
Capital Budget, Subtotal	\$ 38,765,384	\$ 38,765,384	\$ 27,877,281	\$ 52,396,507	\$ 24,519,226	88.0%	\$ 20,152,694	\$ (32,243,813) -61.5%
Capital Policy%	45%	45%	51%	51%	40%			
Designation to Future Capital	\$ 13,425,092	\$ 13,425,092	\$ 16,209,181	\$ 20,972,771	\$ 4,763,590	29.4%	\$ 23,577,813	\$ 2,605,042 12.4%
15% Operating Reserve	\$ 12,290,000	\$ 12,290,000	\$ 12,897,947	\$ 12,763,946	\$ (134,001)	(0)	\$ 12,732,587	\$ (31,359) -0.2%
% of Operating Expenses	15%	15%	16%	15%	15%	15%	15%	15%
Reserves, Subtotal	25,715,092	13,425,092	\$ 29,107,128	\$ 33,736,717	\$ 4,629,589	15.9%	\$ 36,310,400	\$ 2,573,683 7.6%
Total Uses	\$ 156,713,033	\$ 144,423,033	\$ 149,750,966	\$ 188,918,995	\$ 39,168,029	26.2%	\$ 159,580,408	\$ (29,338,587) -15.5%

OPERATING REVENUE BY INDUSTRY
FYS 2018-19 & 2019-20

	<u>Actual 2016-17</u>	<u>Budget 2017-18</u>	<u>BY Budget 2018-19</u>	<u>Change from FY 2017-18 Budget Amount</u>	<u>BY+1 Budget 2019-20</u>	<u>Change from FY 2018-19 Budget Amount</u>
MARITIME						
Cargo						
Dockage	\$ 430,174	\$ 311,000	\$ 839,000	\$ 528,000 (3,048,600)	\$ 864,200 -79.5%	\$ 25,200 3.0%
Wharfage	\$ 685,100	\$ 3,837,000	\$ 788,400	\$ -	\$ 812,000 0.0%	\$ 23,600 3.0%
Crane Rental	-	-	-	\$ 1,555,400 37,300	\$ 5,278,100 100.0%	\$ - 0.0%
Rent	\$ 4,492,650	\$ 3,569,000	\$ 5,124,400	\$ 37,300 (\$77,000)	\$ 38,500 -100.0%	\$ 153,700 3.2%
Storage	\$ 244,258	\$ -	\$ 37,300	\$ -	\$ 38,500 -100.0%	\$ 1,200 0.0%
Miscellaneous	\$ 37,009	\$ 777,000	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 5,889,191	\$ 8,494,000	\$ 6,789,100	\$ (1,704,900)	\$ 6,992,800 -20.1%	\$ 203,700 3.0%
Ship Repair						
Dockage	\$ -	\$ -	\$ -	\$ -	\$ 0.0% 0.0% 0.0%	\$ - 0.0% 0.0%
Pier 70 - Surcharge	\$ 70,337	\$ 417,000	\$ -	\$ -	\$ -	\$ -
Pier 70 - Rebate	-	-	-	\$ -	\$ -	\$ -
Rent	\$ 1,032,585	\$ 1,273,000	\$ -	\$ (1,273,000)	\$ -100.0%	\$ - 0.0%
Subtotal	\$ 1,102,922	\$ 1,690,000	\$ -	\$ (1,690,000)	\$ -100.0%	\$ - 0.0%
Harbor Services						
Dockage	\$ 62,284	\$ 62,000	\$ 63,000	\$ 1,000	\$ 1.6% 0.0% -6.0%	\$ 64,900 - \$ 1,875,800
Non-Cargo Wharfage	-	-	-	\$ -	\$ -	\$ -
Rent	\$ 1,768,125	\$ 1,937,000	\$ 1,821,200	\$ (115,800)	\$ -5.7%	\$ 1,940,700
Subtotal	\$ 1,830,409	\$ 1,999,000	\$ 1,884,200	\$ (114,800)	\$ -	\$ 56,500 3.0%
Cruise						
Dockage (+ shore power)	\$ 710,007	\$ 1,172,000	\$ 1,070,900	\$ (101,100)	\$ -8.6% -6.5% -6.0%	\$ 1,073,100 5,074,800 \$ 1,875,800
Passenger Wharfage	\$ 5,033,629	\$ 5,270,000	\$ 4,926,900	\$ (343,100)	\$ - 208,700	\$ 2,200 147,900
Rent	\$ 220,283	\$ 197,000	\$ 202,600	\$ 5,600	\$ 2.8% 1,428,700	\$ 6,100 41,600
Special Events	\$ 1,113,700	\$ 1,228,000	\$ 1,387,100	\$ 159,100	\$ 13.0% -56.5%	\$ 41,600 252,500
Parking Rent	\$ 210,981	\$ 564,000	\$ 245,100	\$ (318,900)	\$ -7.1%	\$ 7,400
Subtotal	\$ 7,288,600	\$ 8,431,000	\$ 7,832,600	\$ (598,400)	\$ -	\$ 205,200 2.6%
Fishing						
Dockage	\$ 293,141	\$ 314,000	\$ 300,000	\$ (14,000)	\$ -4.5%	\$ 309,000
Fish Wharfage	\$ 64,602	\$ 69,000	\$ 60,000	\$ (9,000)	\$ -13.0%	\$ 61,800
Rent	\$ 1,830,572	\$ 1,915,000	\$ 2,010,000	\$ 95,000	\$ 5.0%	\$ 2,070,300
Subtotal	\$ 2,188,315	\$ 2,298,000	\$ 2,370,000	\$ 72,000	\$ 3.1%	\$ 2,441,100 3.0%

	<u>Actual 2016-17</u>	<u>Budget 2017-18</u>	<u>BY Budget 2018-19</u>	<u>Change from FY 2017-18 Budget Amount</u>	<u>Change from FY 2018-19 Budget Amount</u>	<u>BY+1 Budget 2019-20</u>	<u>Percent Change from FY 2018-19 Budget</u>
Other Marine							
Dockage	\$ 583,537	\$ 660,000	\$ 596,000	\$ (64,000)	-9.7%	\$ 613,900	3.0%
Non-Cargo Wharfage	\$ 952,031	\$ 898,000	\$ 1,123,700	\$ -	0.0%	\$ 1,157,500	0.0%
Rent	\$ 215,335	\$ 169,000	\$ 179,200	\$ 10,200	25.1%	\$ 184,600	3.0%
Landing Fees	\$ 1,750,903	\$ 1,727,000	\$ 1,898,900	\$ 171,900	10.0%	\$ 1,956,000	3.0%
Subtotal							
Total Maritime	\$ 20,050,340	\$ 24,639,000	\$ 20,774,800	\$ (3,864,200)	-15.7%	\$ 21,368,400	2.9%
REAL ESTATE							
Commercial/Industrial							
Rent	\$ 30,955,417	\$ 31,713,000	\$ 33,037,000	\$ 1,324,000	4.2%	\$ 34,693,000	5.0%
Rent - Projected New Leases	\$ -	\$ -	\$ 1,551,171	\$ 1,551,171	100.0%	\$ 5,551,068	257.9%
Rent-One-time	\$ 6,435,465	\$ -	\$ 15,000,000	\$ 15,000,000	100.0%	\$ 15,000,000	0.0%
Rent from Percentage Leases	\$ 19,999,485	\$ 22,356,000	\$ 20,897,000	\$ (1,459,000)	-6.5%	\$ 21,477,000	2.8%
Subtotal	\$ 57,390,367	\$ 54,069,000	\$ 70,485,171	\$ 16,416,171	30.4%	\$ 76,721,068	8.8%
Parking							
Meters	\$ 5,673,813	\$ 5,590,000	\$ 5,844,000	\$ 254,000	4.5%	\$ 5,590,000	-4.3%
Stalls	\$ 441,196	\$ 519,000	\$ 581,000	\$ 62,000	11.9%	\$ 598,000	2.9%
Rent	\$ 12,247,248	\$ 13,772,000	\$ 14,152,000	\$ 380,000	2.8%	\$ 11,701,000	-17.3%
Fines	\$ 3,211,006	\$ 3,797,000	\$ 3,275,000	\$ (522,000)	-13.7%	\$ 3,341,000	2.0%
Subtotal	\$ 21,573,263	\$ 23,678,000	\$ 23,852,000	\$ 174,000	0.7%	\$ 21,230,000	-11.0%
Total Real Estate	\$ 78,963,630	\$ 77,747,000	\$ 94,337,171	\$ 16,590,171	21.3%	\$ 97,951,068	3.8%
ALL OTHER							
Asset Management							
Special Events (RE)	\$ 241,478	\$ 136,000	\$ 211,000	\$ 75,000	55.1%	\$ 213,000	0.9%
Encroachment Permits	\$ 7,564	\$ 8,000	\$ 8,000	\$ -	0.0%	\$ 8,000	0.0%
Miscellaneous Services (RE)	\$ -	\$ 166,000	\$ 200,000	\$ 34,000	20.5%	\$ 200,000	0.0%
Facilities Maintenance							
Facility Damage	\$ -	\$ 6,000	\$ 6,000	\$ -	0.0%	\$ 6,000	0.0%
Miscellaneous Repairs (Maint)	\$ 450	\$ 30,000	\$ 30,000	\$ -	0.0%	\$ 30,000	0.0%
Expenditure Recoveries	\$ -	\$ -	\$ 170,100	\$ 170,100	100.0%	\$ 170,100	0.0%

	<u>Actual 2016-17</u>	<u>Budget 2017-18</u>	<u>BY Budget 2018-19</u>	<u>Change from FY 2017-18 Budget Amount</u>	<u>BY+1 Budget 2019-20</u>	<u>Change from FY 2018-19 Budget Amount</u>	<u>Percent Change from FY 2018-19 Budget Percent</u>
Engineering							
Permits	\$ 1,154,386	\$ 797,000	\$ 797,000	\$ -	\$ 797,000	\$ -	0.0%
Technology Surcharges	\$ 18,907	\$ -	\$ 16,000	\$ 16,000	\$ 16,000	\$ -	0.0%
Miscellaneous	\$ 36,500	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Finance & Administration							
Interest on Investments	\$ 1,258,453	\$ 600,000	\$ 600,000	\$ -	\$ 600,000	\$ -	0.0%
Penalties & Svc. Charges	\$ 27,246	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -	0.0%
Miscellaneous Receipts (F&A)	\$ 40,420	\$ 300,000	\$ 300,000	\$ -	\$ 300,000	\$ -	0.0%
Planning							
Miscellaneous	\$ 30,404	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Developer Fees/ Recoveries	\$ 1,311,666	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Executive							
Miscellaneous	\$ 66,019	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	0.0%
Total All Other	\$ 4,193,493	\$ 2,093,000	\$ 2,388,100	\$ 295,100	\$ 14.1%	\$ 2,390,100	0.1%
SUBTOTAL	\$ 103,207,463	\$ 104,479,000	\$ 117,500,071	\$ 13,021,071	\$ 12.5%	\$ 121,709,568	\$ 4,209,497
South Beach Harbor	\$ 4,771,977	\$ 4,913,525	\$ 4,774,800	\$ (138,725)	-2.8%	\$ 4,918,000	\$ 143,200
GRAND TOTAL	\$ 107,979,440	\$ 109,392,525	\$ 122,274,871	\$ 12,882,346	12%	\$ 126,627,568	\$ 4,352,697
							4%

POSITIONS SUMMARY

Fund	Division Description	FY 2017-18	FY 2018-19	FY 2019-20
Operating	Engineering	27.83	26.74	26.80
	Executive	8.12	10.76	10.70
	Finance & Administration	42.60	46.30	46.53
	Maintenance	94.48	96.57	97.39
	Maritime	13.35	14.10	14.30
	Operations	17.98	0.00	0.00
	Planning & Environment	17.20	14.13	14.06
	Real Estate	13.48	0.00	0.00
	Real Estate & Development	0.00	26.03	26.57
	Subtotal Operating	235.04	234.63	236.35
South Beach Harbor	Maritime	11.60	11.60	11.60
	Finance & Administration	51.50	52.32	55.00
Project-Funded	Total Positions	298.14	298.55	302.95

POSITION DETAIL BY DIVISION									
Fund ID	Division Description	Section	Class	Job Class Title	FY 18-19 FTE		FY 18-19 Salaries	FY 19-20 FTE	FY 19-20 Salaries
23680	Engineering	Engineering	0933_C	Deputy Director III	1.00	\$ 191,316	1.00	\$ 191,316	191,316
			1844_C	Senior Management Assistant	1.00	\$ 103,719	1.00	\$ 103,719	103,719
			5207_C	Associate Engineer	3.00	\$ 394,389	3.00	\$ 394,389	394,389
			5211_C	Engineer/Architect/Landscape Architect S	4.00	\$ 704,743	4.00	\$ 704,743	704,743
			5212_C	Engineer/Architect Principal	1.00	\$ 204,492	1.00	\$ 204,492	204,492
			5241_C	Engineer	7.00	\$ 1,065,524	7.00	\$ 1,065,524	1,065,524
			5266_C	Architectural Associate II	1.00	\$ 131,463	1.00	\$ 131,463	131,463
			5314_C	Survey/Associate	2.00	\$ 219,436	2.00	\$ 219,436	219,436
			5366_C	Engineering Associate II	1.00	\$ 108,164	1.00	\$ 108,164	108,164
			9981M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 23,581	23,581
			9993M_Z	Attrition Savings - Miscellaneous	(0.56)	\$ (82,325)	(0.48)	\$ (70,571)	(70,571)
			9994M_Z	MCCP Offset - Misc	0.00	\$ 18,155	0.00	\$ 18,155	18,155
			OVERM_E	Overtime - Miscellaneous	0.00	\$ 1,000	0.00	\$ 1,000	1,000
			PREM_E	Premium Pay - Miscellaneous	0.00	\$ 70,587	0.00	\$ 70,587	70,587
			STEPM_Z	Step Adjustments, Miscellaneous	0.00	\$ (5,475)	0.00	\$ (5,475)	(5,475)
			TEMPPM_E	Temporary - Miscellaneous	0.44	\$ 44,127	0.42	\$ 44,127	44,127
		Engineering Total			20.88	\$ 3,169,315	20.94	\$ 3,204,650	3,204,650
	Permits		1408_C	Principal Clerk	1.00	\$ 83,259	1.00	\$ 83,259	83,259
			6318_C	Construction Inspector	2.00	\$ 228,219	2.00	\$ 228,219	228,219
			6331_C	Building Inspector	1.00	\$ 126,642	1.00	\$ 126,642	126,642
			6333_C	Senior Building Inspector	1.00	\$ 139,631	1.00	\$ 139,631	139,631
			6334_C	Chief Building Inspector	1.00	\$ 153,931	1.00	\$ 153,931	153,931
			9981M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 5,501	5,501
			9993M_Z	Attrition Savings - Miscellaneous	(0.14)	\$ (16,521)	(0.14)	\$ (16,521)	(16,521)
			OVERM_E	Overtime - Miscellaneous	0.00	\$ 5,000	0.00	\$ 5,000	5,000
			PREM_E	Premium Pay - Miscellaneous	0.00	\$ 20,000	0.00	\$ 20,000	20,000
		Permits Total			5.86	\$ 740,161	5.86	\$ 745,662	745,662
					26.74	\$ 3,909,476	26.80	\$ 3,950,312	3,950,312
	Engineering Total	Communications	0923_C	Manager II	1.00	\$ 142,764	1.00	\$ 142,764	142,764
			1312_C	Public Information Officer	1.00	\$ 90,731	1.00	\$ 90,731	90,731
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 1,751	1,751
			9993M_Z	Attrition Savings - Miscellaneous	(0.05)	\$ (5,901)	(0.05)	\$ (5,901)	(5,901)
			TEMPPM_E	Temporary - Miscellaneous	0.10	\$ 10,396	0.10	\$ 10,396	10,396
		Communications Total			2.05	\$ 237,990	2.05	\$ 239,741	239,741
	Executive		0922_C	Manager I	1.00	\$ 132,989	1.00	\$ 132,989	132,989
			0923_C	Manager II	1.00	\$ 142,764	1.00	\$ 142,764	142,764
			0933_C	Manager V	1.00	\$ 178,221	1.00	\$ 178,221	178,221
			0954_C	Deputy Director IV	1.00	\$ 217,802	1.00	\$ 217,802	217,802
			5504_C	Project Manager II	1.00	\$ 163,171	1.00	\$ 163,171	163,171
			9399_C	Port Director	1.00	\$ 290,483	1.00	\$ 290,483	290,483
			9981M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 7,173	7,173
			9993M_Z	Attrition Savings - Miscellaneous	(1.04)	\$ (192,530)	(1.04)	\$ (192,530)	(192,530)
			STEPM_Z	Step Adjustments, Miscellaneous	0.00	\$ (290)	0.00	\$ (290)	(290)
			TEMPPM_E	Temporary - Miscellaneous	0.95	\$ 96,000	0.92	\$ 96,000	96,000
		Executive Total			5.91	\$ 1,028,610	5.88	\$ 1,035,783	1,035,783

Fund ID	Division Description	Section	Class	Job Class Title	FY 18-19 FTE	FY 18-19 Salaries	FY 19-20 FTE	FY 19-20 Salaries
23680	Executive	Homeland Security	9931M_Z	One Day Adjustment - Misc	0.00	\$ 0.00	0.00	\$ 0.00
			9933M_Z	Attrition Savings - Miscellaneous	(0.80)	\$ (80,923)	(0.78)	\$ (80,923)
			TEMPPM_E	Temporary - Miscellaneous	0.96	\$ 96,907	0.93	\$ 96,907
		Homeland Security Total			0.16	\$ 15,984	0.15	\$ 15,362
	Special Projects	0923_C	Manager II		1.00	\$ 142,764	1.00	\$ 142,764
		0922_C	Manager IV		1.00	\$ 165,259	1.00	\$ 165,259
		9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 2,388	
		9933M_Z	Attrition Savings - Miscellaneous	(0.10)	\$ (15,783)	(0.10)	\$ (15,783)	
		9934M_Z	MCCP Offset - Misc	0.00	\$ 18,154	0.00	\$ 18,154	
		TEMPPM_E	Temporary - Miscellaneous	0.74	\$ 75,000	0.72	\$ 75,000	
		Special Projects Total			2.64	\$ 385,394	2.62	\$ 387,782
	Executive Total				10.76	\$ 1,667,978	10.70	\$ 1,678,668
	Finance And Administration	Accounting	0932_C	Manager IV	1.00	\$ 165,259	1.00	\$ 165,259
			1632_C	Senior Account Clerk	3.00	\$ 226,478	3.00	\$ 226,478
			1634_C	Principal Account Clerk	1.00	\$ 85,321	1.00	\$ 85,321
			1632_C	Accountant II	5.00	\$ 455,662	5.00	\$ 455,662
			1634_C	Accountant III	3.00	\$ 330,840	3.00	\$ 330,840
			1824_C	Principal Administrative Analyst	1.00	\$ 132,668	1.00	\$ 132,668
			1825_C	Principal/Administrative Analyst II	1.00	\$ 145,335	1.00	\$ 145,335
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 11,526
			9933M_Z	Attrition Savings - Miscellaneous	(0.42)	\$ (43,019)	(0.42)	\$ (43,019)
			OVERPM_E	Overtime - Miscellaneous	0.00	\$ 2,000	0.00	\$ 2,000
			PREMM_E	Premium Pay - Miscellaneous	0.00	\$ 1,735	0.00	\$ 1,735
		Accounting Total			14.58	\$ 1,502,279	14.58	\$ 1,513,805
	FA-Administration		0114_E	Board/Commission Member, Group V	0.00	\$ 6,143	0.00	\$ 6,143
			0933_C	Deputy Director III	1.00	\$ 191,316	1.00	\$ 191,316
			1823_C	Senior Administrative Analyst	1.00	\$ 114,618	1.00	\$ 114,618
			8603_C	Emergency Services Coordinator III	1.00	\$ 119,251	1.00	\$ 119,251
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 3,249
			9933M_Z	Attrition Savings - Miscellaneous	(0.10)	\$ (13,189)	(0.10)	\$ (13,189)
			9934M_Z	MCCP Offset - Misc	0.00	\$ 9,968	0.00	\$ 9,968
			STEPM_Z	Step Adjustments, Miscellaneous	0.00	\$ 279	0.00	\$ 279
			TEMPPM_E	Temporary - Miscellaneous	0.27	\$ 27,000	0.26	\$ 27,000
	FA-Administration Total				3.17	\$ 455,386	3.16	\$ 458,635
	Business Services		1406_C	Senior Clerk	2.00	\$ 126,188	2.00	\$ 126,188
			1426_C	Senior Clerk Typist	1.00	\$ 69,333	1.00	\$ 69,333
			1844_C	Senior Management Assistant	1.00	\$ 103,719	1.00	\$ 103,719
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 2,301
	FA-Business Services Total				4.00	\$ 299,240	4.00	\$ 301,541
	FA-Finance		0922_C	Manager I	1.00	\$ 132,989	1.00	\$ 132,989
			0931_C	Manager III	1.00	\$ 153,931	1.00	\$ 153,931
			1408_C	Principal Clerk	1.00	\$ 83,259	1.00	\$ 83,259
			1823_C	Senior Administrative Analyst	1.00	\$ 114,618	1.00	\$ 114,618
			1824_C	Principal Administrative Analyst	2.00	\$ 265,336	2.00	\$ 265,336
			1844_C	Senior Management Assistant	1.00	\$ 103,719	1.00	\$ 103,719
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 6,511
			9933M_Z	Attrition Savings - Miscellaneous	(0.06)	\$ (7,458)	(0.06)	\$ (7,458)
	FA-Finance Total				6.94	\$ 846,394	6.94	\$ 852,905

Fund ID	Division Description	Section	Class	Job Class Title	FY 18-19 FTE	FY 18-19 Salaries	FY 19-20 FTE	FY 19-20 Salaries
23680	Finance And Administration	Human Resources	0922_C	Manager I	1.00	\$ 132,989	1.00	\$ 132,989
			0932_C	Manager IV	1.00	\$ 165,259	1.00	\$ 165,259
			1204_C	Senior Personnel Clerk	1.00	\$ 78,358	1.00	\$ 78,358
			1222_C	Senior Payroll And Personnel Clerk	2.00	\$ 170,642	2.00	\$ 170,642
			1241_C	Personnel Analyst	1.00	\$ 102,648	1.00	\$ 102,648
			1244_C	Senior Personnel Analyst	2.77	\$ 331,809	3.00	\$ 359,361
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 7,620
			9933M_Z	Attrition Savings - Miscellaneous	(0.17)	\$ (18,740)	(0.17)	\$ (18,740)
			OVERM_E	Overtime - Miscellaneous	0.00	\$ 2,500	0.00	\$ 2,500
			PREMM_E	Premium Pay - Miscellaneous	0.00	\$ 1,425	0.00	\$ 1,425
		Human Resources Total			8.60	\$ 966,890	8.83	\$ 1,002,062
	IT		0933_C	Manager V	1.00	\$ 178,221	1.00	\$ 178,221
			1032_C	IS Engineer-Journey	2.00	\$ 269,996	2.00	\$ 269,996
			1044_C	IS Engineer-Principal	1.00	\$ 160,948	1.00	\$ 160,948
			1053_C	IS Business Analyst-Senior	2.00	\$ 252,214	2.00	\$ 252,214
			1054_C	IS Business Analyst-Principal	1.00	\$ 146,005	1.00	\$ 146,005
			1070_C	IS Project Director	1.00	\$ 160,948	1.00	\$ 160,948
			1091_C	IT Operations Support Administrator I	1.00	\$ 70,378	1.00	\$ 70,378
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 9,267
			9933M_Z	Attrition Savings - Miscellaneous	(0.27)	\$ (37,242)	(0.25)	\$ (33,870)
			TEMPM_E	Temporary - Miscellaneous	0.41	\$ 41,581	0.40	\$ 41,581
	IT Total		9931M_Z	One Day Adjustment - Misc	9.14	\$ 1,243,049	9.15	\$ 1,255,688
	Maintenance-Storeroom		9933M_Z	Attrition Savings - Miscellaneous	0.00	\$ -	0.00	\$ (67)
			OVERM_E	Overtime - Miscellaneous	(0.13)	\$ (8,719)	(0.13)	\$ (8,719)
		Maintenance-Storeroom Total			46.30	\$ 5,305,819	46.53	\$ 5,377,150
			(7,486)					
	Finance And Administration Total	MN-Administration	0931_C	Manager III	2.00	\$ 307,863	2.00	\$ 307,863
			0933_C	Deputy Director III	1.00	\$ 191,316	1.00	\$ 191,316
			1406_C	Senior Clerk	1.00	\$ 63,094	1.00	\$ 63,094
			1450_C	Executive Secretary I	1.00	\$ 83,259	1.00	\$ 83,259
			1823_C	Senior Administrative Analyst	1.00	\$ 114,618	1.00	\$ 114,618
			1934_C	Storekeeper	1.00	\$ 66,522	1.00	\$ 66,522
			1958_C	Stores And Equipment Assistant Supervisor	1.00	\$ 86,232	1.00	\$ 86,232
			7262_C	Maintenance Planner	1.00	\$ 126,107	1.00	\$ 126,107
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ (1,713)
			9933M_Z	Attrition Savings - Miscellaneous	(10.30)	\$ (1,303,791)	(10.00)	\$ (1,255,298)
			9934M_Z	MCPP Offset - Misc	0.00	\$ 8,919	0.00	\$ 8,919
			OVERM_E	Overtime - Miscellaneous	0.00	\$ 472,587	0.00	\$ 472,587
			PREMM_E	Premium Pay - Miscellaneous	0.00	\$ 125,774	0.00	\$ 125,774
			STEPM_Z	Step Adjustments, Miscellaneous	0.00	\$ (5,278)	0.00	\$ (5,278)
			TEMPM_E	Temporary - Miscellaneous	1.18	\$ 118,934	1.14	\$ 118,934
		MN-Administration Total			(0.12)	\$ 456,156	0.14	\$ 492,936
	MN-Asphalt		7404_C	Asphalt Finisher	1.00	\$ 75,707	1.00	\$ 75,707
			7502_C	Asphalt Worker	2.00	\$ 146,433	2.00	\$ 146,433
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 1,708
			9933M_Z	Attrition Savings - Miscellaneous	(0.33)	\$ (24,506)	0.00	\$ -
		MN-Asphalt Total			2.67	\$ 197,634	3.00	\$ 223,848

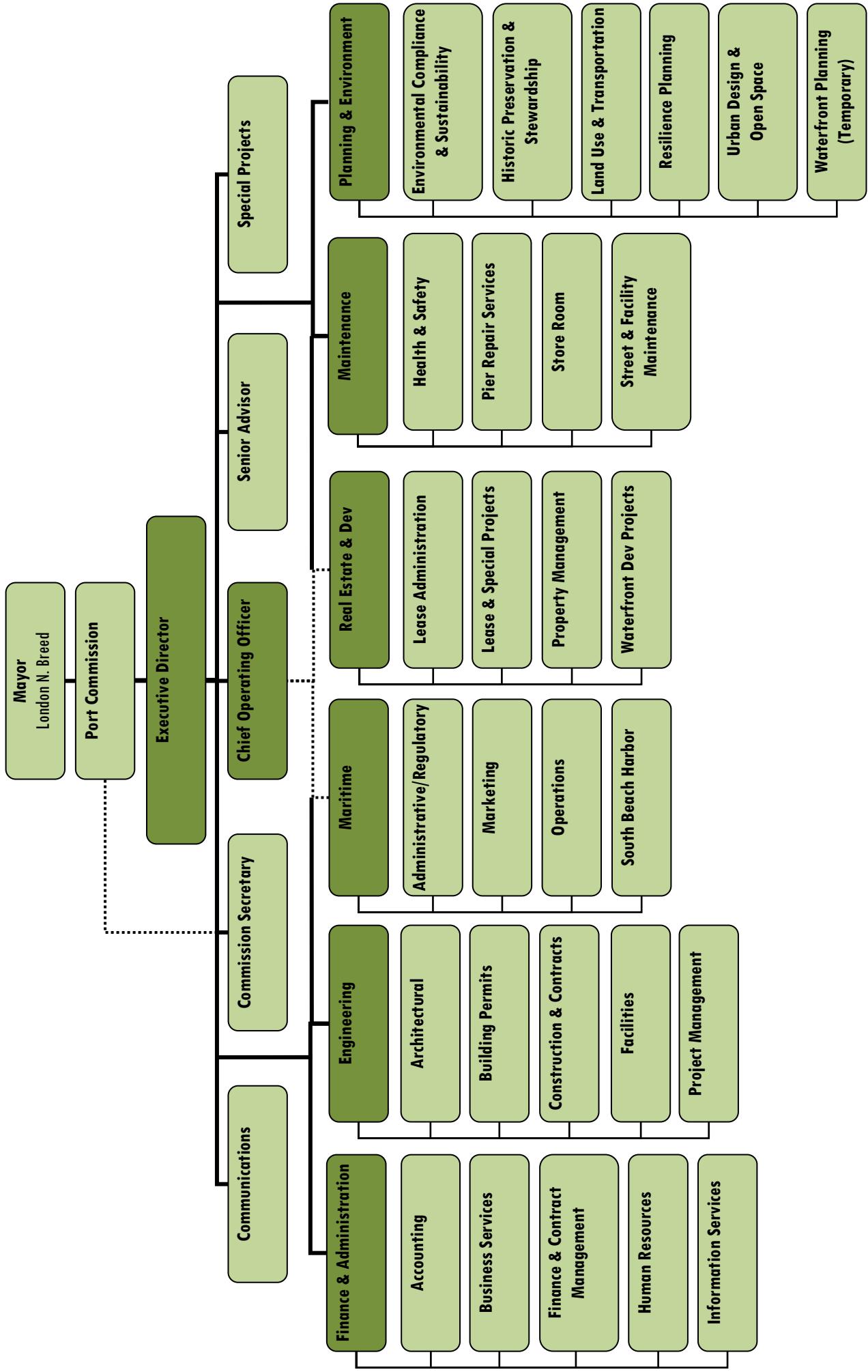
Fund ID	Division Description	Section	Class	Job Class Title	FY 18-19 FTE	FY 18-19 Salaries	FY 19-20 FTE	FY 19-20 Salaries
23680	Maintenance	MN-Carpenter	7226_C	Carpenter Supervisor I	1.00	\$ 120,055	1.00	\$ 120,055
			7344_C	Carpenter	4.00	\$ 389,167	4.00	\$ 389,167
		9991M_Z	One Day Adjustment - Misc		0.00	\$ -	0.00	\$ 3,917
					5.00	\$ 509,222	5.00	\$ 513,139
		MN-Carpenter Total	9324_C	Elevator and Crane Technician	2.00	\$ 253,285	2.00	\$ 253,285
			9358_C	Crane Mechanic Supervisor	1.00	\$ 132,989	1.00	\$ 132,989
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 2,971
					3.00	\$ 386,274	3.00	\$ 389,245
		MN-Cranes Total	9330_C	Pile Worker	4.00	\$ 414,876	4.00	\$ 414,876
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 3,191
					4.00	\$ 414,876	4.00	\$ 418,067
		MN-Diver Total	7228_C	Electrician Supervisor I	1.00	\$ 123,697	1.00	\$ 123,697
			7345_C	Electrician	6.00	\$ 656,378	6.00	\$ 656,378
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 6,001
					7.00	\$ 780,075	7.00	\$ 786,076
		MN-Electrician Total	3417_C	Gardener	3.00	\$ 222,863	3.00	\$ 222,863
			7544_C	General Laborer	1.00	\$ 71,770	1.00	\$ 71,770
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 2,266
					4.00	\$ 294,633	4.00	\$ 296,899
		MN-Gardener Total	5177_C	Safety Officer	1.00	\$ 147,022	1.00	\$ 147,022
			6139_C	Senior Industrial Hygienist	1.00	\$ 147,022	1.00	\$ 147,022
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 2,266
					2.00	\$ 294,044	2.00	\$ 296,306
		MN-Health & Safety Total	7395_C	Ornamental Iron Worker	4.00	\$ 376,205	4.00	\$ 376,205
			9342_C	Ornamental Iron Worker Supervisor I	1.00	\$ 106,825	1.00	\$ 106,825
			9346_C	Fusion Welder	3.00	\$ 334,616	3.00	\$ 334,616
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 6,290
					8.00	\$ 817,646	8.00	\$ 823,936
		MN-Iron Worker Total	7215_C	General Laborer Supervisor I	2.00	\$ 158,966	2.00	\$ 158,966
			7232_C	Street Repair Supervisor II	1.00	\$ 113,869	1.00	\$ 113,869
			7544_C	General Laborer	15.00	\$ 1,076,556	15.00	\$ 1,076,556
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 10,380
					18.00	\$ 1,349,391	18.00	\$ 1,359,771
		MN-Laborer Total	7258_C	Maintenance Machinist Supervisor I	1.00	\$ 121,180	1.00	\$ 121,180
			7327_C	Apprentice Maint Machinist 1	0.50	\$ 33,261	0.50	\$ 33,261
			7331_C	Apprentice Maint Machinist 2	0.77	\$ 65,862	1.00	\$ 85,535
			7332_C	Maintenance Machinist	2.00	\$ 190,084	2.00	\$ 190,084
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 3,308
					4.27	\$ 410,387	4.50	\$ 433,368
		MN-Machinist Total	7328_C	Operating Engineer, Universal	1.00	\$ 106,022	1.00	\$ 106,022
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 816
					1.00	\$ 106,022	1.00	\$ 106,838
		MN-Operating Eng Total	7242_C	Painter Supervisor I	1.00	\$ 107,254	1.00	\$ 107,254
			7346_C	Painter	4.00	\$ 358,316	4.00	\$ 358,316
			9991M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 3,581
					5.00	\$ 465,570	5.00	\$ 469,151
		MN-Painter Total						

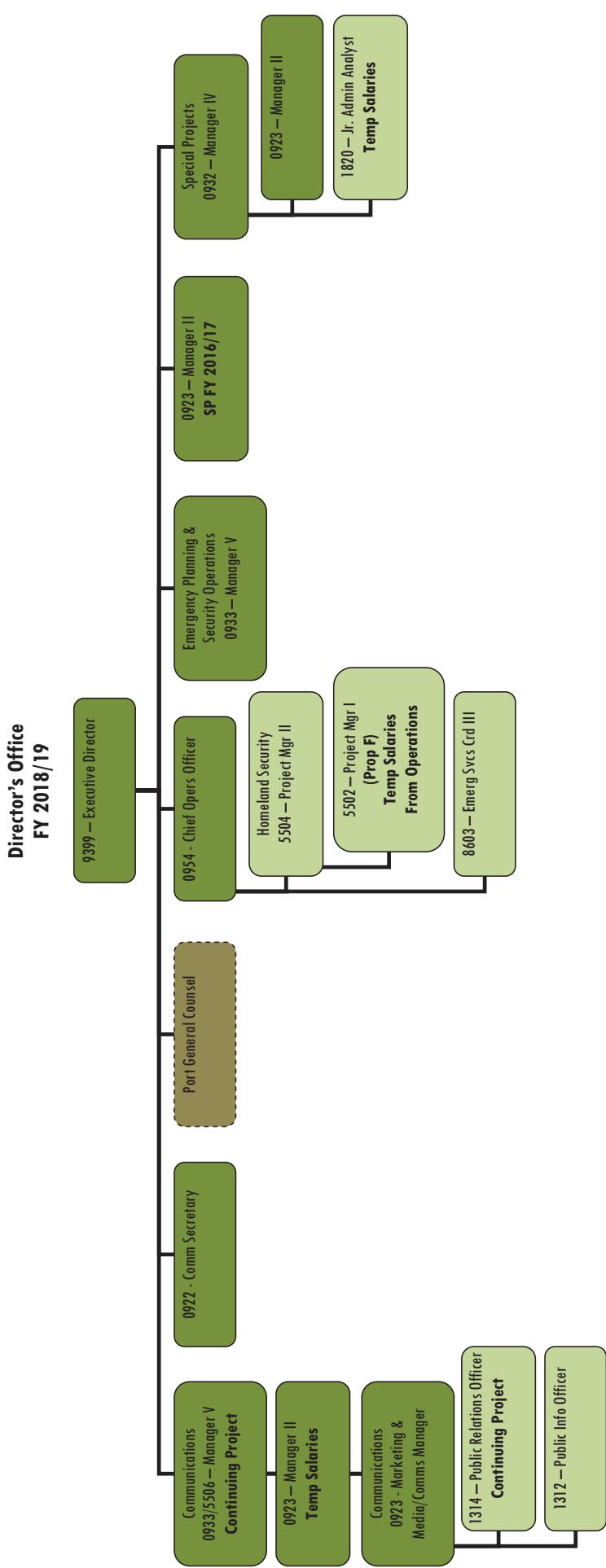
Fund ID	Division Description	Section	Class	Job Class Title	FY 18-19 FTE	FY 18-19 Salaries	FY 19-20 FTE	FY 19-20 Salaries
23680	Maintenance	MN-Pile Worker	9329_C	Apprentice Pile Worker II	0.00	\$ 726,033	0.00	\$ 726,033
			9330_C	Pile Worker	7.00	\$ 215,097	7.00	\$ 215,097
			9331_C	Piledriver Engine Operator	2.00	\$ 348,033	3.00	\$ 348,033
			9332_C	Piledriver Supervisor I	3.00	\$ -	0.00	\$ 9,917
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ -
		MN-Pile Worker Total			12.00	\$ 1,289,163	12.00	\$ 1,299,080
		MN-Plumber	7213_C	Plumber Supervisor I	1.00	\$ 127,366	1.00	\$ 127,366
			7347_C	Plumber	6.00	\$ 679,516	6.00	\$ 679,516
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 6,207
		MN-Plumber Total			7.00	\$ 806,882	7.00	\$ 813,089
		MN-Roofers	9343_C	Roofer	4.00	\$ 363,565	4.00	\$ 363,565
			9344_C	Roofer Supervisor I	1.00	\$ 104,790	1.00	\$ 104,790
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 1,980
			9933M_Z	Attrition Savings - Miscellaneous	(2.25)	\$ (211,038)	(2.25)	\$ (211,038)
		MN-Roofers Total			2.75	\$ 257,317	2.75	\$ 259,297
		MN-Sheetmetal	7376_C	Sheet Metal Worker	3.00	\$ 341,606	3.00	\$ 341,606
			9345_C	Sheet Metal Supervisor I	1.00	\$ 127,366	1.00	\$ 127,366
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 3,608
		MN-Sheetmetal Total			4.00	\$ 468,972	4.00	\$ 472,580
		MN-Stationary Eng	7205_C	Chief Stationary Engineer	1.00	\$ 121,206	1.00	\$ 121,206
			7334_C	Stationary Engineer	2.00	\$ 191,102	2.00	\$ 191,102
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 2,402
		MN-Stationary Eng Total			3.00	\$ 312,308	3.00	\$ 314,710
		MN-Truck Driver	7355_C	Truck Driver	4.00	\$ 368,386	4.00	\$ 368,386
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 2,834
		MN-Truck Driver Total			4.00	\$ 368,386	4.00	\$ 371,220
		Maintenance Total			96.57	\$ 9,984,958	97.39	\$ 10,139,556
		Marketing	0953_C	Deputy Director III	1.00	\$ 191,316	1.00	\$ 191,316
			1824_C	Principal Administrative Analyst	1.00	\$ 132,668	1.00	\$ 132,668
			9333_C	Maritime Marketing Representative	3.00	\$ 396,317	3.00	\$ 396,317
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 5,448
			9933M_Z	Attrition Savings - Miscellaneous	(0.15)	\$ (20,972)	(0.15)	\$ (20,972)
			9934M_Z	McCOP Offset - Misc	0.00	\$ 8,646	0.00	\$ 8,646
			TEMPPM_E	Temporary - Miscellaneous	0.66	\$ 66,000	0.63	\$ 66,000
		Marketing Total			5.51	\$ 773,975	5.48	\$ 779,423
		Operations	0932_C	Manager IV	1.00	\$ 165,259	1.00	\$ 165,259
			1406_C	Senior Clerk	0.77	\$ 48,582	1.00	\$ 63,094
			1408_C	Principal Clerk	1.00	\$ 83,259	1.00	\$ 83,259
			5299_C	Planner IV-Environmental Review	1.00	\$ 141,398	1.00	\$ 141,398
			9357_C	Wharfinger I/II	4.00	\$ 472,935	4.00	\$ 472,935
			9376_C	Market Research Specialists, Port	1.00	\$ 108,164	1.00	\$ 108,164
			9931M_Z	One Day Adjustment - Misc	0.00	\$ -	0.00	\$ 7,803
			9933M_Z	Attrition Savings - Miscellaneous	(0.18)	\$ (19,805)	(0.18)	\$ (19,805)
			9934M_Z	McCOP Offset - Misc	0.00	\$ 11	0.00	\$ 11
			OVERPM_E	Overtime - Miscellaneous	0.00	\$ 2,475	0.00	\$ 2,475
			STEPM_Z	Step Adjustments, Miscellaneous	0.00	\$ 123	0.00	\$ 123
		Operations Total			8.59	\$ 1,002,401	8.82	\$ 1,024,716
		Maritime Total			14.10	\$ 1,776,376	14.30	\$ 1,804,139

Fund ID	Division Description	Section	Class	Job Class Title	FY 18-19 FTE	FY 18-19 Salaries	FY 19-20 FTE	FY 19-20 Salaries
23680	Planning & Environment	Projects			3.00	\$ 307,853	3.00	\$ 307,853
		0931_C	Manager III		1.00	\$ 165,260	1.00	\$ 165,260
		0932_C	Manager IV		1.00	\$ 191,316	1.00	\$ 191,316
		0953_C	Deputy Director III		1.00	\$ 83,259	1.00	\$ 83,259
		1450_C	Executive Secretary I		1.00	\$ 100,479	1.00	\$ 100,479
		5278_C	Planner II		1.00	\$ 167,777	1.00	\$ 167,777
		5283_C	Planner V		2.00	\$ 238,503	2.00	\$ 238,503
		5291_C	Planner III		1.00	\$ 141,398	1.00	\$ 141,398
		5293_C	Planner IV		1.00	\$ 141,398	1.00	\$ 141,398
		5299_C	Planner IV-Environmental Review		1.00	\$ 141,398	1.00	\$ 141,398
		5620_C	Regulatory Specialist - Misc		1.00	\$ 119,251	1.00	\$ 119,251
		9991M_Z	One Day Adjustment - Misc		0.00	\$ -	0.00	\$ -
		9993M_Z	Attrition Savings - Miscellaneous		(0.93)	\$ (128,930)	(0.93)	\$ (128,930)
		9994M_Z	MCCP Offset - Misc		0.00	\$ 29,824	0.00	\$ 29,824
		OVERM_E	Overtime - Miscellaneous		0.00	\$ 578	0.00	\$ 578
		PREMM_E	Premium Pay - Miscellaneous		0.00	\$ 683	0.00	\$ 683
		STEPM_Z	Step Adjustments, Miscellaneous		0.00	\$ 181	0.00	\$ 181
		TEMPM_E	Temporary - Miscellaneous		2.06	\$ 207,522	1.99	\$ 207,522
					14.13	\$ 1,766,362	14.06	\$ 1,778,343
	Planning & Environment Total							
	Real Estate & Development	Commercial	0932_C	Manager IV	1.00	\$ 165,259	1.00	\$ 165,259
		9386_C	Senior Property Manager, Port		3.00	\$ 411,743	3.00	\$ 411,743
		9395_C	Property Manager, Port		6.00	\$ 709,402	6.00	\$ 709,402
		9991M_Z	One Day Adjustment - Misc		0.00	\$ -	0.00	\$ -
	Commercial Total				10.00	\$ 1,286,404	10.00	\$ 1,296,299
	Development		0923_C	Manager II	4.00	\$ 571,057	4.00	\$ 571,057
		0931_C	Manager III		1.00	\$ 153,931	1.00	\$ 153,931
		0932_C	Manager IV		1.00	\$ 165,259	1.00	\$ 165,259
		9991M_Z	One Day Adjustment - Misc		0.00	\$ -	0.00	\$ -
		9993M_Z	Attrition Savings - Miscellaneous		(0.55)	\$ (54,247)	0.00	\$ -
	Development Total				5.45	\$ 835,300	6.00	\$ 897,095
	Lease Administration		1446_C	Secretary II	2.00	\$ 152,914	2.00	\$ 152,914
		1842_C	Management Assistant		1.00	\$ 90,516	1.00	\$ 90,516
		1844_C	Senior Management Assistant		1.00	\$ 103,719	1.00	\$ 103,719
		9991M_Z	One Day Adjustment - Misc		0.00	\$ -	0.00	\$ -
	Lease Administration Total				4.00	\$ 347,149	4.00	\$ 349,819
	RE - Administration		0953_C	Deputy Director III	1.00	\$ 191,316	1.00	\$ 191,316
		1823_C	Senior Administrative Analyst		1.00	\$ 114,618	1.00	\$ 114,618
		1824_C	Principal Administrative Analyst		1.00	\$ 132,668	1.00	\$ 132,668
		4308_C	Senior Collections Officer		1.00	\$ 84,303	1.00	\$ 84,303
		9991M_Z	One Day Adjustment - Misc		0.00	\$ -	0.00	\$ -
		9993M_Z	Attrition Savings - Miscellaneous		(0.35)	\$ (34,800)	(0.33)	\$ (35,046)
		OVERM_E	Overtime - Miscellaneous		0.00	\$ 3,042	0.00	\$ 3,042
		PREMM_E	Premium Pay - Miscellaneous		0.00	\$ 4,799	0.00	\$ 4,799
		TEMPM_E	Temporary - Miscellaneous		0.93	\$ 94,000	0.90	\$ 94,000
	RE - Administration Total				4.58	\$ 589,946	4.57	\$ 593,454
	Special Events		1822_C	Administrative Analyst	1.00	\$ 98,363	1.00	\$ 98,363
		9395_C	Property Manager, Port		1.00	\$ 118,234	1.00	\$ 118,234
		9991M_Z	One Day Adjustment - Misc		0.00	\$ -	0.00	\$ 1,666
	Special Events Total				2.00	\$ 216,597	2.00	\$ 218,263
	Real Estate & Development Total				26.03	\$ 3,275,396	26.57	\$ 3,354,930
								\$ 28,082,098

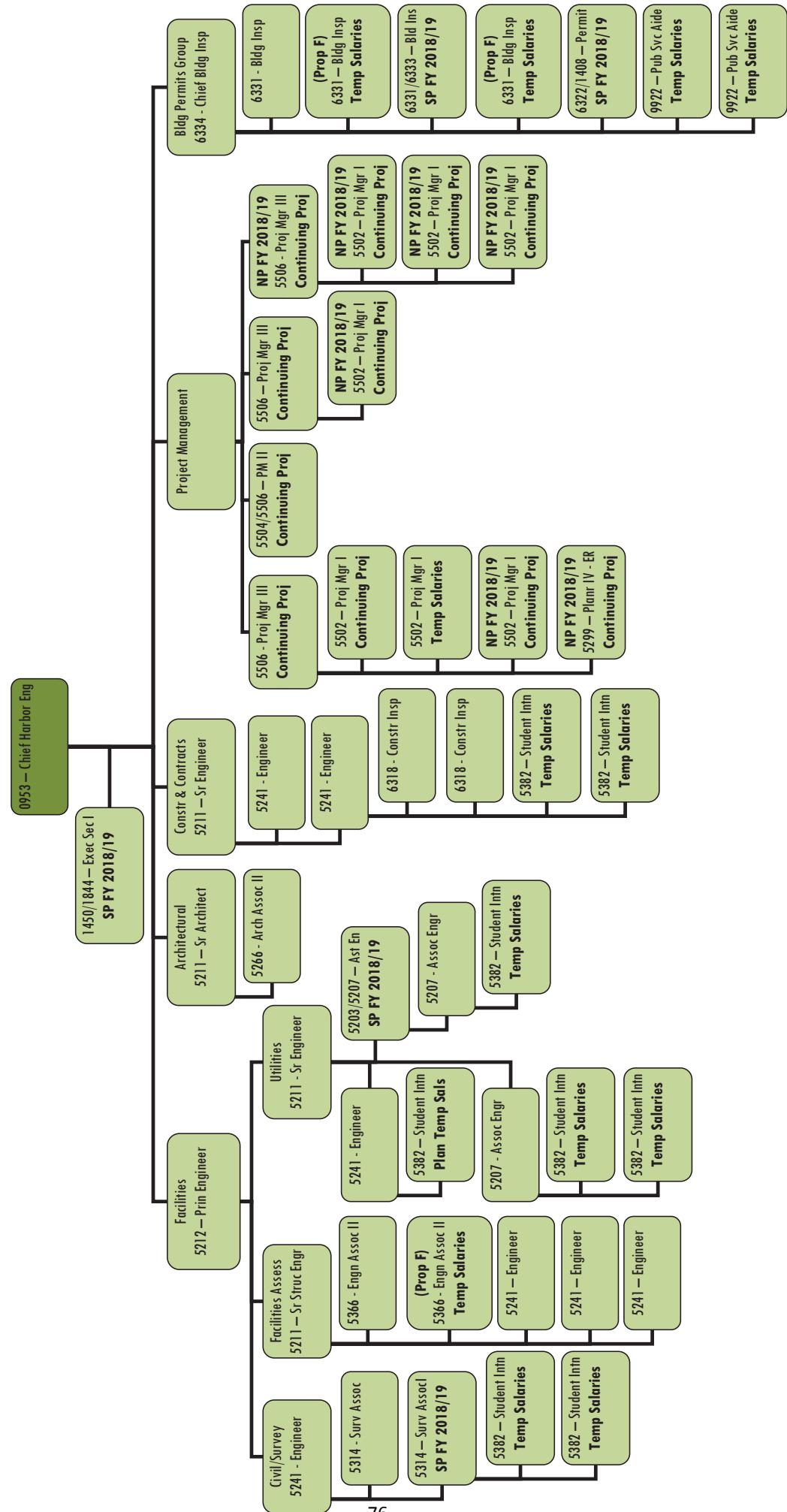
Fund ID	Division Description	Section	Class	Job Class Title	FY 18-19	FTE	FY 18-19 Salaries	FY 19-20	FTE	FY 19-20 Salaries
23690	Finance And Administration	FA-Administration	1825_C	Principal Administrative Analyst II	0.08	\$	-	0.00	\$	-
		FA-Administration Total			0.08	\$	-	0.00	\$	-
23690 Total	Finance And Administration				0.08	\$		0.00	\$	
23700	Finance And Administration	FA-Administration	0922_C	Manager I	1.77	\$	-	2.00	\$	-
			1314_C	Public Relations Officer	1.00	\$	-	1.00	\$	-
			1823_C	Senior Administrative Analyst	0.77	\$	-	1.00	\$	-
			1824_C	Principal Administrative Analyst	1.77	\$	-	2.00	\$	-
			5291_C	Planner III	0.77	\$	-	1.00	\$	-
			5299_C	Planner IV-Environmental Review	2.54	\$	-	3.00	\$	-
			5502_C	Project Manager I	4.85	\$	-	6.00	\$	-
			5506_C	Project Manager III	4.77	\$	-	5.00	\$	-
			7311_C	Cement Mason	2.00	\$	-	2.00	\$	-
			7347_C	Plumber	3.00	\$	-	3.00	\$	-
			7376_C	Sheet Metal Worker	3.00	\$	-	3.00	\$	-
			9330_C	Pile Worker	20.00	\$	-	20.00	\$	-
			9331_C	Piledriver Engine Operator	1.00	\$	-	1.00	\$	-
			9332_C	Piledriver Supervisor I	3.00	\$	-	3.00	\$	-
			9343_C	Roofers	2.00	\$	-	2.00	\$	-
		FA-Administration Total			52.24	\$		55.00	\$	
23700 Total	Finance And Administration				52.24	\$		55.00	\$	
24530	Maritime	MR-South Beach Harbor	0922_C	Manager I	1.00	\$	132,989	1.00	\$	132,989
			1406_C	Senior Clerk	0.60	\$	37,857	0.60	\$	37,856
			1840_C	Junior Management Assistant	1.00	\$	79,724	1.00	\$	79,724
			1844_C	Senior Management Assistant	1.00	\$	103,719	1.00	\$	103,719
			3232_C	Marina Assistant Manager	7.00	\$	486,834	7.00	\$	486,834
			3233_C	Marina Associate Manager	1.00	\$	78,519	1.00	\$	78,519
			9931M_Z	One Day Adjustment - Misc	0.00	\$	-	0.00	\$	7,073
			0840_C	Harbor Attendant (OCII)	0.00	\$	(1)	0.00	\$	(1)
		MR-South Beach Harbor Total			11.60	\$	919,641	11.60	\$	926,713
24530 Total	Maritime Total				11.60	\$	919,641	11.60	\$	926,713
	Grand Total				298.55	\$	28,606,006	302.95	\$	29,009,811

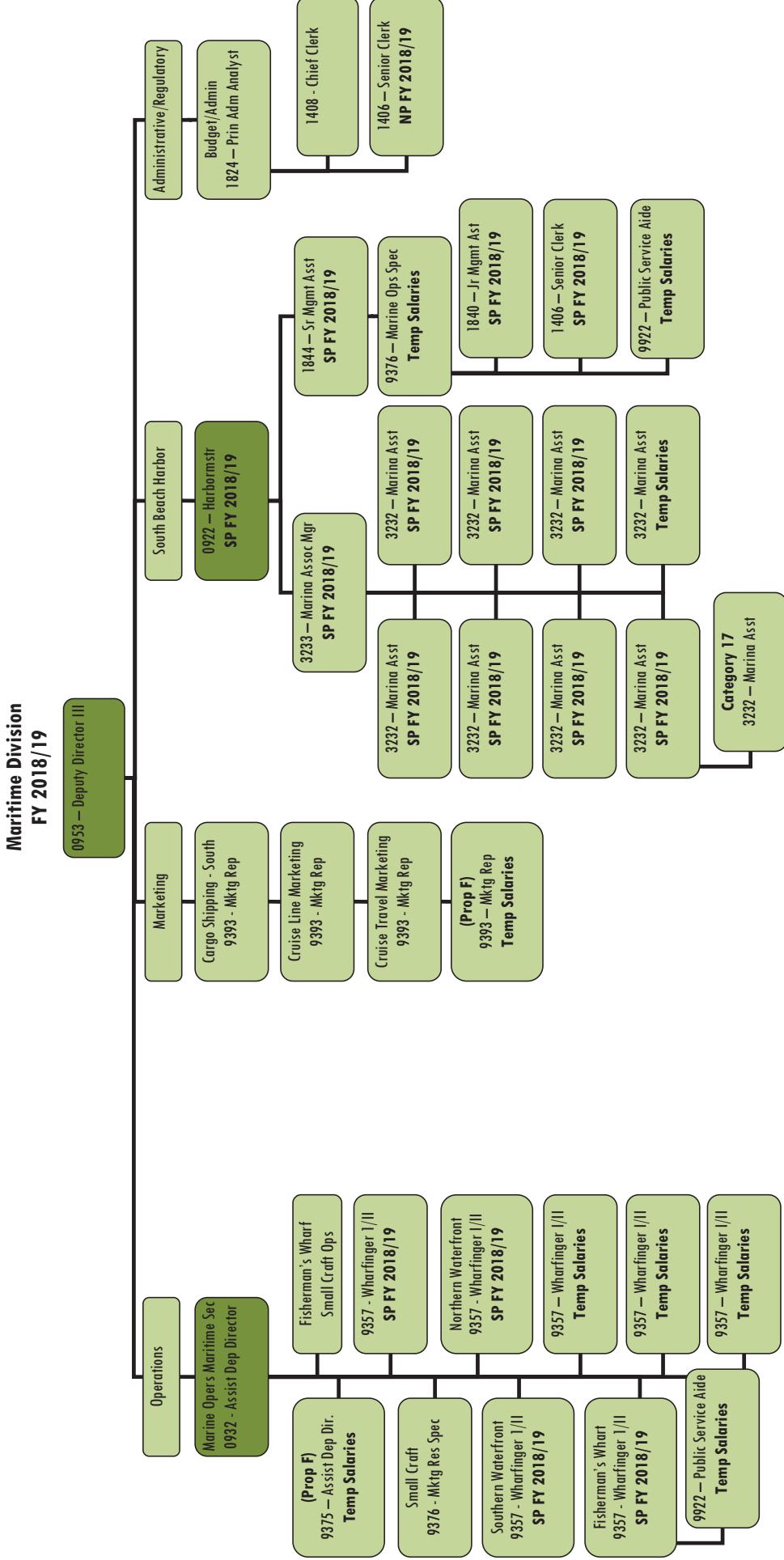
Port of San Francisco
FY 2018/19



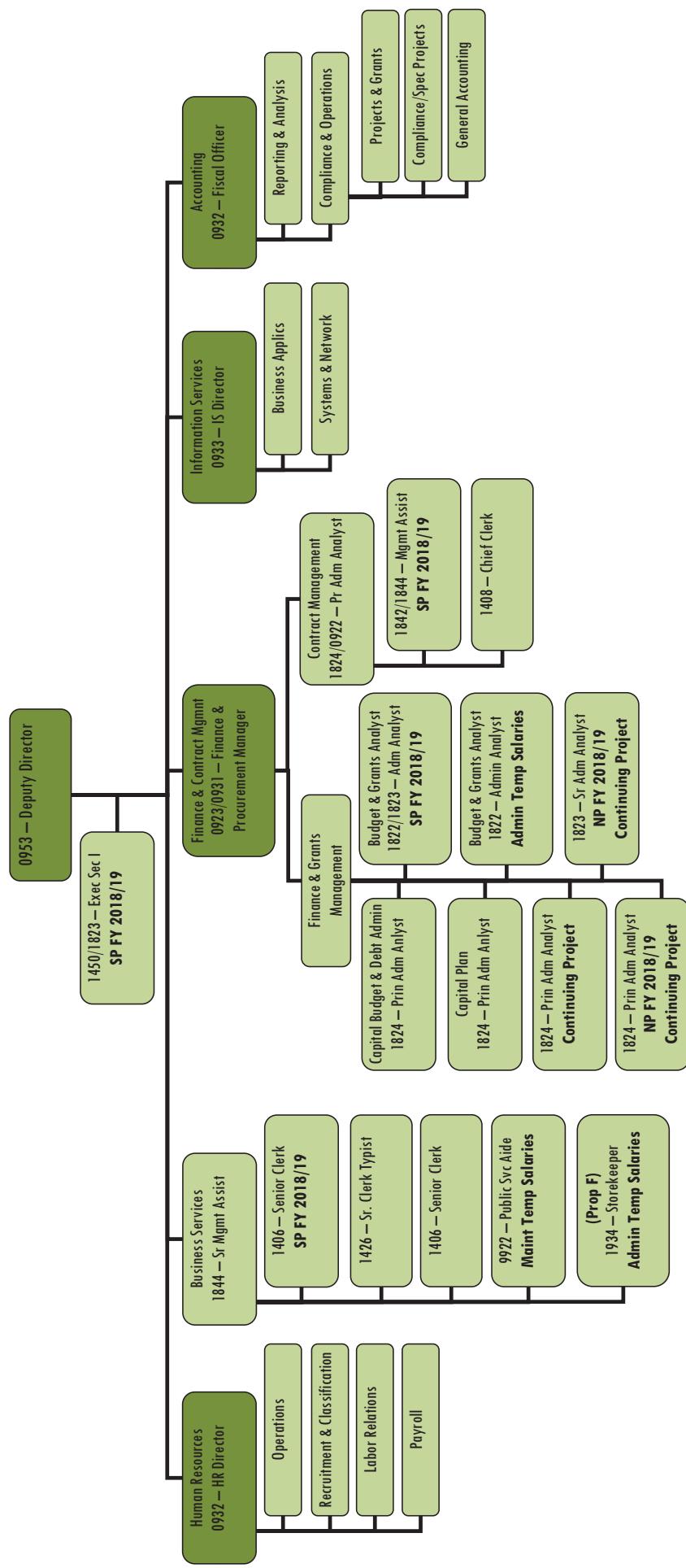


**Engineering Division
FY 2018/19**

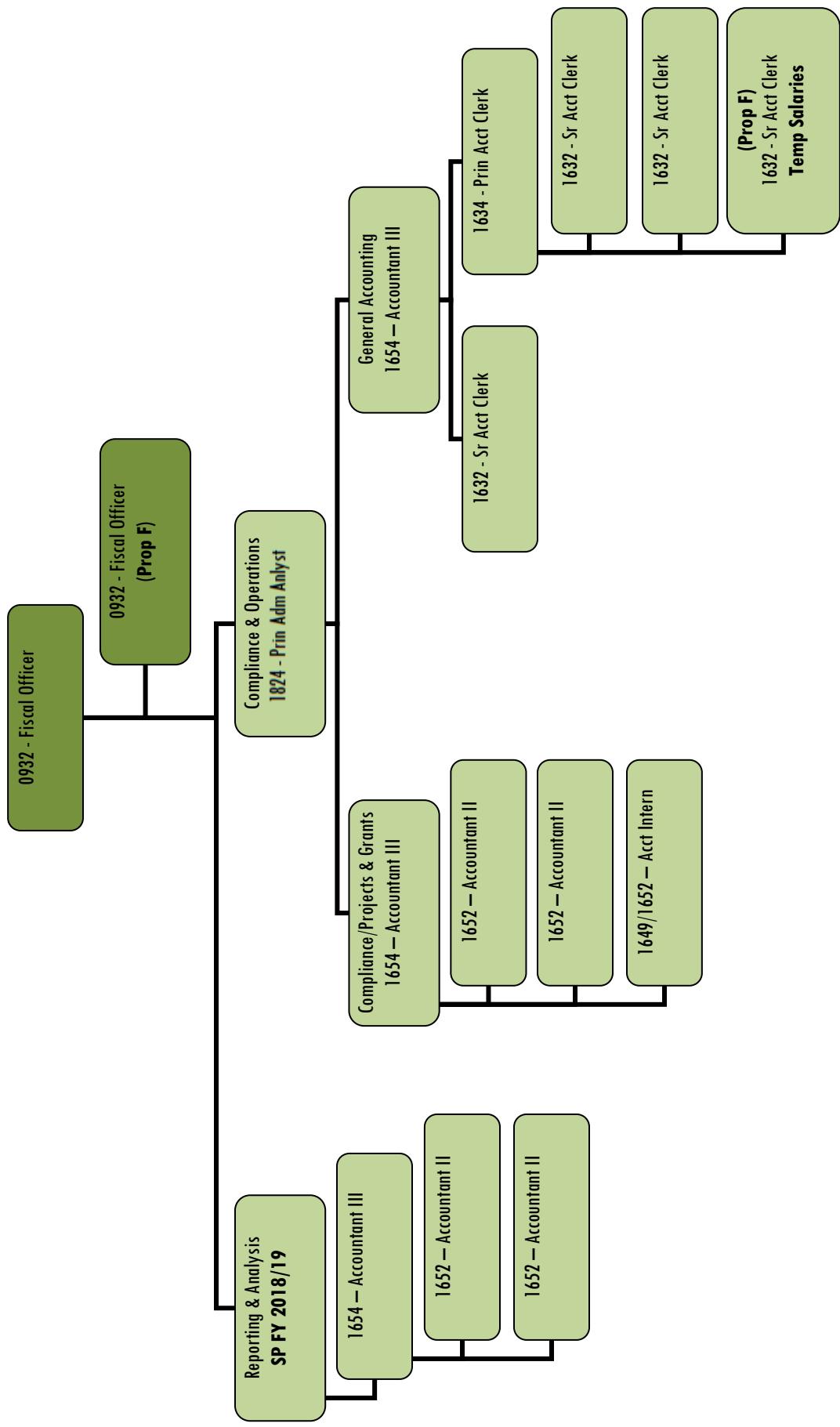




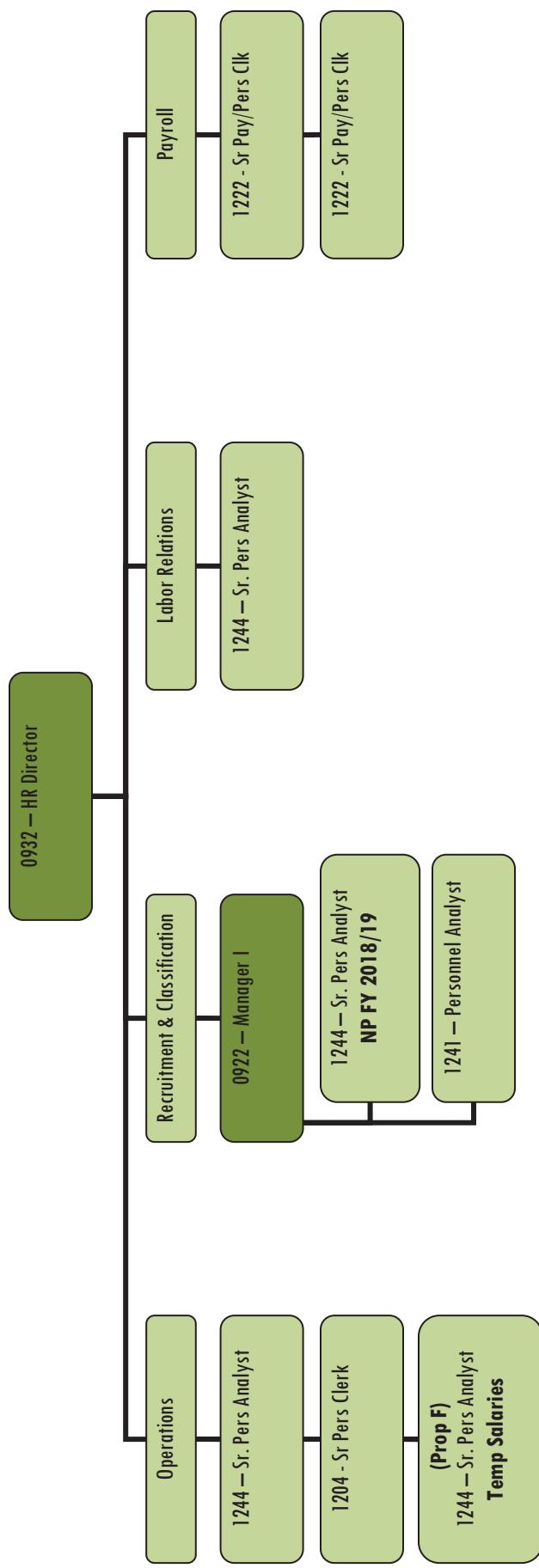
Finance & Administration Department
FY 2018/19



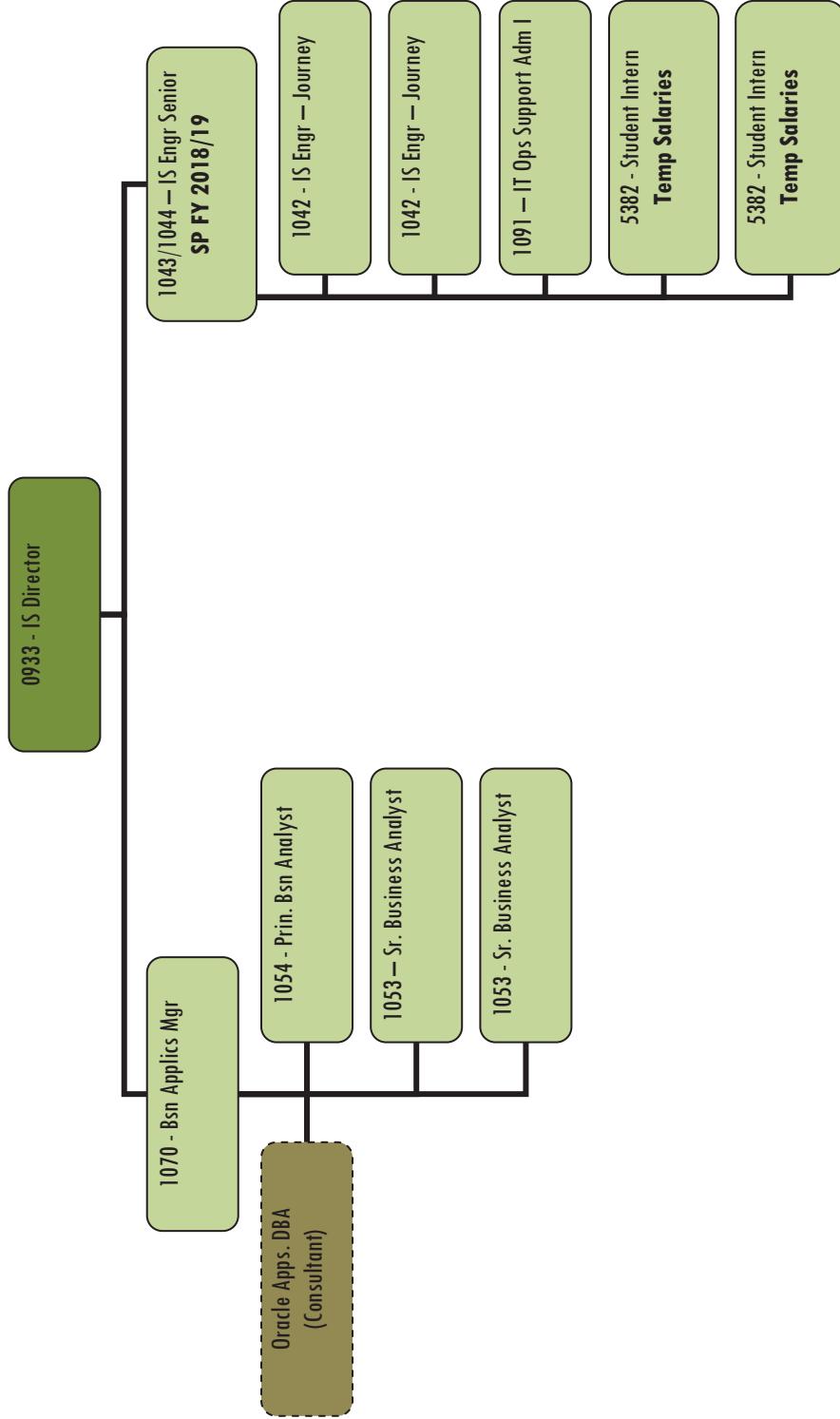
**Accounting Section
FY 2018/19**



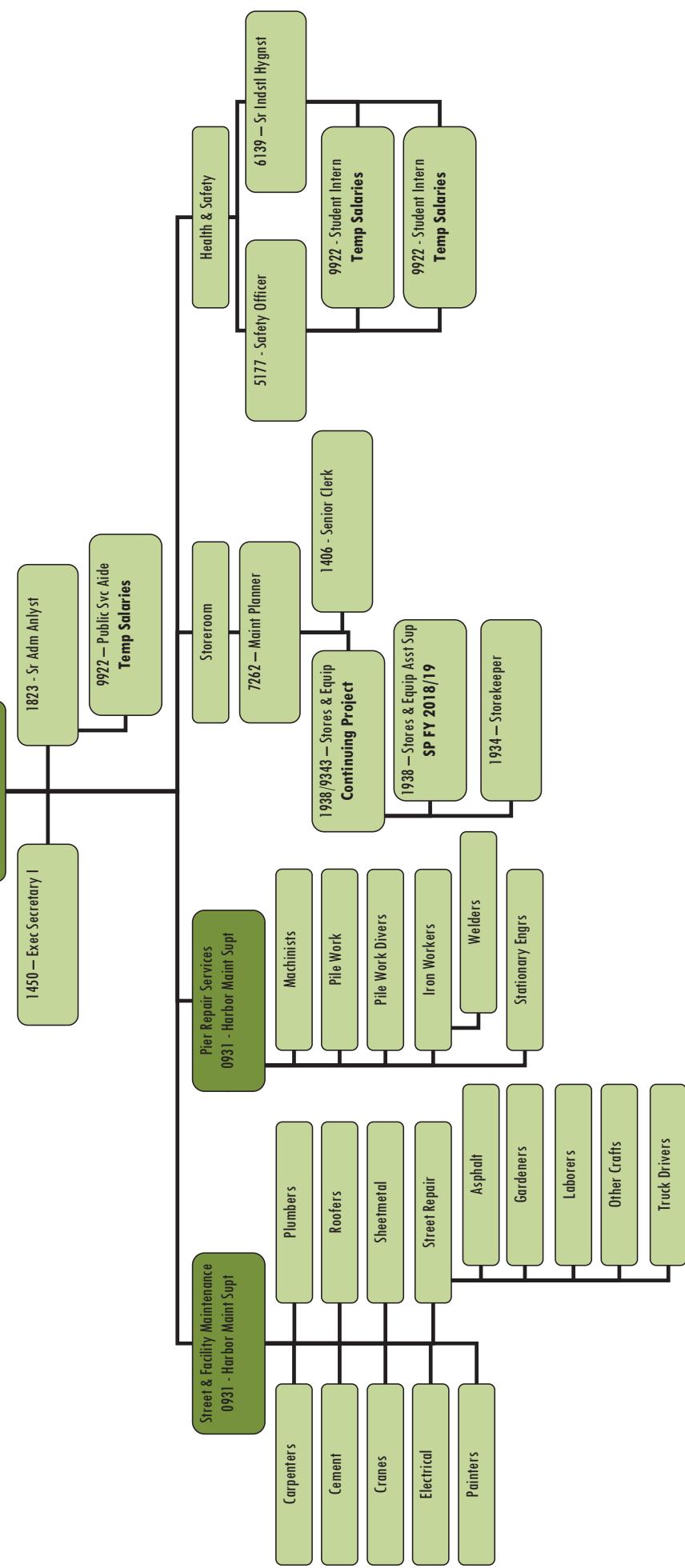
**Human Resources Section
FY 2018/19**



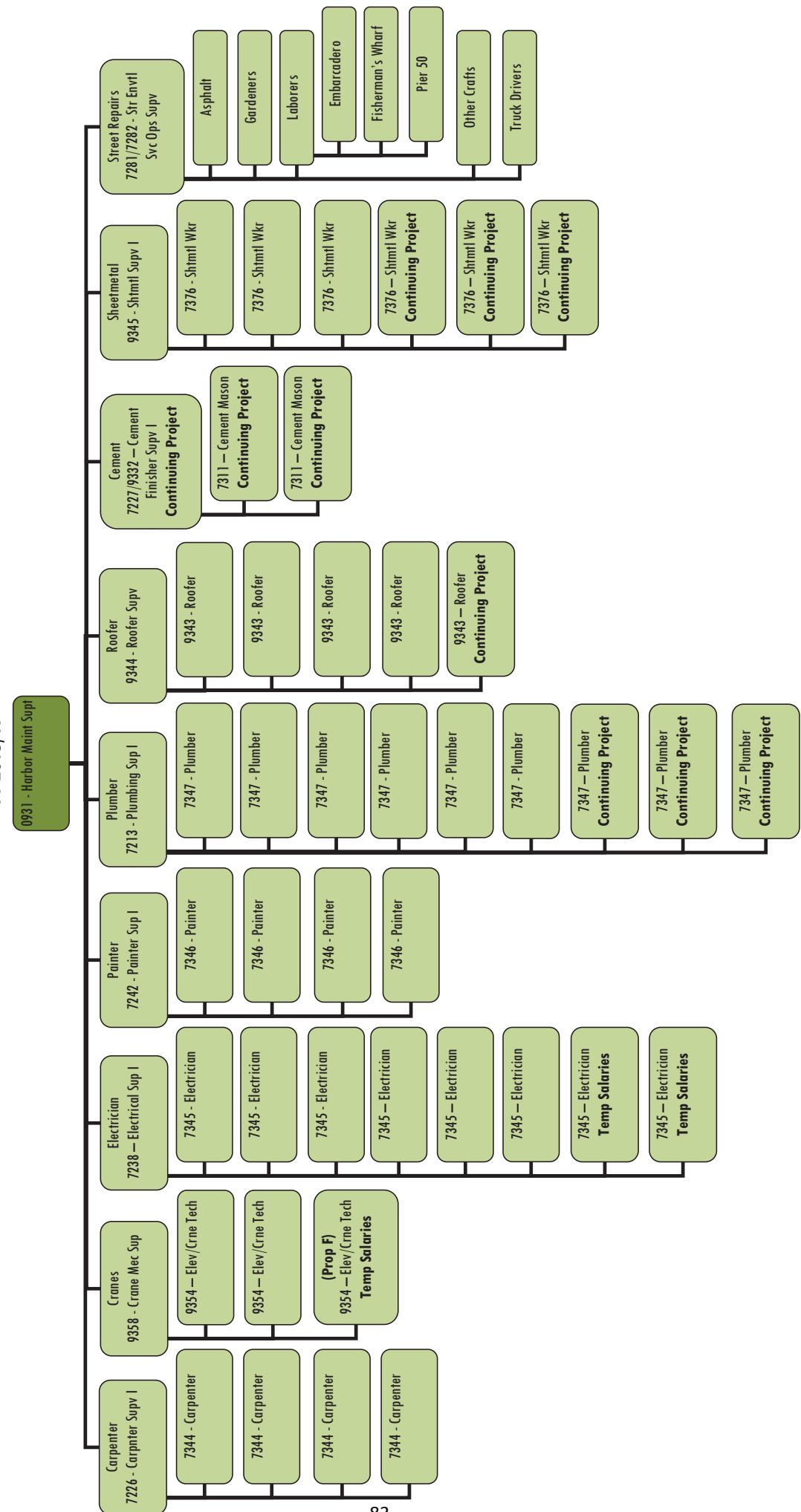
Information Services Division
FY 2018/19



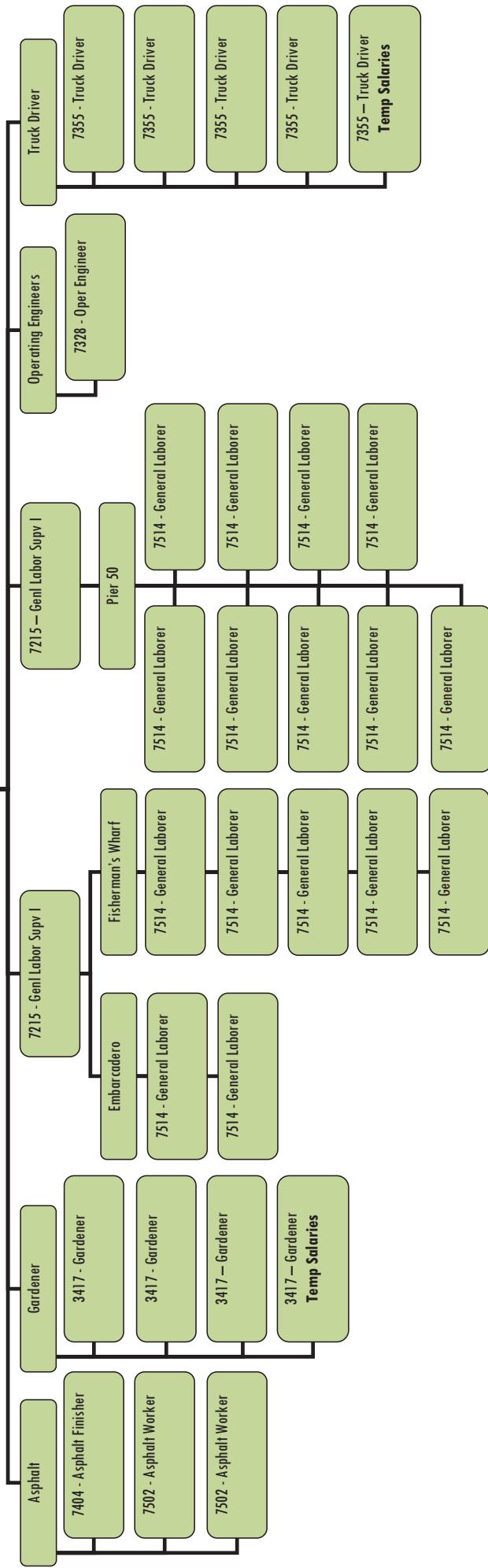
Maintenance Division
FY 2018/19



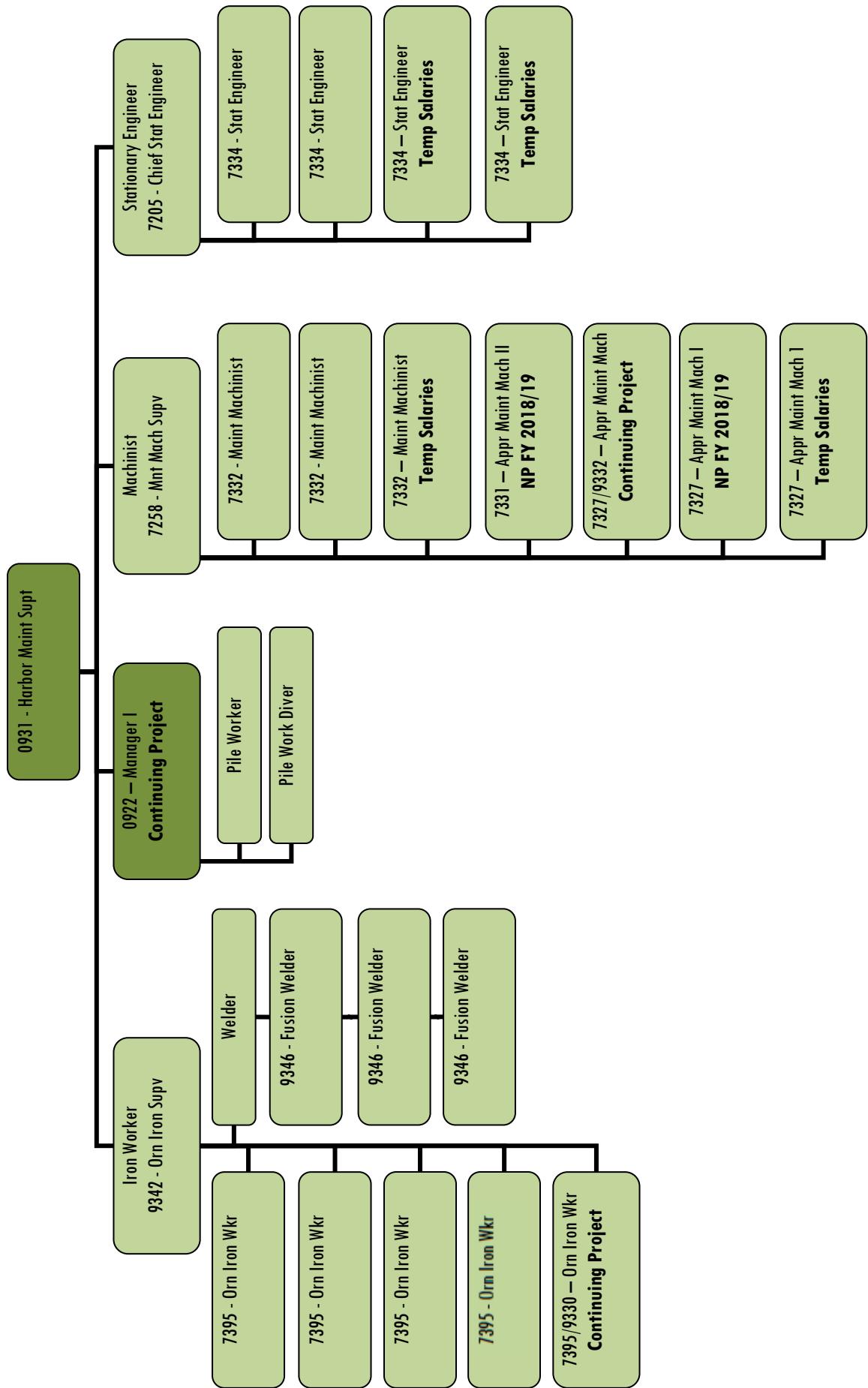
Street & Facility Maintenance
FY 2018/19



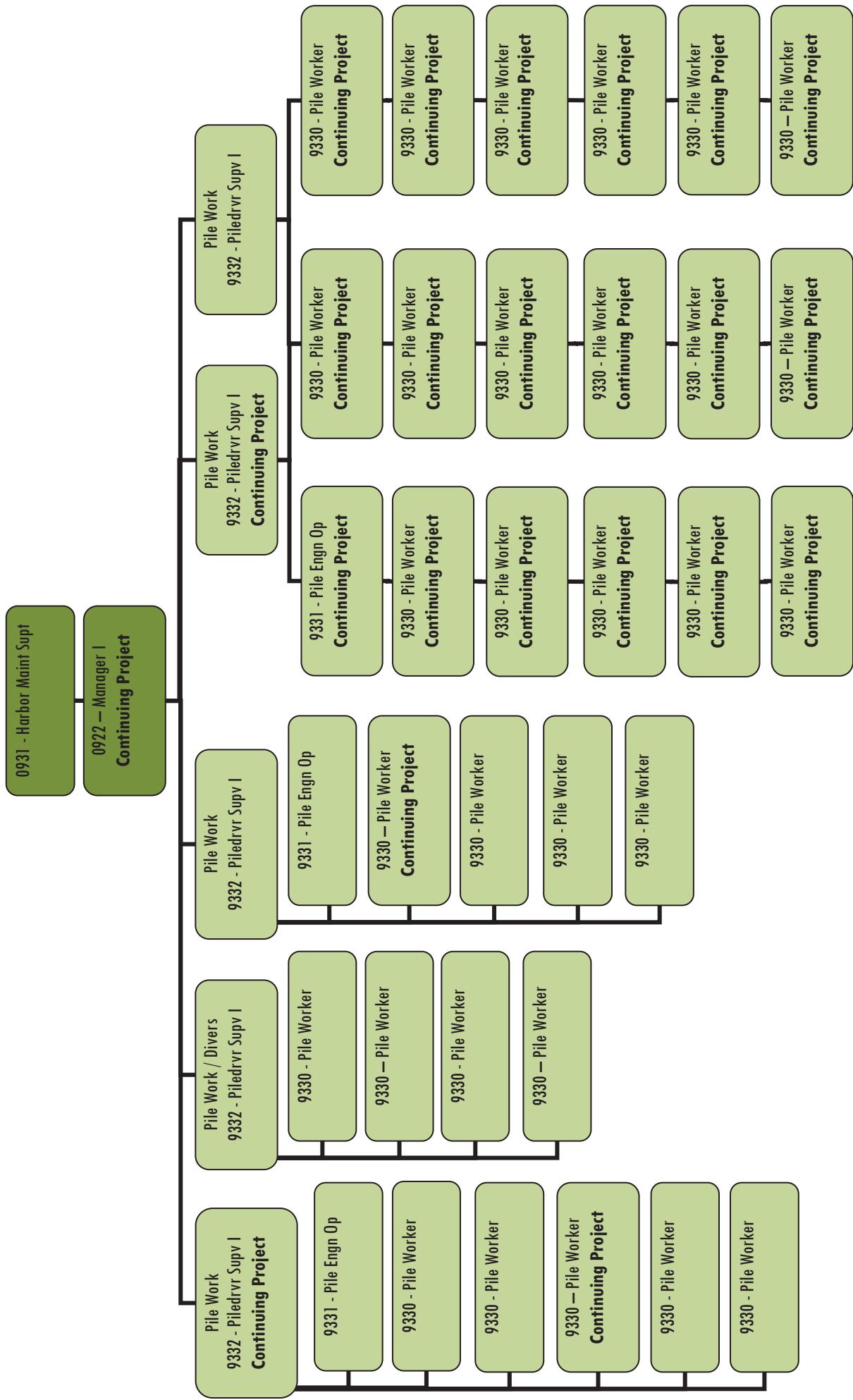
Street & Facility Maintenance
Laborers Section
FY 2018/19



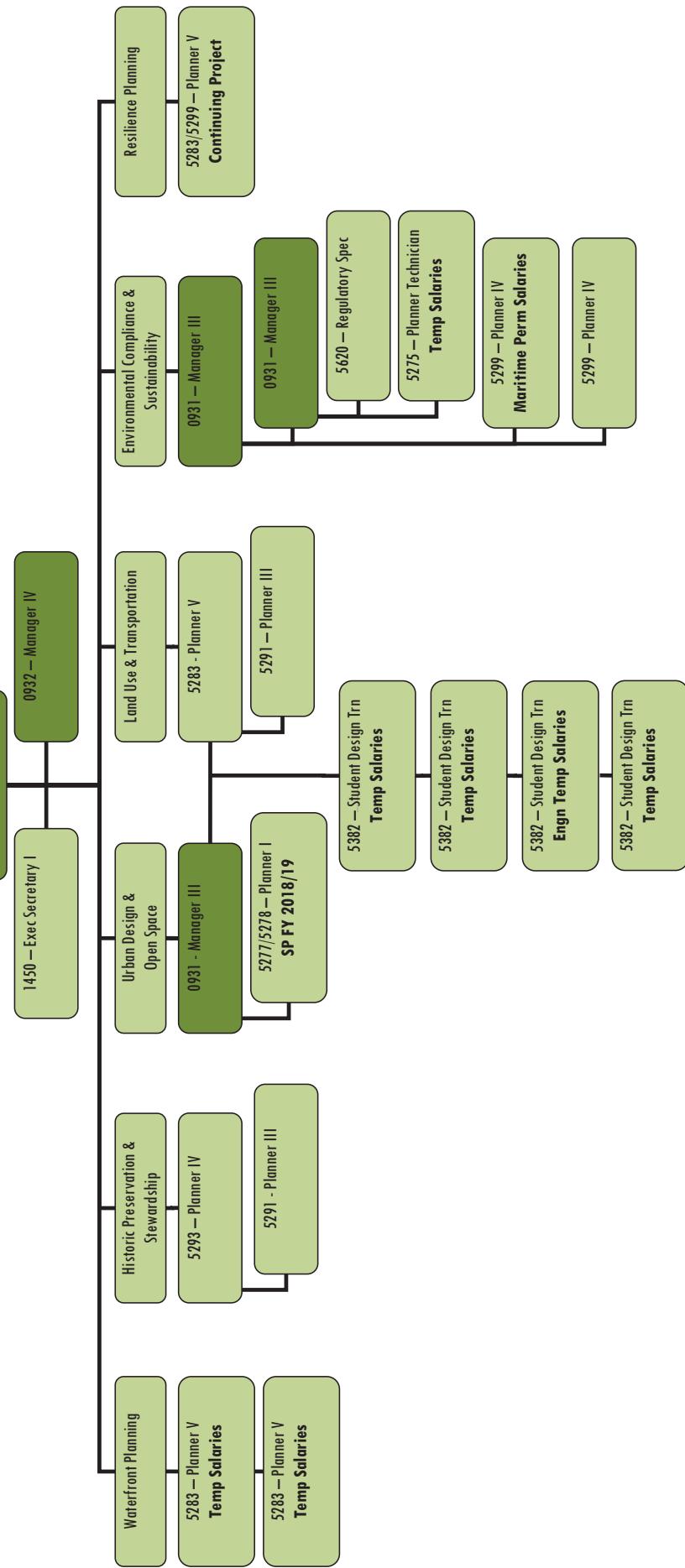
**Pier Repair Services
FY 2018/19**



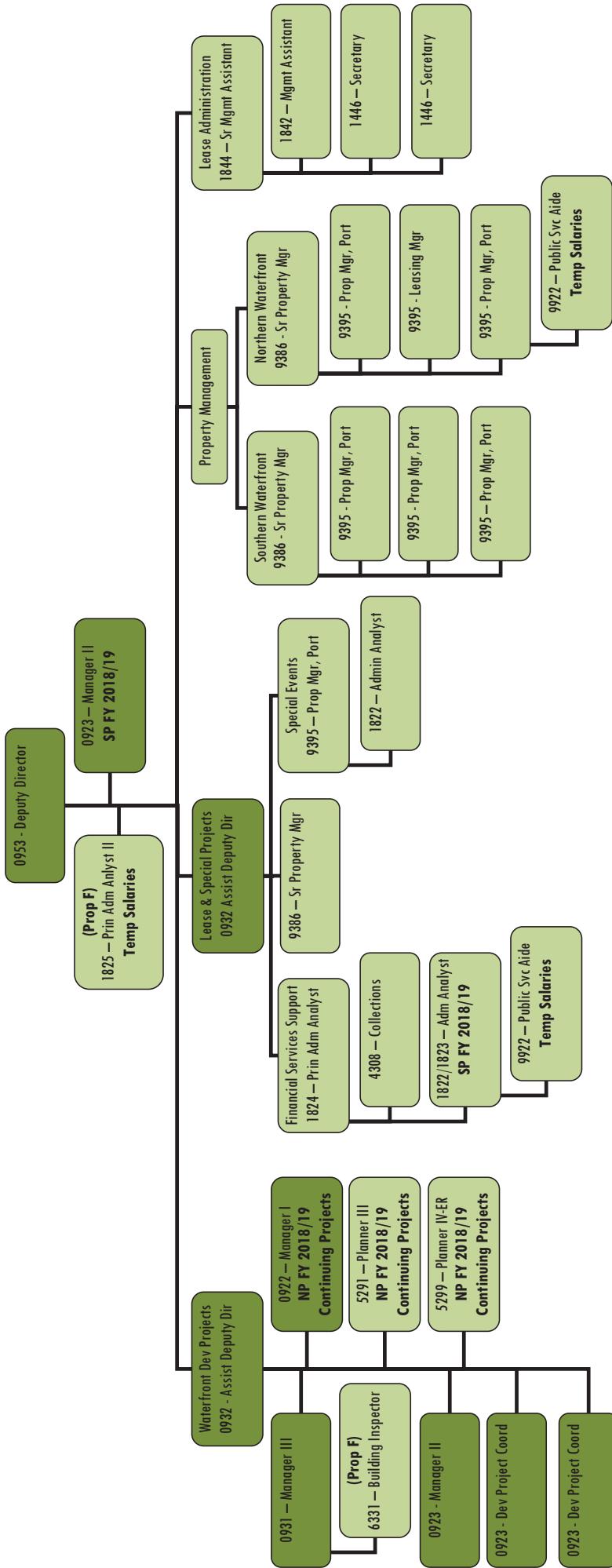
**Pier Repair Services
Pile Workers Section
FY 2018/19**



**Planning & Environment Division
FY 2018/19**



Real Estate & Development Division
FY 2018/19



DIVISION EXPENSE DETAIL, FY 2018-19

Character	Account	Account Title	Finance & Real Estate &						Grand Total
			Engineering	Executive	Administration	Maintenance	Environment	Development	
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 3,812,889	\$ 1,667,978	\$ 5,296,859	\$ 9,386,597	\$ 1,773,901	\$ 3,267,555	\$ 26,970,880
	509010	Premium Pay - Misc	\$ 90,587	\$ -	\$ 3,160	\$ 125,774	\$ 683	\$ 4,799	\$ 25,003
	511010	Overtime - Scheduled Misc	\$ 6,000	\$ -	\$ 5,800	\$ 472,587	\$ 2,475	\$ 578	\$ 3,042
		Subtotal, Salaries	\$ 3,909,476	\$ 1,667,978	\$ 5,305,819	\$ 9,984,958	\$ 1,776,376	\$ 3,275,396	\$ 27,686,365
5130Fringe	513010	Mandatory Fringe Benefits	\$ 1,397,854	\$ 556,054	\$ 4,295,716	\$ 4,113,635	\$ 667,911	\$ 605,636	\$ 1,281,980
		Subtotal, Salaries & Fringe	\$ 5,307,330	\$ 2,224,032	\$ 9,601,535	\$ 14,098,593	\$ 2,444,287	\$ 2,371,998	\$ 4,557,376
									\$ 40,605,151
5210NPSvcs	521030	Air Travel - Employees	\$ 6,000	\$ 15,000	\$ 3,650	\$ 816	\$ 11,700	\$ 2,100	\$ 7,200
	521050	Non-Air Travel - Employees	\$ 13,000	\$ 10,500	\$ 10,550	\$ 2,084	\$ 26,100	\$ 5,400	\$ 11,000
	522000	Training - Budget	\$ -	\$ -	\$ 112,000	\$ -	\$ -	\$ -	\$ 78,634
	523000	Employee Field Expenses-Budget	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 112,000
	524010	Membership Fees	\$ 8,300	\$ 35,200	\$ 2,000	\$ 1,100	\$ 42,300	\$ 4,100	\$ 4,000
	525000	Entertainment & Promotion Bdgt	\$ 3,500	\$ 189,000	\$ 2,100	\$ -	\$ 118,000	\$ 22,900	\$ 3,600
	527000	Prof & Specialized Svcs-Bdgt	\$ 190,000	\$ 250,000	\$ 539,000	\$ 10,500	\$ 1,100,000	\$ 1,500,000	\$ 100,000
	527610	Systems Consulting Services	\$ 20,000	\$ -	\$ 517,000	\$ -	\$ -	\$ -	\$ 537,000
	528000	Maint Svcs-Bldgs & Impvts-Bdg:	\$ -	\$ -	\$ -	\$ 33,054	\$ 1,086,935	\$ -	\$ 860,000
	528010	Scavenger Services	\$ -	\$ -	\$ -	\$ 235,946	\$ -	\$ -	\$ 235,946
	529000	Maint Svcs-Equipment-Budget	\$ 3,500	\$ -	\$ 6,300	\$ 83,000	\$ -	\$ -	\$ 92,800
	529110	Dp-Wp Equipment Maint	\$ -	\$ -	\$ 283,000	\$ -	\$ -	\$ -	\$ 283,000
	530000	Rents-Leases-Bldgs&Struct-Bdg	\$ -	\$ -	\$ -	\$ 16,400	\$ -	\$ -	\$ 2,950,000
	531000	Rents & Leases-Equipment-Bdg	\$ 500	\$ -	\$ -	\$ 82,300	\$ 7,000	\$ 500	\$ 140,300
	532000	Utilities Expenses-Budget	\$ -	\$ -	\$ -	\$ -	\$ 10,300	\$ -	\$ 700,000
	535000	Other Current Expenses - Bdgt	\$ 109,275	\$ 60,000	\$ 56,640	\$ 226,000	\$ 82,400	\$ 25,000	\$ 290,000
	535960	Software Licensing Fees	\$ -	\$ -	\$ 521,000	\$ -	\$ -	\$ -	\$ 521,000
	552000	Taxes, Licenses & Permits-Bdg	\$ 3,160	\$ -	\$ -	\$ 11,200	\$ 82,400	\$ 130,000	\$ 1,250
	553000	Judgements & Claims-Budget	\$ -	\$ -	\$ 501,700	\$ -	\$ -	\$ -	\$ 501,700
		Subtotal, Non-Personnel Services	\$ 357,235	\$ 559,700	\$ 2,558,940	\$ 702,400	\$ 2,567,135	\$ 1,690,000	\$ 4,974,050
									\$ 13,409,460
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 21,000	\$ 2,750	\$ 162,000	\$ 1,220,000	\$ 7,400	\$ 2,000	\$ 12,000
	549250	Minor Data Processing Equipment	\$ -	\$ -	\$ 156,000	\$ -	\$ -	\$ -	\$ 156,000
		Subtotal, Materials & Supplies	\$ 21,000	\$ 2,750	\$ 318,000	\$ 1,220,000	\$ 7,400	\$ 2,000	\$ 12,000
	5600CapOut	Equipment Purchase-Budget	\$ -	\$ -	\$ 180,126	\$ 408,358	\$ -	\$ -	\$ 588,484
	5700DebSvc	Debt Service-Budget	\$ -	\$ -	\$ 7,184,811	\$ -	\$ -	\$ -	\$ 7,184,811

DIVISION EXPENSE DETAIL, FY 2018-19

Character	Account	Account Title	Finance & Administration						Real Estate & Development			Grand Total
			Engineering	Executive	Administration	Maintenance	Environment	Development				
58100ThDep	581010 EF-Airport	\$ -	\$ 30,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
	581013 GF-PUC-Ueb	\$ 39,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,500
	581051 GF-PUC-Light Heat & Power	\$ -	\$ -	\$ -	\$ -	\$ 872,983	\$ -	\$ -	\$ 1,430,561	\$ -	\$ -	\$ 2,303,544
581065	Adm-Real Estate Special Svcs	\$ -	\$ -	\$ -	\$ 102,357	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,357
581066	Sr-DPW-Architecture	\$ -	\$ -	\$ -	\$ 55,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,600
581067	Sr-DPW-Building Repair	\$ -	\$ -	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,000
581068	Sr-DPW-Street Cleaning	\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
581070	GF-Board Of Supervisors	\$ -	\$ -	\$ 3,609	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,609
581071	Sr-DPW-Engineering	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
581078	Sr-DPW-Street Repair	\$ -	\$ -	\$ -	\$ 46,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,200
581080	Sr-Building Inspection	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
581081	Sr-DPW-Urban Forestry	\$ -	\$ -	\$ -	\$ 15,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,100
581130	GF-Con-Internal Audits	\$ -	\$ -	\$ 286,569	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 286,569
581140	DT Technology Projects	\$ -	\$ -	\$ 189,954	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189,954
581160	GF-Adm-General(AAO)	\$ -	\$ 153,737	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,737
581170	GF-Risk Management Svcs (AAO)	\$ -	\$ -	\$ 3,605,315	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,605,315
581210	DT Technology Infrastructure	\$ -	\$ -	\$ 664,751	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 664,751
581245	GF-CCN-Information System Ops	\$ -	\$ -	\$ 237,001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 237,001
581250	GF-City Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
581270	GF-City Attorney-Legal Service	\$ -	\$ 3,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,400,000
581280	DT SFGov TV Services	\$ -	\$ -	\$ 58,178	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,178
581325	DT Enterprise Tech Contracts	\$ -	\$ -	\$ 98,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,916
581330	GF-Bus & Ecn Dev	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
581360	DT Telecommunications Services	\$ -	\$ -	\$ 231,225	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 231,225
581370	GF-Environment	\$ -	\$ -	\$ -	\$ 58,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,121
581390	GF-Fire	\$ 437,469	\$ -	\$ 6,377	\$ -	\$ -	\$ 3,667,984	\$ -	\$ -	\$ 211,000	\$ -	\$ 4,316,453
581430	GF-HR-Equal Employment Opportuni	\$ -	\$ -	\$ 11,188	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,377
581450	GF-HR-Mgmt Training	\$ -	\$ -	\$ -	\$ 884,694	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,188
581460	GF-HR-Workers' Comp Claims	\$ -	\$ -	\$ -	\$ 17,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 884,694
581470	GF-HR-Client Svc-Recruit-Assess	\$ -	\$ -	\$ -	\$ 25,603	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,899
581480	GF-HR-Employee Relations	\$ -	\$ -	\$ -	\$ 7,032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,603
581490	GF-HR-Drug Testing	\$ -	\$ -	\$ -	\$ 198,113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,032
581500	GF-Human Rights Commission	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 198,113
581520	Ef-SFGitHub-Medical Service	\$ -	\$ -	\$ -	\$ 9,177	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
581560	GF-HR-Tuition Reimbursement W-O	\$ -	\$ -	\$ -	\$ 31,572	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,177
581660	GF-Chf-Youth Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,572

DIVISION EXPENSE DETAIL, FY 2018-19

Character	Account	Account Title	Finance & Administration						Real Estate & Development			Grand Total
			Engineering	Executive	Administration	Maintenance	Maritime	Environment	Planning & Development			
58100ThDep	581690	GF-Mayor'S Office Services	\$ -	\$ 16,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,646
581710	Is-Purch-Centrl Shop-AutoMaint		\$ -	\$ -	\$ 475	\$ 576,199	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 576,674
581740	Is-Purch-Centrl Shop-FuelStock		\$ -	\$ -	\$ -	\$ 113,178	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,178
581750	GF-Purch-General Office		\$ -	\$ -	\$ 100,674	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,674
581770	GF-Parking & Traffic		\$ -	\$ -	\$ 16,000	\$ -	\$ 15,000	\$ 83,600	\$ 1,030,000	\$ -	\$ -	\$ 1,144,600
581780	OCA-labor Standard Enforcement		\$ -	\$ -	\$ 22,599	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,599
581790	GF-Purch-Mail Services		\$ -	\$ -	\$ 3,598	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,598
581820	Is-Purch-Reproduction		\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 45,000
581830	GF-Police Security		\$ -	\$ -	\$ -	\$ 700,729	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,729
581860	GF-Real Estate Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
581880	GF-Rec & Park-Gardener		\$ -	\$ -	\$ 10,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000
581920	GF-HRC Surety Bond		\$ -	\$ -	\$ 69,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,720
591120	GR-Surety Bond (Transfer)		\$ -	\$ -	\$ 31,713	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,713
5910_OTO	Subtotal, Work Orders		\$ 516,969	\$ 3,725,383	\$ 5,952,258	\$ 2,210,449	\$ 5,306,696	\$ 288,600	\$ 2,671,561	\$ 20,671,916		
GRAND TOTAL			\$ 6,202,534	\$ 6,511,865	\$ 25,795,670	\$ 18,639,800	\$ 10,325,518	\$ 4,352,598	\$ 12,214,987	\$ 84,042,972		

DIVISION EXPENSE DETAIL, FY 2019-20

Character	Account	Account Title	Finance & Administration						Real Estate & Development		
			Engineering	Executive	Administration	Maintenance	Maritime	Environment	Planning & Development	Grand Total	
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 3,853,725	\$ 1,678,668	\$ 5,368,190	\$ 9,541,195	\$ 1,801,664	\$ 1,777,082	\$ 3,347,089	\$ 27,367,613	
	509010	Premium Pay - Misc	\$ 90,587	\$ -	\$ 3,160	\$ 125,774	\$ -	\$ 683	\$ 4,799	\$ 225,003	
	511010	Overtime - Scheduled Misc	\$ 6,000	\$ -	\$ 5,800	\$ 472,587	\$ 2,475	\$ 578	\$ 3,042	\$ 490,482	
		Subtotal, Salaries	\$ 3,950,312	\$ 1,678,668	\$ 5,534,244	\$ 10,139,556	\$ 1,804,139	\$ 1,778,343	\$ 3,354,930	\$ 28,083,098	
5130Fringe	513010	Mandatory Fringe Benefits	\$ 1,435,376	\$ 569,581	\$ 4,464,186	\$ 4,254,698	\$ 690,853	\$ 622,322	\$ 1,327,049	\$ 13,364,065	
		Subtotal, Salaries & Fringe	\$ 5,385,688	\$ 2,248,249	\$ 9,998,430	\$ 14,394,254	\$ 2,494,992	\$ 2,400,665	\$ 4,681,979	\$ 41,447,163	
5210NPSvcs	521030	Air Travel - Employees	\$ 6,000	\$ 15,000	\$ 4,050	\$ 816	\$ 12,300	\$ 2,100	\$ 7,200	\$ 47,466	
	521050	Non-Air Travel - Employees	\$ 13,000	\$ 10,500	\$ 10,550	\$ 2,084	\$ 26,900	\$ 5,400	\$ 11,400	\$ 79,834	
	522000	Training - Budget	\$ -	\$ -	\$ 112,000	\$ -	\$ -	\$ -	\$ -	\$ 112,000	
	523000	Employee Field Expenses-Budget	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000	
	524010	Membership Fees	\$ 8,300	\$ 36,200	\$ 2,000	\$ 1,100	\$ 42,900	\$ 4,100	\$ 3,800	\$ 98,400	
	525000	Entertainment & Promotion Bdgt	\$ 3,500	\$ 189,000	\$ 2,100	\$ -	\$ 120,000	\$ 23,300	\$ 1,000	\$ 338,900	
	527000	Prof & Specialized Svcs-Bdgt	\$ 190,000	\$ 250,000	\$ 539,000	\$ 10,500	\$ 1,100,000	\$ 550,000	\$ 100,000	\$ 2,739,500	
	527610	Systems Consulting Services	\$ 20,000	\$ -	\$ 282,000	\$ -	\$ -	\$ -	\$ -	\$ 302,000	
	528000	Maint Svcs-Bldgs & Impvts-Bdg:	\$ -	\$ -	\$ -	\$ 33,054	\$ 1,115,670	\$ -	\$ 865,000	\$ 2,013,724	
	528010	Scavenger Services	\$ -	\$ -	\$ -	\$ 235,946	\$ -	\$ -	\$ -	\$ 235,946	
	529000	Maint Svcs-Equipment-Budget	\$ 3,500	\$ -	\$ 6,300	\$ 83,000	\$ -	\$ -	\$ -	\$ 92,800	
	529110	Dp-Wp Equipment Maint	\$ -	\$ -	\$ 279,000	\$ -	\$ -	\$ -	\$ -	\$ 279,000	
	530000	Rents-Leases-Bldgs&Struct-Bdg	\$ -	\$ -	\$ -	\$ 16,400	\$ -	\$ -	\$ 2,950,000	\$ 2,966,400	
	531000	Rents & Leases-Equipment-Bdg	\$ 500	\$ -	\$ -	\$ 82,300	\$ 7,000	\$ 500	\$ 55,000	\$ 145,300	
	532000	Utilities Expenses-Budget	\$ -	\$ -	\$ -	\$ -	\$ 10,300	\$ -	\$ 750,000	\$ 760,300	
	535000	Other Current Expenses - Bdgt	\$ 88,275	\$ 60,000	\$ 57,740	\$ 184,725	\$ 82,400	\$ 25,000	\$ 290,000	\$ 788,140	
	535960	Software Licensing Fees	\$ -	\$ -	\$ 527,550	\$ -	\$ -	\$ -	\$ -	\$ 527,550	
	552000	Taxes, Licenses & Permits-Bdg	\$ -	\$ -	\$ -	\$ 11,200	\$ 82,400	\$ 30,000	\$ 1,250	\$ 124,850	
	553000	Judgements & Claims-Budget	\$ -	\$ -	\$ 501,700	\$ -	\$ -	\$ -	\$ -	\$ 501,700	
		Subtotal, Non-Personnel Services	\$ 333,075	\$ 560,700	\$ 2,327,990	\$ 661,125	\$ 2,599,870	\$ 640,400	\$ 5,034,650	\$ 12,157,810	
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 21,000	\$ 2,750	\$ 165,000	\$ 1,220,000	\$ 7,400	\$ 2,000	\$ 12,000	\$ 1,430,150	
	549250	Minor Data Processing Equipment	\$ -	\$ -	\$ 168,105	\$ -	\$ -	\$ -	\$ -	\$ 168,105	
		Subtotal, Materials & Supplies	\$ 21,000	\$ 2,750	\$ 333,105	\$ 1,220,000	\$ 7,400	\$ 2,000	\$ 12,000	\$ 1,598,255	
5600CapOut	560000	Equipment Purchase-Budget	\$ -	\$ -	\$ 153,363	\$ 217,558	\$ -	\$ -	\$ -	\$ 370,921	
	5700DebSvc	570000	Debt Service-Budget	\$ -	\$ -	\$ 7,178,231	\$ -	\$ -	\$ -	\$ 7,178,231	
58100thDep	581010	EF-Airport	\$ -	\$ 30,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 80,000	
	581013	GF-PUC-Ueb	\$ 39,500	\$ -	\$ -	\$ -	\$ 892,586	\$ -	\$ -	\$ 39,500	
	581051	GF-PUC-Light Heat & Power	\$ -	\$ -	\$ -	\$ 106,968	\$ -	\$ -	\$ -	\$ 106,968	
	581065	Adm-Real Estate Special Svcs	\$ -	\$ -	\$ -	\$ 55,600	\$ -	\$ -	\$ -	\$ 55,600	
	581066	Sr-DPW-Architecture	\$ -	\$ -	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ 42,000	
	581067	Sr-DPW-Building Repair	\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ 275,000	
	581068	Sr-DPW-Street Cleaning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

DIVISION EXPENSE DETAIL, FY 2019-20

Character	Account	Account Title	Finance & Engineering						Real Estate & Development			Grand Total
			Executive	Administration	Maintenance	Maritime	Environment	Development				
58100Dep	581070	GF-Board Of Supervisors	\$ 20,000	\$ -	\$ 3,609	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,609	\$ 20,000
	581071	Sr-DPW-Engineering	\$ -	\$ -	\$ -	\$ 46,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,200
	581078	Sr-DPW-Street Repair	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
	581080	Sr-Building Inspection	\$ -	\$ -	\$ -	\$ 15,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,100
	581081	Sr-DPW-Urban Forestry	\$ -	\$ -	\$ 227,324	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 227,324
	581130	GF-Con-Internal Audits	\$ -	\$ -	\$ 189,954	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189,954
	581140	DT Technology Projects	\$ -	\$ 153,737	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,737
	581160	GF-Adm-General(AAO)	\$ -	\$ -	\$ 3,883,306	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,883,306
	581170	GF-Risk Management Svcs (AAO)	\$ -	\$ -	\$ 657,546	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 657,546
	581210	DT Technology Infrastructure	\$ -	\$ -	\$ 238,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238,250
	581245	GF-CNN-Information System Ops	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
	581250	GF-City Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,400,000
	581270	GF-City Attorney-Legal Service	\$ -	\$ -	\$ 58,178	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,178
	581280	DT SFGov TV Services	\$ -	\$ -	\$ 101,883	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101,883
	581325	DT Enterprise Tech Contracts	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
	581330	GF-Bus & Ecn Dev	\$ -	\$ -	\$ 241,932	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 241,932
	581360	DT Telecommunications Services	\$ -	\$ -	\$ 58,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,121
	581370	GF-Environment	\$ 439,972	\$ -	\$ -	\$ 3,752,712	\$ -	\$ -	\$ 217,000	\$ -	\$ -	\$ 4,409,684
	581390	GF-Fire	\$ -	\$ -	\$ 6,377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,377
	581430	GF-HR-Equal Employment Opportuni	\$ -	\$ -	\$ 11,188	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,188
	581450	GF-HR-Mgmt Training	\$ -	\$ -	\$ 912,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 912,916
	581460	GF-HR-Workers' Comp Claims	\$ -	\$ -	\$ 17,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,899
	581470	GF-HR-Client Svc-Recruit-Assess	\$ -	\$ -	\$ 25,603	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,603
	581480	GF-HR-Employee Relations	\$ -	\$ -	\$ 7,032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,032
	581490	GF-HR-Drug Testing	\$ -	\$ -	\$ 205,523	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205,523
	581500	GF-Human Rights Commission	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
	581520	Ef-SFGH-Medical Service	\$ -	\$ -	\$ 9,177	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,177
	581560	GF-HR-Tuition Reimbursement W-O	\$ -	\$ -	\$ 31,572	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,572
	581660	GF-Chf-Youth Works	\$ -	\$ 16,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,646
	581690	GF-Mayor'S Office Services	\$ -	\$ -	\$ 487	\$ 590,961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 591,448
	581710	Is-Purch-Centr'l Shop-AutoMaint	\$ -	\$ -	\$ -	\$ 120,277	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,277
	581740	Is-Purch-Centr'l Shop-FuelStock	\$ -	\$ -	\$ 102,484	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,484
	581750	GF-Purch-General Office	\$ -	\$ -	\$ 16,000	\$ -	\$ 15,000	\$ 83,600	\$ 1,030,000	\$ 1,144,600	\$ 1,144,600	
	581770	GF-Parking & Traffic	\$ -	\$ -	\$ 22,599	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,599
	581780	OCA-Labor Standard Enforcement	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
	581790	GF-Purch-Mail Services	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
	581820	Is-Purch-Reproduction	\$ -	\$ -	\$ -	\$ 704,599	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 704,599
	581830	GF-Police Security	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
	581860	GF-Real Estate Services	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
	581880	GF-Rec & Park-Gardener	\$ -	\$ -	\$ 69,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,720
	581920	GF-HRC Surety Bond	\$ -	\$ -	\$ 31,713	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,713
5910_OTO	591120	OTO To 2S/GSF-General Svcs Fd	\$ 519,472	\$ 3,725,383	\$ 6,198,356	\$ 2,265,143	\$ 5,414,897	\$ 258,600	\$ 2,709,685	\$ 21,081,536	\$ 83,833,916	
		Subtotal, Work Orders										
		GRAND TOTAL	\$ 6,259,235	\$ 6,537,082	\$ 26,179,475	\$ 18,758,080	\$ 10,517,159	\$ 3,301,665	\$ 12,438,314	\$ 83,833,916		

ENGINEERING DIVISION FY 2018-19 & 2019-20 BUDGET

The Engineering Division provides project and construction management, engineering design, facility inspection, contracting, code compliance review and permitting services for all of the Port's facilities including piers, structures, buildings, cranes, utilities, public and private areas, development projects, streets and walkways. The Engineering Division assists and coordinates with other city departments to assure an appropriate transition between the City and the property in the Port's jurisdiction.

BUDGET DETAILS

The Chief Harbor Engineer oversees the Engineering Division functions for the Permits and Engineering sections. The Operating budget funding levels identified below are broken out into four categories: Personnel, Non-Personnel Services, Materials & Supplies, and Work Orders. The FY 2018-19 Budget totals \$6,202,534, and the FY 2019-20 Budget totals \$6,348,810. Funding levels by Account are outlined below under each fiscal year.

PERSONNEL

Personnel costs include salaries and fringe benefits.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Misc-Regular	Permanent salaries	\$ 3,792,716	\$ 3,812,889	\$ 3,853,725
	Premium Pay	\$ 90,587	\$ 90,587	\$ 90,587
	Overtime	\$ 6,000	\$ 6,000	\$ 6,000
Fringe	Mandatory Fringe Benefits	\$ 1,224,622	\$ 1,397,854	\$ 1,435,376
	PERSONNEL SUBTOTAL	\$ 5,113,925	\$ 5,307,330	\$ 5,385,688

NON-PERSONNEL SERVICES

Non-Personnel Services costs include many spending categories, including travel, memberships, professional services, advertising, and printing. Specific line items are identified in the "Description" column below. For a detailed list of travel and memberships, please see the Portwide travel and memberships tables at the end of this book.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Air Travel - Employees	Engineering, Air travel costs for staff to attend training and certification events	\$ 670	\$ 5,200	\$ 5,200

ENGINEERING DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Air Travel - Employees	Permits, Air travel costs for staff to attend training and certification events	\$ 900	\$ 800	\$ 800
Non-Air Travel - Employees	Engineering, Non-Air costs staff to attend training and certification events	\$ 1,330	\$ 8,000	\$ 8,000
	Permits, Non-Air travel costs for staff to attend training and certification events	\$ 2,100	\$ 5,000	\$ 5,000
Membership Fees	Engineering, Membership fees budget	\$ 4,300	\$ 8,100	\$ 8,100
	Permits, Membership fees budget	\$ 2,000	\$ 200	\$ 200
Entertainment & Promotion Bdgt	Engineering, Annual engineering retreat expenses	\$ 1,000	\$ 3,000	\$ 3,000
	Permits, town hall and public meetings, business meals	\$ 500	\$ 500	\$ 500
Prof & Specialized Svcs-Bdgt	Engineering, Contract Solicitation Services	\$ 50,000	\$ 50,000	\$ 50,000
	Engineering, Illinois Street Bridge Maintenance	\$ 65,000	\$ 65,000	\$ 65,000
	Engineering, Shoreside Power Maintenance	\$ 75,000	\$ 75,000	\$ 75,000
Systems Consulting Services	Engineering, Systems consulting services	\$ -	\$ 20,000	\$ 20,000
Maint Svcs-Equipment-Budget	Engineering, Maintenance services for equipment	\$ 2,500	\$ 2,500	\$ 2,500
	Permits, Maintenance services for equipment	\$ 1,000	\$ 1,000	\$ 1,000
Rents & Leases-Equipment-Bdgt	Engineering, Rents and leases	\$ 250	\$ 250	\$ 250
	Permits, Rents and leases	\$ 250	\$ 250	\$ 250
	Engineering, Advertising for RFPs, RFQs, construction contracts, and informal contracts	\$ 15,000	\$ 35,000	\$ 35,000
Other Current Expenses - Bdgt	Engineering, Annual escrow services for shoreside power equipment at Pier 27	\$ 1,500	\$ 1,500	\$ 1,500
	Engineering, Freight for document messenger services, shipping, and freight charges for RFPs, plans and specifications	\$ 1,000	\$ 200	\$ 76,775
	Engineering, Printing for large documents such as RFPs	\$ -	\$ 9,500	\$ 9,500
	Engineering, Subscription services: ASTM standards online	\$ 1,625	\$ 7,700	\$ 7,700
	Engineering, Subscription services: national fire codes subscription service web based for one user	\$ 875	\$ 875	\$ 875

**ENGINEERING DIVISION
FY 2018-19 & 2019-20 BUDGET**

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Other Current Expenses - Bdgt	Permits, Credit card processing fees	\$ -	\$ 12,000	\$ 12,000
	Permits, Printing for new code documents and other materials related to permitting	\$ -	\$ 9,000	\$ -
	Permits, Printing for plans, binding, photo processing, mounting, reductions, enlargements, offset printing, and graphics	\$ 10,000	\$ 10,000	\$ 10,000
	Permits, Subscriptions for: technical journals, magazines, and books; updated building, plumbing, mechanical, and electrical code books; and updated standard specifications	\$ 2,500	\$ 2,500	\$ 2,500
	Engineering, Subscription services: 3-year cyclical cost to update Building Codes	\$ 8,000	\$ 21,000	\$ 22,000
	Engineering, Periodic renewals of certificates	\$ 2,000	\$ -	\$ -
Taxes, Licenses & Permits-Bdgt	Permits, Professional Licenses for Civil Engineers, Architects, Mechanical Engineers, Electrical Engineers, Structural Engineers	\$ 1,000	\$ 3,160	\$ -
	NON-PERSONNEL SUBTOTAL \$	250,300	\$ 357,235	\$ 422,650

MATERIALS & SUPPLIES

The Materials & Supplies budget covers a variety of needs, outlined as line items below.

Account Title	Description	FY 2017-18	FY 2018-19	Budget
Materials & Supplies-Budget	Engineering, Data processing - ergonomic items and peripherals	\$ 500	\$ 500	\$ 500
	Engineering, Emergency operations-related supplies	\$ 750	\$ 750	\$ 750
	Engineering, Fuels & Lubricants	\$ 2,500	\$ 2,500	\$ 2,500
	Engineering, Minor furnishings (e.g. file cabinets, adjustable chairs, etc.)	\$ 500	\$ 500	\$ 500
	Engineering, Other equipment maintenance supplies: maintain plotter, fax, copier machines	\$ 500	\$ 500	\$ 500
	Engineering, Technical engineering books	\$ 2,300	\$ 2,300	\$ 2,300

ENGINEERING DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Materials & Supplies-Budget	Engineering, Other office supplies: for contracts, agreements, property maps, blueprint paper, drafting/surveying supplies	\$ 4,000	\$ 4,000	\$ 4,000
	Engineering, Three digital cameras, memory cards, and camera cases	\$ 1,950	\$ 1,950	\$ 1,950
	Permits, Other office supplies: for contracts, agreements, property maps, blueprint paper, drafting/surveying supplies, etc.	\$ 1,000	\$ 1,000	\$ 1,000
	Permits, Survey equipment and supplies	\$ 7,000	\$ 7,000	\$ 7,000
	MATERIALS AND SUPPLIES SUBTOTAL \$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000

WORK ORDERS

The Engineering division has four Work Orders to other departments, listed below, with the Fire Department, the Public Utilities Commission, the Department of Building Inspection, and the Department of Public Works.

Account Title	Description	FY 2017-18	FY 2018-19	Budget
GF-PUC-Ueb	Engineering, Three student interns through the Project Pull program	\$ 39,500	\$ 39,500	\$ 39,500
Sr-DPW-Engineering	Engineering, Department of Building Inspection services to provide plan review and field inspection services in accordance with the San Francisco Building Code	\$ 20,000	\$ 20,000	\$ 20,000
Sr-Building Inspection	Engineering, As-needed geotechnical, mechanical, and electrical professional services for specialty and emergency projects	\$ 20,000	\$ 20,000	\$ 20,000
GF-Fire	Permits, Fire Inspectors	\$ -	\$ 437,469	\$ 439,972
	WORK ORDERS SUBTOTAL \$ 79,500	\$ 79,500	\$ 516,969	\$ 519,472
	ENGINEERING OPERATING BUDGET TOTAL \$ 5,464,725	\$ 5,464,725	\$ 6,202,534	\$ 6,348,810

ENGINEERING DIVISION FY 2018-19 SECTION DETAIL

Character	Account ID	Account Title	Engineering	Permits	Total
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 3,097,728	\$ 715,161	\$ 3,812,889
	509010	Premium Pay - Misc	\$ 70,587	\$ 20,000	\$ 90,587
	511010	Overtime - Scheduled Misc	\$ 1,000	\$ 5,000	\$ 6,000
		Salaries Subtotal	\$ 3,169,315	\$ 740,161	\$ 3,909,476
5130Fringe	513010	Mandatory Fringe Benefits	\$ 1,112,681	\$ 285,173	\$ 1,397,854
		Salaries & Fringe Total	\$ 4,281,996	\$ 1,025,334	\$ 5,307,330
5210NPSvcs	521030	Air Travel - Employees	\$ 5,200	\$ 800	\$ 6,000
	521050	Non-Air Travel - Employees	\$ 8,000	\$ 5,000	\$ 13,000
	524010	Membership Fees	\$ 8,100	\$ 200	\$ 8,300
	525000	Entertainment & Promotion Bdgt	\$ 3,000	\$ 500	\$ 3,500
	527000	Prof & Specialized Svcs-Bdgt	\$ 190,000		\$ 190,000
	527610	Systems Consulting Services	\$ 20,000		\$ 20,000
	529000	Maint Svcs-Equipment-Budget	\$ 2,500	\$ 1,000	\$ 3,500
	531000	Rents & Leases-Equipment-Bdgt	\$ 250	\$ 250	\$ 500
	535000	Other Current Expenses - Bdgt	\$ 75,775	\$ 33,500	\$ 109,275
	552000	Taxes, Licenses & Permits-Bdgt	\$ -	\$ 3,160	\$ 3,160
		Non-Personnel Subtotal	\$ 312,825	\$ 44,410	\$ 357,235
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 13,000	\$ 8,000	\$ 21,000
5810OthDep	581013	GF-PUC-Ueb	\$ 39,500		\$ 39,500
	581071	Sr-DPW-Engineering	\$ 20,000		\$ 20,000
	581080	Sr-Building Inspection	\$ 20,000		\$ 20,000
	581390	GF-Fire		\$ 437,469	\$ 437,469
		Work Orders Subtotal	\$ 79,500	\$ 437,469	\$ 516,969
		FY 2018-19 TOTAL	\$ 4,687,321	\$ 1,515,213	\$ 6,202,534

ENGINEERING DIVISION FY 2019-20 SECTION DETAIL

Character	Account ID	Account Title	Engineering	Permits	Total
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 3,133,063	\$ 720,662	\$ 3,853,725
	509010	Premium Pay - Misc	\$ 70,587	\$ 20,000	\$ 90,587
	511010	Overtime - Scheduled Misc	\$ 1,000	\$ 5,000	\$ 6,000
		Salaries Subtotal	\$ 3,204,650	\$ 745,662	\$ 3,950,312
5130Fringe	513010	Mandatory Fringe Benefits	\$ 1,143,242	\$ 292,134	\$ 1,435,376
		Salaries & Fringe Total	\$ 4,347,892	\$ 1,037,796	\$ 5,385,688
5210NPSvcs	521030	Air Travel - Employees	\$ 5,200	\$ 800	\$ 6,000
	521050	Non-Air Travel - Employees	\$ 8,000	\$ 5,000	\$ 13,000
	524010	Membership Fees	\$ 8,100	\$ 200	\$ 8,300
	525000	Entertainment & Promotion Bdgt	\$ 3,000	\$ 500	\$ 3,500
	527000	Prof & Specialized Svcs-Bdgt	\$ 190,000		\$ 190,000
	527610	Systems Consulting Services	\$ 20,000		\$ 20,000
	529000	Maint Svcs-Equipment-Budget	\$ 2,500	\$ 1,000	\$ 3,500
	531000	Rents & Leases-Equipment-Bdgt	\$ 250	\$ 250	\$ 500
	535000	Other Current Expenses - Bdgt	\$ 153,350	\$ 24,500	\$ 177,850
		Non-Personnel Subtotal	\$ 390,400	\$ 32,250	\$ 422,650
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 13,000	\$ 8,000	\$ 21,000
5810OthDep	581013	GF-PUC-Ueb	\$ 39,500		\$ 39,500
	581071	Sr-DPW-Engineering	\$ 20,000		\$ 20,000
	581080	Sr-Building Inspection	\$ 20,000		\$ 20,000
	581390	GF-Fire		\$ 439,972	\$ 439,972
		Work Orders Subtotal	\$ 79,500	\$ 439,972	\$ 519,472
		FY 2019-20 TOTAL	\$ 4,830,792	\$ 1,518,018	\$ 6,348,810

ENGINEERING DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

ENGINEERING SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2019-20		Change from FY 18-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	%	Budget	Amount	%
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 2,929,001	\$ 3,196,665	\$ 3,111,003	\$ 3,097,728	\$ (13,275)	0%	\$ 3,133,063	\$ 35,335	1%				
	509010 Premium Pay - Misc	\$ 70,587	\$ 61,457	\$ 70,587	\$ 70,587	\$ -	0%	\$ 70,587	\$ -	0%				
	511010 Overtime - Scheduled Misc	\$ 1,000	\$ 414	\$ 1,000	\$ 1,000	\$ -	0%	\$ 1,000	\$ -	0%				
	Salaries Subtotal	\$ 3,000,588	\$ 3,260,309	\$ 3,182,590	\$ 3,169,315	\$ (13,275)	0%	\$ 3,204,650	\$ 35,335	1%				
5130Fringe	513010 Mandatory Fringe Benefits	\$ 1,034,234	\$ 1,172,394	\$ 1,124,699	\$ 1,112,681	\$ (12,018)	-1%	\$ 1,143,242	\$ 30,561	3%				
	Salaries & Fringe Total	\$ 4,034,822	\$ 4,432,703	\$ 4,307,289	\$ 4,281,996	\$ (25,293)	-1%	\$ 4,347,892	\$ 65,896	2%				
5210NPSvcs	521030 Air Travel - Employees	\$ 670	\$ 2,955	\$ 670	\$ 5,200	\$ 4,530	676%	\$ 5,200	\$ -	0%				
	521050 Non-Air Travel - Employees	\$ 1,330	\$ -	\$ 1,330	\$ 8,000	\$ 6,670	502%	\$ 8,000	\$ -	0%				
	522000 Training - Budget	\$ -	\$ 120	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
	524010 Membership Fees	\$ 4,300	\$ 6,730	\$ 4,300	\$ 8,100	\$ 3,800	88%	\$ 8,100	\$ -	0%				
	525000 Entertainment & Promotion Bdgt	\$ 1,000	\$ 1,104	\$ 1,000	\$ 3,000	\$ 2,000	200%	\$ 3,000	\$ -	0%				
	527000 Prof & Specialized Svcs-Bdgt	\$ 190,000	\$ 109,853	\$ 190,000	\$ 190,000	\$ -	0%	\$ 190,000	\$ -	0%				
	527610 Systems Consulting Services	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	100%	\$ 20,000	\$ -	0%				
	529000 Maint Svcs-Equipment-Budget	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ -	0%	\$ 2,500	\$ -	0%				
	531000 Rents & Leases-Equipment-Bdgt	\$ 250	\$ -	\$ 250	\$ 250	\$ -	0%	\$ 250	\$ -	0%				
	535000 Other Current Expenses - Bdgt	\$ 28,000	\$ 100,568	\$ 28,000	\$ 75,775	\$ 47,775	171%	\$ 153,350	\$ 77,575	102%				
	535960 Software Licensing Fees	\$ -	\$ 7,090	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
	552000 Taxes, Licenses & Permits-Bdgt	\$ 2,000	\$ 2,881	\$ 2,000	\$ -	\$ (2,000)	-100%	\$ -	\$ -	0%				
	Non-Personnel Subtotal	\$ 230,050	\$ 231,301	\$ 230,050	\$ 312,825	\$ 82,775	36%	\$ 390,400	\$ 77,575	25%				
5400Mat&Su	540000 Materials & Supplies-Budget	\$ 13,000	\$ 13,526	\$ 13,000	\$ 13,000	\$ -	0%	\$ 13,000	\$ -	0%				
	Materials & Supplies Subtotal	\$ 13,000	\$ 13,526	\$ 13,000	\$ 13,000	\$ -	0%	\$ 13,000	\$ -	0%				
5810OthDep	581013 GF-PL/C-Ueb	\$ 39,500	\$ 40,500	\$ 39,500	\$ 39,500	\$ -	0%	\$ 39,500	\$ -	0%				
	581071 Sr-DPW-Engineering	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ -	0%	\$ 20,000	\$ -	0%				
	581080 Sr-Building Inspection	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ -	0%	\$ 20,000	\$ -	0%				
	Work Orders Subtotal	\$ 79,500	\$ 40,500	\$ 79,500	\$ 79,500	\$ -	0%	\$ 79,500	\$ -	0%				
	ENGINEERING TOTAL	\$ 4,357,372	\$ 4,718,030	\$ 4,629,839	\$ 4,687,321	\$ 57,482	1%	\$ 4,830,792	\$ 143,471	3%				

ENGINEERING DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

PERMITS SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2019-20		Change from FY 18-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 513,929	\$ 529,489	\$ 681,713	\$ 715,161	\$ 33,448	5%	\$ 720,662	\$ 5,501	1%				
	509010 Premium Pay - Misc	\$ 20,000	\$ 25,243	\$ 20,000	\$ 20,000	\$ -	0%	\$ 20,000	\$ -	0%				
	511010 Overtime - Scheduled Misc	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	0%	\$ 5,000	\$ -	0%				
	Salaries Subtotal	\$ 538,929	\$ 554,733	\$ 706,713	\$ 740,161	\$ 33,448	5%	\$ 745,662	\$ 5,501	1%				
5130Fringe	513010 Mandatory Fringe Benefits	\$ 190,388	\$ 180,100	\$ 274,881	\$ 285,173	\$ 10,292	4%	\$ 292,134	\$ 6,961	2%				
	Salaries & Fringe Total	\$ 729,317	\$ 734,832	\$ 981,594	\$ 1,025,334	\$ 43,740	4%	\$ 1,037,796	\$ 12,462	1%				
5210NPSvcs	521030 Air Travel - Employees	\$ 900	\$ 332	\$ 900	\$ 800	\$ (100)	-11%	\$ 800	\$ -	0%				
	521050 Non-Air Travel - Employees	\$ 2,100	\$ -	\$ 2,100	\$ 5,000	\$ 2,900	138%	\$ 5,000	\$ -	0%				
	522000 Training - Budget	\$ -	\$ 130	\$ -	\$ -	\$ -	0%	\$ 800	\$ -	0%				
	524010 Membership Fees	\$ 2,000	\$ 150	\$ 2,000	\$ 200	\$ (1,800)	-90%	\$ 200	\$ -	0%				
	525000 Entertainment & Promotion Bdgt	\$ 500	\$ -	\$ 500	\$ 500	\$ -	0%	\$ 500	\$ -	0%				
	529000 Maint Sys-Equipment-Budget	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	0%	\$ 1,000	\$ -	0%				
	531000 Rents & Leases-Equipment-Bdgt	\$ 250	\$ -	\$ 250	\$ 250	\$ -	0%	\$ 250	\$ -	0%				
	535000 Other Current Expenses - Bdgt	\$ 12,500	\$ 10,270	\$ 12,500	\$ 33,500	\$ 21,000	168%	\$ 24,500	\$ (9,000)	-27%				
	552000 Taxes, Licenses & Permits-Bdgt	\$ 1,000	\$ -	\$ 1,000	\$ 3,160	\$ 2,160	216%	\$ -	\$ (3,160)	-100%				
	Non-Personnel Subtotal	\$ 20,250	\$ 10,882	\$ 20,250	\$ 44,410	\$ 24,160	119%	\$ 32,250	\$ (12,160)	-27%				
5400Mat&Su	540000 Materials & Supplies-Budget	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	\$ -	0%	\$ 8,000	\$ -	0%				
	Materials & Supplies Subtotal	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	\$ -	0%	\$ 8,000	\$ -	0%				
5600CapOut	560000 Equipment Purchase-Budget	\$ -	\$ 75,000	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
5810othDep	581390 GF-Fire	\$ -	\$ -	\$ 437,469	\$ 437,469	\$ 100%		\$ 439,972	\$ 2,503	1%				
	Work Orders Subtotal	\$ -	\$ -	\$ 437,469	\$ 437,469	100%		\$ 439,972	\$ 2,503	1%				
	PERMITS TOTAL	\$ 757,567	\$ 745,715	\$ 1,009,844	\$ 1,515,213	\$ 505,369	50%	\$ 1,518,018	\$ 2,805	0%				
	ENGINEERING DIVISION TOTAL	\$ 5,114,939	\$ 5,463,745	\$ 5,639,683	\$ 6,202,534	\$ 562,851	10%	\$ 6,348,810	\$ 146,276	2%				

EXECUTIVE DIVISION FY 2018-19 & 2019-20 BUDGET

The policies set by the Port Commission are implemented by the Port's Executive Director and staff. The Executive Director serves as chief executive of the Port, is appointed by the Mayor, serves at the pleasure of the Port Commission, and is charged with the management of all the offices and activities placed under the jurisdiction of the Port Commission. The Executive Director oversees the Executive Division functions for Communications, Special Projects and Legal support provided by the San Francisco City Attorney's Office.

BUDGET DETAILS

The Executive division includes the Executive, Communications, Special Projects, and Legal Services sections. The Operating budget funding levels identified below are broken out into four categories: Personnel, Non-Personnel Services, Materials & Supplies, and Work Orders. The FY 2018-19 Budget totals \$6,501,865 and the FY 2019-20 Budget totals \$6,527,082. Funding levels by Account are outlined below under each fiscal year.

PERSONNEL

Personnel costs include salaries and fringe benefits.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
Misc-Regular	Permanent Salaries	\$ 1,159,492	\$ 1,667,978
Fringe	Mandatory Fringe Benefits	\$ 393,122	\$ 556,054
	PERSONNEL SUBTOTAL	\$ 1,552,614	\$ 2,224,032
			\$ 2,248,249

NON-PERSONNEL SERVICES

Non-Personnel Services costs include many spending categories, including travel, memberships, professional services, advertising, and printing. Specific line items are identified in the "Description" column below. For a detailed list of travel and memberships, please see the Portwide travel and memberships tables at the end of this book.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
Air Travel - Employees	Executive, Air travel costs for the Executive Director and other staff	\$ 15,000	\$ 15,000
	Communications, Non-Air travel costs for Communications Manager	\$ 500	\$ 500
Non-Air Travel - Employees	Executive, Non-Air travel costs for the Executive Director and other staff	\$ 10,000	\$ 10,000
			\$ 10,000

EXECUTIVE DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Membership Fees	Communications, Membership fees budget	\$ 540	\$ 26,000	\$ 26,800
	Executive, General Port Membership Fees	\$ 25,410	\$ 9,200	\$ 9,400
Entertainment & Promotion Bdgt	Communications, Entertainment of visitors, including trade delegations and foreign and domestic officials	\$ 5,000	\$ 5,000	\$ 5,000
	Communications, Management and sponsorship of events services and facilities	\$ 206,000	\$ 106,000	\$ 106,000
	Communications, Photographic services for marketing Port Director and Commissioners	\$ 1,000	\$ 1,000	\$ 1,000
	Communications, Production, printing, and distribution costs for publications	\$ 35,000	\$ 20,000	\$ 20,000
	Communications, Promotional items	\$ 15,000	\$ 15,000	\$ 15,000
	Communications, San Francisco Chamber of Commerce Publications	\$ 2,000	\$ 2,500	\$ 2,500
	Executive, Giants Season Tickets	\$ 55,000	\$ 32,000	\$ 32,000
	Executive, Networking, entertainment, promotions, and marketing expenses to advance the Port	\$ -	\$ 6,000	\$ 6,000
Prof & Specialized Svcs-Bdgt	Communications, Consulting services: marketing to support Port events and initiatives	\$ 50,000	\$ 225,000	\$ 225,000
	Communications, Consulting services: website assessment and improvements	\$ -	\$ 25,000	\$ 25,000
Other Current Expenses - Bdgt	Communications, Advertising for the development and publication of promotional items	\$ 4,000	\$ 20,000	\$ 20,000
	Executive, Postage, messenger service, freight and express mail, etc.	\$ 16,000	\$ 30,000	\$ 30,000
	NON-PERSONNEL SUBTOTAL \$	440,450	\$ 549,700	\$ 550,700

EXECUTIVE DIVISION
FY 2018-19 & 2019-20 BUDGET

MATERIALS & SUPPLIES

The Materials & Supplies budget covers a variety of needs, outlined as line items below.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
Materials & Supplies-Budget	Communications, Minor furnishings and office supplies	\$ 3,000	\$ 2,000
	Executive, Executive staff minor furnishings and office supplies	\$ 750	\$ 750
	MATERIALS AND SUPPLIES SUBTOTAL	\$ 3,750	\$ 2,750

WORK ORDERS

The Executive division has six work orders to other departments, listed below, with the Airport, the City Administrator, the Office of Economic and Workforce Development, the City Attorney's office, and the Mayor's office.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
EF-Airport	Communications, Printing of annual Port calendar	\$ 30,000	\$ 30,000
	Communications, Promotion of events at the Port, including New Year's Eve and 4th of July	\$ -	\$ 95,000
GF-Adm-General(AAO)	Special Projects, Port's allocated budget support of the Capital Planning Program	\$ 58,737	\$ 58,737
	Executive, Services of the Office of Economic and Workforce Development (OEWD) for support in the solicitation and negotiations of major development projects	\$ 125,000	\$ 125,000
GF-Bus & Ecn Dev	Legal Services, In-house and outside counsel support	\$ 3,400,000	\$ 3,400,000
GF-City Attorney-Legal Service	Executive, Services of Sacramento legislative representatives	\$ 16,013	\$ 16,646
GF-Mayor's Office Services	WORK ORDERS SUBTOTAL	\$ 3,629,750	\$ 3,725,383
	EXECUTIVE OPERATING BUDGET TOTAL	\$ 5,626,564	\$ 6,501,865
			\$ 6,527,082

EXECUTIVE DIVISION FY 2018-19 SECTION DETAIL

Character	Account ID	Account Title	Comm-unications	Executive	Special Projects	Homeland Security	Legal Services	Total
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 237,990	\$ 1,028,610	\$ 385,394	\$ 15,984		\$ 1,667,978
5130Fringe	501030	Mandatory Fringe Benefits	\$ 95,476	\$ 346,257	\$ 123,947	\$ (9,626)		\$ 556,054
5210NPSvcs	521030	Air Travel - Employees	\$ 333,466	\$ 1,374,867	\$ 509,341	\$ 6,358		\$ 2,224,032
	521050	Non-Air Travel - Employees	\$ 500	\$ 10,000	\$ 15,000			\$ 15,000
	524010	Membership Fees	\$ 26,000	\$ 9,200				\$ 35,200
	525000	Entertainment & Promotion Bdgt	\$ 151,000	\$ 38,000				\$ 189,000
	527000	Prof & Specialized Svcs-Bdgt	\$ 250,000					\$ 250,000
	535000	Other Current Expenses - Bdgt	\$ 20,000	\$ 30,000				\$ 50,000
		Non-Personnel Subtotal	\$ 447,500	\$ 102,200				\$ 549,700
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 2,000	\$ 750				\$ 2,750
5810OthDep	581010	EF-Airport	\$ 30,000					\$ 30,000
	581160	GF-Adm-General(AAO)	\$ 95,000	\$ 58,737				\$ 153,737
	581270	GF-City Attorney-Legal Service	\$ 125,000					\$ 3,400,000
	581330	GF-Bus & Ecn Dev	\$ 16,646					\$ 125,000
	581690	GF-Mayor'S Office Services	\$ 141,646	\$ 58,737				\$ 16,646
		Work Orders Subtotal	\$ 125,000	\$ 1,619,463	\$ 568,078	\$ 6,358	\$ 3,400,000	\$ 3,725,383
		FY 2018-19 TOTAL	\$ 907,966	\$ 1,619,463	\$ 568,078	\$ 6,358	\$ 3,400,000	\$ 6,501,865

EXECUTIVE DIVISION FY 2019-20 SECTION DETAIL

Character	Account ID	Account Title	Comm-unications	Executive	Special Projects	Homeland Security	Legal Services	Total
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 239,741	\$ 1,035,783	\$ 387,782	\$ 15,362		\$ 1,678,668
5130Fringe	501030	Mandatory Fringe Benefits	\$ 98,155	\$ 354,325	\$ 127,334	\$ (10,233)		\$ 569,581
5210NPSvcs	521030	Air Travel - Employees	\$ 337,896	\$ 1,390,108	\$ 515,116	\$ 5,129		\$ 2,248,249
	521050	Non-Air Travel - Employees	\$ 500	\$ 10,000	\$ 15,000			\$ 15,000
	524010	Membership Fees	\$ 26,800	\$ 9,400				\$ 10,500
	525000	Entertainment & Promotion Bdgt	\$ 151,000	\$ 38,000				\$ 36,200
	527000	Prof & Specialized Svcs-Bdgt	\$ 250,000					\$ 189,000
	535000	Other Current Expenses - Bdgt	\$ 20,000	\$ 30,000				\$ 250,000
		Non-Personnel Subtotal	\$ 448,300	\$ 102,400				\$ 550,700
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 2,000	\$ 750				\$ 2,750
5810OthDep	581010	EF-Airport	\$ 30,000					\$ 30,000
	581160	GF-Adm-General(AAO)	\$ 95,000		\$ 58,737			\$ 153,737
	581270	GF-City Attorney-Legal Service						\$ 3,400,000
	581330	GF-Bus & Ecn Dev	\$ 125,000					\$ 125,000
	581690	GF-Mayor'S Office Services	\$ 16,646					\$ 16,646
		Work Orders Subtotal	\$ 125,000	\$ 141,646	\$ 58,737	\$ 3,400,000	\$ 3,725,383	
		FY 2019-20 TOTAL	\$ 913,196	\$ 1,634,904	\$ 573,853	\$ 5,129	\$ 3,400,000	\$ 6,527,082

EXECUTIVE DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

COMMUNICATIONS SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2019-20		Change from FY 18-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 225,679	\$ 264,650	\$ 231,359	\$ 237,990	\$ 6,631	3%	\$ 239,741	\$ 1,751	\$ 1,751	\$ 1,751	1%		
5130Fringe	Mandatory Fringe Benefits	\$ 86,856	\$ 101,915	\$ 92,914	\$ 95,476	\$ 2,562	3%	\$ 98,155	\$ 2,679	\$ 2,679	\$ 2,679	3%		
	Salaries & Fringe Total	\$ 312,535	\$ 366,564	\$ 324,273	\$ 333,466	\$ 9,193	3%	\$ 337,896	\$ 4,430	\$ 4,430	\$ 4,430	1%		
5210NPSvcs	521050 Non-Air Travel - Employees	\$ 500	\$ -	\$ 500	\$ 500	\$ -	0%	\$ 500	\$ -	\$ 500	\$ -	0%		
	523000 Employee Field Expenses-Budget	\$ 6	\$ 6	\$ 6	\$ 6	\$ -	0%	\$ 6	\$ -	\$ 6	\$ -	0%		
	524010 Membership Fees	\$ 540	\$ 20,080	\$ 540	\$ 26,000	\$ 25,460	4715%	\$ 26,800	\$ 800	\$ 26,800	\$ 800	3%		
	525000 Entertainment & Promotion Bdgt	\$ 264,000	\$ 114,857	\$ 264,000	\$ 151,000	\$ (113,000)	-43%	\$ 151,000	\$ -	\$ 151,000	\$ -	0%		
	527000 Prof & Specialized Svcs-Bdgt	\$ 50,000	\$ 120,531	\$ 50,000	\$ 250,000	\$ 200,000	400%	\$ 250,000	\$ -	\$ 250,000	\$ -	0%		
	528010 Scavenger Services	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%		
	535000 Other Current Expenses - Bdgt	\$ 4,000	\$ 16,892	\$ 4,000	\$ 20,000	\$ 16,000	400%	\$ 20,000	\$ -	\$ 20,000	\$ -	0%		
	552000 Taxes, Licenses & Permits-Bdgt	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%		
	Non-Personnel Subtotal	\$ 230,050	\$ 231,301	\$ 230,050	\$ 312,825	\$ 82,775	36%	\$ 390,400	\$ 77,575	\$ 77,575	\$ 77,575	25%		
5400Mat&Su	540000 Materials & Supplies-Budget	\$ 3,000	\$ 1,000	\$ 3,000	\$ 2,000	\$ (1,000)	-33%	\$ 2,000	\$ -	\$ 2,000	\$ -	0%		
	Materials & Supplies Subtotal	\$ 13,000	\$ 1,000	\$ 13,000	\$ 13,000	\$ -	0%	\$ 13,000	\$ -	\$ 13,000	\$ -	0%		
5810OthDep	581010 EF-Airport	\$ 30,000	\$ 55	\$ 30,000	\$ 30,000	\$ -	0%	\$ 30,000	\$ -	\$ 30,000	\$ -	0%		
	581160 GF-Adm-General(AAO)	\$ -	\$ -	\$ -	\$ 95,000	\$ 95,000	100%	\$ 95,000	\$ -	\$ 95,000	\$ -	0%		
	Work Orders Subtotal	\$ 79,500	\$ 40,500	\$ 79,500	\$ 79,500	\$ -	0%	\$ 79,500	\$ -	\$ 79,500	\$ -	0%		
	COMMUNICATIONS TOTAL	\$ 635,085	\$ 639,365	\$ 646,823	\$ 738,791	\$ 91,968	14%	\$ 820,796	\$ 82,005	\$ 820,796	\$ 82,005	11%		

EXECUTIVE DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

EXECUTIVE SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2019-20		Change from FY 18-19	
			Budget	Actual	Budget	Actual	Budget	Amount	%	Budget	Amount	Budget	Amount	%
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 384,338	\$ 370,093	\$ 535,795	\$ 1,028,610	\$ 492,815	92%	\$ 1,035,783	\$ 7,173	1%				
5130Fringe	Mandatory Fringe Benefits	\$ 135,663	\$ 108,715	\$ 203,199	\$ 346,257	\$ 143,058	70%	\$ 354,325	\$ 8,068	2%				
	Salaries & Fringe Total	\$ 520,001	\$ 478,808	\$ 738,994	\$ 1,374,867	\$ 635,873	86%	\$ 1,390,108	\$ 15,241	1%				
5210NPSvcs	521030 Air Travel - Employees	\$ 15,000	\$ 2,898	\$ 15,000	\$ 15,000	\$ -	0%	\$ 15,000	\$ -	0%				
	521050 Non-Air Travel - Employees	\$ 10,000	\$ 2,736	\$ 10,000	\$ 10,000	\$ -	0%	\$ 10,000	\$ -	0%				
	5220000 Training - Budget	\$ -	\$ 10,100	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
	523000 Employee Field Expenses-Budget	\$ -	\$ 68	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
	524010 Membership Fees	\$ 25,410	\$ 9,000	\$ 25,410	\$ 9,200	\$ (16,210)	-64%	\$ 9,400	\$ 200	2%				
	525000 Entertainment & Promotion Bdgt	\$ 55,000	\$ 124,127	\$ 55,000	\$ 38,000	\$ (17,000)	-31%	\$ 38,000	\$ -	0%				
	527000 Prof & Specialized Svcs-Bdgt	\$ -	\$ 1,482	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
	5350000 Other Current Expenses - Bdgt	\$ 15,000	\$ 27,230	\$ 16,000	\$ 30,000	\$ 14,000	88%	\$ 30,000	\$ -	0%				
	Non-Personnel Subtotal	\$ 20,250	\$ 10,882	\$ 20,250	\$ 44,410	\$ 24,160	119%	\$ 32,250	\$ (12,160)	-27%				
54000Mat&Su	540000 Materials & Supplies-Budget	\$ 750	\$ 21	\$ 750	\$ 750	\$ -	0%	\$ 750	\$ -	0%				
	Materials & Supplies Subtotal	\$ 750	\$ 21	\$ 750	\$ 750	\$ -	0%	\$ 750	\$ -	0%				
5810OthDep	581330 GF-Bus & Ecn Dev	\$ 125,000	\$ 54,011	\$ 125,000	\$ 125,000	\$ -	0%	\$ 125,000	\$ -	0%				
	581690 GF-Mayor'S Office Services	\$ 15,251	\$ 16,251	\$ 16,013	\$ 16,646	\$ 633	4%	\$ 16,646	\$ -	0%				
	Work Orders Subtotal	\$ 140,251	\$ 70,262	\$ 141,013	\$ 141,646	\$ 633	0%	\$ 141,646	\$ -	0%				
	EXECUTIVE TOTAL	\$ 681,252	\$ 559,973	\$ 901,007	\$ 1,561,673	\$ 660,666	73%	\$ 1,564,754	\$ 3,081	0%				

LEGAL SERVICES SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2019-20		Change from FY 18-19		
			Budget	Actual	Budget	Actual	Budget	Amount	%	Budget	Amount	Budget	Amount	%	
5210NPSvcs	5350000 Other Current Expenses - Bdgt	\$ -	\$ 6,995	\$ -	\$ -	\$ -	\$ -	0%	0%	\$ -	\$ -	\$ -	\$ -	0%	
	LEGAL SERVICES TOTAL	\$ 3,400,000	\$ 2,503,472	\$ 3,400,000	\$ 3,400,000	\$ 3,400,000	\$ 3,400,000	\$ -	0%	\$ 3,400,000	\$ -	0%	\$ 3,400,000	\$ -	
	SPECIAL PROJECTS SECTION														
Character	Account ID	Account Title	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	Change from FY 18-19	Change from FY 19-20	FY 2021-22	Change from FY 20-21	FY 2022-23	Change from FY 21-22	FY 2023-24	Change from FY 22-23
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 369,013	\$ 285,986	\$ 376,354	\$ 385,394	\$ 9,040	2%	\$ 387,782	\$ 2,388	1%					
5130Fringe	501030 Mandatory Fringe Benefits	\$ 113,291	\$ 113,350	\$ 120,911	\$ 123,947	\$ 3,036	3%	\$ 127,334	\$ 3,387	3%					
	Salaries & Fringe Total	\$ 482,304	\$ 399,336	\$ 497,265	\$ 509,341	\$ 58,737	-	\$ 515,116	\$ 58,737	-	0%	\$ 573,853	\$ 5,775	1%	
5810OthDep	581160 GF-Adm-General(AAO)	\$ 58,737	\$ 58,737	\$ 58,737	\$ 58,737	\$ -	0%	\$ 58,737	\$ -	0%					
	SPECIAL PROJECTS TOTAL	\$ 541,041	\$ 458,073	\$ 556,002	\$ 568,078	\$ 12,076	2%	\$ 573,853	\$ 5,775	1%					
	EXECUTIVE DIVISION TOTAL	\$ 5,257,378	\$ 4,167,877	\$ 5,503,832	\$ 6,501,865	\$ 998,033	18%	\$ 6,527,082	\$ 25,217	0%					

MARITIME DIVISION
FY 2018-19 & 2019-20 BUDGET

The Maritime Division is responsible for managing and marketing a wide array of maritime industries: cruise and cargo shipping, ship repair, commercial and sport fishing, ferry and excursion operations and other harbor services. The division promotes Port maritime facilities to potential and existing customers while ensuring compliance with federal security mandates and providing environmental stewardship. Areas of responsibility include cruise and cargo terminals, ferry terminals, shipyards and dry docks, Fisherman's Wharf and Hyde Street commercial fishing harbors, excursion terminals and harbor service facilities for pilots, tugboats, barges, layberthing and other ship services.

BUDGET DETAILS

The Maritime Division includes the Operations and Marketing sections, as well as the separate fund for South Beach Harbor. The Operating budget funding levels identified below are broken out into four categories: Personnel, Non-Personnel Services, Materials & Supplies, and Work Orders. The FY 2018-19 Budget totals \$10,325,518, and the FY 2019-20 Budget totals 10,517,289. Funding levels by Account are outlined below under each fiscal year.

PERSONNEL

Personnel costs include salaries and fringe benefits.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Misc- Regular	Permanent Salaries	\$ 1,580,810	\$ 1,773,901	\$ 1,801,664
	Overtime	\$ 2,475	\$ 2,475	\$ 2,475
Fringe	Mandatory Fringe Benefits	\$ 599,554	\$ 667,911	\$ 690,853
	PERSONNEL SUBTOTAL	\$ 2,182,839	\$ 2,444,287	\$ 2,494,992

NON-PERSONNEL SERVICES

Non-Personnel Services costs include many spending categories, including travel, memberships, professional services, advertising, and printing. Specific line items are identified in the "Description" column below. For a detailed list of travel and memberships, please see the Portwide travel and memberships tables at the end of this book.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Air Travel - Employees	Marketing, Air Travel costs for staff to attend conferences, marketing, and networking events	\$ 5,355	\$ 7,484	\$ 7,800
	Operations, Air Travel costs for staff to attend conferences, marketing, and networking events	\$ 3,900	\$ 3,900	\$ 4,200

MARITIME DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Non-Air Travel - Employees	Marketing, Non-Air Travel costs for staff to attend conferences, marketing, and networking events	\$ 18,316	\$ 19,200	\$ 19,700
	Operations, Non-Air Travel costs for staff to attend conferences, marketing, and networking events	\$ 13,145	\$ 6,900	\$ 7,200
Membership Fees	Marketing, Memberships in professional organizations	\$ 21,600	\$ 27,900	\$ 28,300
	Operations, Memberships in professional organizations	\$ 21,600	\$ 14,400	\$ 14,600
Entertainment & Promotion Bdgt	Marketing, Entertainment, promotions, and marketing expenses to advance the Port's maritime sectors	\$ 30,000	\$ 38,000	\$ 38,000
	Marketing, Management and Sponsorship of Events	\$ -	\$ 15,000	\$ 17,000
	Marketing, Operations entertainment, promotions, and marketing expenses	\$ 16,400	\$ 17,400	\$ 17,400
	Operations, Funding for sales support events	\$ 28,000	\$ 28,000	\$ 28,000
	Operations, Management and sponsorship of events	\$ 3,000	\$ 3,000	\$ 3,000
	Operations, Promotional items for advertising and public awareness	\$ 16,600	\$ 16,600	\$ 16,600
Prof & Specialized Svcs-Bdgt	Operations, Air Quality Plans for Cargo Terminals and Cruise Terminal	\$ 25,000	\$ 25,000	\$ 25,000
	Operations, Baseline Air Emissions Study for Maritime Traffic	\$ -	\$ 75,000	\$ 75,000
	Operations, Terminal Management Agreement for Cargo Terminal	\$ 2,575,000	\$ 600,000	\$ 600,000
	Operations, Terminal management and agreement, feasibility study for cargo terminal	\$ -	\$ 400,000	\$ 400,000
Maint Svcs-Bldgs & Impvts-Bdgt	Operations, On-site security support	\$ 40,000	\$ 1,086,935	\$ 1,115,670
Rents & Leases-Equipment-Bdgt	Operations, Equipment rentals supporting ferry operations	\$ 7,000	\$ 7,000	\$ 7,000
Utilities Expenses-Budget	Operations, Ferry Building utilities	\$ 10,300	\$ 10,300	\$ 10,300
Other Current Expenses - Bdgt	Operations, Freight for overnight courier and messenger	\$ 10,500	\$ 10,500	\$ 10,500
	Operations, Manifest Journal database subscription	\$ 11,000	\$ 11,000	\$ 11,000
	Operations, Other current expenses: signs to meet security regulations, signs and equipment for cruise and ferry operations	\$ 38,400	\$ 38,400	\$ 38,400
	Operations, Printing of Port's tariff revisions and maintenance of online tariff	\$ 10,500	\$ 10,500	\$ 10,500
	Operations, Subscriptions for trade press subscriptions, reports, and technical documents	\$ 12,000	\$ 12,000	\$ 12,000

MARITIME DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Taxes, Licenses & Permits-Bdg't	Operations, Annual permit fees for stormwater for Hyde Street Harbor	\$ 1,200	\$ 1,200	\$ 1,200
	Operations, Permit Fees for Regional Monitoring Program (dredging)	\$ 79,900	\$ 79,900	\$ 79,900
	Operations, Pier 35 event licenses	\$ 1,000	\$ 1,000	\$ 1,000
	Operations, Professional certification/license for Manager of Regulatory and Environmental Affairs: Registered Geologist	\$ 300	\$ 300	\$ 300
	NON-PERSONNEL SUBTOTAL	\$ 3,003,600	\$ 2,567,135	\$ 2,599,870

MATERIALS & SUPPLIES

The Materials & Supplies budget covers a variety of needs, outlined as line items below.

Account Title	Description	FY 2017-18	FY 2018-19	Budget
Materials & Supplies-Budget	Operations, Forms for special billing, control and audit forms required for Division's operations	\$ 500	\$ 500	\$ 500
	Operations, Fuel and lubricants for vehicles and boats	\$ 2,500	\$ 2,500	\$ 2,500
	Operations, Hardware for locks and other incidental hardware used by wharfingers	\$ 1,100	\$ 1,100	\$ 1,100
	Operations, Minor furnishings (e.g. file cabinets, adjustable chairs, etc.)	\$ 600	\$ 600	\$ 600
	Operations, Office supplies	\$ 1,200	\$ 1,200	\$ 1,200
	Operations, Safety expense supplies (e.e. life rings, ropes, safety kits, etc.)	\$ 1,500	\$ 1,500	\$ 1,500
	MATERIALS AND SUPPLIES SUBTOTAL	\$ 7,400	\$ 7,400	\$ 7,400

MARITIME DIVISION
FY 2018-19 & 2019-20 BUDGET

WORK ORDERS

The Maritime Division has five Work Orders to other departments, listed below, including with the Airport, the Fire Department, the SFMTA's Parking and Traffic Division, the Police Department, and the Public Utilities Commission.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
EF-Airport	Marketing, Reproduction services for Port marketing materials	\$ 50,000	\$ 50,000
GF-PUC-Light Heat & Power	Operations, Shoreside power support	\$ 471,174	\$ 872,983
GF-Fire	Operations, Fire boat	\$ -	\$ 3,667,984
GF-Parking & Traffic	Operations, Traffic and pedestrian patrol officers during full-turnaround cruise calls	\$ 15,000	\$ 15,000
GF-Police Security	Operations, Security requirements while cruise ships are in port	\$ 278,940	\$ 330,000
	Operations, Funding for non-cruise liaison police officers	\$ 389,730	\$ 370,729
	WORK ORDERS SUBTOTAL	\$ 1,204,844	\$ 5,306,696
	MARITIME OPERATING BUDGET TOTAL	\$ 6,398,683	\$ 10,325,518
			\$ 10,517,289

MARITIME DIVISION FY 2018-19 SECTION DETAIL

Character	Account ID	Account Title	Marketing	Operations	Total
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 773,975	\$ 999,926	\$ 1,773,901
	511010	Overtime - Scheduled Misc	\$	2,475	\$ 2,475
		Salaries Subtotal	\$ 773,975	\$ 1,002,401	\$ 1,776,376
5130Fringe	513010	Mandatory Fringe Benefits	\$ 268,486	\$ 399,425	\$ 667,911
		Salaries & Fringe Total	\$ 1,042,461	\$ 1,401,826	\$ 2,444,287
5210NPSvcs	521030	Air Travel - Employees	\$ 7,800	\$ 3,900	\$ 11,700
	521050	Non-Air Travel - Employees	\$ 19,200	\$ 6,900	\$ 26,100
	524010	Membership Fees	\$ 27,900	\$ 14,400	\$ 42,300
	525000	Entertainment & Promotion Bdgt	\$ 70,400	\$ 47,600	\$ 118,000
	527000	Prof & Specialized Svcs-Bdgt	\$	1,100,000	\$ 1,100,000
	528000	Maint Svcs-Bldgs & Impvts-Bdgt	\$ 1,086,935	\$ 1,086,935	
	531000	Rents & Leases-Equipment-Bdgt	\$	7,000	\$ 7,000
	532000	Utilities Expenses-Budget	\$	10,300	\$ 10,300
	535000	Other Current Expenses - Bdgt	\$	82,400	\$ 82,400
	552000	Taxes, Licenses & Permits-Bdgt	\$	82,400	\$ 82,400
		Non-Personnel Subtotal	\$ 125,300	\$ 2,441,835	\$ 2,567,135
5400Mat&Su	540000	Materials & Supplies-Budget	\$	7,400	\$ 7,400
58100thDep	581010	EF-Airport	\$ 50,000	\$ 50,000	
	581051	GF-PUC-Light Heat & Power	\$	872,983	\$ 872,983
	581390	GF-Fire	\$	3,667,984	\$ 3,667,984
	581770	GF-Parking & Traffic	\$	15,000	\$ 15,000
	581830	GF-Police Security	\$	700,729	\$ 700,729
		Work Orders Subtotal	\$ 50,000	\$ 5,256,696	\$ 5,306,696
		FY 2018-19 TOTAL	\$ 1,217,761	\$ 9,107,757	\$ 10,325,518

MARITIME DIVISION FY 2019-20 SECTION DETAIL

Character	Account ID	Account Title	Marketing	Operations	Total
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 779,423	\$ 1,022,241	\$ 1,801,664
	511010	Overtime - Scheduled Misc	\$	\$ 2,475	\$ 2,475
		Salaries Subtotal	\$ 779,423	\$ 1,024,716	\$ 1,804,139
5130Fringe	513010	Mandatory Fringe Benefits	\$ 274,278	\$ 416,575	\$ 690,853
		Salaries & Fringe Total	\$ 1,053,701	\$ 1,441,291	\$ 2,494,992
5210NPSvcs	521030	Air Travel - Employees	\$ 8,100	\$ 4,200	\$ 12,300
	521050	Non-Air Travel - Employees	\$ 19,700	\$ 7,200	\$ 26,900
	524010	Membership Fees	\$ 28,300	\$ 14,600	\$ 42,900
	525000	Entertainment & Promotion Bdgt	\$ 72,400	\$ 47,600	\$ 120,000
	527000	Prof & Specialized Svcs-Bdgt	\$	\$ 1,100,000	\$ 1,100,000
	528000	Maint Svcs-Bldgs & Impvts-Bdgt	\$ 1,115,670	\$ 1,115,670	
	531000	Rents & Leases-Equipment-Bdgt	\$	\$ 7,000	\$ 7,000
	532000	Utilities Expenses-Budget	\$	\$ 10,300	\$ 10,300
	535000	Other Current Expenses - Bdgt	\$	\$ 82,400	\$ 82,400
	552000	Taxes, Licenses & Permits-Bdgt	\$	\$ 82,400	\$ 82,400
		Non-Personnel Subtotal	\$ 128,500	\$ 2,471,370	\$ 2,599,870
5400Mat&Su	540000	Materials & Supplies-Budget	\$	\$ 7,400	\$ 7,400
58100thDep	581010	EF-Airport	\$ 50,000	\$ 50,000	
	581051	GF-PUC-Light Heat & Power	\$	\$ 892,586	\$ 892,586
	581390	GF-Fire	\$ 3,752,712	\$ 3,752,712	
	581770	GF-Parking & Traffic	\$	\$ 15,000	\$ 15,000
	581830	GF-Police Security	\$	\$ 704,599	\$ 704,599
		Work Orders Subtotal	\$ 50,000	\$ 5,364,897	\$ 5,414,897
		FY 2019-20 TOTAL	\$ 1,232,201	\$ 9,284,958	\$ 10,517,159

MARITIME DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

MARKETING SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19		Change from FY 18-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc Regular	\$ 736,074	\$ 712,181	\$ 753,339	\$ 773,975	\$ 20,636	3%	\$ 779,423	\$ 5,448	\$ 779,423	\$ 5,448	1%		
5130Fringe	513010 Mandatory Fringe Benefits	\$ 244,490	\$ 274,485	\$ 260,992	\$ 268,486	\$ 7,494	3%	\$ 274,278	\$ 5,792	\$ 274,278	\$ 5,792	2%		
5210NPSvcs	Salaries & Fringe Total	\$ 980,564	\$ 986,666	\$ 1,014,331	\$ 1,042,461	\$ 28,130	3%	\$ 1,053,701	\$ 11,240	\$ 1,053,701	\$ 11,240	1%		
521030 Air Travel - Employees	\$ 7,252	\$ 5,360	\$ 7,484	\$ 7,800	\$ 316	4%	\$ 8,100	\$ 300	\$ 8,100	\$ 300	4%			
521050 Non-Air Travel - Employees	\$ 17,748	\$ 14,217	\$ 18,316	\$ 19,200	\$ 884	5%	\$ 19,700	\$ 500	\$ 19,700	\$ 500	3%			
522000 Training - Budget	\$ 280	\$ 280	\$ 280	\$ 280	\$ -	0%	\$ 0	\$ -	\$ 0	\$ -	0%			
524010 Membership Fees	\$ 21,000	\$ 28,153	\$ 21,600	\$ 27,900	\$ 6,300	29%	\$ 28,300	\$ 400	\$ 28,300	\$ 400	1%			
525000 Entertainment & Promotion Bdgt	\$ 46,000	\$ 70,259	\$ 46,400	\$ 70,400	\$ 24,000	52%	\$ 72,400	\$ 2,000	\$ 72,400	\$ 2,000	3%			
527000 Prof & Specialized Svcs-Bdgt	\$ 18,213	\$ 18,213	\$ 18,213	\$ 18,213	\$ -	0%	\$ 0	\$ -	\$ 0	\$ -	0%			
535000 Other Current Expenses - Bdgt	\$ 1,237	\$ 1,237	\$ 1,237	\$ 1,237	\$ -	0%	\$ 0	\$ -	\$ 0	\$ -	0%			
532000 Taxes, Licenses, & Permits-Bdgt	\$ 1,556	\$ 1,556	\$ 1,556	\$ 1,556	\$ -	0%	\$ 0	\$ -	\$ 0	\$ -	0%			
Non-Personnel Subtotal	\$ 92,000	\$ 139,275	\$ 93,800	\$ 125,300	\$ 31,500	34%	\$ 128,500	\$ 3,200	\$ 128,500	\$ 3,200	3%			
58100thDep	581010 EF-Airport	\$ 45,000	\$ 45,000	\$ 50,000	\$ 50,000	\$ -	0%	\$ 50,000	\$ -	\$ 50,000	\$ -	0%		
Work Orders Subtotal	\$ 45,000	\$ 45,000	\$ 50,000	\$ 50,000	\$ -	0%	\$ 50,000	\$ -	\$ 50,000	\$ -	0%			
MARKETING TOTAL		\$ 1,117,564	\$ 1,170,941	\$ 1,158,131	\$ 1,217,761	\$ 59,630	5%	\$ 1,232,201	\$ 14,440	\$ 1,232,201	\$ 14,440	1%		

MARITIME DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

OPERATIONS SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	%	Change from FY 18-19
5010Salary	501010 Perm Salaries-Misc Regular	\$ 806,974	\$ 609,755	\$ 827,471	\$ 999,926	\$ 172,455	21%	\$ 1,022,241	\$ 22,315	2%	\$ -	
	509010 Premium Pay - Misc	\$ -	\$ 1,000	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	
	511010 Overtime - Scheduled Misc	\$ 2,475	\$ 2,748	\$ 2,475	\$ 2,475	\$ -	0%	\$ 2,475	\$ -	0%	\$ -	
5130Fringe	513010 Mandatory Fringe Benefits	\$ 809,449	\$ 613,503	\$ 829,946	\$ 1,002,401	\$ 172,455	21%	\$ 1,024,716	\$ 22,315	2%	\$ -	
5210NPSvcs	Salaries & Fringe Total	\$ 1,128,624	\$ 888,759	\$ 1,168,508	\$ 1,401,826	\$ 233,318	20%	\$ 1,441,291	\$ 39,465	3%	\$ -	
	521030 Air Travel - Employees	\$ 5,210	\$ 2,873	\$ 5,355	\$ 3,900	\$ (1,455)	-27%	\$ 4,200	\$ 300	8%	\$ -	
	521050 Non-Air Travel - Employees	\$ 12,790	\$ 6,770	\$ 13,145	\$ 6,900	\$ (6,245)	-48%	\$ 7,200	\$ 300	4%	\$ -	
	522000 Training - Budget	\$ -	\$ 385	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	
	523000 Employee Field Expenses-Budget	\$ -	\$ 43	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	
	524010 Membership Fees	\$ 21,000	\$ 10,218	\$ 21,600	\$ 14,400	\$ (7,200)	-33%	\$ 14,600	\$ 200	1%	\$ -	
	525000 Entertainment & Promotion Bdgt	\$ 43,300	\$ 4,910	\$ 47,600	\$ 47,600	\$ -	0%	\$ 47,600	\$ -	0%	\$ -	
	527000 Prof & Specialized Svcs-Bdgt	\$ 1,615,000	\$ 793,753	\$ 2,600,000	\$ 1,100,000	\$ (1,500,000)	-58%	\$ 1,100,000	\$ -	0%	\$ -	
	528000 Maint Svcs-Bdgs & Impvts-Bdgt	\$ 30,000	\$ -	\$ 40,000	\$ 1,086,935	\$ 1,046,935	2617%	\$ 1,115,670	\$ 28,735	3%	\$ -	
	528010 Scavenger Services	\$ -	\$ 80,945	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	
	529110 Dp-Wp Equipment Maint	\$ -	\$ 100	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	
	531000 Rents & Leases-Equipment-Bdgt	\$ 6,800	\$ 3,917	\$ 7,000	\$ 7,000	\$ -	0%	\$ 7,000	\$ -	0%	\$ -	
	532000 Utilities Expenses-Budget	\$ 10,000	\$ -	\$ 10,300	\$ 10,300	\$ -	0%	\$ 10,300	\$ -	0%	\$ -	
	535500 Other Current Expenses - Bdgt	\$ 80,000	\$ 41,411	\$ 82,400	\$ 82,400	\$ -	0%	\$ 82,400	\$ -	0%	\$ -	
	552000 Taxes, Licenses & Permits-Bdgt	\$ 80,000	\$ 35,129	\$ 82,400	\$ 82,400	\$ -	0%	\$ 82,400	\$ -	0%	\$ -	
	Non-Personnel Subtotal	\$ 1,904,100	\$ 980,453	\$ 2,909,800	\$ 2,441,835	\$ (467,965)	-16%	\$ 2,471,370	\$ 29,535	1%	\$ -	
5400Mat&Su	Materials & Supplies-Budget	\$ 7,200	\$ 1,245	\$ 7,400	\$ 7,400	\$ -	0%	\$ 7,400	\$ -	0%	\$ -	
	Materials & Supplies Subtotal	\$ 7,200	\$ 1,297	\$ 7,400	\$ 7,400	\$ -	0%	\$ 7,400	\$ -	0%	\$ -	
58100thDep	581051 GF-PUC-Light Heat & Power	\$ 1,000,000	\$ 611,223	\$ 471,174	\$ 872,983	\$ 401,809	85%	\$ 892,586	\$ 19,603	2%	\$ -	
	581390 GF-Fire	\$ -	\$ -	\$ 3,667,984	\$ 3,667,984	\$ 100%	\$ 3,752,712	\$ 84,728	2%	\$ -	\$ -	
	581770 GF-Parking & Traffic	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ -	0%	\$ 15,000	\$ -	0%	\$ -	
	581830 GF-Police Security	\$ 659,146	\$ 317,363	\$ 668,670	\$ 700,729	\$ 32,059	5%	\$ 704,599	\$ 3,870	1%	\$ -	
	Work Orders Subtotal	\$ 1,674,146	\$ 928,586	\$ 1,154,844	\$ 5,256,696	\$ 4,101,852	355%	\$ 5,364,897	\$ 108,201	2%	\$ -	
	OPERATIONS TOTAL	\$ 4,714,070	\$ 2,799,096	\$ 5,240,552	\$ 9,107,757	\$ 3,867,205	74%	\$ 9,284,958	\$ 177,201	2%	\$ -	
	MARITIME DIVISION TOTAL	\$ 5,831,634	\$ 3,970,036	\$ 6,398,683	\$ 10,325,518	\$ 3,926,835	61%	\$ 10,517,159	\$ 191,641	2%	\$ -	

FINANCE & ADMINISTRATION DIVISION
FY 2018-19 & 2019-20 BUDGET

The Finance and Administration Division is responsible for management of Port operations and support services, including human resources, accounting, finance, contracts, information systems, and business services. Human resources include labor and employee relations, payroll, training programs, employee recruitment and hiring, and contract compliance. Finance includes budget development and analysis, capital planning, grants, forecasting, risk analysis, and reporting. Accounting includes accounts payable, accounts receivable, general ledger, financial statements and managing outside audits. Information systems include the Port's information technology equipment acquisition and maintenance, local area network, computer application development and maintenance. Business services includes purchasing, materials management, mail service, telephone system, receptionist service, administration of the Port's vehicles, and management of the Port's offices.

BUDGET DETAILS

The Finance and Administration Division includes the following sections: Business Services, Human Resources, Information Systems, Finance & Accounting Administration, Accounting, and Finance. The Operating budget funding levels identified below are broken out into four categories: Personnel, Non-Personnel Services, Materials & Supplies, Debt Service, Equipment Purchase, and Work Orders. The FY 2018-19 Budget totals \$25,763,957, and the FY 2019-20 Budget totals \$26,000,668. Funding levels by Account are outlined below under each fiscal year.

PERSONNEL

Personnel costs include salaries and fringe benefits.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Misc- Regular	Permanent Salaries	\$ 5,188,766	\$ 5,296,859	\$ 5,368,190
	Premium Pay	\$ 3,160	\$ 3,160	\$ 3,160
	Overtime	\$ 5,800	\$ 5,800	\$ 5,800
	Mandatory Fringe Benefits	\$ 4,175,710	\$ 4,295,716	\$ 4,464,186
PERSONNEL SUBTOTAL	\$ 9,373,436	\$ 9,601,535	\$ 9,841,336	

FINANCE & ADMINISTRATION DIVISION
FY 2018-19 & 2019-20 BUDGET

NON-PERSONNEL SERVICES

Non-Personnel Services costs include many spending categories, including travel, memberships, professional services, advertising, and printing. Specific line items are identified in the "Description" column below. For a detailed list of travel and memberships, as well as a detailed list of approved trainings funded through HR, please see the tables at the end of this book.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
Air Travel - Employees	Accounting, Air travel costs for staff to attend conferences and technical user groups	\$ 396	\$ 400
	FA-Administration, Air travel costs for the Deputy Director and Emergency Manager to attend annual professional meetings	\$ -	\$ 800
	FA-Finance, Air Travel costs for staff to attend annual professional meetings	\$ 850	\$ 850
	IT, Air travel costs for staff to attend technical conferences	\$ 1,046	\$ 1,600
Non-Air Travel - Employees	Accounting, Non-air travel costs for staff to attend conferences and technical user groups	\$ 804	\$ 2,400
	FA-Administration, Non-air travel costs for the Deputy Director and Emergency Manager to attend annual professional meetings	\$ 1,000	\$ 3,000
	FA-Finance, Non-air Travel costs for staff to attend annual professional meetings	\$ 1,150	\$ 1,150
	Human Resources, Travel costs for staff attendance at annual Employment and Law Seminar	\$ 1,000	\$ 2,000
	IT, Non-air travel costs for staff to attend technical conferences	\$ 2,822	\$ 2,000
Training - Budget	Human Resources, Portwide training budget	\$ 108,500	\$ 112,000
	Business Services, Departmentwide employee field expenses for work-related travel	\$ 8,000	\$ 4,000
Employee Field Expenses-Budget			\$ 4,000

FINANCE & ADMINISTRATION DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Membership Fees	Accounting, Membership in GFOA and California Society of Certified Public Accountants	\$ 1,000	\$ 700	\$ 700
	FA-Administration, Professional organizations to support the Deputy Director's efforts to establish relationships with industry representatives and stay abreast of issues	\$ 1,000	\$ 300	\$ 300
	FA-Finance, Membership to GFOA	\$ 200	\$ 200	\$ 200
	Human Resources, Department and individual memberships	\$ 500	\$ 800	\$ 800
	IT, Technical certifications and memberships	\$ 2,162	\$ -	\$ -
	Human Resources, Entertainment and promotion expense for Port's Outreach and Recruitment Program	\$ 1,400	\$ 1,500	\$ 1,500
Entertainment & Promotion Bdgt	Human Resources, Staff retreats and team building activities for the Finance & Administration Division	\$ 600	\$ 600	\$ 600
	Accounting, Accounting and auditing services: as-needed accounting and auditing services	\$ 30,000	\$ 30,000	\$ 30,000
	Accounting, Accounting and auditing services: financial audit by firm hired by Controller's Office	\$ 104,000	\$ 120,000	\$ 120,000
	Accounting, Accounting and auditing services: single audit for grant-funded programs	\$ 20,000	\$ 20,000	\$ 20,000
	FA-Finance, Financial advisor services for financial modeling and related services	\$ 150,000	\$ 150,000	\$ 150,000
	FA-Finance, General economic and financial consultation services	\$ 150,000	\$ 200,000	\$ 200,000
	Human Resources, Collective bargaining hearings	\$ 4,000	\$ 4,000	\$ 4,000
	Human Resources, Executive recruitment	\$ -	\$ 15,000	\$ 15,000
Systems Consulting Services	IT, Hardware/software consultation support	\$ 208,000	\$ 517,000	\$ 282,000
	Business Services, As-needed repair services for various equipment items and the Port Commission Hearing Room	\$ 37,000	\$ 6,000	\$ 6,000
Maint Svcs-Equipment-Budget	Human Resources, Service of miscellaneous office equipment	\$ 300	\$ 300	\$ 300
Dp-Wp Equipment Maint	IT, Hardware maintenance	\$ 168,000	\$ 283,000	\$ 289,000
Other Current Expenses - Bdgt	Accounting, Office supplies	\$ -	\$ 140	\$ 140
	Accounting, Post Office Box for consumer remittances	\$ 1,600	\$ 1,500	\$ 1,600
	Business Services, Freight and subscriptions expenses	\$ 169,144	\$ 50,000	\$ 51,000

FINANCE & ADMINISTRATION DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18		FY 2018-19		FY 2019-20	
		Budget	Actual	Budget	Actual	Budget	Actual
Other Current Expenses - Bdgt	FA-Administration, Subscriptions and shipping costs as-needed	\$ 120,400	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	FA-Finance, Miscellaneous freight, courier and messenger services	\$ 4,300	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	Human Resources, Freight, courier, and messenger services for biweekly transmittal of payroll documentation	\$ 4,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Software Licensing Fees	IT, Software license for Accela Automation	\$ 51,000	\$ 58,000	\$ 60,900	\$ 60,900		
	IT, Software license for Autodesk AutoCAD	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000	\$ 46,000
	IT, Software license for Box.com hosted storage	\$ 21,000	\$ 26,000	\$ 27,300	\$ 27,300		
	IT, Software license for Microsoft products	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	IT, Software license for Oracle software	\$ 179,000	\$ 179,000	\$ 179,000	\$ 179,000	\$ 179,000	\$ 179,000
	IT, Software license for PROPworks	\$ 122,000	\$ 162,000	\$ 164,350	\$ 164,350		
Judgements & Claims-Budget	FA-Administration, Counsel and other legal advice	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
	Human Resources, Arbitration services related to employee grievances and discipline	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700
	NON-PERSONNEL SUBTOTAL	\$ 2,273,874	\$ 2,558,940	\$ 2,337,990			

MATERIALS & SUPPLIES

The Materials & Supplies budget covers a variety of needs, outlined as line items below.

Account Title	Description	FY 2017-18		FY 2018-19		FY 2019-20	
		Budget	Actual	Budget	Actual	Budget	Actual
Materials & Supplies-Budget	Accounting, Standards codification and other professional reference materials	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	Business Services, Supplies for safety, building maintenance, data processing, and vehicles	\$ 146,980	\$ 150,000	\$ 150,000	\$ 153,000		
	Human Resources, Office supplies and materials, employee badges	\$ 500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	Human Resources, Promotional items and refreshments for employee appreciation and recognition events	\$ 1,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500

FINANCE & ADMINISTRATION DIVISION
FY 2018-19 & 2019-20 BUDGET

Materials & Supplies-Budget	Human Resources, Refreshments and lunch to non-paid, recruited exam board-panel members	\$ 1,400	\$ 3,000	\$ 3,000
	Human Resources, Refreshments for trainers and participants in Staff Development Program classes	\$ 1,000	\$ 2,500	\$ 2,500
Minor Data Processing Equipment	IT, Minor data processing equipment	\$ 140,345	\$ 115,000	\$ 115,000
	IT, Phone equipment and supplies	\$ 6,000	\$ 11,000	\$ 11,000
	IT, Printers, fax machines, etc.	\$ 42,105	\$ 30,000	\$ 42,105
	MATERIALS AND SUPPLIES SUBTOTAL	\$ 340,330	\$ 318,000	\$ 333,105

EQUIPMENT PURCHASE

The Finance & Administration Division requested their major equipment purchases for FY 2018-19 and 2019-20; below are the items that were approved. A list of all Port major equipment is available at the end of this book.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Equipment Purchase-Budget	Business Services, 12 Passenger Van	\$ -	\$ 34,088	\$ -
	Business Services, Electric Vehicle Charging Station	\$ -	\$ 31,320	\$ -
	Business Services, Passenger Sedan (1)	\$ -	\$ -	\$ 37,000
	Business Services, Passenger Sedans (2)	\$ 72,000	\$ -	\$ -
	IT, Cisco Server equipment - Oracle DB	\$ -	\$ -	\$ 32,625
	IT, Net App Storage Unit	\$ -	\$ -	\$ 34,800
	IT, Net App Storage Unit (2)	\$ -	\$ 65,047	\$ 48,938
	IT, Xerox Multi-Function Print Center	\$ -	\$ 49,671	\$ -
	IT, Server Hardware (Blades)	\$ 100,000	\$ -	\$ -
	IT, Storage Hardware (3160)	\$ 94,000	\$ -	\$ -
	EQUIPMENT SUBTOTAL	\$ 266,000	\$ 180,126	\$ 153,363

**FINANCE & ADMINISTRATION DIVISION
FY 2018-19 & 2019-20 BUDGET**

DEBT SERVICE

Debt service for Port revenue bonds.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
Debt Service-Budget	FA-Finance, Annual debt service for Port Revenue Bonds and COPS	\$ 7,182,407	\$ 7,184,811
	DEBT SERVICE SUBTOTAL	\$ 7,182,407	\$ 7,184,811
	\$ 7,178,231		

WORK ORDERS

The Finance and Administration Division a variety of Work Orders, many to the Department of Human Resources, the Department of Technology, and other city-wide service providers.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
GF-Board Of Supervisors	FA-Administration, Allocated costs for citywide memberships	\$ 3,609	\$ 3,609
GF-Con-Internal Audits	Accounting, Services of Controller's performance unit	\$ 207,160	\$ 286,569
DT Technology Projects	IT, Pass-through services managed by Department of Technology	\$ 189,986	\$ 189,954
GF-Risk Management Svcs (AAO)	FA-Administration, Estimated cost of insurance premiums and the fee for the City's Risk Manager	\$ 3,096,213	\$ 3,605,315
DT Technology Infrastructure	IT, Citywide telecommunications infrastructure support services	\$ 623,743	\$ 664,751
GF-CON-Information System Ops	Accounting, PeopleSoft citywide service	\$ 203,545	\$ 237,001
DT SFGov TV Services	IT, SFGov TV	\$ 52,224	\$ 58,178
Con-Fin Systems Replacement Pr	FA-Administration, Port contribution to citywide FAMIS replacement project	\$ 51,678	\$ -
DT Enterprise Tech Contracts	IT, Port contribution to enterprise license agreements managed by the Department of Technology	\$ 93,816	\$ 98,916
DT Telecommunications Services	IT, Telephone bill charges managed by the Department of Technology	\$ 246,215	\$ 231,225
GF-HR-Equal Employment Opportuni	Human Resources, Equal Opportunity Employment (EOE) programs	\$ 6,377	\$ 6,377
GF-HR-Mgmt Training	Human Resources, HR Management Training	\$ 11,188	\$ 11,188
			\$ 11,188

FINANCE & ADMINISTRATION DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
GF-HR-Client Svc-Recruit-Assess	Human Resources, HR Client Services Recruitment & Assessment Services	\$ 17,899	\$ 17,899	\$ 17,899
GF-HR-Employee Relations	Human Resources, HR Employee Relations	\$ 25,603	\$ 25,603	\$ 25,603
GF-HR-Drug Testing	Human Resources, HR Health and Safety	\$ 7,032	\$ 7,032	\$ 7,032
GF-Human Rights Commission	Human Resources, Payment for the services of Contract Monitoring Division staff	\$ 190,345	\$ 198,113	\$ 205,523
GF-HR-Tuition Reimbursement W-O	Human Resources, HR Tuition Reimbursement	\$ 9,177	\$ 9,177	\$ 9,177
GF-HRd-Personl Anlyst Devlpmt	Human Resources, Port participation in City fellowship programs	\$ -	\$ -	\$ -
GF-HR Mgmt-Benefits Admin Sys	FA-Administration, Contribution to the eMerge personnel management system	\$ -	\$ -	\$ -
GF-Chf-Youth Works	Human Resources, Interns placed at the Port by the Mayor's Youth Works Program	\$ 31,572	\$ 31,572	\$ 31,572
Is-Purch-Centrl Shop-AutoMaint	Business Services, Work Order to Purchasing Central Shops: smog certificates and certifications of pool vehicles	\$ 442	\$ 475	\$ 487
GF-Purch-General Office	Business Services, Work Order to Purchasing: general support	\$ 59,990	\$ -	\$ -
GF-Parking & Traffic	FA-Finance, Work Order to Purchasing: general support	\$ -	\$ 100,674	\$ 102,484
OCA-Labor Standard Enforcement	Human Resources, Interns placed at the Port to support Finance & Administration Functions	\$ -	\$ 16,000	\$ 16,000
Is-Purch-ReProduction	FA-Finance, Work Order for staff time	\$ -	\$ 22,599	\$ 22,599
GF-City Hall Fellows Program	Human Resources, Office of Contract Administration Labor Standards Enforcement: Contract administration services	\$ 22,599	\$ -	\$ -
GF-Purch-Mail Services	Business Services, Work Order to Purchasing: mail services	\$ 3,598	\$ 3,598	\$ 4,000
Is-Purch-ReProduction	Business Services, Work Order to Purchasing: reproduction	\$ 28,002	\$ 15,000	\$ 15,000
GF-Rec & Park-Gardener	Human Resources, Port participation in City fellowship programs	\$ 92,000	\$ -	\$ -
GF-HRC Surety Bond	Human Resources, Fitness classes offered as part of the Port's Wellness Program	\$ 10,000	\$ 10,000	\$ 10,000
	FA-Administration, Staff support for citywide surety bond program	\$ 69,256	\$ 69,720	\$ 69,720
	WORK ORDERS SUBTOTAL	\$ 5,353,269	\$ 5,920,545	\$ 6,156,643
	FINANCE & ADMIN. OPERATING BUDGET TOTAL	\$ 24,789,316	\$ 25,763,957	\$ 26,000,668

FINANCE & ADMINISTRATION DIVISION FY 2018-19 SECTION DETAIL

Character	Account ID	Account Title	Business Services	FA-Admin.	FA-Finance	Human Resources	IT	TOTAL
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 1,498,544	\$ 299,240	\$ 455,386	\$ 846,394	\$ 962,965	\$ 1,243,049
	509010	Premium Pay - Misc	\$ 1,735				\$ 1,425	\$ 3,160
	511010	Overtime - Scheduled Misc	\$ 2,000				\$ 2,500	\$ 5,800
5130Fringe		Salary Subtotal	\$ 1,502,279	\$ 299,240	\$ 455,386	\$ 846,394	\$ 966,890	\$ 1,246,421
		Mandatory Fringe Benefits	\$ 843,457	\$ 139,373	\$ 2,132,484	\$ 339,261	\$ 391,854	\$ 4,295,716
5210NPSvcs		Salaries & Fringe Total	\$ 2,345,736	\$ 438,613	\$ 2,587,870	\$ 1,185,655	\$ 1,358,744	\$ 1,699,859
	521030	Air Travel - Employees	\$ 400		\$ 800	\$ 850	\$ 1,600	\$ 3,650
	521050	Non-Air Travel - Employees	\$ 2,400		\$ 3,000	\$ 1,150	\$ 2,000	\$ 10,550
	522000	Training - Budget				\$ 112,000		\$ 112,000
	523000	Employee Field Expenses-Budget		\$ 4,000				\$ 4,000
	524010	Membership Fees	\$ 700		\$ 300	\$ 200	\$ 800	\$ -
	525000	Entertainment & Promotion Bdgt				\$ 350,000	\$ 19,000	\$ 2,100
	527000	Prof & Specialized Svcs-Bdgt	\$ 170,000					\$ 39,000
	527610	Systems Consulting Services						\$ 517,000
	529000	Maint Svcs-Equipment-Budget		\$ 6,000		\$ 300		\$ 6,300
	529110	Dp-Wp Equipment Maint					\$ 283,000	\$ 283,000
	535000	Other Current Expenses - Bdgt	\$ 1,640	\$ 50,000	\$ 2,000	\$ 1,000	\$ 2,000	\$ 56,640
	535960	Software Licensing Fees						\$ 521,000
	553000	Judgements & Claims-Budget			\$ 500,000		\$ 1,700	\$ 501,700
5400Mat&Su		Non-Personnel Subtotal	\$ 175,140	\$ 60,000	\$ 506,100	\$ 353,200	\$ 139,900	\$ 1,324,600
	540000	Materials & Supplies-Budget	\$ 1,000	\$ 150,000			\$ 11,000	\$ 162,000
	549250	Minor Data Processing Equipment						\$ 156,000
		Materials & Supplies Subtotal	\$ 1,000	\$ 150,000		\$ 11,000	\$ 156,000	\$ 318,000
	5600CapOut	560000 Equipment Purchase-Budget		\$ 99,496			\$ 114,718	\$ 214,214
	5700DebSvc	570000 Debt Service-Budget						\$ 7,184,811
5810OthDep		581070 GF-Board Of Supervisors			\$ 3,609			\$ 3,609
	581130	GF-Con-Internal Audits	\$ 286,569					\$ 286,569
	581140	DT Technology Projects						\$ 189,954
	581170	GF-Risk Management Svcs (AAO)			\$ 3,605,315			\$ 3,605,315
	581210	DT Technology Infrastructure					\$ 664,751	\$ 664,751
	581245	GF-CON-Information System Ops	\$ 237,001					\$ 237,001
	581280	DT SFGov TV Services					\$ 58,178	\$ 58,178
	581325	DT Enterprise Tech Contracts					\$ 98,916	\$ 98,916
	581360	DT Telecommunications Services					\$ 231,225	\$ 231,225
	581430	GF-HR-Equal Employment Opportuni						\$ 6,377
	581450	GF-HR-Mgmt Training						\$ 11,188
	581470	GF-HR-Client Svc-Recruit-Assess						\$ 17,899

Character	Account ID	Account Title	Accounting	Business Services	FA-Admin.	FA-Finance	Human Resources	IT	TOTAL
58100thDep	581480	GF-HR-Employee Relations				\$ 25,603			\$ 25,603
	581490	GF-HR-Drug Testing				\$ 7,032			\$ 7,032
	581500	GF-Human Rights Commission				\$ 198,113			\$ 198,113
	581560	GF-HR-Tuition Reimbursement W-O				\$ 9,177			\$ 9,177
	581660	GF-Chf-Youth Works				\$ 31,572			\$ 31,572
	581710	Is-Purch-Centr Shop-AutoMaint	\$ 475						\$ 475
	581750	GF-Purch-General Office	\$ -		\$ 100,674				\$ 100,674
	581770	GF-Parking & Traffic				\$ 16,000			\$ 16,000
	581780	OCA-Labor Standard Enforcement			\$ 22,599	\$ -			\$ 22,599
	581790	GF-Purch-Mail Services	\$ 3,598						\$ 3,598
	581820	Is-Purch-Reproduction	\$ 15,000						\$ 15,000
	581880	GF-Rec & Park-Gardener				\$ 10,000			\$ 10,000
	581920	GF-HRC Surety Bond				\$ 69,720			\$ 69,720
	Work Orders Subtotal		\$ 523,570	\$ 19,073	\$ 3,678,644	\$ 123,273	\$ 332,961	\$ 1,243,024	\$ 5,920,545
	FY 2018-19 TOTAL		\$ 3,045,446	\$ 767,182	\$ 6,772,614	\$ 8,846,939	\$ 1,842,605	\$ 4,538,201	\$ 25,798,045

FINANCE & ADMINISTRATION DIVISION FY 2019-20 SECTION DETAIL

Character	Account ID	Account Title	Business Services			FA-Admin.	FA-Finance	Resources	Human IT	TOTAL
			Accounting	Services	Fringe					
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 1,510,070	\$ 301,541	\$ 458,635	\$ 852,905	\$ 998,137	\$ 1,255,688	\$ 5,368,190	
	509010	Premium Pay - Misc	\$ 1,735				\$ 1,425			\$ 3,160
	511010	Overtime - Scheduled Misc	\$ 2,000				\$ 2,500			\$ 5,800
		Salaries Subtotal	\$ 1,513,805	\$ 301,541	\$ 458,635	\$ 852,905	\$ 1,002,062	\$ 1,255,688	\$ 5,377,150	
5130Fringe		Mandatory Fringe Benefits	\$ 893,978	\$ 143,189	\$ 2,203,995	\$ 347,490	\$ 414,035	\$ 465,771	\$ 4,464,186	
		Salaries & Fringe Total	\$ 2,407,783	\$ 444,730	\$ 2,662,630	\$ 1,200,395	\$ 1,416,097	\$ 1,721,459	\$ 9,841,336	
5210NPSvcs	521030	Air Travel - Employees	\$ 800		\$ 800	\$ 850		\$ 1,600		\$ 4,050
	521050	Non-Air Travel - Employees	\$ 2,400		\$ 3,000	\$ 1,150	\$ 2,000	\$ 2,000		\$ 10,550
	522000	Training - Budget				\$ 112,000				\$ 112,000
	523000	Employee Field Expenses-Budget		\$ 4,000						\$ 4,000
	524010	Membership Fees	\$ 700		\$ 300	\$ 200	\$ 800	\$ -		\$ 2,000
	525000	Entertainment & Promotion Bdgt					\$ 2,100			\$ 2,100
	527000	Prof & Specialized Svcs-Bdgt	\$ 170,000		\$ 350,000	\$ 19,000				\$ 539,000
	527610	Systems Consulting Services						\$ 282,000		\$ 282,000
	529000	Maint Svcs-Equipment-Budget		\$ 6,000			\$ 300			\$ 6,300
	529110	Dp-Wp Equipment Maint					\$ 279,000			\$ 279,000
	530000	Rents-Leases-Bldgs&Struct-Bdgt								\$ -
	531000	Rents & Leases-Equipment-Bdgt								\$ -
	535000	Other Current Expenses - Bdgt	\$ 1,740	\$ 51,000	\$ 2,000	\$ 1,000	\$ 2,000			\$ 57,740
	535960	Software Licensing Fees								
	552000	Taxes, Licenses & Permits-Bdgt								
	553000	Judgements & Claims-Budget								
		Non-Personnel Subtotal	\$ 175,640	\$ 61,000	\$ 506,100	\$ 353,200	\$ 139,900	\$ 1,092,150	\$ 2,327,990	
54000Mat&Su	540000	Materials & Supplies-Budget	\$ 1,000	\$ 153,000		\$ 11,000				\$ 165,000
	549250	Minor Data Processing Equipment						\$ 168,105		\$ 168,105
		Materials & Supplies Subtotal	\$ 1,000	\$ 153,000		\$ 11,000	\$ 168,105	\$ 333,105		
5600CapOut	560000	Equipment Purchase-Budget	\$ 37,000				\$ 116,363			\$ 153,363
5700DebSvc	570000	Debt Service-Budget								\$ 7,178,231
5810OthDep	581070	GF-Board Of Supervisors		\$ 3,609						\$ 3,609
	581130	GF-Con-Internal Audits	\$ 227,324							\$ 227,324
	581140	DT Technology Projects					\$ 189,954			\$ 189,954
	581170	GF-Risk Management Svcs (AAO)		\$ 3,883,306						\$ 3,883,306
	581210	DT Technology Infrastructure					\$ 657,546			\$ 657,546
	581245	GF-CON-Information System Ops	\$ 238,250							\$ 238,250
	581280	DT SFGov TV Services					\$ 58,178			\$ 58,178
	581325	DT Enterprise Tech Contracts					\$ 101,883			\$ 101,883
	581360	DT Telecommunications Services					\$ 241,932			\$ 241,932

Character	Account ID	Account Title	Accounting	Business Services	FA-Admin.	FA-Finance	Human Resources	IT	TOTAL
58100thDep	581430	GF-HR-Equal Employment Opportuni				\$ 6,377			\$ 6,377
	581450	GF-HR-Mgmt Training				\$ 11,188			\$ 11,188
	581470	GF-HR-Client Svc-Recruit-Assess				\$ 17,899			\$ 17,899
	581480	GF-HR-Employee Relations				\$ 25,603			\$ 25,603
	581490	GF-HR-Drug Testing				\$ 7,032			\$ 7,032
	581500	GF-Human Rights Commission				\$ 205,523			\$ 205,523
	581560	GF-HR-Tuition Reimbursement W-O				\$ 9,177			\$ 9,177
	581590	GF-HRd-Personl Analyst Devlpmt				\$ -			\$ -
	581620	GF-HR Mgmt-Benefits Admin Sys				\$ -			\$ -
	581660	GF-Chf-Youth Works				\$ 31,572			\$ 31,572
	581710	Is-Purch-Centr'l Shop-AutoMaint	\$ 487			\$ 31,572			\$ 487
	581750	GF-Purch-General Office				\$ 102,484			\$ 102,484
	581770	GF-Parking & Traffic				\$ 16,000			\$ 16,000
	581780	OCA-Labor Standard Enforcement				\$ 22,599	\$ -		\$ 22,599
	581790	GF-Purch-Mail Services	\$ 4,000						\$ 4,000
	581820	Is-Purch-Reproduction	\$ 15,000						\$ 15,000
	581880	GF-Rec & Park-Gardener				\$ 10,000			\$ 10,000
	581920	GF-HRc Surety Bond	\$ 69,720						\$ 69,720
	Work Orders Subtotal		\$ 465,574	\$ 19,487	\$ 3,956,635	\$ 125,083	\$ 340,371	\$ 1,249,493	\$ 6,156,643
	FY 2019-20 TOTAL		\$ 3,049,997	\$ 715,217	\$ 7,125,365	\$ 8,856,909	\$ 1,907,368	\$ 4,347,570	\$ 25,990,668

FINANCE & ADMINISTRATION DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

ACCOUNTING SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		Change from FY 18-19
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 1,406,578	\$ 1,324,067	\$ 1,442,624	\$ 1,498,544	\$ 55,920	4%	\$ 1,510,070	\$ 11,526	1%	
509010 Premium Pay - Misc	\$ 1,735	\$ 1,882	\$ 1,735	\$ 1,735	\$ -	0%	\$ 1,735	\$ -	0%	0%	
511010 Overtime - Scheduled Misc	\$ 2,000	\$ 2,766	\$ 2,000	\$ 2,000	\$ -	0%	\$ 2,000	\$ -	0%	0%	
Salaries Subtotal	\$ 1,410,313	\$ 1,328,715	\$ 1,446,359	\$ 1,502,279	\$ 55,920	4%	\$ 1,513,805	\$ 11,526	1%		
5130Fringe	513010 Mandatory Fringe Benefits	\$ 692,763	\$ 510,967	\$ 778,522	\$ 843,457	\$ 64,935	8%	\$ 893,978	\$ 50,521	6%	
Salaries & Fringe Total	\$ 2,103,076	\$ 1,839,682	\$ 2,224,881	\$ 2,345,736	\$ 120,855	5%	\$ 2,407,783	\$ 62,047	3%		
5210NPSvcs	521030 Air Travel - Employees	\$ 396	\$ 215	\$ 396	\$ 400	\$ 800	202%	\$ 800	\$ 400	100%	
521050 Non-Air Travel - Employees	\$ 804	\$ 771	\$ 804	\$ 2,400	\$ 2,400	299%	\$ 2,400	\$ -	0%	0%	
522000 Training - Budget	\$ -	\$ 40	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	0%	
524010 Membership Fees	\$ 1,000	\$ 560	\$ 1,000	\$ 700	\$ 700	70%	\$ 700	\$ -	0%	0%	
527000 Prof & Specialized Svcs-Bdgt	\$ 154,000	\$ 104,050	\$ 154,000	\$ 170,000	\$ 170,000	110%	\$ 170,000	\$ -	0%	0%	
530000 Rents-Leases-Bldgs&Struct-Bdgt	\$ -	\$ 1,460	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	0%	
533000 Other Current Expenses - Budget	\$ 1,600	\$ -	\$ 1,600	\$ 1,640	\$ 1,740	109%	\$ 1,740	\$ 100	6%	6%	
552000 Taxes, Licenses & Permits-Bdgt	\$ -	\$ 156	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	0%	
Non-Personnel Total	\$ 157,800	\$ 107,251	\$ 157,800	\$ 175,140	\$ 17,340	11%	\$ 175,640	\$ 500	0%		
5400Mat&Su	540000 Materials & Supplies-Budget	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	0%	\$ 1,000	\$ -	0%	
5810OthDep	581130 GF-Con-Internal Audits	\$ 232,474	\$ 211,223	\$ 207,160	\$ 286,569	\$ 79,409	38%	\$ 227,324	\$ (59,245)	-21%	
581245 GF-CON-Information System Ops	\$ -	\$ -	\$ 203,545	\$ 237,001	\$ -	0%	\$ 238,250	\$ 1,249	1%		
Work Orders Total	\$ 233,474	\$ 211,223	\$ 411,705	\$ 524,570	\$ 112,865	27%	\$ 465,574	\$ (58,996)	-11%		
ACCOUNTING TOTAL	\$ 2,495,350	\$ 2,158,156	\$ 2,795,386	\$ 3,046,446	\$ 251,060	9%	\$ 3,049,997	\$ 3,551	0%		

FINANCE & ADMINISTRATION DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

BUSINESS SERVICES SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19 Budget	Change from FY 18-19 Amount
			Budget	Actual	Budget	Budget	Amount	%				
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 35,491	\$ 32,739	\$ 479,603	\$ 299,240	\$ (180,363)	-38%	\$ 301,541	\$ 2,301	1%		
	509010 Premium Pay - Misc	\$ 149	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		
	511010 Overtime - Scheduled Misc	\$ 295	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		
5130Fringe	513010 Mandatory Fringe Benefits	\$ 35,491	\$ 33,182	\$ 479,603	\$ 299,240	\$ (180,363)	-38%	\$ 301,541	\$ 2,301	1%		
	Salaries & Fringe Total	\$ 42,400	\$ 47,327	\$ 681,395	\$ 438,613	\$ (242,782)	-36%	\$ 444,730	\$ 6,117	1%		
5210NPSvcs	523000 Employee Field Expenses-Budget	\$ 8,000	\$ 25	\$ 8,000	\$ 4,000	\$ (4,000)	-50%	\$ 4,000	\$ -	0%		
	527000 Prof & Specialized Svcs-Bdgt	\$ 1,084	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		
	529000 Maint Svcs-Equipment-Budget	\$ 37,000	\$ -	\$ 37,000	\$ 6,000	\$ (31,000)	-84%	\$ 6,000	\$ -	0%		
	529110 Dp-Wp Equipment Maint	\$ 3,184	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		
	531000 Rents & Leases-Equipment-Bdgt	\$ 29,620	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		
	533500 Other Current Expenses - Bdgt	\$ 169,144	\$ 22,609	\$ 169,144	\$ 50,000	\$ (119,144)	-70%	\$ 51,000	\$ 1,000	2%		
	Non-Personnel Subtotal	\$ 214,144	\$ 56,521	\$ 214,144	\$ 60,000	\$ (154,144)	-72%	\$ 61,000	\$ 1,000	2%		
5400Mat&Su	540000 Materials & Supplies-Budget	\$ 146,980	\$ 26,892	\$ 146,980	\$ 150,000	\$ 3,020	2%	\$ 153,000	\$ 3,000	2%		
	Materials & Supplies Subtotal	\$ 146,980	\$ 26,892	\$ 146,980	\$ 150,000	\$ 3,020	2%	\$ 153,000	\$ 3,000	2%		
5600CapOut	560000 Equipment Purchase-Budget	\$ 70,000	\$ 30,523	\$ 72,000	\$ 65,408	\$ (6,592)	-9%	\$ 37,000	\$ (28,408)	-43%		
5810OthDep	581710 Is-Purch-Centr Shop-Auto/Maint	\$ -	\$ 458	\$ 442	\$ 475	\$ 33	7%	\$ 487	\$ 12	3%		
	581750 GF-Purch-General Office	\$ 59,990	\$ 59,990	\$ 59,990	\$ -	\$ (59,990)	100%	\$ -	\$ -	0%		
	581790 GF-Purch-Mail Services	\$ 3,598	\$ 3,597	\$ 3,598	\$ 3,598	\$ -	0%	\$ 4,000	\$ 402	11%		
	581820 Is-Purch-Reproduction	\$ 28,002	\$ 12,759	\$ 28,002	\$ 15,000	\$ (13,002)	-46%	\$ 15,000	\$ -	0%		
	Work Orders Subtotal	\$ 91,590	\$ 76,804	\$ 92,032	\$ 19,073	\$ (72,959)	-79%	\$ 19,487	\$ 414	2%		
	BUSINESS SERVICES TOTAL	\$ 565,114	\$ 238,067	\$ 1,206,551	\$ 733,094	\$ (473,457)	-39%	\$ 715,217	\$ (17,877)	-2%		

FINANCE & ADMINISTRATION DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

FA-ADMINISTRATION SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19		Change from FY 18-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	%	Budget	Amount	%
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 416,071	\$ 265,851	\$ 425,667	\$ 455,386	\$ 29,719	7%	\$ 458,635	\$ 3,249	1%	\$ -	\$ -	0%	
	509010 Premium Pay - Misc	\$ 48	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	
5130Fringe	Salaries Subtotal	\$ 416,071	\$ 265,899	\$ 425,667	\$ 455,386	\$ 29,719	7%	\$ 458,635	\$ 3,249	1%				
	Mandatory Fringe Benefits	\$ 2,039,883	\$ 1,717,066	\$ 2,074,360	\$ 2,132,484	\$ 58,124	3%	\$ 2,203,995	\$ 71,511	3%				
	Salaries & Fringe Total	\$ 2,455,954	\$ 1,982,964	\$ 2,500,027	\$ 2,587,870	\$ 87,843	4%	\$ 2,662,630	\$ 74,760	3%				
5200OHALlo	520010 Indirect Cost Reimbursement	\$ 747,334	\$ 747,334	\$ 209,476	\$ -	\$ (209,476)	-100%	\$ -	\$ -	0%				
5210NPSvcs	521030 Air Travel - Employees	\$ -	\$ -	\$ -	\$ 800	\$ 800	100%	\$ 800	\$ -	0%				
	521050 Non-Air Travel - Employees	\$ 1,000	\$ -	\$ 1,000	\$ 3,000	\$ 2,000	200%	\$ 3,000	\$ -	0%				
	524010 Membership Fees	\$ 1,000	\$ -	\$ 1,000	\$ 300	\$ (700)	-70%	\$ 300	\$ -	0%				
	527000 Prof & Specialized Svcs-Bdgt	\$ 23,843	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
	535000 Other Current Expenses - Bdgt	\$ 120,400	\$ 1,801	\$ 120,400	\$ 2,000	\$ (118,400)	-98%	\$ 2,000	\$ -	0%				
	553000 Judgements & Claims-Budget	\$ 500,000	\$ 3,753	\$ 500,000	\$ 500,000	\$ -	0%	\$ 500,000	\$ -	0%				
	Non-Personnel Subtotal	\$ 622,400	\$ 29,397	\$ 622,400	\$ 506,100	\$ (116,300)	-19%	\$ 506,100	\$ -	0%				
5810OthDep	581070 GF-Board Of Supervisors	\$ 3,504	\$ 3,504	\$ 3,609	\$ 3,609	\$ -	0%	\$ 3,609	\$ -	0%				
	581170 GF-Risk Management Svcs (AAO)	\$ 3,519,900	\$ 3,025,207	\$ 3,096,213	\$ 3,605,315	\$ 509,102	16%	\$ 3,883,306	\$ 277,991	8%				
	581290 Con-Fin Systems Replacement Pr	\$ 275,296	\$ 275,296	\$ 51,678	\$ -	\$ (51,678)	-100%	\$ -	\$ -	0%				
	581620 GF-HR Mgmt-Benefits Admin Sys	\$ 114,327	\$ 121,272	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
	581920 GF-HRC Surety Bond	\$ 68,960	\$ 63,723	\$ 69,256	\$ 69,720	\$ 464	1%	\$ 69,720	\$ -	0%				
	Work Orders Total	\$ 3,981,987	\$ 3,489,002	\$ 3,220,756	\$ 3,678,644	\$ 457,888	14%	\$ 3,956,635	\$ 277,991	8%				
5910_OTO	591120 OTO To 2S/GSF-General Svcs Fd	\$ -	\$ -	\$ 31,713	\$ -	\$ -	0%	\$ 31,713	\$ -	0%				
	FA-ADMINISTRATION TOTAL	\$ 7,060,341	\$ 5,501,364	\$ 6,374,896	\$ 6,804,327	\$ 429,431	7%	\$ 7,157,078	\$ 352,751	5%				

FINANCE & ADMINISTRATION DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

FA-FINANCE SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 640,968	\$ 554,455	\$ 670,265	\$ 846,394	\$ 176,129	26%	\$ 852,905	\$ 6,511	1%		
	509010 Premium Pay - Misc	\$ 72	\$ -	\$ -	\$ -	0%	-	\$ -	\$ -	0%		
5130Fringe	513010 Mandatory Fringe Benefits	\$ 640,968	\$ 554,527	\$ 670,265	\$ 846,394	\$ 176,129	26%	\$ 852,905	\$ 6,511	1%		
	Salaries & Fringe Total	\$ 894,990	\$ 768,125	\$ 944,666	\$ 1,185,655	\$ 240,989	26%	\$ 1,200,395	\$ 14,740	1%		
5210NPSvcs	521030 Air Travel - Employees	\$ 850	\$ 363	\$ 850	\$ 850	\$ -	0%	\$ 850	\$ -	0%		
	521050 Non-Air Travel - Employees	\$ 1,150	\$ 1,598	\$ 1,150	\$ 1,150	\$ -	0%	\$ 1,150	\$ -	0%		
	522000 Training - Budget	\$ 40	\$ -	\$ -	\$ -	0%	-	\$ -	\$ -	0%		
	524010 Membership Fees	\$ 200	\$ 150	\$ 200	\$ 200	\$ -	0%	\$ 200	\$ -	0%		
	527000 Prof & Specialized Svcs-Bdgt	\$ 300,000	\$ 9,675	\$ 300,000	\$ 350,000	\$ 50,000	17%	\$ 350,000	\$ -	0%		
	535000 Other Current Expenses - Bdgt	\$ 4,300	\$ 483	\$ 4,300	\$ 1,000	\$ (3,300)	-77%	\$ 1,000	\$ -	0%		
	Non-Personnel Subtotal	\$ 306,500	\$ 12,308	\$ 306,500	\$ 353,200	\$ 46,700	15%	\$ 353,200	\$ -	0%		
5400Mat&Su	540000 Materials & Supplies-Budget	\$ 1,000	\$ -	\$ -	\$ -	0%	-	\$ -	\$ -	0%		
5700DebSvc	570000 Debt Service-Budget	\$ 7,239,771	\$ 7,188,693	\$ 7,182,407	\$ 7,184,811	\$ 2,404	0%	\$ 7,178,231	\$ (6,580)	0%		
5810CthDep	581750 GF-Purch-General Office	\$ 102,174	\$ -	\$ 100,674	\$ 100,674	100%	\$ 102,484	\$ 1,810	2%			
	581780 OCA-Labor Standard Enforcement	\$ -	\$ -	\$ 22,599	\$ 22,599	100%	\$ 22,599	\$ -	0%			
	Work Orders Subtotal	\$ 102,174	\$ -	\$ 123,273	\$ 123,273	100%	\$ 125,083	\$ 1,810	1%			
	FA-FINANCE TOTAL	\$ 8,441,261	\$ 8,072,300	\$ 8,433,573	\$ 8,846,939	\$ 413,366	5%	\$ 8,856,909	\$ 9,970	0%		

FINANCE & ADMINISTRATION DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

HUMAN RESOURCES SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 807,896	\$ 799,879	\$ 845,353	\$ 962,965	\$ 117,612	14%	\$ 998,137	\$ 35,172	4%		
	509010 Premium Pay - Misc	\$ 1,425	\$ 2,263	\$ 1,425	\$ -	0%	0%	\$ 1,425	\$ -	0%		
	511010 Overtime - Scheduled Misc	\$ 2,500	\$ 1,250	\$ 2,500	\$ 2,500	0%	0%	\$ 2,500	\$ -	0%		
5130Fringe	Salaries Subtotal	\$ 811,821	\$ 803,392	\$ 849,278	\$ 966,890	\$ 117,612	14%	\$ 1,002,062	\$ 35,172	4%		
	513010 Mandatory Fringe Benefits	\$ 322,576	\$ 347,613	\$ 346,481	\$ 391,854	\$ 45,373	13%	\$ 414,035	\$ 22,181	6%		
5210NPSvcs	Salaries & Fringe Total	\$ 1,151,005	\$ 1,195,759	\$ 1,358,744	\$ 162,985	\$ 14%	\$ 1,416,097	\$ 57,353	4%			
	521030 Air Travel - Employees	\$ 692	\$ -	\$ -	\$ -	0%	0%	\$ -	\$ -	0%		
	521050 Non-Air Travel - Employees	\$ 1,000	\$ 5,354	\$ 1,000	\$ 2,000	\$ 1,000	100%	\$ 2,000	\$ -	0%		
	522000 Training - Budget	\$ 105,500	\$ 86,816	\$ 108,500	\$ 112,000	\$ 3,500	3%	\$ 112,000	\$ -	0%		
	524010 Membership Fees	\$ 500	\$ 698	\$ 500	\$ 800	\$ 300	60%	\$ 800	\$ -	0%		
	525000 Entertainment & Promotion Bdgt	\$ 2,000	\$ 1,037	\$ 2,000	\$ 2,100	\$ 100	5%	\$ 2,100	\$ -	0%		
	527000 Prof & Specialized Svcs-Bdgt	\$ 4,000	\$ 37,500	\$ 4,000	\$ 19,000	\$ 15,000	375%	\$ 19,000	\$ -	0%		
	529000 Maint Svcs-Equipment-Budget	\$ 300	\$ -	\$ 300	\$ 300	\$ -	0%	\$ 300	\$ -	0%		
	533000 Other Current Expenses - Bdgt	\$ 3,800	\$ 1,452	\$ 4,000	\$ 2,000	\$ (2,000)	-50%	\$ 2,000	\$ -	0%		
	553000 Judgements & Claims-Budget	\$ 1,700	\$ -	\$ 1,700	\$ 1,700	\$ -	0%	\$ 1,700	\$ -	0%		
5400Mat&Su	Non-Personnel Subtotal	\$ 118,800	\$ 133,549	\$ 122,000	\$ 139,900	\$ 17,900	15%	\$ 139,900	\$ -	0%		
	540000 Materials & Supplies-Budget	\$ 7,300	\$ 5,375	\$ 3,900	\$ 11,000	\$ 7,100	182%	\$ 11,000	\$ -	0%		
5810OthDep	581430 GF-HR-Equal Employment Opportuni	\$ 6,377	\$ 6,377	\$ 6,377	\$ 6,377	\$ -	0%	\$ 6,377	\$ -	0%		
	581450 GF-HR-Mgmt Training	\$ 11,188	\$ 10,970	\$ 11,188	\$ 11,188	\$ -	0%	\$ 11,188	\$ -	0%		
	581470 GF-HR-Client Svc-Recruit-Assess	\$ 17,899	\$ 17,899	\$ 17,899	\$ 17,899	\$ -	0%	\$ 17,899	\$ -	0%		
	581480 GF-HR-Employee Relations	\$ 25,603	\$ 25,603	\$ 25,603	\$ 25,603	\$ -	0%	\$ 25,603	\$ -	0%		
	581490 GF-HR-Drug Testing	\$ 7,032	\$ 7,032	\$ 7,032	\$ 7,032	\$ -	0%	\$ 7,032	\$ -	0%		
	581500 GF-Human Rights Commission	\$ 183,294	\$ 188,855	\$ 190,345	\$ 198,113	\$ 7,768	4%	\$ 205,523	\$ 7,410	4%		
	581560 GF-HR-Tuition Reimbursement-W-O	\$ 9,177	\$ 9,177	\$ 9,177	\$ 9,177	\$ -	0%	\$ 9,177	\$ -	0%		
	581590 GF-HRd-Persnnl Anlyst Devlpmt	\$ 190,000	\$ 148,092	\$ -	\$ -	0%	0%	\$ -	\$ -	0%		
	581660 GF-Chf-Youth Works	\$ 31,572	\$ 31,572	\$ 31,572	\$ 31,572	\$ -	0%	\$ 31,572	\$ -	0%		
	581770 GF-Parking & Traffic	\$ -	\$ -	\$ -	\$ 16,000	\$ 16,000	100%	\$ 16,000	\$ -	0%		
	581780 OCA-Labor Standard Enforcement	\$ 22,599	\$ 11,300	\$ 22,599	\$ (22,599)	\$ -100%	0%	\$ -	\$ -	0%		
	581870 GF-City Hall Fellows Program	\$ -	\$ 92,000	\$ -	\$ (92,000)	\$ -100%	0%	\$ -	\$ -	0%		
	581880 GF-Rec & Park-Gardener	\$ 10,000	\$ 8,268	\$ 10,000	\$ 10,000	\$ -	0%	\$ 10,000	\$ -	0%		
	Work Orders Subtotal	\$ 514,741	\$ 465,145	\$ 423,792	\$ 332,961	\$ (90,831)	-21%	\$ 340,371	\$ 7,410	2%		
	HUMAN RESOURCES TOTAL	\$ 1,775,238	\$ 1,755,074	\$ 1,745,451	\$ 1,842,605	\$ 97,154	6%	\$ 1,907,368	\$ 64,763	4%		

FINANCE & ADMINISTRATION DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

INFORMATION SYSTEMS SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 1,154,604	\$ 1,007,710	\$ 1,200,275	\$ 1,243,049	\$ 42,774	4%	\$ 1,255,688	\$ 12,639	1%		
5130Fringe	513010 Mandatory Fringe Benefits	\$ 404,604	\$ 388,688	\$ 439,072	\$ 453,438	\$ 14,366	3%	\$ 465,771	\$ 12,333	3%		
Salaries & Fringe Total	\$ 1,559,208	\$ 1,396,398	\$ 1,639,347	\$ 1,696,487	\$ 57,140	\$ 3%	\$ 1,721,459	\$ 24,972	1%			
5210NPSvcs	521030 Air Travel - Employees	\$ 1,015	\$ 461	\$ 1,046	\$ 1,600	\$ 554	53%	\$ 1,600	\$ -	0%		
	521050 Non-Air Travel - Employees	\$ 2,737	\$ -	\$ 2,822	\$ 2,000	\$ (822)	-29%	\$ 2,000	\$ -	0%		
	522000 Training - Budget	\$ 40	\$ -	\$ 2,162	\$ -	\$ -	0%	\$ -	\$ -	0%		
	524010 Membership Fees	\$ 2,162	\$ -	\$ 2,162	\$ -	\$ (2,162)	-100%	\$ -	\$ -	0%		
	525000 Entertainment & Promotion Bdgt	\$ -	\$ -	\$ -	\$ -	\$ 0	0%	\$ -	\$ -	0%		
	527000 Prof & Specialized Svcs-Bdgt	\$ 533,678	\$ -	\$ -	\$ -	\$ 0	0%	\$ -	\$ -	0%		
	527610 Systems Consulting Services	\$ 202,000	\$ 275,440	\$ 203,000	\$ 517,000	\$ 309,000	149%	\$ 282,000	\$ (235,000)	-45%		
	529110 Dp-Wp Equipment Maint	\$ 163,000	\$ 63,099	\$ 168,000	\$ 283,000	\$ 115,000	68%	\$ 289,000	\$ 6,000	2%		
	535000 Other Current Expenses - Bdgt	\$ -	\$ 164	\$ -	\$ -	\$ 0	0%	\$ -	\$ -	0%		
	535960 Software Licensing Fees	\$ 455,000	\$ 581,751	\$ 469,000	\$ 521,000	\$ 52,000	11%	\$ 527,550	\$ 6,550	1%		
Non-Personnel Subtotal	\$ 825,914	\$ 1,454,633	\$ 851,030	\$ 1,324,600	\$ 473,570	\$ 56%	\$ 1,102,150	\$ (222,450)	-17%			
5400Mat&Su	540000 Materials & Supplies-Budget	\$ 92,931	\$ 192,450	\$ 156,000	\$ (36,450)	\$ -19%	\$ 168,105	\$ 12,105	8%			
	549250 Minor Data Processing Equipment	\$ 188,450	\$ 92,931	\$ 192,450	\$ 156,000	\$ (36,450)	-19%	\$ 168,105	\$ 12,105	8%		
	Materials & Supplies Subtotal	\$ 188,450	\$ 92,931	\$ 192,450	\$ 156,000	\$ (36,450)	-19%	\$ 168,105	\$ 12,105	8%		
5600CapOut	560000 Equipment Purchase-Budget	\$ 194,666	\$ 194,000	\$ 114,718	\$ (79,282)	-41%	\$ 116,363	\$ 1,645	1%			
5810OthDep	581140 DT Technology Projects	\$ 175,147	\$ 189,986	\$ 189,954	\$ (32)	0%	\$ 189,954	\$ -	0%			
	581210 DT Technology Infrastructure	\$ 568,798	\$ 686,975	\$ 623,743	\$ 664,751	\$ 41,008	7%	\$ 657,546	\$ (7,205)	-1%		
	581280 DTSFGov TV Services	\$ 52,224	\$ 59,200	\$ 52,224	\$ 58,178	\$ 5,954	11%	\$ 58,178	\$ -	0%		
	581325 DT Enterprise Tech Contracts	\$ 74,922	\$ 71,748	\$ 93,816	\$ 98,916	\$ 5,100	5%	\$ 101,883	\$ 2,967	3%		
	581360 DT Telecommunications Services	\$ 258,334	\$ 245,455	\$ 246,215	\$ 231,225	\$ (14,990)	-6%	\$ 241,932	\$ 10,707	5%		
	Work Orders Subtotal	\$ 1,129,425	\$ 1,063,378	\$ 1,205,984	\$ 1,243,024	\$ 37,040	3%	\$ 1,249,493	\$ 6,469	1%		
	INFORMATION SYSTEMS TOTAL	\$ 3,702,997	\$ 4,202,005	\$ 4,082,811	\$ 4,534,829	\$ 452,018	11%	\$ 4,357,570	\$ (177,259)	-4%		
	FINANCE & ADMINISTRATION DIVISION TOTAL	\$ 24,040,301	\$ 21,926,965	\$ 24,638,668	\$ 25,808,240	\$ 1,169,572	5%	\$ 26,044,139	\$ 235,899	1%		

REAL ESTATE & DEVELOPMENT DIVISION
FY 2018-19 & 2019-20 BUDGET

The Real Estate & Development Division is responsible for all asset management, property and lease management, marketing and leasing for the Port's commercial and industrial property along the 7.5 miles of San Francisco's waterfront properties that extends from Fisherman's Wharf to Heron's Head Park (Pier 96); as well as the management of major development projects on Port property. This responsibility includes major public-private partnership development projects with a private developer partner, from the developer selection stage through the project approval and construction stage

BUDGET DETAILS

The Real Estate & Development division includes the Commercial, Lease Administration, Development, and Special Events sections. The Operating budget funding levels identified below are broken out into four categories: Personnel, Non-Personnel Services, Materials & Supplies, and Work Orders. The FY 2018-19 Budget totals \$12,214,987 and the FY 2019-20 Budget totals \$12,438,314. Funding levels by Account are outlined below under each fiscal year.

PERSONNEL

Personnel costs include salaries and fringe benefits.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
Misc- Regular	Permanent Salaries	\$ 2,275,682	\$ 3,267,555
	Premium Pay	\$ 4,799	\$ 4,799
	Overtime	\$ 5,604	\$ 3,042
	Mandatory Fringe Benefits	\$ 872,576	\$ 1,281,980
	PERSONNEL SUBTOTAL	\$ 3,158,661	\$ 4,557,376
			\$ 4,681,979

NON-PERSONNEL SERVICES

Non-Personnel Services costs include many spending categories, including travel, memberships, professional services, advertising, and printing. Specific line items are identified in the "Description" column below. For a detailed list of travel and memberships, please see the Portwide travel and memberships tables at the end of this book.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
Air Travel - Employees	Commercial, Air travel costs for staff to attend training and certification events	\$ 500	\$ 5,700
	Lease Administration, Air travel costs for staff to attend training events	\$ 500	\$ 1,500

REAL ESTATE & DEVELOPMENT DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18		FY 2018-19		FY 2019-20	
		Budget	FY 2017-18	Budget	FY 2018-19	Budget	FY 2019-20
Non-Air Travel - Employees	Commercial, Non-air travel costs for staff to attend training events	\$	3,000	\$	7,500	\$	7,900
	Lease Administration, Non-air travel costs for staff to attend training events	\$	1,000	\$	3,500	\$	3,500
Membership Fees	Commercial, Professional association memberships	\$	3,000	\$	3,600	\$	3,800
Entertainment & Promotion Bdgt	Commercial, Staff attendance at tenant-sponsored events and expenditures for customer entertainment	\$	1,000	\$	1,000	\$	1,000
Prof & Specialized Svcs-Bdgt	Development, As-needed real estate consulting	\$	-	\$	100,000	\$	100,000
Maint Svcs-Bldgs & Impvts-Bdgt	Lease Administration, Janitorial services	\$	465,000	\$	580,000	\$	580,000
	Lease Administration, Pest control services	\$	100,000	\$	80,000	\$	85,000
	Lease Administration, Recology services	\$	100,000	\$	100,000	\$	100,000
	Lease Administration, Security services	\$	100,000	\$	100,000	\$	100,000
Rents-Leases-Bldgs&Struct-Bdgt	Lease Administration, rent for Pier 1 office space	\$	2,950,000	\$	2,950,000	\$	2,950,000
Rents & Leases-Equipment-Bdgt	Lease Administration, Portable toilet rentals	\$	72,000	\$	50,000	\$	55,000
Utilities Expenses-Budget	Lease Administration, Utility payments to the Public Utilities Commission	\$	1,160,000	\$	700,000	\$	750,000
	Commercial, Delivery services, credit reporting subscriptions, and public notice of new leases	\$	20,000	\$	-	\$	-
Other Current Expenses - Bdgt	Lease Administration, Credit card processing fees	\$	-	\$	250,000	\$	250,000
	Lease Administration, Delivery services, credit reporting subscriptions, and public notice of new leases	\$	21,000	\$	40,000	\$	40,000
Taxes, Licenses & Permits-Bdgt	Commercial, Miscellaneous taxes, licenses, and permits	\$	1,000	\$	1,250	\$	1,250
	NON-PERSONNEL SUBTOTAL	\$	4,998,000	\$	4,974,050	\$	5,034,650

MATERIALS & SUPPLIES

The Materials & Supplies budget covers a variety of needs, outlined as line items below.

Account Title	Description	FY 2017-18		FY 2018-19		Budget	
		Budget	FY 2017-18	Budget	FY 2018-19	Budget	FY 2019-20
Materials & Supplies-Budget	Commercial, Parking regulation signage, minor furnishings and office supplies	\$	24,000	\$	12,000	\$	12,000
	MATERIALS AND SUPPLIES SUBTOTAL	\$	24,000	\$	12,000	\$	12,000

**REAL ESTATE & DEVELOPMENT DIVISION
FY 2018-19 & 2019-20 BUDGET**

WORK ORDERS

The Real Estate & Development division has three Work Orders to other departments, listed below, with the Fire Department, the SFMTA's Parking and Traffic Division, and the Public Utilities Commission.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
GF-PUC-Light Heat & Power	Commercial, Port electric usage	\$ 1,589,296	\$ 1,430,561	\$ 1,462,685
GF-Fire	Special Events, Fire Inspectors to review permits	\$ -	\$ 211,000	\$ 217,000
GF-Parking & Traffic	Commercial, Port's parking meter program	\$ 1,069,000	\$ 1,030,000	\$ 1,030,000
	WORK ORDERS SUBTOTAL	\$ 2,658,296	\$ 2,671,561	\$ 2,709,685
	REAL ESTATE & DEVELOP. OPERATING BUDGET TOTAL	\$ 10,838,957	\$ 12,214,987	\$ 12,438,314

REAL ESTATE & DEVELOPMENT DIVISION FY 2018-19 SECTION DETAIL

Character	Account ID	Account Title	Commercial	Development	Lease Admin.	RE - Admin.	Special Events	Total
5010Salary	501010	Perm Salaries-Misc-Regular Pay - Misc	\$ 1,286,404	\$ 835,300	\$ 347,149	\$ 582,105	\$ 216,597	\$ 3,267,555
	509010	Premium Pay - Misc				\$ 4,799		\$ 4,799
	511010	Overtime - Scheduled Misc				\$ 3,042		\$ 3,042
		Salaries Subtotal	\$ 1,286,404	\$ 835,300	\$ 347,149	\$ 589,946	\$ 216,597	\$ 3,275,396
5130Fringe	513010	Mandatory Fringe Benefits	\$ 499,538	\$ 339,479	\$ 152,508	\$ 201,948	\$ 88,507	\$ 1,281,980
		Salaries & Fringe Total	\$ 1,785,942	\$ 1,174,779	\$ 499,657	\$ 791,894	\$ 305,104	\$ 4,557,376
5210NPSvcs	521030	Air Travel - Employees	\$ 5,700	\$ 1,500				\$ 7,200
	521050	Non-Air Travel - Employees	\$ 7,500	\$ 3,500				\$ 11,000
	524010	Membership Fees	\$ 3,600					\$ 3,600
	525000	Entertainment & Promotion Bdgt	\$ 1,000					\$ 1,000
	527000	Prof & Specialized Svcs-Bdgt		\$ 100,000				\$ 100,000
	528000	Maint Svcs-Bldgs & Impvts-Bdgt		\$ 860,000				\$ 860,000
	530000	Rents-Leases-Bldgs&Struct-Bdgt		\$ 2,950,000				\$ 2,950,000
	531000	Rents & Leases-Equipment-Bdgt		\$ 50,000				\$ 50,000
	532000	Utilities Expenses-Budget		\$ 700,000				\$ 700,000
	535000	Other Current Expenses - Bdgt		\$ 290,000				\$ 290,000
	552000	Taxes, Licenses & Permits-Bdgt	\$ 1,250					\$ 1,250
		Non-Personnel Subtotal	\$ 19,050	\$ 100,000	\$ 4,855,000			\$ 4,974,050
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 12,000					\$ 12,000
5810OthDep	581051	GF-PUC-Light Heat & Power	\$ 1,430,561					\$ 1,430,561
	581390	GF-Fire				\$ 211,000		\$ 211,000
	581770	GF-Parking & Traffic	\$ 1,030,000					\$ 1,030,000
		Work Orders Subtotal	\$ 2,460,561			\$ 211,000		\$ 2,671,561
		FY 2018-19 TOTAL	\$ 4,277,553	\$ 1,274,779	\$ 5,354,657	\$ 791,894	\$ 516,104	#####

REAL ESTATE & DEVELOPMENT DIVISION FY 2019-20 SECTION DETAIL

Character	Account ID	Account Title	Commercial	Development	Lease Admin.	RE - Admin.	Special Events	Total
5010Salary	501010	Perm Salaries-Misc-Regular Pay - Misc	\$ 1,296,299	\$ 897,095	\$ 349,819	\$ 585,613	\$ 218,263	\$ 3,347,089
	509010	Premium Pay - Misc				\$ 4,799		\$ 4,799
	511010	Overtime - Scheduled Misc				\$ 3,042		\$ 3,042
		Salaries Subtotal	\$ 1,296,299	\$ 897,095	\$ 349,819	\$ 593,454	\$ 218,263	\$ 3,354,930
5130Fringe	513010	Mandatory Fringe Benefits	\$ 511,535	\$ 361,866	\$ 156,373	\$ 206,761	\$ 90,514	\$ 1,327,049
		Salaries & Fringe Total	\$ 1,807,834	\$ 1,258,961	\$ 506,192	\$ 800,215	\$ 308,777	\$ 4,681,979
5210NPSvcs	521030	Air Travel - Employees	\$ 5,700	\$ 1,500				\$ 7,200
	521050	Non-Air Travel - Employees	\$ 7,900	\$ 3,500				\$ 11,400
	524010	Membership Fees	\$ 3,800					\$ 3,800
	525000	Entertainment & Promotion Bdgt	\$ 1,000					\$ 1,000
	527000	Prof & Specialized Svcs-Bdgt		\$ 100,000				\$ 100,000
	528000	Maint Svcs-Bldgs & Impvts-Bdgt			\$ 865,000			\$ 865,000
	530000	Rents-Leases-Bldgs&Struct-Bdgt			\$ 2,950,000			\$ 2,950,000
	531000	Rents & Leases-Equipment-Bdgt			\$ 55,000			\$ 55,000
	532000	Utilities Expenses-Budget			\$ 750,000			\$ 750,000
	535000	Other Current Expenses - Bdgt			\$ 290,000			\$ 290,000
	552000	Taxes, Licenses & Permits-Bdgt	\$ 1,250					\$ 1,250
		Non-Personnel Subtotal	\$ 19,650	\$ 100,000	\$ 4,915,000			\$ 5,034,650
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 12,000					\$ 12,000
5810OthDep	581051	GF-PUC-Light Heat & Power	\$ 1,462,685					\$ 1,462,685
	581390	GF-Fire				\$ 217,000		\$ 217,000
	581770	GF-Parking & Traffic	\$ 1,030,000					\$ 1,030,000
		Work Orders Subtotal	\$ 2,492,685					\$ 2,709,685
		FY 2019-20 TOTAL	\$ 4,332,169	\$ 1,358,961	\$ 5,421,192	\$ 800,215	\$ 525,777	#####

REAL ESTATE & DEVELOPMENT DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

COMMERCIAL SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19		Change from FY 18-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 1,514,544	\$ 1,243,145	\$ 1,362,950	\$ 1,286,404	\$ (76,546)	-6%	\$ 1,296,299	\$ 9,895	1%				
	511010 Overtime - Scheduled Misc	\$ 2,562	\$ -	\$ 2,562	\$ -	\$ (2,562)	-100%	\$ -	\$ -	0%				
5130Fringe	Salaries Subtotal	\$ 1,517,106	\$ 1,243,145	\$ 1,365,512	\$ 1,286,404	\$ (79,108)	-6%	\$ 1,296,299	\$ 9,895	1%				
	Mandatory Fringe Benefits	\$ 220,307	\$ 490,382	\$ 530,722	\$ 499,538	\$ (31,184)	-6%	\$ 511,535	\$ 11,997	2%				
5210NPSvcs	Salaries & Fringe Total	\$ 1,737,413	\$ 1,733,527	\$ 1,896,234	\$ 1,785,942	\$ (110,292)	-6%	\$ 1,801,834	\$ 21,892	1%				
521030 Air Travel - Employees	\$ 500	\$ 844	\$ 500	\$ 500	\$ 5,700	\$ 5,200	1040%	\$ 5,700	\$ -	0%				
521050 Non-Air Travel - Employees	\$ 3,000	\$ -	\$ 3,000	\$ 7,500	\$ 4,500	\$ 4,500	150%	\$ 7,900	\$ 400	5%				
522000 Training - Budget	\$ -	\$ 170	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
524010 Membership Fees	\$ 2,000	\$ 17,190	\$ 3,000	\$ 3,600	\$ 600	\$ 600	20%	\$ 3,800	\$ 200	6%				
525000 Entertainment & Promotion Bdgt	\$ 1,000	\$ 825	\$ 1,000	\$ 1,000	\$ -	\$ -	0%	\$ 1,000	\$ -	0%				
528010 Scavenger Services	\$ -	\$ 3,518	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
530000 Rents-Leases-Bldgs&Struct-Bdgt	\$ -	\$ 2,093	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
531000 Rents & Leases-Equipment-Bdgt	\$ -	\$ (144)	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
532000 Utilities Expenses-Budget	\$ -	\$ 11,149	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
535000 Other Current Expenses - Bdgt	\$ 20,000	\$ 19,806	\$ 20,000	\$ -	\$ (20,000)	\$ -	-100%	\$ -	\$ -	0%				
532000 Taxes, Licenses & Permits-Bdgt	\$ 1,000	\$ 752	\$ 1,000	\$ 1,250	\$ 250	\$ 250	25%	\$ 1,250	\$ -	0%				
Non-personnel Subtotal	\$ 27,500	\$ 56,202	\$ 28,500	\$ 19,050	\$ (9,450)	-33%	\$ 19,650	\$ 600	3%					
540000 Mat&Su	540000 Materials & Supplies-Budget	\$ 24,000	\$ 1,456	\$ 24,000	\$ 12,000	\$ (12,000)	-50%	\$ 12,000	\$ -	0%				
58100thDep	5810051 GF-PUC-Light Heat & Power	\$ 1,498,101	\$ 1,269,091	\$ 1,589,296	\$ 1,430,561	\$ (158,735)	-10%	\$ 1,462,685	\$ 32,124	2%				
	581770 GF-Parking & Traffic	\$ 1,069,000	\$ 755,520	\$ 1,069,000	\$ 1,030,000	\$ (39,000)	-4%	\$ 1,030,000	\$ -	0%				
	Work Orders Subtotal	\$ 2,567,101	\$ 2,024,610	\$ 2,658,296	\$ 2,460,561	\$ (197,735)	-7%	\$ 2,492,685	\$ 32,124	1%				
	COMMERCIAL TOTAL	\$ 4,356,014	\$ 3,815,795	\$ 4,607,030	\$ 4,277,553	\$ (329,477)	-7%	\$ 4,332,169	\$ 54,616	1%				

DEVELOPMENT SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19		Change from FY 18-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 835,300	100%	\$ 897,095	\$ 61,795	7%			
	5130Fringe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 339,479	100%	\$ 361,866	\$ 22,387	7%			
5210NPSvcs	Salaries & Fringe Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,174,779	-	\$ 1,258,961	-	0%			
	527000 Prof & Specialized Svcs-Bdgt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	100%	\$ 100,000	\$ -	0%			
	DEVELOPMENT TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,274,779	100%	\$ 1,358,961	\$ 84,182	7%			

REAL ESTATE & DEVELOPMENT DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

LEASE ADMINISTRATION SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19		Change from FY 18-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 290,582	\$ 337,053	\$ 347,149	\$ 10,096	3%	\$ 349,819	\$ 2,670	1%					
5130Fringe	Mandatory Fringe Benefits	\$ 146,635	\$ 148,232	\$ 152,508	\$ 4,276	3%	\$ 156,373	\$ 3,865	3%					
5210NPSvcs	Salaries & Fringe Total	\$ -	\$ 437,217	\$ 485,285	\$ 499,657	\$ 14,372	3%	\$ 506,192	\$ 6,535	1%				
521030 Air Travel - Employees	\$ 500	\$ 1,065	\$ 500	\$ 1,500	\$ 1,000	200%	\$ 1,500	\$ -	0%					
521050 Non-Air Travel - Employees	\$ 1,000	\$ 3,069	\$ 1,000	\$ 3,500	\$ 2,500	250%	\$ 3,500	\$ -	0%					
522000 Training - Budget	\$ 1,452	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%					
524010 Membership Fees	\$ 1,755	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%					
525000 Entertainment & Promotion Bdgt	\$ 680	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%					
527000 Prof & Specialized Svcs-Bdgt	\$ 27,128	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%					
528000 Maint Svcs-Bldgs & Impvts-Bdgt	\$ 765,000	\$ -	\$ 765,000	\$ 860,000	\$ 95,000	12%	\$ 865,000	\$ 5,000	1%					
528010 Scavenger Services	\$ 606,343	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%					
530000 Rents-Leases-Bldgs&Struct-Bdgt	\$ 2,950,000	\$ 2,929,926	\$ 2,950,000	\$ 2,950,000	\$ -	0%	\$ 2,950,000	\$ -	0%					
531000 Rents & Leases-Equipment-Bdgt	\$ 72,000	\$ 48,344	\$ 72,000	\$ 50,000	\$ (22,000)	-31%	\$ 55,000	\$ 5,000	10%					
532000 Utilities Expenses-Budget	\$ 1,160,000	\$ 677,594	\$ 1,160,000	\$ 700,000	\$ (460,000)	-40%	\$ 750,000	\$ 50,000	7%					
5355000 Other Current Expenses - Bdgt	\$ 21,000	\$ 257,432	\$ 21,000	\$ 290,000	\$ 269,000	1281%	\$ 290,000	\$ -	0%					
532000 Taxes, Licenses & Permits-Bdgt	\$ 251	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%					
Non-Personnel Subtotal	\$ 4,969,500	\$ 4,555,039	\$ 4,969,500	\$ 4,855,000	\$ (114,500)	-2%	\$ 4,915,000	\$ 60,000	1%					
LEASE ADMINISTRATION TOTAL	\$ 4,969,500	\$ 4,992,256	\$ 5,454,785	\$ 5,354,657	\$ (100,128)	100%	\$ 5,421,192	\$ 66,535	1%					

RE-ADMINISTRATION SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19		Change from FY 18-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 933,727	\$ 561,291	\$ 365,403	\$ 582,105	\$ 216,702	59%	\$ 585,613	\$ 3,508	1%				
509010 Premium Pay - Misc	\$ 4,799	\$ -	\$ 4,799	\$ 4,799	\$ -	0%	\$ 4,799	\$ -	0%					
511010 Overtime - Scheduled Misc	\$ 3,042	\$ -	\$ 3,042	\$ 3,042	\$ -	0%	\$ 3,042	\$ -	0%					
5130Fringe	Salaries Subtotal	\$ 941,568	\$ 561,291	\$ 373,244	\$ 589,946	\$ 216,702	58%	\$ 593,454	\$ 3,508	1%				
Mandatory Fringe Benefits	\$ 62,090	\$ 197,465	\$ 107,560	\$ 201,948	\$ 94,388	88%	\$ 206,761	\$ 4,813	2%					
5210NPSvcs	Salaries & Fringe Total	\$ 1,003,658	\$ 758,756	\$ 480,804	\$ 791,894	\$ 311,090	65%	\$ 800,215	\$ 8,321	1%				
5355000 Other Current Expenses - Bdgt	\$ 455	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%					
Non-Personnel Subtotal	\$ -	\$ 455	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%					
RE-ADMINISTRATION TOTAL	\$ 1,003,658	\$ 759,211	\$ 480,804	\$ 791,894	\$ 311,090	100%	\$ 800,215	\$ 8,321	1%					

REAL ESTATE & DEVELOPMENT DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

SPECIAL EVENTS SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	Change from FY 18-19	
5010Salary	501010	Perm Salaries-Misc-Regular	\$ -	\$ 129,375	\$ 210,276	\$ 216,597	\$ 6,321	3%	\$ 218,263	\$ 1,666	1%	
5130Fringe	5130	Mandatory Fringe Benefits	\$ -	\$ 47,139	\$ 86,062	\$ 88,507	\$ 2,445	3%	\$ 90,514	\$ 2,007	2%	
		Salaries & Fringe Total	\$ -	\$ 176,514	\$ 296,338	\$ 305,104	\$ 8,766	3%	\$ 308,777	\$ 3,673	1%	
5400Mat&Su	540000	Materials & Supplies-Budget	\$ -	\$ 437	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	
58100thDep	581390	GF-Fire	\$ -	\$ -	\$ 211,000	\$ 211,000	\$ 100%	\$ 217,000	\$ 6,000	\$ 6,000	3%	
		SPECIAL EVENTS TOTAL	\$ -	\$ 176,951	\$ 296,338	\$ 516,104	\$ 219,766	100%	\$ 525,777	\$ 9,673	2%	
		REAL ESTATE & DEVELOPMENT DIVISION TOTAL	\$ 10,329,172	\$ 9,744,213	\$ 10,838,957	\$ 12,214,987	\$ 1,376,030	393%	\$ 12,433,314	\$ 223,327	12%	

**PLANNING & ENVIRONMENT DIVISION
FY 2018-19 & 2019-20 BUDGET**

The Port's Planning and Environment Division is responsible for developing and maintaining planning and land use policies adopted by the Port Commission. The Port's land use policies, as adopted by the Port Commission, are contained in the Waterfront Land Use Plan (WLUP) and its Waterfront Design and Access element. The WLUP establishes the foundation and framework for new development projects, real estate leasing and asset management, public access, open space and environmental improvements, and preservation of the Port's historic resources. The Planning and Environment Division provides regulatory and review responsibilities pertaining to Port building permits, leases and use proposals to ensure that proposals for Port properties comply with applicable land use, design review, and environmental impact review requirements administered by a number of different government agencies.

BUDGET DETAILS

The Planning & Environment Division's Operating budget funding levels identified below are broken out into four categories: Personnel, Non-Personnel Services, Materials & Supplies, and Work Orders. The FY 2018-19 Budget totals \$4,352,598 and the FY 2019-20 Budget totals \$3,301,665. Funding levels by Account are outlined below under each fiscal year.

PERSONNEL

Personnel costs include salaries and fringe benefits.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Misc-Regular	Permanent Salaries	\$ 2,134,788	\$ 1,765,101	\$ 1,777,082
	Premium Pay	\$ 683	\$ 683	\$ 683
Overtime		\$ 578	\$ 578	\$ 578
Fringe	Mandatory Fringe Benefits	\$ 760,269	\$ 605,636	\$ 622,322
	PERSONNEL SUBTOTAL	\$ 2,896,318	\$ 2,371,998	\$ 2,400,665

NON-PERSONNEL SERVICES

Non-Personnel Services costs include many spending categories, including travel, memberships, professional services, advertising, and printing. Specific line items are identified in the "Description" column below. For a detailed list of travel and memberships, please see the Portwide travel and memberships tables on page xx.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Air Travel - Employees	Air travel costs for staff to attend training and certification events	\$ 2,246	\$ 2,100	\$ 2,100

PLANNING & ENVIRONMENT DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18		FY 2018-19		FY 2019-20	
		\$	\$	\$	\$	\$	\$
Non-Air Travel - Employees	Non-Air travel costs for staff to attend training and certification events	\$	5,254	\$	5,400	\$	5,400
Membership Fees	Memberships in professional organizations involved in waterfront planning and development	\$	4,100	\$	4,100	\$	4,100
Entertainment & Promotion Bdgt	Refreshments for community advisory groups	\$	10,300	\$	10,000	\$	10,000
Prof & Specialized Svcs-Bdgt	Sponsorships for planning & environmental events	\$	-	\$	12,900	\$	13,300
	As-needed contracts for environmental services	\$	110,000	\$	350,000	\$	350,000
	As-needed urban design, historic preservation, and architectural services	\$	-	\$	50,000	\$	50,000
	Hazardous waste management and disposal	\$	-	\$	100,000	\$	100,000
	Planning graphics and architectural illustrations assistance	\$	-	\$	-	\$	50,000
	Public realm and open space planning; transportation consultant assistance	\$	350,000	\$	-	\$	-
	Waterfront Land Use Plan update process & republication	\$	100,000	\$	-	\$	-
	Waterfront Plan CEQA review	\$	-	\$	1,000,000	\$	-
Rents & Leases-Equipment-Bdgt	Equipment rentals for community meetings	\$	500	\$	500	\$	500
Other Current Expenses - Bdgt	Advertising to solicit proposals for development	\$	5,000	\$	6,300	\$	6,300
	Freight expenses	\$	5,000	\$	6,300	\$	6,300
	Postage for informational materials on planning and development	\$	2,500	\$	3,100	\$	3,100
	Printing for large documents such as RFPs	\$	5,000	\$	6,300	\$	6,300
	Subscriptions for industry publications and technical manuals	\$	2,500	\$	3,000	\$	3,000
Taxes, Licenses & Permits-Bdgt	One-time BCDC permit for Waterfront Land Use Plan	\$	-	\$	100,000	\$	-
	Permitting from regulatory agencies for general, ongoing work	\$	25,800	\$	30,000	\$	30,000
	NON-PERSONNEL SUBTOTAL \$	628,200		\$ 1,690,000		\$ 640,400	

**PLANNING & ENVIRONMENT DIVISION
FY 2018-19 & 2019-20 BUDGET**

MATERIALS & SUPPLIES

The Materials & Supplies budget covers a variety of needs, outlined as line items below.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Materials & Supplies-Budget	Data processing supplies	\$ 1,500	\$ 2,000	\$ 2,000
	MATERIALS AND SUPPLIES SUBTOTAL	\$ 1,500	\$ 2,000	\$ 2,000

WORK ORDERS

The Real Estate & Development division has three Work Orders to other departments, listed below, with the Fire Department, the SFMTA's Parking and Traffic Division, and the Public Utilities Commission.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
GF-City Planning	Historic preservation planning	\$ 150,000	\$ 100,000	\$ 100,000
	Sea level rise planning coordination	\$ -	\$ 50,000	\$ 50,000
GF-Parking & Traffic	MTA analysis on transportation and parking management	\$ 50,000	\$ 83,600	\$ 83,600
GF-Real Estate Service	Work Order to Real Estate	\$ -	\$ 25,000	\$ 25,000
Is-Purch-Reproduction	Work Order to Purchasing: reproduction	\$ -	\$ 30,000	\$ -
	WORK ORDERS SUBTOTAL	\$ 200,000	\$ 288,600	\$ 258,600
	PLANNING & ENVIRONMENT BUDGET TOTAL	\$ 3,097,818	\$ 2,762,598	\$ 2,661,265

PLANNING & ENVIRONMENT DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

Character	Account ID	Account Title	FY 2016-17			FY 2017-18			FY 2018-19			Change from FY 18-19 Budget	Change from FY 18-19 Amount
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	%		
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 2,220,733	\$ 1,947,853	\$ 2,134,788	\$ 1,765,101	\$ (369,687)	-17%	\$ 1,777,082	\$ 11,981	1%			
509010 Premium Pay - Misc	\$ 683	\$ 626	\$ 683	\$ 683	\$ 683	\$ -	0%	\$ 683	\$ -	0%			
511010 Overtime - Scheduled Misc	\$ 578	\$ -	\$ 578	\$ 578	\$ 578	\$ -	0%	\$ 578	\$ -	0%			
Salary Total	\$ 2,221,994	\$ 1,948,480	\$ 2,136,049	\$ 1,766,362	\$ (369,687)		-17%	\$ 1,778,343	\$ 11,981	1%			
5130Fringe	Mandatory Fringe Benefits	\$ 761,106	\$ 663,567	\$ 760,269	\$ 605,636	\$ (154,633)	-20%	\$ 622,322	\$ 16,686	3%			
5210NPSvcs	Salary & Fringe Total	\$ 2,983,100	\$ 2,612,047	\$ 2,896,318	\$ 2,371,998	\$ (524,320)	-18%	\$ 2,400,665	\$ 28,667	1%			
521030 Air Travel - Employees	\$ 2,186	\$ 1,732	\$ 2,246	\$ 2,100	\$ (146)		-7%	\$ 2,100	\$ -	0%			
521050 Non-Air Travel - Employees	\$ 5,114	\$ 2,247	\$ 5,254	\$ 5,400	\$ 146		3%	\$ 5,400	\$ -	0%			
522000 Training - Budget	\$ 170		\$ -	\$ -	\$ -		0%	\$ -	\$ -	0%			
523000 Employee Field Expenses-Budget	\$ 66		\$ -	\$ -	\$ -		0%	\$ -	\$ -	0%			
524010 Membership Fees	\$ 4,000	\$ 2,860	\$ 4,100	\$ 4,100	\$ -		0%	\$ 4,100	\$ -	0%			
525000 Entertainment & Promotion Bdgt	\$ 10,000	\$ 11,902	\$ 10,300	\$ 22,900	\$ 12,600		122%	\$ 23,300	\$ 400	2%			
527000 Prof & Specialized Svcs-Bdgt	\$ 910,000	\$ 360,250	\$ 560,000	\$ 1,500,000	\$ 940,000		168%	\$ 550,000	\$ (950,000)	-63%			
531000 Rents & Leases-Equipment-Bdgt	\$ 50,500	\$ -	\$ 500	\$ 500	\$ -		0%	\$ 500	\$ -	0%			
5335000 Other Current Expenses - Bdgt	\$ 30,000	\$ 35,379	\$ 20,000	\$ 25,000	\$ 5,000		25%	\$ 25,000	\$ -	0%			
552000 Taxes, Licenses & Permits-Bdgt	\$ 25,000	\$ 46,588	\$ 25,800	\$ 130,000	\$ 104,200		404%	\$ 30,000	\$ (100,000)	-77%			
Non-Personnel Total	\$ 1,036,800	\$ 461,194	\$ 628,200	\$ 1,690,000	\$ 1,061,800	\$ 169%	\$ 640,400	\$ (1,049,600)	-62%				
54000Mat&Su	449997 City Depts Revenue From OCII	\$ 16		\$ -	\$ -		0%	\$ -	\$ -	0%			
540000 Materials & Supplies-Budget	\$ 1,500	\$ 124	\$ 1,500	\$ 2,000	\$ 500		33%	\$ 2,000	\$ -	0%			
Materials & Supplies Total	\$ 1,500	\$ 140	\$ 1,500	\$ 2,000	\$ 500	33%	\$ 2,000	\$ -	0%				
58100thDep	5811820 Is-Purch-Reproduction	\$ -	\$ -	\$ 30,000	\$ 30,000		100%	\$ (30,000)	\$ -	-100%			
5811250 GF-City Planning	\$ 150,000	\$ 90,162	\$ 50,000	\$ 150,000	\$ 100,000		200%	\$ 150,000	\$ -	0%			
5811770 GF-Parking & Traffic	\$ 50,000	\$ 34,584	\$ 50,000	\$ 83,600	\$ 33,600		67%	\$ 83,600	\$ -	0%			
581860 GF-Real Estate Service	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -		0%	\$ 25,000	\$ -	0%			
Work Orders Total	\$ 200,000	\$ 124,746	\$ 125,000	\$ 288,600	\$ 163,600	131%	\$ 258,600	\$ (30,000)	-10%				
PLANNING & ENVIRONMENT TOTAL	\$ 4,221,400	\$ 3,198,127	\$ 3,651,018	\$ 4,352,598	\$ 701,580	19%	\$ 3,301,665	\$ (1,050,933)	-24%				

MAINTENANCE DIVISION
FY 2018-19 & 2019-20 BUDGET

The Maintenance Division is responsible for maintaining the Port's 7.5 miles of waterfront property and maintaining the waterfront as a positive connection to the other parts of the City. More than 100 skilled crafts persons are responsible for the preservation and improvement of the Port's fishing harbors, ferry landing, public parks, cargo terminals and piers.

BUDGET DETAILS

The Maintenance Division includes the MN-Administration and Health & Safety sections, as well as the 18 Maintenance Shops: Cranes, Carpentry, Plumbing, Pile Workers, Electrical, Sheet Metal, Machinist, Painter, Stationary Engineer, Roofer, Asphalt, Iron Workers, Auto Mechanics, Operating Engineers, Gardeners, Truck Drivers, Laborers, Pile Drivers, and Welders. The Operating budget funding levels identified below are broken out into five categories: Personnel, Non-Personnel Services, Materials & Supplies, Equipment Budget, and Work Orders. The FY 2018-19 Budget totals \$18,639,800, and the FY 2019-20 Budget totals \$18,758,080. Funding levels by Account are outlined below under each fiscal year.

PERSONNEL

Personnel costs include salaries and fringe benefits. The Maintenance Division maintains a large Overtime budget due to the occasional weekend and night work required by several shops.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Misc-Regular	Permanent Salaries	\$ 9,220,753	\$ 9,386,597	\$ 9,541,195
	Premium Pay	\$ 125,774	\$ 125,774	\$ 125,774
	Overtime	\$ 270,385	\$ 472,587	\$ 472,587
Fringe	Mandatory Fringe Benefits	\$ 3,976,916	\$ 4,113,635	\$ 4,254,698
	PERSONNEL SUBTOTAL	\$ 13,593,828	\$ 14,098,593	\$ 14,394,254

NON-PERSONNEL SERVICES

Non-Personnel Services costs include many spending categories, including travel, memberships, professional services, advertising, and printing. Specific line items are identified in the "Description" column below. For a detailed list of travel and memberships, please see the Portwide travel and memberships tables at the end of this book.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Air Travel - Employees	Health & Safety, Air travel costs for staff to attend training and certification events	\$ 916	\$ 816	\$ 816
Non-Air Travel - Employees	Health & Safety, Non-Air travel costs for staff to attend training and certification events	\$ 2,084	\$ 2,084	\$ 2,084

MAINTENANCE DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Membership Fees	Health & Safety, Memberships to environmental, health, and safety services	\$ 300	\$ 400	\$ 400
	Plumber, Memberships to stay up to date with changes and contacts	\$ 700	\$ 700	\$ 700
Prof & Specialized Svcs-Bdgt	MN-Administration, Independent inventory count	\$ 10,500	\$ 10,500	\$ 10,500
Maint Svcs-Bldgs & Impvts-Bdgt	Gardener, Waste disposal services	\$ 2,324	\$ 2,324	\$ 2,324
	Painter, Building Maintenance Services	\$ 3,325	\$ 3,325	\$ 3,325
	Pile Worker, Building Maintenance Services	\$ 24,745	\$ 24,745	\$ 24,745
	Stationary Eng, Waste Disposal & Building Maintenance Services	\$ 2,660	\$ 2,660	\$ 2,660
Scavenger Services	MN-Administration, Waste disposal & building maintenance services	\$ 235,946	\$ 235,946	\$ 235,946
Maint Svcs-Equipment-Budget	Cranes, Maintenance services for crane equipment	\$ 7,875	\$ 7,875	\$ 7,875
	Health & Safety, Maintenance and calibration of sampling equipment	\$ 2,415	\$ 2,415	\$ 2,415
Rents-Leases-Bldgs&Struct-Bdgt	MN-Administration, Other equipment maintenance e.g. radio repairs, jackhammers, metal galvanizing, etc.	\$ 46,460	\$ 46,460	\$ 46,460
Rents & Leases-Equipment-Bdgt	Pile Worker, Maintenance, repair, and certification of pile driving equipment and support vessels	\$ 26,250	\$ 26,250	\$ 26,250
	MN-Administration, Portable toilet rentals	\$ 16,400	\$ 16,400	\$ 16,400
	Asphalt, Construction equipment rental	\$ 1,800	\$ 1,800	\$ 1,800
	Carpenter, Construction equipment rental	\$ 700	\$ 700	\$ 700
	Electrician, Construction equipment rental	\$ 9,800	\$ 9,800	\$ 9,800
	Laborer, Construction equipment rental such as pumps, hoses, trench shoring, plating and high-reach requirements	\$ 1,600	\$ 1,600	\$ 1,600
	Operating Eng, Construction equipment rental	\$ 7,400	\$ 7,400	\$ 7,400
	Pile Worker, Construction equipment rental	\$ 39,100	\$ 39,100	\$ 39,100
	Plumber, Construction equipment rental	\$ 4,400	\$ 4,400	\$ 4,400
	Sheetmetal, Construction equipment rental	\$ 14,700	\$ 14,700	\$ 14,700
	Truck Driver, Construction equipment rental	\$ 2,800	\$ 2,800	\$ 2,800
Other Current Expenses - Bdgt	Cranes, Overnight courier services, copy machine support, and other as-needed expenses	\$ 2,275	\$ 3,000	\$ 3,000
	Health & Safety, Courier services and subscriptions	\$ 74,943	\$ 75,000	\$ 74,943

MAINTENANCE DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Other Current Expenses - Bdgt	MN-Administration, Cleaning and laundry services	\$ 75,782	\$ 113,000	\$ 71,782
	Pile Worker, Marine and tug services	\$ 31,500	\$ 35,000	\$ 35,000
Taxes, Licenses & Permits-Bdg	Health & Safety, Professional certifications and licenses	\$ 7,200	\$ 7,200	\$ 7,200
	Health & Safety, Transportation Worker Identification Credential (TWIC) cards	\$ -	\$ 4,000	\$ 4,000
	NON-PERSONNEL SUBTOTAL	\$ 657,200	\$ 702,400	\$ 661,125

MATERIALS & SUPPLIES

The Materials & Supplies budget covers a variety of needs required to support the unique trades, such as electrical, lighting, lumber, painting, plumbing, small tools, other construction materials, and other building maintenance supplies. Each of the below shops has their own budget; MN-Administration's budget for the annual BBQ is also included in Materials & Supplies.

Account Title	Description	Budget		
		FY 2017-18	FY 2018-19	FY 2019-20
Materials & Supplies-Budget	Asphalt	\$ 81,028	\$ 81,398	\$ 81,398
	Carpenter	\$ 39,213	\$ 90,000	\$ 90,000
	Cranes	\$ 33,952	\$ 33,517	\$ 33,517
	Electrician	\$ 88,880	\$ 86,186	\$ 86,186
	Gardener	\$ 2,761	\$ 2,873	\$ 2,873
	Health & Safety	\$ 60,521	\$ 59,373	\$ 59,373
	Iron Worker	\$ 35,182	\$ 38,305	\$ 38,305
	Laborer	\$ 17,496	\$ 19,153	\$ 19,153
	Machinist	\$ 36,312	\$ 38,305	\$ 38,305
	Painter	\$ 37,513	\$ 38,305	\$ 38,305
	Pile Worker	\$ 165,957	\$ 162,797	\$ 162,797
	Plumber	\$ 98,722	\$ 95,763	\$ 95,763
	Roofer	\$ 28,010	\$ 28,729	\$ 28,729
	Sheetmetal	\$ 26,349	\$ 28,729	\$ 28,729
	Stationary Eng	\$ 31,911	\$ 33,517	\$ 33,517
	Welder	\$ 17,572	\$ 19,153	\$ 19,153
	Maintenance - Administration	\$ 372,625	\$ 359,398	\$ 359,398
	Food and refreshments for Maintenance BBQ/staff meetings	\$ 4,500	\$ 4,500	\$ 4,500
	MATERIALS AND SUPPLIES SUBTOTAL	\$ 1,178,504	\$ 1,220,000	\$ 1,220,000

MAINTENANCE DIVISION
FY 2018-19 & 2019-20 BUDGET

EQUIPMENT PURCHASE

The Maintenance Division requested their major equipment purchases for FY 2018-19 and 2019-20; below are the items that were approved. A list of all Port major equipment is available at the end of this book.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
Equipment Purchase-Budget	Ford F250 Utility Body w/Lift Gates (2)	\$ -	\$ 97,876
	Hot Water Pressure Washers	\$ -	\$ 15,220
	Driveable Sidewalk Pressure Washer	\$ -	\$ 176,719
	Sewer Line Jetter	\$ -	\$ 107,892
	Boat Trailer	\$ -	\$ 10,651
	Conduit/Pipe Threading Machine	\$ -	\$ 11,338
	Metal Cutting Bandsaw	\$ -	\$ 29,961
	Precision Surface Grinder	\$ -	\$ 12,437
	High Pressure Air Refilling Compressor	\$ -	\$ 19,537
	Pipe Line Camera	\$ -	\$ 46,409
	Ford F250 Utility Body w/Lift Gates (4)	\$ -	\$ 97,876
	Ford F250 Utility Body w/Lift Gates (8)	\$ 365,600	
	EQUIPMENT PURCHASE SUBTOTAL	\$ 365,600	\$ 408,358
			\$ 217,558

WORK ORDERS

The Maintenance Division has a number of Work Orders to other departments, including a set to Public Works and a set to Central Shops for auto maintenance needs, as well as the others detailed below.

Account Title	Description	Budget	
		FY 2017-18	FY 2018-19
Adm-Real Estate Special Svcs	MN-Administration, Pass-through for services	\$ 121,396	\$ 102,357
Ef-PUC-Water	MN-Administration, Water meters	\$ 2,000	\$ -
Ef-SFGH-Medical Service	Health & Safety, Medical services for employees	\$ 47,000	\$ 40,000
GF-Environment	Health & Safety, City's Integrated Pest Management	\$ 26,523	\$ 27,319
	MN-Administration, Urban forestry group	\$ -	\$ 30,802
GF-HR-Workers' Comp Claims	Health & Safety, Worker's compensation benefits	\$ 884,694	\$ 884,694
GF-Rec & Park-Gardener	MN-Administration, Gardener services	\$ 2,000	\$ 2,000
Is-Purch-Centrl Shop-AutoMaint	MN-Administration, Maintenance auto shop	\$ 536,398	\$ 576,199
			\$ 590,961

MAINTENANCE DIVISION
FY 2018-19 & 2019-20 BUDGET

Account Title	Description	FY 2017-18	FY 2018-19	FY 2019-20
Is-Purch-Centril Shop-FuelStock	MN-Administration, Fuel	\$ 117,856	\$ 113,178	\$ 120,277
Sr-DPW-Architecture	MN-Administration, Construction and contracting services for hazardous material remediation	\$ 55,600	\$ 55,600	\$ 55,600
Sr-DPW-Building Repair	MN-Administration, Crafts, such as electricians, as needed	\$ 42,000	\$ 42,000	\$ 42,000
Sr-DPW-Street Cleaning	MN-Administration, Street sweeping and landscape maintenance along the Embarcadero	\$ 296,000	\$ 275,000	\$ 275,000
Sr-DPW-Street Repair	MN-Administration, Streets, sidewalks, piers; plumbing repairs to broken water and sewer lines	\$ 46,200	\$ 46,200	\$ 46,200
Sr-DPW-Urban Forestry	MN-Administration, Tree assessment and pruning	\$ 15,100	\$ 15,100	\$ 15,100
WORK ORDERS SUBTOTAL		\$ 2,192,767	\$ 2,210,449	\$ 2,265,143
MAINTENANCE OPERATING BUDGET TOTAL		\$ 17,987,899	\$ 18,639,800	\$ 18,758,080

MAINTENANCE DIVISION FY 2018-19 SECTION DETAIL

Character	Account ID	Account Title	Health & Safety			MN-Admin.	Shops	Total
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 294,044	\$ (142,205)	\$ 9,234,758	\$ 9,386,597		
	509010	Premium Pay - Misc	\$ 125,774			\$ 125,774		
	511010	Overtime - Scheduled Misc	\$ 472,587			\$ 472,587		
5130Fringe	513010	Mandatory Fringe Benefits	\$ 294,044	\$ 456,156	\$ 9,234,758	\$ 9,984,958		
	5210NSvcs	521030 Air Travel - Employees	\$ 399,919	\$ 418,777	\$ 13,279,897	\$ 14,098,593		
	521050	Non-Air Travel - Employees	\$ 816			\$ 816		
	524010	Membership Fees	\$ 400			\$ 2,084		
	527000	Prof & Specialized Svcs-Bdgt	\$ 400	\$ 10,500		\$ 700	\$ 1,100	
	528000	Maint Svcs-Bldgs & Impvts-Bdgt		\$ 10,500			\$ 10,500	
	528010	Scavenger Services		\$ 235,946			\$ 235,946	
	529000	Maint Svcs-Equipment-Budget	\$ 2,415	\$ 46,460	\$ 34,125	\$ 83,000		
	530000	Rents-Leases-Bldgs&Struct-Bdgt		\$ 16,400			\$ 16,400	
	531000	Rents & Leases-Equipment-Bdgt			\$ 82,300		\$ 82,300	
	535000	Other Current Expenses - Bdgt	\$ 75,000	\$ 113,000	\$ 38,000	\$ 226,000		
	552000	Taxes, Licenses & Permits-Bdgt	\$ 11,200			\$ 11,200		
		Non-Personnel Subtotal	\$ 91,915	\$ 422,306	\$ 188,179	\$ 702,400		
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 59,373	\$ 363,898	\$ 796,729	\$ 1,220,000		
5600CapOut	560000	Equipment Purchase-Budget		\$ 408,358		\$ 408,358		
5810OthDep	581065	Adm-Real Estate Special Svcs		\$ 102,357		\$ 102,357		
	581066	Sr-DPW-Architecture		\$ 55,600		\$ 55,600		
	581067	Sr-DPW-Building Repair		\$ 42,000		\$ 42,000		
	581068	Sr-DPW-Street Cleaning		\$ 275,000		\$ 275,000		
	581078	Sr-DPW-Street Repair		\$ 46,200		\$ 46,200		
	581081	Sr-DPW-Urban Forestry		\$ 15,100		\$ 15,100		
	581370	GF-Environment	\$ 27,319	\$ 30,802		\$ 58,121		
	581460	GF-HR-Workers' Comp Claims	\$ 884,694			\$ 884,694		
	581520	Ef-SFGH-Medical Service	\$ 40,000			\$ 40,000		
	581710	Is-Purch-Central Shop-AutoMaint		\$ 576,199		\$ 576,199		
	581740	Is-Purch-Central Shop-FuelStock		\$ 113,178		\$ 113,178		
	581880	GF-Rec & Park-Gardener		\$ 2,000		\$ 2,000		
		Work Orders Subtotal	\$ 952,013	\$ 1,258,436	\$ 2,210,449			
		FY 2018-19 TOTAL	\$ 1,503,220	\$ 2,463,417	\$ 14,264,805	\$ 18,639,800		

MAINTENANCE DIVISION FY 2019-20 SECTION DETAIL

Character	Account ID	Account Title	Health & Safety			MN-Admin.	Shops	Total
5010Salary	501010	Perm Salaries-Misc-Regular	\$ 296,899	\$ (164,993)	\$ 9,409,289	\$ 9,541,195		
	509010	Premium Pay - Misc	\$ 125,774			\$ 125,774		
	511010	Overtime - Scheduled Misc	\$ 472,587			\$ 472,587		
		Salaries Subtotal	\$ 296,899	\$ 433,368	\$ 9,409,289	\$ 10,139,556		
5130Fringe	513010	Mandatory Fringe Benefits	\$ 141,200	\$ 197,770	\$ 3,915,728	\$ 4,254,698		
		Salaries & Fringe Total	\$ 438,099	\$ 631,138	\$ 13,325,017	\$ 14,394,254		
5210NPSvcs	521030	Air Travel - Employees	\$ 816			\$ 816		
	521050	Non-Air Travel - Employees	\$ 2,084			\$ 2,084		
	524010	Membership Fees	\$ 400	\$ 400	\$ 700	\$ 1,100		
	527000	Prof & Specialized Svcs-Bdgt	\$ 10,500			\$ 10,500		
	528000	Maint Svcs-Bldgs & Impvts-Bdgt	\$ 16,400	\$ 16,400	\$ 33,054	\$ 33,054		
	528010	Scavenger Services	\$ 235,946			\$ 235,946		
	529000	Maint Svcs-Equipment-Budget	\$ 46,460	\$ 46,460	\$ 34,125	\$ 83,000		
	530000	Rents-Leases-Bldgs&Struct-Bdgt	\$ 82,300			\$ 82,300		
	531000	Rents & Leases-Equipment-Bdgt	\$ 74,943	\$ 74,943	\$ 71,782	\$ 71,782		
	535000	Other Current Expenses - Bdgt	\$ 38,000			\$ 38,000		
	552000	Taxes, Licenses & Permits-Bdgt	\$ 11,200			\$ 11,200		
		Non-Personnel Subtotal	\$ 91,858	\$ 381,088	\$ 188,179	\$ 661,125		
5400Mat&Su	540000	Materials & Supplies-Budget	\$ 59,373	\$ 363,898	\$ 796,729	\$ 1,220,000		
5600CapOut	560000	Equipment Purchase-Budget	\$ 217,558			\$ 217,558		
5810OthDep	581065	Adm-Real Estate Special Svcs	\$ 106,968			\$ 106,968		
	581066	Sr-DPW-Architecture	\$ 55,600			\$ 55,600		
	581067	Sr-DPW-Building Repair	\$ 42,000			\$ 42,000		
	581068	Sr-DPW-Street Cleaning	\$ 275,000			\$ 275,000		
	581078	Sr-DPW-Street Repair	\$ 46,200			\$ 46,200		
	581081	Sr-DPW-Urban Forestry	\$ 15,100			\$ 15,100		
	581370	GF-Environment	\$ 27,319	\$ 30,802		\$ 58,121		
	581460	GF-HR-Workers' Comp Claims	\$ 912,916			\$ 912,916		
	581520	Ef-SFGH-Medical Service	\$ 40,000			\$ 40,000		
	581710	Is-Purch-Central Shop-AutoMaint	\$ 590,961			\$ 590,961		
	581740	Is-Purch-Central Shop-FuelStock	\$ 120,277			\$ 120,277		
	581880	GF-Rec & Park-Gardener	\$ 2,000			\$ 2,000		
		Work Orders Subtotal	\$ 980,235	\$ 1,284,908		\$ 2,265,143		
		FY 2018-19 TOTAL	\$ 1,569,565	\$ 2,661,032	\$ 14,309,925	\$ 18,758,080		

MAINTENANCE DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

HEALTH & SAFETY SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	%	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 278,160	\$ 261,171	\$ 285,474	\$ 294,044	\$ 8,570	3%	\$ 296,899	\$ 2,855	1%		
5130Fringe	513010 Mandatory Fringe Benefits	\$ 96,417	\$ 99,954	\$ 102,979	\$ 105,875	\$ 2,896	3%	\$ 141,200	\$ 35,325	33%		
5210NSvcs	Salaries & Fringe Total	\$ 374,577	\$ 361,125	\$ 383,453	\$ 399,919	\$ 11,466	3%	\$ 438,099	\$ 38,180	10%		
5210NPsvcs	521030 Air Travel - Employees	\$ 916	\$ 239	\$ 916	\$ 816	\$ (100)	-11%	\$ 816	\$ -	0%		
	521050 Non-Air Travel - Employees	\$ 2,084	\$ 1,882	\$ 2,084	\$ 2,084	\$ -	0%	\$ 2,084	\$ -	0%		
	522000 Training - Budget	\$ -	\$ 40	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		
	524010 Membership Fees	\$ 300	\$ 360	\$ 300	\$ 400	\$ 100	33%	\$ 400	\$ -	0%		
	527000 Prof & Specialized Svcs-Bdg	\$ -	\$ 12,320	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		
	529000 Maint Svcs-Equipment-Budget	\$ 2,415	\$ -	\$ 2,415	\$ 2,415	\$ -	0%	\$ 2,415	\$ -	0%		
	529110 Dp-Wp Equipment Maint	\$ -	\$ 1,852	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		
	535000 Other Current Expenses - Bdgt	\$ 74,943	\$ 72,946	\$ 74,943	\$ 75,000	\$ 57	0%	\$ 74,943	\$ (57)	0%		
	552000 Taxes, Licenses & Permits-Bdg	\$ 7,200	\$ 7,202	\$ 7,200	\$ 11,200	\$ 4,000	56%	\$ 11,200	\$ -	0%		
5400Mat&Su	Non-Personnel Subtotal	\$ 87,858	\$ 96,841	\$ 87,858	\$ 91,915	\$ 4,057	5%	\$ 91,858	\$ (57)	0%		
	549997 City Depts Revenue From OCI	\$ -	\$ 2,892	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%		
	540000 Materials & Supplies-Budget	\$ 60,521	\$ 73,662	\$ 60,521	\$ 59,373	\$ (1,148)	-2%	\$ 59,373	\$ -	0%		
5600CapOut	Materials & Supplies Subtotal	\$ 60,521	\$ 76,554	\$ 60,521	\$ 59,373	\$ (1,148)	-2%	\$ 59,373	\$ -	0%		
	560000 Equipment Purchase-Budget	\$ -	\$ 15,759	\$ -	\$ -	\$ 0%	0%	\$ -	\$ -	0%		
58100thDep	581160 GF-Admin-General(AAO)	\$ 4,986	\$ -	\$ -	\$ 0%	\$ -	0%	\$ -	\$ -	0%		
	581370 GF-Environment	\$ 25,750	\$ 25,750	\$ 26,523	\$ 27,319	\$ 796	3%	\$ 27,319	\$ -	0%		
	581460 GF-HR-Workers' Comp Claims	\$ 878,757	\$ 571,496	\$ 884,694	\$ 884,694	\$ -	0%	\$ 912,916	\$ 28,222	3%		
	581520 Ef-SFGH-Medical Service	\$ 46,000	\$ 36,347	\$ 47,000	\$ 40,000	\$ (7,000)	-15%	\$ 40,000	\$ -	0%		
	Work Orders Subtotal	\$ 950,507	\$ 638,580	\$ 953,217	\$ 952,013	\$ (6,204)	-1%	\$ 980,235	\$ 28,222	3%		
	HEALTH & SAFETY TOTAL	\$ 1,473,463	\$ 1,188,857	\$ 1,495,049	\$ 1,503,220	\$ 66,345	4%	\$ 1,569,565	\$ 66,345	4%		

MAINTENANCE DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

MIN-ADMINISTRATION SECTION

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19		
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	%	Budget	
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 44,411	\$ 787,733	\$ 41,932	\$ (142,205)	\$ (184,137)	-439%	\$ (105,425)	\$ 36,780	-26%	\$ (105,425)	\$ 36,780	
	509010 Premium Pay - Misc	\$ 125,774	\$ -	\$ 125,774	\$ 125,774	\$ -	0%	\$ 125,774	\$ -	0%	\$ 125,774	\$ -	
	511010 Overtime - Scheduled Misc	\$ 270,385	\$ 2,472	\$ 270,385	\$ 472,587	\$ 202,202	75%	\$ 472,587	\$ -	0%	\$ 472,587	\$ -	
	Salaries Subtotal	\$ 440,570	\$ 790,205	\$ 438,091	\$ 456,156	\$ 18,065	4%	\$ 492,936	\$ 36,780	8%	\$ 492,936	\$ 36,780	
5130Fringe	513010 Mandatory Fringe Benefits	\$ (22,696)	\$ 325,241	\$ (23,297)	\$ (37,379)	\$ (14,082)	60%	\$ (24,244)	\$ 13,135	-35%	\$ (24,244)	\$ 13,135	
	Salaries & Fringe Total	\$ 417,874	\$ 1,115,446	\$ 414,794	\$ 418,777	\$ 3,983	1%	\$ 468,692	\$ 49,915	12%	\$ 468,692	\$ 49,915	
S210NPSvcs	521030 Air Travel - Employees	\$ -	\$ 239	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	
	521050 Non-Air Travel - Employees	\$ -	\$ 1,830	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	
	522000 Training - Budget	\$ -	\$ 715	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	
	525000 Entertainment & Promotion Bdgt	\$ 300	\$ -	\$ 300	\$ -	\$ (300)	-100%	\$ 10,500	\$ 10,500	100%	\$ 10,500	\$ 10,500	
	527000 Prof & Specialized Svcs-Bdgt	\$ 10,500	\$ 85	\$ 10,500	\$ 10,500	\$ -	0%	\$ 235,946	\$ 235,946	100%	\$ 235,946	\$ 235,946	
	528010 Scavenger Services	\$ 235,946	\$ 228,679	\$ 235,946	\$ 235,946	\$ -	0%	\$ 46,460	\$ 46,460	100%	\$ 46,460	\$ 46,460	
	529000 Maint Svcs-Equipment-Budget	\$ 46,460	\$ -	\$ 46,460	\$ 46,460	\$ -	0%	\$ (46,460)	\$ (46,460)	-100%	\$ (46,460)	\$ (46,460)	
	529110 Dp-Wp Equipment Maint	\$ -	\$ 4,174	\$ -	\$ -	\$ -	0%	\$ 16,400	\$ 16,400	100%	\$ 16,400	\$ 16,400	
	530000 Rents-Leases-Bldgs&Struct-Bdgt	\$ 16,400	\$ 12,646	\$ 16,400	\$ 16,400	\$ -	0%	\$ (16,400)	\$ (16,400)	-100%	\$ (16,400)	\$ (16,400)	
	531000 Rents & Leases-Equipment-Bdgt	\$ -	\$ 6,705	\$ -	\$ -	\$ -	0%	\$ 71,782	\$ 71,782	100%	\$ 71,782	\$ 71,782	
	535000 Other Current Expenses - Bdgt	\$ 75,782	\$ 90,373	\$ 75,782	\$ 113,000	\$ 37,218	49%	\$ (113,000)	\$ (113,000)	-100%	\$ (113,000)	\$ (113,000)	
	535960 Software Licensing Fees	\$ -	\$ 2,474	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	
	552000 Taxes, Licenses & Permits-Bdgt	\$ -	\$ 3,609	\$ -	\$ -	\$ -	0%	\$ 381,088	\$ 381,088	100%	\$ 381,088	\$ 381,088	
5400Mat&Su	540000 Materials & Supplies-Budget	\$ 385,388	\$ 351,708	\$ 385,388	\$ 422,306	\$ 36,918	10%	\$ 40,000	\$ (382,306)	-91%	\$ 40,000	\$ (382,306)	
	Non-Personnel Subtotal	\$ 385,388	\$ 373,925	\$ 259,630	\$ 377,125	\$ 363,898	\$ (13,227)	-4%	\$ 363,898	\$ -	0%	\$ 363,898	\$ -
	Materials & Supplies Subtotal	\$ 373,925	\$ 376,777	\$ 377,125	\$ 363,898	\$ (13,227)	-4%	\$ 363,898	\$ -	0%	\$ 363,898	\$ -	
5600CapOut	560000 Equipment Purchase-Budget	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ (2,000)	-100%	\$ -	\$ -	0%	\$ 217,558	\$ (190,800)	
58100thDep	581061 Ef-PUC-Water	\$ -	\$ -	\$ -	\$ -	\$ (2,000)	-100%	\$ -	\$ -	0%	\$ -	\$ -	
	581065 Adm/Real Estate Special Svcs	\$ 102,567	\$ 121,396	\$ 102,357	\$ (19,039)	\$ -	0%	\$ 106,968	\$ 4,611	5%	\$ 106,968	\$ 4,611	
	581066 Sr-DPW-Architecture	\$ 55,600	\$ 6,875	\$ 55,600	\$ 55,600	\$ -	0%	\$ 55,600	\$ -	0%	\$ 55,600	\$ -	
	581067 Sr-DPW-Building Repair	\$ 42,000	\$ -	\$ 42,000	\$ 42,000	\$ -	0%	\$ 42,000	\$ -	0%	\$ 42,000	\$ -	
	581068 Sr-DPW-Street Cleaning	\$ 296,000	\$ 684,400	\$ 296,000	\$ 275,000	\$ (21,000)	-7%	\$ 275,000	\$ -	0%	\$ 275,000	\$ -	
	581078 Sr-DPW-Street Repair	\$ 46,200	\$ -	\$ 46,200	\$ 46,200	\$ -	0%	\$ 46,200	\$ -	0%	\$ 46,200	\$ -	
	581081 Sr-DPW-Urban Forestry	\$ 15,100	\$ 80,210	\$ 15,100	\$ 15,100	\$ -	0%	\$ 15,100	\$ -	0%	\$ 15,100	\$ -	
	581370 Gf-Environment	\$ -	\$ -	\$ -	\$ 30,802	\$ 30,802	100%	\$ 30,802	\$ -	0%	\$ 30,802	\$ -	
58100thDep	5811710 Is-Purch-Centr'l Shop-AutoMaint	\$ 545,863	\$ -	\$ 536,398	\$ 576,199	\$ 39,801	7%	\$ 590,961	\$ -	0%	\$ 590,961	\$ -	
	581740 Is-Purch-Centr'l Shop-FuelStock	\$ 114,207	\$ -	\$ 117,856	\$ 113,178	\$ (4,678)	-4%	\$ 120,277	\$ 7,099	6%	\$ 120,277	\$ 7,099	
	581860 Gf-Real Estate Service	\$ -	\$ 58,232	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	
	581880 Gf-Rec & Park-Gardener	\$ -	\$ 320	\$ 2,000	\$ 2,000	\$ -	0%	\$ 2,000	\$ -	0%	\$ 2,000	\$ -	
	Work Orders Subtotal	\$ 1,219,537	\$ 830,037	\$ 1,234,550	\$ 1,258,436	\$ 23,886	2%	\$ 1,284,908	\$ 26,472	2%	\$ 1,284,908	\$ 26,472	
	MN-ADMINISTRATION TOTAL	\$ 2,396,724	\$ 2,673,967	\$ 2,411,857	\$ 2,463,417	\$ (305,919)	-13%	\$ 2,157,498	\$ (305,919)	-12%	\$ 2,157,498	\$ (305,919)	

MAINTENANCE DIVISION BUDGET VS. ACTUALS & CHANGE DETAIL

SHOPS (AGGREGATE SHOPS SECTIONS)

Character	Account ID	Account Title	FY 2016-17		FY 2017-18		FY 2018-19		Change from FY 17-18		FY 2018-19	
			Budget	Actual	Budget	Budget	Amount	%	Budget	Amount	Budget	Amount
5010Salary	501010 Perm Salaries-Misc-Regular	\$ 8,172,141	\$ 7,347,234	\$ 8,893,347	\$ 9,234,758	\$ 341,411	4%	\$ 9,409,289	\$ 174,531	2%		
	509010 Premium Pay - Misc	\$ 140,487			\$ -	0%		\$ -	-	100%		
	511010 Overtime - Scheduled Misc	\$ 384,945			\$ -	0%		\$ -	-	100%		
	Salaries Subtotal	\$ 8,172,141	\$ 7,872,666	\$ 8,893,347	\$ 9,234,758	\$ 341,411	4%	\$ 9,409,289	\$ 174,531	2%		
5130Fringe	513010 Mandatory Fringe Benefits	\$ -	\$ 411,668	\$ 3,897,234	\$ 4,045,139	\$ 147,905	4%	\$ 3,915,728	\$ (129,411)	-3%		
	Salaries & Fringe Total	\$ 8,172,141	\$ 8,284,335	\$ 12,790,581	\$ 13,279,897	\$ 489,316	4%	\$ 13,325,017	\$ 45,120	0%		
5210NPSvcs	524010 Membership Fees	\$ 700	\$ -	\$ 700	\$ 700	\$ -	0%	\$ 700	\$ -	0%		
	527000 Prof & Specialized Svcs-Bdgt	\$ -	\$ 3,500	\$ -	\$ -	0%		\$ -	-	0%		
	528000 Maint Svcs-Bldgs & Impvts-Bdgt	\$ 33,054	\$ -	\$ 33,054	\$ 33,054	\$ -	0%	\$ 33,054	\$ -	0%		
	528010 Scavenger Services	\$ -	\$ 20,541	\$ -	\$ -	0%		\$ -	-	0%		
	529000 Maint Svcs-Equipment-Budget	\$ 34,125	\$ -	\$ 34,125	\$ 34,125	\$ -	0%	\$ 34,125	\$ -	0%		
	529110 Dp-Wp Equipment Maint	\$ -	\$ 25,495	\$ -	\$ -	0%		\$ -	-	0%		
	531000 Rents & Leases-Equipment-Bdgt	\$ 1,280,200	\$ 52,583	\$ 82,300	\$ 82,300	\$ -	0%	\$ 82,300	\$ -	0%		
	535000 Other Current Expenses - Bdgt	\$ 33,775	\$ 47,651	\$ 33,775	\$ 38,000	\$ 4,225	13%	\$ 38,000	\$ -	0%		
	Non-Personnel Subtotal	\$ 1,381,854	\$ 149,770	\$ 183,954	\$ 188,179	\$ 4,225	2%	\$ 188,179	\$ -	0%		
5400Mat&Su	540000 Materials & Supplies-Budget	\$ 740,858	\$ 693,771	\$ 740,858	\$ 796,729	\$ 55,871	8%	\$ 796,729	\$ -	0%		
	SHOPS TOTAL	\$ 10,294,853	\$ 9,127,875	\$ 13,715,393	\$ 14,264,805	\$ 45,120	0%	\$ 14,309,925	\$ 45,120	0%		
	MAINTENANCE DIVISION TOTAL	\$ 14,165,040	\$ 12,990,700	\$ 17,622,299	\$ 18,231,442	\$ (194,454)	-1%	\$ 18,036,988	\$ (194,454)	-1%		

PROGRAMMATIC PROJECTS: BUDGET FY 2018-19 & 2019-20

Authority ID / Authority Title	Project ID	Project Title	Project Description	FY 2017-18		FY 2018-19		FY 2019-20	
				\$	190,000	\$	190,000	\$	190,000
16294 Stormwater Pollution Control	10017666 PO Stormwater Pollution Control	Project funds allow the Port to comply with environmental regulations, including two National Pollutant Discharge Elimination System (NPDES) permits issued by the State of California: 1) The recently adopted 2013 Phase 2 Municipal Separate Storm Sewer Systems (MS4) Permit and 2) the Statewide Stormwater Industrial General Permit. Both of these new permits impose more stringent requirements on the Port. These funds may be used as-needed to address other environmental regulation requirements, remediation or prevention.		\$	190,000	\$	190,000	\$	190,000
16296 Public Access Improvements	10017670 PO Public Access Improvements	The Port is required to construct or purchase a variety of public access improvements associated with new and previously existing Bay Conservation and Development Commission (BCDC) Permits. Examples of such improvements include pier railings, benches, picnic tables, litter receptacles, signage, interpretive elements, pathways and lighting, minor public art costs such as various commemorative plaques and interpretive exhibits, wayfinding signs for pedestrians and cyclists, and miscellaneous site furnishing requests to augment minor tenant improvements.		\$	75,000	\$	75,000	\$	75,000
16297 Miscellaneous Tenant Facility Improvements	10017677 PO MisCTenant Facility Imprv.	Funds are for facility improvements at various locations to enhance tenant space as it becomes available, making it more readily rentable at market rates. Facility improvements include such items as lighting, heating-air conditioning, fences, safety and security improvements, exterior and common area repairs, upgrades such as awning and carpet replacements, replacement of asbestos building materials, and repair of damages not reimbursable by tenants.		\$	185,000	\$	185,000	\$	185,000
16303 PO Facility Maintenance And Repair	10017683 PO Facility Maint & Repair	This project will provide funding for the as needed repair and replacement of Port facilities, equipment, unanticipated hazardous material and hazardous waste cleanup and disposal, and safety and security improvements, located throughout the Port.		\$	487,000	\$	487,000	\$	487,000
16308 Abandoned Mat-Illegal Dumping	10017700 PO Abandoned Mat/Illegal Dump	Funding to identify, characterize, and remediate, remove, and dispose hazardous materials or wastes abandoned on Port property, in leased premises or as a result of illegal dumping or unauthorized use of un-leased property. These funds may be used to address hazardous waste removal needs identified by the Maintenance Division that impact Port facilities.		\$	200,000	\$	200,000	\$	200,000
16310 Hazardous Waste Assessment	10017702 PO Hazardous Waste Assessment	Port Engineering Division staff often encounters lead, asbestos and other hazardous materials during construction which were not identified during the project design phase. Funds are required in order to perform necessary investigations and inspections, obtain permits and approvals, prepare plans, specifications and cost estimates, and write reports in support of hazardous materials management requirements at Port construction sites. This funding will be particularly useful in providing support for "emergency" projects that arise due to 1) public health and safety concerns, 2) emergency infrastructure repairs, and 3) improvements necessary to ready a property for leasing.		\$	50,000	\$	50,000	\$	50,000
16311 Architecture and Engineering Consulting Project, Planning & Design	10017703 PO A/E Cnsltng Pjt Planning; Dsgn	To fund Architectural and Engineering (A/E) Consulting Services for project conceptual designs, designs and cost estimations for "as needed" consulting services to support various capital improvement projects, development projects, detailed utility and facility inspections, repair designs, emergency projects, renewable energy , and security projects.		\$	500,000	\$	600,000	\$	600,000

PROGRAMMATIC PROJECTS: BUDGET FY 2018-19 & 2019-20

Authority ID / Authority Title	Project ID	Project Title	Project Description	FY 2018-19		FY 2019-20	
				FY 2017-18	FY 2018-19	FY 2018-19	FY 2019-20
16316 Utility Annual Maintenance	10017743	PO Utility Annual Maintenance	This fund is for small utility service improvements, which do not qualify for capital improvement funds. This fund will also be used to pay utility companies and/or agencies for their services related to utility service operations and improvements.	\$ 50,000	\$ 80,000	\$ 80,000	\$ 80,000
16317 Oil Spill Response Training	10017744	PO Oil Spill Response Training	To continue preparing for potential future incidents the Port seeks to purchase an additional (3,000 feet) rigid boom, anchors, and navigational lights (\$50,000), and to provide Hazardous Worker Training for new employees and annual refresher training for previously trained employees (\$40,000).	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
16325 Sanitary Sewer Management Plan	10002491	Port-Wide Sewer System Improve	The Port Utilities group will continue to utilize consultant support to 1) perform a capital condition assessment of the Port's sanitary sewer infrastructure and 2) develop a capital program for repair and replacement of the Port sanitary sewer system based on the results of this assessment.	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
16327 Pier 80 Ust Investigation	10017754	PO Pier 80 Ust Investigation	This funding supports ongoing monitoring services at the former underground storage tank (UST) site at Pier 80.	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
16332 Is Strategic Plan Implementation	10017758	PO IS Strategic Plan Implement'n	Project moved to continuing fund.	\$ 1,170,291	\$ -	\$ -	\$ -
16334 Tree Replacement & Maintenance	10017760	PO Tree Replacement & Maintena	Funding for the ongoing care and replacement of trees along the seven and one half miles of Port waterfront.	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
16335 Greening-Beautification	10017761	PO Southern Waterfront Beautification	Funds are used to identify, characterize, and remediate, remove, and dispose hazardous materials or wastes abandoned on Port property, in leased premises or as a result of illegal dumping or unauthorized use of un-leased property. This funding also supports hazardous waste removal needs identified by the Maintenance Division that impact Port facilities.	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
16336 Engineering Technical Support	10017762	PO Engineering Technical Support	To fund the transfer of permit drawings in archive from paper to electronic format. This will reduce the amount of storage and white paper usage, which will help the Port meet sustainability and green community goals. It will further allow Port staff to research files faster, without having to access files from storage. It is intended that the Technology Fee collected under the Building Permits be used to fund this work.	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
16338 PO Cargo Facility Repair	10017767	PO Cargo Fac Repair	Contingency funds are for unanticipated repairs and improvements at maritime facilities that become necessary to retain revenues or maintain safe working conditions. Examples of such repairs/improvements include fender repairs, repairs to rolling doors and brow ramps at Ferry terminals, fencing and enhancement of physical security, and miscellaneous crane upgrades. This funding allows the Maritime Division to maintain and improve facilities.	\$ 109,000	\$ 109,000	\$ 109,000	\$ 109,000
16339 Heron's Head Park (Pier 98)	10017770	PO Heron's Head Park (Pier 98)	The Youth Stewardship Program will initiate its "Greenagers" program, for teenagers interested in the environment and volunteer service, to work at Herons Head Park. Funds are required for incidental costs to support the Greenagers program such as promotional materials, tools, educational materials, and transportation	\$ 73,000	\$ 80,000	\$ 80,000	\$ 80,000
			This project supports maintenance, ongoing habitat monitoring and maintenance as well as educational and public programs to develop knowledge and understanding of Heron's Head Park and other environmental and sustainability topics.	\$ 74,000	\$ 74,000	\$ 74,000	\$ 74,000

PROGRAMMATIC PROJECTS: BUDGET FY 2018-19 & 2019-20

Authority ID	Authority Title	Project ID	Project Title	Project Description	FY 2017-18		FY 2018-19		FY 2019-20	
					\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -
16342	Port Events & Promotion	10017773	PO Port Events & Promotion	Moved to work order in the Executive budget						
17726	GE Youth Employment & Environment	10025785	Youth Employment & Environment	As-needed intern programs to support Maintenance or other divisions that will be training youth on-the-job			\$ 105,000	\$ 100,000	\$ 100,000	\$ 100,000
				Recognizing the need to enhance the training and job opportunities in San Francisco, the budget includes a workorder to the Office of Economic and Workforce Development ("OEWD") to work with CityBuild program to train low-income residents to work on Port projects.			\$ 165,000	\$ 200,000	\$ 200,000	\$ 200,000
				Youth Employment Program through contractors, e.g. Conservation Corps and Hunters Point Family			\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000
17321	South Beach Harbor Project	10024236	PO South Beach Harbor Project	Debt service			\$ 4,288,291	\$ 3,210,000	\$ 3,210,000	\$ 3,210,000
				Mandatory Fringe Benefits			\$ 535,955	\$ 536,000	\$ 536,000	\$ 536,000
				Permanent Salaries			\$ 545,541	\$ 600,290	\$ 615,370	\$ 615,370
				Programmatic Projects			\$ 825,890	\$ 872,858	\$ 879,573	\$ 879,573
				Work Order for insurance coverage			\$ 1,624,611	\$ 1,345,512	\$ 1,399,706	\$ 1,399,706
				Work Order to PUC for utilities			\$ 99,944	\$ 101,920	\$ 101,920	\$ 101,920
							\$ 181,763	\$ 189,437	\$ 193,691	\$ 193,691
							\$ 3,813,704	\$ 3,646,017	\$ 3,726,260	\$ 3,726,260
							\$ 8,104,995	\$ 6,856,017	\$ 6,936,260	\$ 6,936,260

APPROVED TRAVEL: BUDGET FY 2018-19 & 2019-20

Division	Section	Conference/Trip Title	Travel Details			FY (FY 2018-19)			FY + 1 (FY 2019-20)		
			# Staff Attending	Air Travel Cost per Attendee	Total Cost	# Staff Attending	Air Travel Cost per Attendee	Total Cost	Non-Air Travel Cost per Attendee	Air Travel Cost per Attendee	Total Cost
Engineering	Engineering	ASME Conferences	4	\$ 650	\$ 1,000	4	\$ 650	\$ 1,000	4	\$ 650	\$ 1,000
Engineering	Engineering	ASME Conferences	4	\$ 650	\$ 1,000	4	\$ 650	\$ 1,000	4	\$ 650	\$ 1,000
Engineering	Permits	Accela Conference	2	\$ 400	\$ 2,500	2	\$ 400	\$ 2,500	2	\$ 400	\$ 2,500
Executive	Executive	General	\$ 15,000	\$ 10,000	\$ 25,000	1	\$ 15,000	\$ 10,000	1	\$ 15,000	\$ 10,000
Executive	Comms	General	1	\$ -	\$ 500	1	\$ -	\$ 500	1	\$ -	\$ 500
F&A	F&A Admin	AAPA Security Council	1	\$ 1,800	\$ 1,600	1	\$ 3,400	\$ 1,600	1	\$ 2,000	\$ 1,800
F&A	F&A Admin	California Emergency Services Association (CESA)	1	\$ 300	\$ 1,000	1	\$ 1,300	\$ 1,000	1	\$ 300	\$ 1,000
F&A	F&A Admin	International Association of Emergency Managers (IEM) Conference	1	\$ 500	\$ 1,000	1	\$ 1,500	\$ 1,000	1	\$ 500	\$ 1,000
F&A	Accounting	Government Finance Officers Association (GFOA) Annual Conference	1	\$ 200	\$ 1,400	1	\$ 1,600	\$ 1,400	0	\$ -	\$ -
F&A	Accounting	Government Finance Officers Association (GFOA) Annual Conference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 600	\$ 1,400
F&A	Accounting	PROWork Annual Conference	1	\$ 200	\$ 1,000	1	\$ 1,200	\$ 1,000	1	\$ 200	\$ 1,000
F&A	HR	Travel costs for HR to attend annual Employment and Law Seminar	2	\$ -	\$ 900	2	\$ -	\$ 1,800	2	\$ -	\$ 1,800
F&A	IT	Microsoft Ignite Conference	1	\$ 800	\$ 1,000	1	\$ 1,800	\$ 1,000	1	\$ 800	\$ 1,000
F&A	IT	Oracle Cloud Database Conference	1	\$ 800	\$ 1,000	1	\$ 1,800	\$ 1,000	1	\$ 800	\$ 1,000
Maintenance	Admin	American Industrial Hygiene Conference	1	\$ 500	\$ 1,500	1	\$ 2,000	\$ 1,500	1	\$ 500	\$ 1,500
Maintenance	Health & Safety	American Industrial Hygiene Conference	2	\$ 500	\$ 1,500	2	\$ 4,000	\$ 1,500	2	\$ 500	\$ 1,500
Maritime	Marketing	Rail conference	1	\$ 406	\$ 994	1	\$ 1,400	\$ 994	1	\$ 418	\$ 1,024
Maritime	Marketing	Multiple cargo customer visit trips	1	\$ 1,450	\$ 3,550	1	\$ 5,000	\$ 3,550	1	\$ 1,494	\$ 3,657
Maritime	Marketing	Auto Logistics Conference	1	\$ 319	\$ 781	1	\$ 1,100	\$ 781	1	\$ 329	\$ 804
Maritime	Marketing	Visit cruise line	1	\$ 435	\$ 1,065	1	\$ 1,500	\$ 1,065	1	\$ 448	\$ 1,097
Maritime	Marketing	Cruise line marketing and appts	1	\$ 435	\$ 1,065	1	\$ 1,500	\$ 1,065	1	\$ 448	\$ 1,097
Maritime	Marketing	CLIA Executive Summit	1	\$ 493	\$ 1,207	1	\$ 1,700	\$ 1,207	1	\$ 508	\$ 1,243
Maritime	Marketing	CLIA reception	1	\$ 145	\$ 355	1	\$ 500	\$ 355	1	\$ 149	\$ 366
Maritime	Marketing	CTW fall meeting/CLIA reception	1	\$ 319	\$ 781	1	\$ 1,100	\$ 781	1	\$ 329	\$ 804
Maritime	Marketing	CLIA Summit	1	\$ 464	\$ 1,136	1	\$ 1,600	\$ 1,136	1	\$ 478	\$ 1,170
Maritime	Marketing	AAPA Cruise Seminar	1	\$ 203	\$ 497	1	\$ 700	\$ 497	1	\$ 209	\$ 512
Maritime	Marketing	Seatrade cruise seminar	1	\$ 638	\$ 1,562	1	\$ 2,200	\$ 1,562	1	\$ 657	\$ 1,609
Maritime	Marketing	Seatrade cruise seminar	1	\$ 638	\$ 1,562	1	\$ 2,200	\$ 1,562	1	\$ 657	\$ 1,609
Maritime	Marketing	150th annual convention	1	\$ 551	\$ 1,349	1	\$ 1,900	\$ 1,349	1	\$ 568	\$ 1,389
Maritime	Marketing	Cruise the West meeting	1	\$ 290	\$ 710	1	\$ 1,000	\$ 710	1	\$ 299	\$ 731
Maritime	Marketing	2018 PropWorks User Conference	1	\$ 319	\$ 781	1	\$ 1,100	\$ 781	1	\$ 329	\$ 804

APPROVED TRAVEL: BUDGET FY 2018-19 & 2019-20

Division	Section	Conference/Trip Title	BY (FY 2018-19)			BY + 1 (FY 2019-20)		
			# Staff Attending	Air Travel Cost per Attendee	Total Cost	# Staff Attending	Air Travel Cost per Attendee	Total Cost
Maritime	Marketing	CA Leadership Symposium	1	\$ 145	\$ 355	1	\$ 149	\$ 366
Maritime	Marketing	GFOA Annual Conference	1	\$ 580	\$ 1,420	1	\$ 597	\$ 1,463
Maritime	Operations	CAHMI & PC Conference	1	\$ 377	\$ 923	1	\$ 388	\$ 951
Maritime	Operations	PCC	1	\$ 348	\$ 852	1	\$ 358	\$ 878
Maritime	Operations	FTZ seminar	1	\$ 348	\$ 852	1	\$ 358	\$ 878
Maritime	Operations	PCC Board meeting	1	\$ 377	\$ 923	1	\$ 388	\$ 951
Maritime	Operations	CA Leadership Symposium	1	\$ 377	\$ 923	1	\$ 388	\$ 951
Maritime	Operations	2018 PropWorks User Conference	1	\$ 319	\$ 781	1	\$ 329	\$ 804
Maritime	South Beach Harbor	Harbor Master Conference	1	\$ 725	\$ 1,775	1	\$ 747	\$ 1,828
P&E	P&E	Urban Land Institute Fall Meeting	1	\$ 700	\$ 1,800	1	\$ 700	\$ 1,800
P&E	P&E	National Historic Trust Annual Conference	1	\$ 700	\$ 1,800	1	\$ 700	\$ 1,800
P&E	P&E	American Planning Association Annual Conference			\$ -	1	\$ 700	\$ 1,800
P&E	P&E	General Planning related conferences	1	\$ 700	\$ 1,800	1	\$ 700	\$ 1,800
RE	RE	General Real Estate related conferences	4	\$ 650	\$ 700	4	\$ 700	\$ 750
RE	RE	Government Finance Officers Conf.	2	\$ 500	\$ 900	2	\$ 500	\$ 900
RE	RE	Propworks Training and User Conf.	3	\$ 200	\$ 800	3	\$ 200	\$ 850
RE	RE	Various travel for senior staff	1	\$ 1,500	\$ 500	1	\$ 1,500	\$ 500
					\$ -			\$ -
TOTAL		\$ 30,601	\$ 66,899	\$ 122,500	TOTAL	\$ 46,722	\$ 78,435	\$ 125,157

APPROVED MEMBERSHIPS: BUDGET FY 2018-19 & FY 2019-20

Division	Section	Membership Title	FY 2018-19			FY 2019-20		
			Number of Memberships	Cost per Membership	Total Cost	Number of Memberships	Cost per Membership	Total Cost
Engineering	Engineering	AC International	1	\$ 1,039	\$ 1,100	1	\$ 1,039	\$ 1,100
Engineering	Engineering	American Institute of Architects	1	\$ 866	\$ 900	1	\$ 866	\$ 900
Engineering	Engineering	American Institute of Steel Construction	8	\$ 28	\$ 200	8	\$ 28	\$ 200
Engineering	Engineering	American Society of Civil Engineers	4	\$ 300	\$ 1,200	4	\$ 300	\$ 1,200
Engineering	Engineering	American Society of Plumbing Engineers (ASPE)	1	\$ 190	\$ 200	1	\$ 190	\$ 200
Engineering	Engineering	American Welding Society	1	\$ 88	\$ 100	1	\$ 88	\$ 100
Engineering	Engineering	Ashrae Inc	1	\$ 297	\$ 300	1	\$ 297	\$ 300
Engineering	Engineering	ASME	2	\$ 135	\$ 300	2	\$ 135	\$ 300
Engineering	Engineering	California Building Officials	1	\$ 375	\$ 400	1	\$ 375	\$ 400
Engineering	Engineering	California Land Surveyors Association	1	\$ 191	\$ 200	1	\$ 191	\$ 200
Engineering	Engineering	Cathodic Protection Tech Certificate	2	\$ 240	\$ 500	2	\$ -	\$ -
Engineering	Engineering	International Code Council Inc	1	\$ 135	\$ 100	1	\$ 135	\$ 100
Engineering	Engineering	International Partnering Institute (IPI)	1	\$ 750	\$ 800	1	\$ 750	\$ 800
Engineering	Engineering	NACE International	2	\$ 130	\$ 300	2	\$ 130	\$ 300
Engineering	Engineering	National Fire Protection Association (NFPA)	1	\$ 175	\$ 200	1	\$ 175	\$ 200
Engineering	Engineering	Northern California Chapter CMAA	1	\$ 120	\$ 100	1	\$ 120	\$ 100
Engineering	Engineering	Society of Naval Architects and Marine Engineers (SNAME)	1	\$ 186	\$ 200	1	\$ 186	\$ 200
Engineering	Engineering	Structural Engineers Association of Northern California	4	\$ 270	\$ 1,100	4	\$ 270	\$ 1,100
Engineering	Engineering	USGBC Northern California Chapter	1	\$ 75	\$ 100	1	\$ 75	\$ 100
Engineering	Permits	Reaco Group Membership	1	\$ 150	\$ 200	1	\$ 150	\$ 200
Executive	Communications	American Association of Port Authorities	1	\$ 9,790	\$ 10,000	1	\$ 9,790	\$ 10,000
Executive	Communications	Bay Area Council	1	\$ 5,500	\$ 5,600	1	\$ 5,500	\$ 5,700
Executive	Communications	Bay Planning Coalition	1	\$ 5,610	\$ 5,700	1	\$ 5,610	\$ 5,800
Executive	Communications	San Francisco Chamber of Commerce	1	\$ 4,330	\$ 4,400	1	\$ 4,330	\$ 4,500
Executive	Communications	San Francisco Travel Association	1	\$ 350	\$ 400	1	\$ 350	\$ 400
Executive	Communications	SF Public Relations Round Table	1	\$ 200	\$ 200	1	\$ 200	\$ 200
Executive	Executive	Hotel Council of San Francisco	1	\$ 1,500	\$ 1,500	1	\$ 1,500	\$ 1,600
Executive	Executive	SPUR	1	\$ 7,500	\$ 7,700	1	\$ 7,500	\$ 7,800
Finance/Admin	Accounting	California CPA Education Foundation	1	\$ 450	\$ 500	1	\$ 450	\$ 500
Finance/Admin	Accounting	Government Finance Officers Association	1	\$ 150	\$ 200	1	\$ 150	\$ 200
Finance/Admin	Admin	California Society of Municipal Finance Managers	1	\$ 110	\$ 100	1	\$ 110	\$ 100
Finance/Admin	Admin	Government Finance Officers Association	1	\$ 150	\$ 200	1	\$ 150	\$ 200
Finance/Admin	Finance	Government Finance Officers Association	1	\$ 150	\$ 200	1	\$ 150	\$ 200
Finance/Admin	HR	Calpera	1	\$ 350	\$ 400	1	\$ 350	\$ 400
Finance/Admin	HR	International Public Management Association (IPMA)	1	\$ 149	\$ 200	1	\$ 149	\$ 200
Finance/Admin	HR	Society for Human Resource Management	1	\$ 199	\$ 200	1	\$ 199	\$ 200
Maintenance	Health & Safety	American Society of Safety Engineers	2	\$ 180	\$ 400	2	\$ 180	\$ 400
Maintenance	Health & Safety	Signature Marketing	1	\$ 35	\$ -	1	\$ 35	\$ -

APPROVED MEMBERSHIPS: BUDGET FY 2018-19 & FY 2019-20

Division	Section	Membership Title	FY 2018-19		FY 2019-20	
			Number of Memberships	Cost per Membership	Total Cost	Number of Memberships
Maritime	Marketing	California Association of Port Authorities	2	\$ 3,189	\$ 6,500	2
Maritime	Marketing	Cruise Lines International Association	1	\$ 5,000	\$ 5,100	1
Maritime	Marketing	Cruise the West	1	\$ 8,500	\$ 8,700	1
Maritime	Marketing	National Association of Foreign Trade Zones	1	\$ 1,250	\$ 1,300	1
Maritime	Marketing	Pacific Freight Rail Users Group (PFRUG)	3	\$ 1,700	\$ 5,200	3
Maritime	Marketing	Pacific Transportation Association	1	\$ 165	\$ 200	1
Maritime	Marketing	Propeller Club of Northern CA	1	\$ 300	\$ 300	1
Maritime	Marketing	Wall Street Journal	1	\$ 571	\$ 600	1
Maritime	Operations	Asis International	1	\$ 195	\$ 200	1
Maritime	Operations	CA Association of Harbor Masters and Port Captains Inc	1	\$ 300	\$ 300	1
Maritime	Operations	California Association of Port Authorities	2	\$ 3,189	\$ 6,500	2
Maritime	Operations	IAEM	1	\$ 190	\$ 200	1
Maritime	Operations	Marine Exchange of the SF Bay Region	1	\$ 1,000	\$ 1,000	1
Maritime	Operations	Pacific Coast Congress of Harbor Masters and Port Managers	1	\$ 225	\$ 200	1
P&E	P&E	American Planning Association	2	\$ 600	\$ 1,200	2
P&E	P&E	American Society of Landscape Architects	1	\$ 600	\$ 600	1
P&E	P&E	Lambda Alpha International	2	\$ 250	\$ 500	2
P&E	P&E	Urban Land Institute	1	\$ 1,160	\$ 1,200	1
Real Estate	Commercial	Fisherman's Wharf Merchant Association	1	\$ 318	\$ 300	1
Real Estate	Real Estate	Building Owner's and Manager's Association (BOMA)	1	\$ 1,435	\$ 1,500	1
Real Estate	Real Estate	Commercial Real Estate Womens (CREW) Network	1	\$ 320	\$ 300	1
				\$ -	\$ -	\$ -
						\$ 89,300
						\$ 89,000

APPROVED SPONSORSHIPS: BUDGET FY 2018-19 & FY 2019-20

Division	Section	Sponsorship	FY 2018-19		FY 2019-20	
			Number of Sponsorships	Cost per Sponsorship	Total Cost	Number of Sponsorships
Engineering	Engineering	International Partnering Institute Sponsor Awards	1	\$ 150	\$ 150	1
Executive	Comms	San Francisco Chamber of Commerce Sponsor BuildSF Business on the Bay	1	\$ 2,500	\$ 2,500	1
Executive	Comms	San Francisco Chamber of Commerce CityBeat Breakfast Sponsorship	1	\$ 425	\$ 400	1
Executive	Comms	San Francisco Housing Action Coalition Sponsorship	1	\$ 500	\$ 500	1
Executive	Comms	San Francisco Ocean Film Festival Sponsorship	1	\$ 2,500	\$ 2,600	1
Executive	Comms	San Francisco Travel Association Annual Luncheon Sponsorship	1	\$ 1,500	\$ 1,500	1
Executive	Comms	SF African American Chamber of Commerce Business Awards Luncheon	1	\$ 1,000	\$ 1,000	1
Executive	Comms	SPUR Good Government Awards	1	\$ 1,000	\$ 1,000	1
Executive	Comms	SPUR Sponsorship	1	\$ 2,500	\$ 2,500	1
Executive	Comms	Museum of the African Diaspora Afropolitan Ball	1	\$ 2,500	\$ 2,600	1
Executive	Comms	Willie Brown Jr. Institute on Politics & Public Service Ticket Sponsorship	1	\$ 100	\$ 100	1
Executive	Comms	Aquarium of the Bay Gala	1	\$ 2,500	\$ 2,600	1
Executive	Comms	Bay Area Council Sponsorship	1	\$ 1,500	\$ 1,500	1
Executive	Comms	Bay Planning Coalition Luncheon Sponsorship	1	\$ 1,000	\$ 1,000	1
Executive	Comms	Bay Planning Coalition Port Sponsorship	1	\$ 2,500	\$ 2,500	1
Executive	Comms	Coalition of Asian American Government Employees Lunar New Year Sponsorship	1	\$ 398	\$ 400	1
Executive	Comms	Cruise Lines International Summit Sponsorship	1	\$ 4,500	\$ 4,600	1
Executive	Comms	CUESA Sunday Supper	1	\$ 2,000	\$ 2,000	1
Executive	Comms	Fishermen's Wharf Association Fisherman's Wharf Fest	1	\$ 5,000	\$ 5,100	1
Executive	Comms	Fishermen's Wharf Merchants Association Sponsorship	1	\$ 500	\$ 500	1
Executive	Comms	Friends of the Common Status of Women CEDAW Awards Breakfast Sponsorship	1	\$ 500	\$ 500	1
Executive	Comms	Hotel Council of San Francisco Luncheon Sponsorship	1	\$ 500	\$ 500	1
Executive	Comms	Pacific Transportation Association Port Sponsorship	1	\$ 1,000	\$ 1,000	1
Executive	Comms	San Francisco Architectural Heritage Sponsorship Soiree	2	\$ 1,000	\$ 2,000	2
Executive	Comms	San Francisco Business Times Sponsorship San Francisco Structures	1	\$ 1,000	\$ 1,000	1
Executive	Comms	San Francisco Business Times Sponsorship Mayor's Economic Forecast	1	\$ 1,000	\$ 1,000	1

APPROVED SPONSORSHIPS: BUDGET FY 2018-19 & FY 2019-20

Division	Section	Sponsorship	FY 2018-19		FY 2019-20	
			Number of Sponsorships	Cost per Sponsorship	Total Cost	Number of Sponsorships
Executive	Executive	SF Giants Tickets	1	\$ 32,000	\$ 32,000	1
Executive	Executive	SF Chamber of Commerce City Trip Sponsorship	1	\$ 4,000	\$ 4,100	1
Executive	Executive	SF Fleet Week Association Fleet Week Association Sponsorship	1	\$ 50,000	\$ 51,000	1
Maritime	Marketing	American Association of Port Authorities Registration Fees	4	\$ 995	\$ 4,100	4
Maritime	Marketing	Marine Exchange of the SF Bay Region Event Sponsorship	1	\$ 6,297	\$ 6,400	1
Maritime	Operations	Coast Guard Foundation Reception Sponsorship	1	\$ 1,250	\$ 1,300	1
Maritime	Operations	Propeller Club of Northern California Luncheon Sponsorship	2	\$ 500	\$ 1,000	2
Maritime	Operations	Propeller Club of Northern California Luncheon Tickets	3	\$ 500	\$ 1,500	3
Planning	Planning	San Francisco Bicycle Coalition Golden Wheel Event	1	\$ 500	\$ 500	1
Planning	Planning	California Preservation Foundation Mark Paetz	1	\$ 500	\$ 500	1
Planning	Planning	Sponsorship: San Francisco Heritage, National Trust Federal Tax Credit Support	2	\$ 500	\$ 1,000	2
Planning	Planning	Potrero Booster or similar Neighborhood Assn Livable Cities, Potrero Neighborhood	2	\$ 200	\$ 400	2
Planning	Planning	SF Parks Alliance SF Heritage Soiree	1	\$ 500	\$ 500	1
Planning	Planning	Bay.org or Bay Planning Coalition Bay Splash/Bay Planning educational event	1	\$ 7,500	\$ 7,500	1
Planning	Planning	State of the Estuary Conference sponsorship for bay scientists	1	\$ 2,500	\$ 2,500	1
				\$ 155,350		\$ 157,850

APPROVED TRAININGS: BUDGET FY 2018-19 & FY 2019-20

Division	Section	Training/Program Title	Training Provider	BY 2018-19			BY 2019-20		
				# Staff Attending	Cost per Attendee	Total Cost	# Staff Attending	Cost per Attendee	Total Cost
Engineering	Engineering	California Building Officials (CALBO) Conference	CALBO	12	\$ 300	\$ 3,600	12	\$ 300	\$ 3,600
Engineering	Engineering	Various annual technical training	Various	10	\$ 500	\$ 5,000	10	\$ 500	\$ 5,000
Engineering	Permits	CALBO Conference	CALBO	4	\$ 645	\$ 2,580	4	\$ 645	\$ 2,580
Engineering	Permits	National Fire Protection Association (NFPA) 70E Annual Training	NTT Training	2	\$ 300	\$ 600	2	\$ 300	\$ 600
Executive	Comms	Technical training for social media and graphical design	TBD	2	\$ 200	\$ 400	2	\$ 200	\$ 400
Executive	HLS	Active Shooter Subject to scheduling	TBD	1	\$ 1,600	\$ 1,600	1	\$ 1,600	\$ 1,600
Executive	HLS	Incident Command System (ICS) Training	FEMA	1	\$ 500	\$ 500	1	\$ 500	\$ 500
Finance & Admin	Accounting	CALCPA -- member value priced continuing ed	CALCPA	1	\$ 800	\$ 800	1	\$ 800	\$ 800
Finance & Admin	Accounting	CALCPA -- prepaid Coupon 10/Share 100 VPE40	CALCPA	10+	\$ 3,000	\$ 30,000	10+	\$ 3,000	\$ 30,000
Finance & Admin	Accounting	GFOA Conference Fee	GFOA	1	\$ 600	\$ 600	1	\$ 600	\$ 600
Finance & Admin	Accounting	PROPworks training (no cost, if vendor pass provided)	PROPworks		\$ -	\$ -		\$ -	\$ -
Finance & Admin	Finance	GFOA Conference Fee	GFOA	3	\$ 600	\$ 1,800	3	\$ 600	\$ 1,800
Finance & Admin	HR	CALP LRA		1	\$ 1,100	\$ 1,100	1	\$ 1,100	\$ 1,100
Finance & Admin	HR	Other Portwide Training		1	\$ 25,000	\$ 25,000	1	\$ 30,000	\$ 30,000
Finance & Admin	IT	Microsoft Ignite	Microsoft	1	\$ 2,500	\$ 2,500	1	\$ 2,500	\$ 2,500
Finance & Admin	IT	Oracle OpenWorld	Oracle	3	\$ 1,600	\$ 4,800	3	\$ 1,600	\$ 4,800
Maintenance	Admin	American Industrial Hygiene Conference	AIHA	1	\$ 385	\$ 385	1	\$ 385	\$ 385
Maintenance	Admin	American Industrial Hygiene Conference - Registration including training	AIHA	1	\$ 899	\$ 899	1	\$ 899	\$ 899
Maintenance	Admin	Confined Space		2	\$ 2,000	\$ 4,000	2	\$ 2,000	\$ 4,000
Maintenance	Admin	Crane Certification Exam		8	\$ 500	\$ 4,000		\$ -	\$ -
Maintenance	Admin	Excavation		1	\$ 1,600	\$ 1,600	1	\$ 1,600	\$ 1,600
Maintenance	Admin	Fall Protection		1	\$ 2,000	\$ 2,000	1	\$ 2,000	\$ 2,000
Maintenance	Admin	First Aid/CPR/AED		4	\$ 1,500	\$ 6,000	4	\$ 1,500	\$ 6,000
Maintenance	Admin	Forklift Operation		2	\$ 1,450	\$ 2,900	1	\$ 1,450	\$ 1,450
Maintenance	Admin	Hot Work Permit		0	\$ -	\$ -	1	\$ 1,600	\$ 1,600
Maintenance	Admin	Lead Training		0	\$ -	\$ -	2	\$ 250	\$ 500
Maintenance	Admin	NFPA - National Fire Protection Association		1	\$ 2,000	\$ 2,000		\$ -	\$ -
Maintenance	Admin	Pettibone Lift Equipment		1	\$ 1,450	\$ 1,450	1	\$ 1,450	\$ 1,450
Maintenance	Admin	Rigging		1	\$ 1,600	\$ 1,600		\$ -	\$ -

APPROVED TRAININGS: BUDGET FY 2018-19 & FY 2019-20

Division	Section	Training/Program Title	Training Provider	BY 2018-19			BY 2019-20		
				# Staff Attending	Cost per Attendee	Total Cost	# Staff Attending	Cost per Attendee	Total Cost
Maintenance	Admin	Scissor Lift/JLG/Bucket Truck Safety		2	\$ 1,650	\$ 3,300	2	\$ 1,650	\$ 3,300
Maintenance	Admin	Traffic Safety		1	\$ 1,500	\$ 1,500			\$ -
Maintenance	H&S	American Industrial Hygiene Conference	AIHA	2	\$ 385	\$ 770	2	\$ 385	\$ 770
Maintenance	H&S	American Industrial Hygiene Conference - Registration including training	AIHA	2	\$ 899	\$ 1,798	2	\$ 899	\$ 1,798
Maintenance	H&S	Maintenance Worker Ergonomic Academy 3 Part Series)		1	\$ 3,600	\$ 3,600			\$ -
Maintenance	H&S	Office Ergonomics		10	\$ 1,200	\$ 12,000	10	\$ 1,200	\$ 12,000
Maritime	Maritime	Excel, PowerPoint, Word		3	\$ 200	\$ 600	3	\$ 206	\$ 618
Maritime	Maritime	FTZ Seminar		1	\$ 3,000	\$ 3,000	1	\$ 3,090	\$ 3,090
RE	RE	Building Owners and Managers Association (BOMA) RPA	BOMA	1	\$ 3,000	\$ 3,000	1	\$ 3,000	\$ 3,000
RE	RE	Various training related to RE for Property managers	Various	4	\$ 300	\$ 1,200	4	\$ 300	\$ 1,200
Maritime	South Beach Harbor	CA Association of Harbor Masters and Port Captains		1	\$ 375	\$ 375	1	\$ 386	\$ 386
Maritime	South Beach Harbor	Marina Recreation Association		1	\$ 99	\$ 99	1	\$ 102	\$ 102
					APPROVED BUDGET	\$ 112,000		APPROVED BUDGET	\$ 112,000

APPROVED EQUIPMENT REQUESTS FOR FY 2018-19 & FY 2019-20

Division	Section	Description	New/Replace	FY 2017-18	FY 2018-19	Budget
						FY 2019-20
Maintenance	MN-Administration	Ford F250 Utility Body w/Lift Gates (2)	Replace	\$ -	\$ 97,876	\$ -
Maintenance	MN-Administration	Hot Water Pressure Washer	Replace	\$ -	\$ 15,220	\$ -
Maintenance	MN-Administration	Drivable Sidewalk Pressure Washer	New/Replace	\$ -	\$ 176,719	\$ -
Maintenance	MN-Administration	Sewer Line Jetter	Replace	\$ -	\$ 107,892	\$ -
Maintenance	MN-Administration	Boat Trailer	Replace	\$ -	\$ 10,651	\$ -
Maintenance	MN-Administration	Conduit/Pipe Threading Machine	New	\$ -	\$ -	\$ 11,338
Maintenance	MN-Administration	Metal Cutting Bandsaw	Replace	\$ -	\$ -	\$ 29,961
Maintenance	MN-Administration	Precision Surface Grinder	Replace	\$ -	\$ -	\$ 12,437
Maintenance	MN-Administration	High Pressure Air Refilling Compressor	New	\$ -	\$ -	\$ 19,537
Maintenance	MN-Administration	Pipe Line Camera	New	\$ -	\$ -	\$ 46,409
Maintenance	MN-Administration	Ford F250 Utility Body w/Lift Gates (2)	Replace	\$ -	\$ -	\$ 97,876
Maintenance	MN-Administration	Ford F250 Utility Body w/Lift Gates (8)	Replace	\$ 365,600	\$ -	\$ -
Finance & Admin	Business Services	12 Passenger Van	Replace	\$ -	\$ 34,088	\$ -
Finance & Admin	Business Services	Electric Vehicle Charging Station	New	\$ -	\$ 31,320	\$ -
Finance & Admin	Business Services	Passenger Sedan (1)	Replace	\$ -	\$ -	\$ 37,000
Finance & Admin	Business Services	Passenger Sedans (2)	Replace	\$ 72,000	\$ -	\$ -
Finance & Admin	IT	Cisco Server equipment - Oracle DB	Replace	\$ -	\$ -	\$ 32,625
Finance & Admin	IT	Net App Storage Unit	Replace	\$ -	\$ -	\$ 34,800
Finance & Admin	IT	Net App Storage Unit (2)	New	\$ -	\$ 65,047	\$ 48,938
Finance & Admin	IT	Xerox Multi-Function Print Center	Replace	\$ -	\$ 49,671	\$ -
Finance & Admin	IT	Server Hardware (Blades)	Replace	\$ 100,000	\$ -	\$ -
Finance & Admin	IT	Storage Hardware (3160)	Replace	\$ 94,000	\$ -	\$ -
EQUIPMENT PURCHASE SUBTOTAL \$			\$ 631,600	\$ 588,484	\$ 370,921	